

Year 2016/17		Year 2017/18		Year 2018/19	
Budget		Budget	Notes	Budget	Notes
2016 / 17		2017 / 18		2018 / 19	

£ £ £

EMPLOYEE COSTS

4000	Town Clerk	35,441	36,500	39,000	>38-40000, pay award unknown at present. Includes contractual increment.
4001	Administrative Assistant	9,578	9,800	10,000	
4002	Handyperson / Groundsman	8,949	9,500	9,800	
4003	Litter-Picker	7,761	8,500	8,700	
4004	Cleaner / Keyholder	2,814	3,000	3,200	
4005	Overtime/ apprentice	200	200	5,400	includes OT and apprentice
4007	NI (ER's)	4,500	4,600	4,800	new member of staff
4008	Pension Conts (ER's)	2,150	2,200	2,200	new member in scheme, clerk may join later
4009	Finance Officer	900	950	1,000	
4010	Internal Auditor	600	700	750	
4011	Administrative Assistant 2	9,356	9,600	9,800	
4015	Travelling Expenses	1,000	1,900	2,000	
4016	Training Expenses	1,000	1,100	1,600	
4020	Professional Fees				
4006	SSP Recovery				
4012	Finance Assistant		9,800	10,000	
4013	new post apprentice		5200	0	
4014	consultancy/locum		2,000	2,000	
[1060]	Sponsorship of litter picker		(1,038)	(1,038)	

EMPLOYEE COSTS

84,249 104,512 109,212

TOTAL EMPLOYEE COSTS

84,249 104,512 109,212

ADMINISTRATION

4030	Postage	300	300	300	
4031	Stationery	1,000	1,600	1,300	
4032	Photocopy Charges	1,500	1500	1500	
4035	Computer Consumables	200	200	200	
4036	Office IT Equipment	500	500	700	
4037	Website	500	1,050	1,050	Hosting and 365 etc 500 +
4039	Legal Fees	2,500	2,500	2,500	
4040	Audit Fees	800	800	1,100	>
4043	Insurance Premiums	6,000	5,500	5,500	
4044	Insurance Tree Inspection	300	300	300	
4045	Subscriptions	2,700	2800	2,900	>
4046	Publications	120	120	120	
4047	Advertising	100	100	100	
4049	Tree Works Brightling Road	0	0	0	
4050	Town Council Elections	5,500	5,500	5,500	
	Poll referendum/by election costs	16,657	0	0	
	Neighbourhood Plan????	0	0	0	£100,000??? See below in extras
4053	Refreshments	150	150	250	>
4056	Bank/Barclaycard Charges	75	1,536	1,100	
4059	First Aid	75	70	50	<
4061	Newsletter/Mailshot Printing	0	0	0	
4062	Newsletter/Mailshot Production	500	500	500	
4063	Hire of Halls	570	570	300	<
4069	Telephone / Fax	1,600	1,600	1,600	
4070	Broadband / Internet Charges	430	300	500	>

NEW IT services (maintenance of software and equipment)

500 0 500

TOTAL ADMINISTRATION COSTS

42,577 27,496 27,870

Year 2016/17		Year 2017/18		Year 2018/19	
Annual Budget		Annual Budget	Notes	Annual Budget	Notes

£ £ £

TOWN COUNCILLORS

4090	Councillors Allowances	6,300	6,300	6,500	
4091	Councillors Expenses	600	600	600	
4092	Councillors Training	1,000	1,000	800	
4093	Mayors Allowance	2,000	2,000	2,000	
TOTAL TOWN COUNCILLORS		9,900	9,900	9,900	

GENERAL ADMINISTRATION

4100	Grants To Other Organisations	2,000	1,000	1,000	
4103	Public Information Event(s)	0	1,000	1,000	
4105	Finance Software	1,000	1,000	1,000	
1004	Photocopies/Postage recharge	(16)	0	0	
1010	Investment Income	(50)	(50)	(50)	
TOTAL GENERAL ADMINISTRATION		2,934	2,950	2,950	

