



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetownouncil.gov.uk
Town Mayor – Cllr Ms A Snell – email cllr.a.snell@polegatetownouncil.gov.uk

12th October 2018

Notice is hereby given of a meeting of the Town Council to be held on **Monday 29th October 2018** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanovic

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1) Opportunity for public comment**
- 2) To receive any apologies for absence**
- 3) Declarations of interest in any items on the agenda**
- 4) Mayor's Report verbal**
- 5) To approve and adopt the minutes of full council minutes of the meeting on 24th September 2018**
- 6) To adopt the minutes and recommendations of committees**
 - a) Planning Committee minutes of 20th September 2018 and 1st October 2018**
 - b) Finance & Policy Committee Minutes 12th October 2018**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- 7) Buildings and Land Working group minutes/paperwork recommendations of 14th September 2018 and 12th October 2018**
- 8) Financial Update**
 - a) Approval of payments as presented**
 - b) Barclaycard Statements – already authorised for noting Sept £287.30**
 - c) Income & expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, VAT return**
- 9) External Audit**
 - a) For noting – Satisfactory - no qualification or recommended changes**
- 10) Representatives to outside bodies**
 - a) New rep required for WDALC**
 - b) WDALC minutes**
 - c) Resilience Forum Meeting update**
- 11) Correspondence for action**
 - a) Wealden District Council Consultation on licensing Authority's review of its statement of principles**
- 12) Dates of the next scheduled meetings**

Budget meetings TBA Oct - Nov
Full Council 26th November 2018
Full Council 10th December 2018
Full Council 7th/14th TBA January 2019 precept and budget setting

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