



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetowncouncil.gov.uk
Town Mayor – Cllr Ms A Snell – email cllr.a.snell@polegatetowncouncil.gov.uk

20th October 2017

Notice is hereby given of a meeting of the Town Council to be held on **Monday 30th October 2017** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanovic

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

*****THERE WILL BE A PRESENTATION TO COUNCILLORS BY IAN COTTRELL "HOME INSTEAD SENIOR CARE ON THE DEMENTIA FORUM" PRIOR TO THE MEETING 7.00PM TO 7.30PM*****

A G E N D A

- 1) Opportunity for public comment**
- 2) To receive any apologies for absence**
- 3) Declarations of interest in any items on the agenda**
- 4) To approve the minutes of full council 25th September 2017 and the Special full council meeting of 4th October 2017**
- 5) Minutes and Recommendations of Committees, working groups and Standing Committees**
 - a) Finance & Policy Committee minutes of 13th October 2017**
 - b) Planning Committee Minutes of 3rd October 2017 and 16th October 2017**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

