



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetowncouncil.gov.uk
Town Mayor – Cllr Ms A Snell – email cllr.a.snell@polegatetowncouncil.gov.uk

16th March 2018

Notice is hereby given of a meeting of the Town Council to be held on **Monday 26th March 2018** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanovic

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

***** THERE WILL BE A PRESENTATION FROM WEALDEN WORKS ***
*** FROM 7PM-7.30PM *****

A G E N D A

- 1) Opportunity for public comment**
- 2) To receive any apologies for absence**
- 3) Declarations of interest in any items on the agenda**
- 4) Mayor's Report**
- 5) Cllr M Falkner – Council to note change of political affiliation - for noting only**
- 6) To approve and adopt the minutes of full council of 26th February 2018 and 19th March 2018 Special Full Council (if available)**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- 7) **To adopt the minutes and recommendations of committees and working groups**
 - a) **Planning Committee minutes of 19th February 2018**
 - b) **Finance & Policy Committee Minutes of 16th March 2018**
- 8) **Financial Update**
 - a) **Approval of payments as presented plus additional sheets**
 - b) **Barclaycard Statements – already authorised for noting £**
 - c) **Income & expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, journals**
 - d) **To accept and approve variations and recommendations as per background papers list**
- 9) **Correspondence for action**
 - a) **NALC survey on Government Ethical Standards - delegate to clerk to complete as directed**
 - b) **Delegate to clerk to respond to NALC Governance Review Survey**
- 10) **Proposal to carry out a resident consultation on various matters, to delegate to the buildings and land group to create the consultation. Distribution costs to be paid with the code 4062/EMR (bullet point 5 of the 5d background papers) and the excess to come from general reserves. Expected cost around £600/700**
- 11) **Dates of the next scheduled meetings**

***"Your Community" Public Information Event (previously Senior moments)
Saturday 7th April 2018***

Annual Town Assembly 16th April 2018 – Emergency Resilience Plan Theme

Full Council 30th April 2018

Annual Statutory Meeting 21st May 2019 (Election of Mayor)

Full Council 25th June 2018

Full Council 30th July 2018

Full Council 24th September 2018

Full Council 29th October 2018

Full Council 26th November 2018

Full Council 10th December 2018

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