COUNCIL OFFICES

4130	Council Tax	6,500		6,500		6,500	
4131	Electricity	2,000		2,000		2,000	
4132	Water Charges	200		200		200	
4133	Sewerage Charges	220		220		250	
4134	office alterations > EMR	13,165	under extras	0		0	
4136	Photocopier Lease	800		800		810	
4139	Window Cleaning	100		240		240	
4140	Alarm Maintenance	350		350		350	
4141	Fire Precautions	500		500		300	
4142	Other maintenance	500		500		500	
4146	Other Office Equipment	300		350		600	
4154	Housekeeping	120		120		120	
4155	Refuse Collection (Commercial)	1,200		1,350		1,300	
4162	PWLB Loans - Capital	3,000		3,527		3,730	
4163	PWLB Loans - Interest	2,590		2,046		1,846	
1000	Hire of Chamber / Offices	(500)		(500)		(500)	
	TOTAL COUNCIL OFFICES	31,045		18,203		18,246	
		£		£		£	
	51 HIGH STREET - RENTED OFFICES						
1005	Income	(1,000)		(1,000)		(1,000)	
1008	Recharged Services	0		0		0	
4170	Expenditure	0		0		500	usually under 49 codes....
	TOTAL 51 HIGH STREET	(1,000)		(1,000)		(500)	
	THE PAVILION, WANNOCK ROAD						
4180	Electricity	2,400		2,400		2,300	
4181	Water	250		250		250	
4182	Sewerage	880		880		880	
4185	Maintenance	0		0		0	
4186	Fire Precautions	100		170		220	
4187	Pavilion refuse	0		0		500	new code to pavilion
4189	Pavilion replacement	0		0		0	
1020	Rental Income	(1,200)		(1,600)		(1,600)	
	TOTAL THE PAVILION, WANNOCK ROAD	2,430		2,100		2,550	
	WANNOCK OFFICE, WANNOCK ROAD						
4190	Electricity	500		500		450	
4192	Sewerage	0		0		220	
4193	Council tax	3,380		3,380		3,700	
4195	Maintenance	50		50		50	
4196	Fire precautions	60		60		100	
1032	Income	(200)		(300)		(50)	
	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,790		3,690		4,470	
	HIGH STREET TOILETS						
4500	Cleaning/opening contract	7,500	7,500 reserves	8,000		8,800	> cost of living rises and contract increase
4501	Maintenance	300	100 reserves	1,000		650	
4502	Electricity	500	500 reserves	400		600	
4503	Water	550	250 reserves	550		450	
4503	Sewerage	800	250 reserves	800		350	
4504	Legal costs	1,020	120 reserves	0		0	
4504	Sanitary units	0	220 reserves	500		500	
4505	Council Tax	0	800 reserves	1,500		1,050	
	Refurbishment	0	0 reserves	0		0	
	Purchase Costs	0	0 reserves	0		0	
1035	Income from Toilet Scheme	(1,200)		(1,000)		(1,200)	
	TOTAL HIGH STREET TOILETS	9,470	9,740	11,750		11,200	
	TOWN CENTRE & COMMUNITY SAFETY						
4201	CCTV Costs	3,000		6,500		3,000	
	TOWN CENTRE & COMMUNITY SAFETY	3,000		6,500		3,000	
	RECREATION GROUNDS / FACILITIES						
4220	Gen Maintenance	6,200		6200		6200	
4223	Grounds Maintenance	7,500		15000		8000	
4221	Water	336		336		336	often in wannock Invoice
4224	Travelling re park checks	800		800		800	bobs
4230	Skate Park Facilities	6,000		6000		6000	1600 + repairs
4235	Toilets Provision	6,400		6,400		10,000	contracts being assessed at present
4238	bin emptying	0		0		2500	>PTC bins refuse by wdc
4240	Lease Charges	150		150		150	

4241	Dog Bins	3,800	3800	2500
4242	Playground Equipment	1,800	2,800	2,800
4243	Safety Inspections - (All Equip)	500	500	700
1022	Brightling road lease charges (income)	(120)	(120)	(120)
TOTAL RECREATION GROUNDS		33,366	41,866	39,866

£ £ £

HIGHWAYS

4256	Urban Grasscutting	25,000 12 cuts with PU	25,000 15 cuts no PU	25,000
1051	ESCC Grass Cutting contribution	(8,100)	(8,600)	(8,600)
4258	flowers	6,000	6000	6000
4259	Council Office Garden/Crossroads/Wannock	650	650	650
4254	Guardian Court Crossing > EMR	11,500 in extras	0	0
4250	bus shelters		3000	3000
TOTAL HIGHWAYS		35,050	26,050	26,050

could be around £23,000 or not allowed by ESCC. We will not know until after the budgets are set, so I would prudently put in £25,000 in case we have to employ contractors.

Report being produced
We have £3000 in 2017/18 and £3000 in 2018/19 we have two shelters that need replacing and the total is around £15,000 for both with discount. There is a surplus of £8000 from the grounds maintenance contract. Suggest this is placed in the EMR for bus shelters and the two new shelters purchase in April 2018 with that EMR.

ALLOTMENTS COPHALL

4270	Maintenance	500	800	800
4271	Improvements	200	200	200
4272	Water Charges	600	400	400
1070	Allotment Fees	(1,150)	(1,150)	(1,400)
TOTAL Cophall ALLOTMENTS		150	250	0

propose to raise to 1400 from 1150

ALLOTMENTS GOSFORD

4273	Rent of Land	100	150	150
1072	Allotment fees Gosford	(100)	(150)	(150)
Total Gosford Allotments		0	0	0

Run by PTC land owned by WDC. Any income goes direct to WDC each year.

