



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetowncouncil.gov.uk
Town Mayor – Cllr Ms A Snell – email cllr.a.snell@polegatetowncouncil.gov.uk

23rd July 2018

Notice is hereby given of a meeting of the Town Council to be held on **Monday 30th July 2018** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanovic

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1) Opportunity for public comment**
- 2) To receive any apologies for absence**
- 3) Declarations of interest in any items on the agenda**
- 4) Mayor's Report (verbal)**
- 5) Clerks report (items from last meeting addressed)**
- 6) To approve and adopt the minutes of**
 - a) Full council minutes of the meeting on 25th June 2018**
- 7) To adopt the minutes and recommendations of committees and working groups**
 - a) Planning Committee minutes of 16th July 2018 and 24th July 2018 (if available)**
 - b) Finance & Policy Committee Minutes of 20th July 2018**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

c) Buildings and Land Working group minutes 13th July 2018 with recommendations (see list)

8) Financial Update

a) Approval of payments as presented

b) Barclaycard Statements – already authorised for noting £557.91

c) Income & expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, journals, VAT return

9) Motion to apply to Network Rail to have the Polegate Crossing sign installed on the white gates near to where the signal box used to be. (It will be donated to the council if approved) see papers for details May be withdrawn if paperwork not received.

10) Motion to delegate to the clerk in liaison with the Mayor in respect of payments for items requested. Some payment need signing and sending prior to approval for tickets and gifts etc.

11) Update from MP, County and District Councillors

a) Update from MP Maria Caulfield (sent after the deadline for 25th June 2018)

b) Update from County Councillor D Shing

c) Update from District Councillors

12) Motion to delegate to the Buildings and land working group to make full decisions on the formation of the umbrella body for Wannock already approved under minute 12206, following delays with the solicitors

13) Motion for a letter to be written to the police constable regarding vandalism and policing within Polegate (see attached draft)

14) Correspondence for action

a) Wealden District Council notice regarding asset of community value – junction tavern

15) Revision of wording for those who are able to use the council chambers and 51 free of charge

16) Dates of the next scheduled meetings

Full Council 24th September 2018

Full Council 29th October 2018

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Full Council 26th November 2018
Full Council 10th December 2018

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