	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1				Year 2018/19			Year 2019/20			Year 2020/21				
2														
3				Budget			Budget			Budget	Notes			
4														
5				£			£			£				
6			EMPLOYEE COSTS											
7														
8														
9														
10														
11														
12														
13														
14														
15														
16														
17														
18														
19														
20														
21														
22														
23														
24														
25														
26			EMPLOYEE COSTS	109,212			114,959			126,178	**proposed by personnel**			
27													%	
28			TOTAL EMPLOYEE COSTS	109,212			114,959			126,178		**11,219**		
29														

	O	P	T	U	V	W	X	Y	Z	AA	AB	AC	AD
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
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25													
26													
27													
28													
29													

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	T	U	V	W	X	Y	Z	AA	AB	AC	AD
30																											
31				£			£			£																	
32			**ADMINISTRATION**								all based on previous spends, contracts etc																
33	4030		Postage	300			500			500																	
34	4031		Stationery	1,300			1,500			1500																	
35	4032		Photocopy Charges	1500			1500			1500																	
36	4035		Computer Consumables	200			200			200																	
37	4036		Office IT Hosting, equip, domain, office 365	700			700			700																	
38	4037		Website	1,050			1,200			5800	new GDPR and WCAG compliant website @ £4600																
39	4039		Legal Fees	2,500			4,000			4000																	
40	4040		Audit Fees (external)	1,100			1,000			1000																	
41	4043		Insurance Premiums	5,500			5,000			5000																	
42	4044		Insurance Tree Inspection	300			400			300																	
43	4045		Subscriptions	2,900			2,900			3000																	
44	4046		Publications	120			120			120																	
45	4047		Advertising	100			100			100																	
46	4049		Tree Works Brightling Road	0			1,000			1000																	
47	4050		Town Council Elections	5,500			5,500			5500																	
48	4051		Poll referendum/by election costs	0			0			0																	
49	4053		Refreshments	250			250			250																	
50	4056		Bank/Barclaycard Charges	1,100			1,350			1350																	
51	4059		First Aid	50			150			150																	
52	4061		Newsletter/Mailshot Printing	0			0			0																	
53	4062		Newsletter/Mailshot Production	500			500			500																	
54	4063		Hire of Halls	300			300			300																	
55	4069		Telephones	1,600			1,600			1600																	
56	4070		Broadband / Internet Charges	500			520			550	slightly higher																
57	4071		IT services (maintenance of software and equipment) backup	500			500			832	cloud backup for NAS and IT support	732 + 100															
58	4072		IT outlook/office costs	0			0			1200	outlook accounts, office 365 exchange account, outlook backup	756.00 + 60.00 + 250.00															
59	NEW		IT Office equipment reserve	0			0			700	reserve for new equipment £3500 / 5 years																
60			**TOTAL ADMINISTRATION COSTS**	**27,870**			**30,790**			**37,652**																	
61																											

