



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL  
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2<sup>nd</sup> January 2019

Notice is hereby given of a meeting of the Finance & Policy Committee to be held on **Friday 11<sup>th</sup> January 2019** in the Council Chambers, 49 High Street, Polegate at **10.00 am**

*J. Ognjanovic*

Town Clerk

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*The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.*

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## **A G E N D A**

- 1. Opportunity for public comment**
- 2. Apologies for absence**
- 3. Declarations of interest in any items on the agenda**
- 4. Minutes of Finance & Policy committee of 14<sup>th</sup> December 2018**
- 5. Accounts for payment**
- 6. Grant requests (2)**
- 7. Document retention Policy (amended)**
- 8. Pay Policy (new)**
- 9. Recommendations for changes to banking arrangements (spreading of risk)**