Year 2016/17	
Annual Budget	
£	

Year 2017/18		Year 2018/19	
Annual Budget	Notes	Annual Budget	Notes
£		£	

STREET LIGHTING

4280	Energy Charges	9,500	7,000	7,350
4281	Maintenance Charges	10,000	10,000	9,100
4282	New Work / Improvements/repairs	40,000	40,000	50,000
4286	Xmas Decorations	10,000	10,000	11,000
4287	Additional Christmas Decorations	0	7000	0
TOTAL STREET LIGHTING		69,500	74,000	77,450

to cover handover costs/reserve for replacement costs

PRIZES & PRIZEGIVING

4096	Poppy Wreath Remembrance day	50	50	30
4294	Mayor's cup	250	250	250
4295	Best Allotments	50	50	50
4296	Best Gardens	50	50	50
4293	best back garden	50	50	50
4297	Best Dressed Houses	20	20	30
4298	Best Dressed Shops	20	20	30
4299	Prize Party	200	200	200
TOTAL PRIZES & PRIZEGIVING		690	690	690

potential sponsorship by contractor means that it is unlikely to be billed or invoiced and is likely to show Nil Nil at the year end unspent unreceived.

THE POLEGATE PARTNERSHIP

4207	sponsorship crossroads	(500)	0	0
4207	crossroads flowers/tub summer winter	500	0	0
4306	Replacement planting in flower beds/reserves if not required	510	510	510
4307	Maintenance and watering of beds	490	490	490
1040	Flower Beds -Hailsham (A27) Road	(1,000)	(1,000)	(1,000)
TOTAL THE POLEGATE PARTNERSHIP		0	0	0

This goes to a reserve and I monitor this and spend when the beds need enhancing in liaison with the sponsors

PLANNING COMMITTEE

4320	Hire of Halls	200	200	200
TOTAL PLANNING COSTS		200	200	200

PROPOSED BY PLANNING FOR HALLS

THE RETIRED Mayors Tea Party

7001	TOTAL RETIRED	500	500	600
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2018 Party

YOUTH CLUB SUPPORT

Total Youth		0	0	0
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EXTRAS NEIGHBOURHOOD PLAN

TOTAL EXTRAS		0	0	0
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SUMMARY	Year 2016/17	Year 2016/17	Year 2016/17
	£	£	£
TOTAL EMPLOYEE COSTS	84,249	104,512	109,212
TOTAL ADMINISTRATION COSTS	42,577	27,496	27,870
TOTAL TOWN COUNCILLORS	9,900	9,900	9,900
TOTAL GENERAL ADMINISTRATION	2,934	2,950	2,950
TOTAL COUNCIL OFFICES	31,045	18,203	18,246
TOTAL 51 HIGH STREET now included above	(1,000)	(1,000)	(500)
TOTAL THE PAVILION	2,430	2,100	2,550
TOTAL WANNOCK OFFICE	3,790	3,690	4,470
TOTAL HIGH STREET TOILETS	9,470	11,750	11,200
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	6,500	3,000
TOTAL RECREATION GROUNDS	33,366	41,866	39,866
TOTAL HIGHWAYS	35,050	26,050	26,050
TOTAL ALLOTMENTS	150	250	0
TOTAL ALLOTMENTS GOSFORD	0	0	0
TOTAL STREET LIGHTING	69,500	74,000	77,450
TOTAL PRIZES AND PRIZEGIVING	690	690	690
TOTAL POLEGATE PARTNERSHIP	0	0	0
TOTAL PLANNING COSTS	200	200	200
TOTAL THE RETIRED	500	500	600
TOTAL YOUTH	0	0	0
TOTAL EXTRAS	0	0	0
PERIOD TOTALS	327,851	329,657	333,754

Less Grant from WDC re tax base changes	£ (16,657)	£ (12,114)	£ (7,571) grant reduction expected this year
PRECEPT	(311,194)	(317,543)	(326,183)
OPERATING (SURPLUS)/DEFICIT	0	0	0

Income raised by 1% of precept 3261.83

(311,194)

(317,543)

(326,183)

311194

Last years band D
105.63

TAX BASE
2018/19 3040

105.63

reduction in grant from wealden
-37.50%

projected band D on current rates 2017/18

£107.30

budget increase% Precept increase

1.24% 2.72%

Increase on council tax BILL %

1.58%

(317,543)

10.73 on a 10 month basis
107.30 annually what PTC costs our residents

£0.17 pcm 10payments on each payment

£0.03 per week increase 52
£0.14 per mont increase 12
£1.67 per year increase 1