



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegatetownouncil.gov.uk
Town Mayor – Cllr Ms A Snell – email cllr.a.snell@polegatetownouncil.gov.uk

21st July 2017

Notice is hereby given of a meeting of the Town Council to be held on **Monday 31st July 2017** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanović

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1) Opportunity for public comment**
- 2) To receive any apologies for absence**
- 3) Declarations of interest in any items on the agenda**
- 4) To approve the minutes of full council 26th June 2017**
- 5) To approve the minutes of the special full council of 5th July 2017**
- 6) Minutes and Recommendations of Committees, working groups and Standing Committees**
 - a) Finance & Policy Committee minutes 7th July 2017**
 - b) Buildings & Land Working Group notes 7th July 2017 with a recommendation**
 - c) Planning Committee Minutes of 20th March 2017 and 3rd July 2017**
 - d) Christmas Lights working group notes and recommendation**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- 7) **Reports from outside organisations**
 - a) **Polegate Community Association minutes**
 - b) **WDALC minutes**
 - c) **Wealden Citizen's advice Verbal update**
- 8) **Mayor's report – verbal**
- 9) **Financial Update**
 - a) **Approval of payments as presented**
 - b) **Barclaycard Statements – already authorised for noting £143.38**
 - c) **Income & expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, journals, VAT return**
 - d) **New resolution to approve slight increase on invoice from Surrey Hills Solicitors as higher than their original estimate due to delays**
- 10) **Correspondence for action**
 - a) **Rural Services Network request for council to have a representative for the Rural Parish Sounding Board**
 - b) **Draft Housing Strategy Wealden District Council – consultation comments required**
- 11) **Annual events – motion to delegate to the clerk as per paperwork in order to be able to manage staff workloads throughout the year**
- 12) **Motion to buy a Community Speedwatch Pocket Radar device at a cost of £382.44 to be used by the Polegate Speedwatch Group**
- 13) **Motion to delegate to the Clerk to use the banner for events where deemed necessary**
- 14) **Feasibility study- revised quotation. (NB This has been delegated to the B&L working group, who wished council to be aware of the substantial change in the cost.)**
- 15) **Tree Warden, tree audit – request for Lantra training to be able to provide the required required professional level**
- 16) **Dates of the next scheduled meetings**
 - Full Council 25th September 2017**
 - Preliminary budget meetings October TBA**
 - Full Council 30th October 2017**
 - Full Council 27th November 2017 (initial budgets)**
 - Full council 11th December 2017 Budget and precept agreements**
 - Full Council 8th January 2018 precept and budget 2018/19 final**

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