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	T	U	V	W	X	Y	Z	AA	AB	AC	AD
62																											
63				Year 2018/19			Year 2019/20			Year 2020/21																	
64																											
65				Annual Budget			Annual Budget			Annual Budget	Notes																
66																											
67				£			£			£																	
68																											
69			**TOWN COUNCILLORS**																								
70	4090		Councillors Allowances	6,500			6,500			6700	increases slightly everyone claims and will go up																
71	4091		Councillors Expenses	600			600			500	reduced based on last two years spending																
72	4092		Councillors Training	800			1,500			1000	reduced not everyone has taken up training																
73	4093		Mayors Allowance	2000			2000			2000																	
74			**TOTAL TOWN COUNCILLORS**	**9,900**			**10,600**			**10,200**																	
75																											
76			**GENERAL ADMINISTRATION**																								
77	4100		Grants To Other Organisations	1,000			1,000			1,000																	
78	4103		Public Information Event(s)	1,000			1,000			1,000																	
79	4105		Finance Software	1,000			1,000			1,000																	
80	1004		Photocopies/Postage recharge	0			0			0																	
81	1009		Bank Loyalty Discount	0			(140)			(140)																	
82	1010		Investment Income	(50)			(500)			(500)																	
83			**TOTAL GENERAL ADMINISTRATION**	**2,950**			**2,360**			**2,360**																	
84																											
85																											
86			**COUNCIL OFFICES**																								
87	4130		Council Tax	6,500			7,000			8,000																	
88	4131		Electricity	2,000			2,000			2,200																	
89	4132		Water Charges	200			250			250																	
90	4133		Sewerage Charges	250			250			250																	
91	4134		office alterations >EMR	0			0			0																	
92	4136		Photocopier Lease	810			810			810																	
93	4139		Window Cleaning	240			240			240																	
94	4140		Alarm Maintenance	350			350			450																	
95	4141		Fire Precautions	300			300			360																	
96	4142		Other maintenance	500			500			550																	
97	4146		Other Office Equipment	600			600			1,250	need new air con 1 over 3 years apporx 600																
98	4154		Housekeeping sanitary bins 49	120			120			240	looking at new contract so may reduce.																
99	4155		Refuse Collection (Commercial)	1,300			1,300			1,300	incl for extra empties																
100	4162		PWLB Loans - Capital	3,730			3,941			4,166																	
101	4163		PWLB Loans - Interest	1,846			1,633			1,408																	
102	1000		Hire of Chamber / Offices	(500)			(500)			(500)																	
103			**TOTAL COUNCIL OFFICES**	**18,246**			**18,794**			**20,974**																	
104																											
105																											
106				£			£			£																	
107			**51 HIGH STREET - RENTED OFFICES**																								
108	1005		Income	(1,000)			(1,500)			(900)																	
109	1008		Recharged Services	0			0			0																	
110	4170		Expenditure	500			500			900	electricity (being monitored)																
111			**TOTAL 51 HIGH STREET**	**(500)**			**(1,000)**			**0**																	
112																											
113																											
114			**THE PAVILION, WANNOCK ROAD**								All related to CIC and will be paid as a grant once lease is in place until the CIC can generate funding to cover the costs																
115	4180		Electricity	2,300			2,300			2,300		CIC costs															
116	4181		Water	250			350			500		once lease granted															
117	4182		Sewerage	880			880			500		will be paid as a grant															
118	4185		Maintenance	0			0			0																	
119	4186		Fire Precautions	220			220			250																	
120	4187		Pavilion refuse	500			500			455																	
121	4189		Pavilion replacement	0			0			0																	
122	1030		Rental Income	(1,600)			(1,600)			(1,600)																	
123			park checks	0			0																				
124			CIC insurance							1,200																	
125			**TOTAL THE PAVILION, WANNOCK ROAD**	**2,550**			**2,650**			**3,605**																	
126																											
127																											
128																											
129			**WANNOCK OFFICE, WANNOCK ROAD**																								
130	4190		Electricity	450			480			800	All related to CIC and will be paid as a grant once lease is in place until the CIC can generate funding to cover the costs																
131	4192		Sewerage	220			220			750	CHECKING AS BILLS INCORRECT BY BUSINESS STREAM																
132			fresh water																								
133	4193		Council tax	3,700			0			3,700	Once lease is in place apply for 100% relief of council tax.	3700															
134	4195		Maintenance	50			50			360	300 +VAT																
135	4196		Fire precautions	100			100			150																	
136	1032		Income	(50)			(50)			(50)																	
137	4197		Grounds Maintenance wannock	0			0			6,500	grounds maintenance new code to show costs clearly and includes VAT																
138			**TOTAL WANNOCK OFFICE, WANNOCK ROAD**	**4,470**			**800**			**12,210**																	
139			**GRAND TOTAL FOR ALL OF PWMRG**																								

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	T	U	V	W	X	Y	Z	AA	AB	AC	AD
140																											
141			**HIGH STREET TOILETS**																								
142	4500		Cleaning/opening contract	8,800			6,500			6,500	**may reduce once new toilet in.**																
143	4501		Maintenance	650			650			650																	
144	4502		Electricity	600			400			500	slight increase																
145	4503		Water & sewerage combined	450			700			900	combined increase 450 + 250 + increase substantial sewerage																
146	4503		Sewerage	350			0			0																	
147	4504		Sanitary units & other costs	500			600			700	CHECKING POTENTIAL LOWER CONTRACT																
148	4505		Council Tax	1,050			1,200			1,200	should be exempt but need budget in case bill doesn't go through.																
149			Refurbishment	0			0			0																	
150			Purchase Costs	0			0			0																	
151	1035		Income from Toilet Scheme	(1,200)			(1,000)			(1,234)	may be less if we move the toilets during the year																
152			**TOTAL HIGH STREET TOILETS**	**11,200**			**9,050**			**9,216**																	
153																											
154			**TOWN CENTRE & COMMUNITY SAFETY**																								
155	4201		CCTV Costs	3,000			2,800			3,500	increases																
156			**TOWN CENTRE & COMMUNITY SAFETY**	**3,000**			**2,800**			**3,500**																	
157																											
158			**RECREATION GROUNDS / FACILITIES**																								
159	4220		Gen Maintenance	6200			9000			9,000	4500 wannock 4500 brightling																
160	4223		Grounds Maintenance	8000			8000			2,800	excluding wannock, excluding allotment - oakleaf And brightling Rd includes extras	8000-600-6500															
161	4221		Water	336			336			350																	
162	4224		Travelling re park checks	800			800			500																	
163	4230		Skate Park Facilities	6000			6000			6,000																	
164	4235		Toilets Provision	10,000			7,000			6,500																	
165	4238		bin emptying	2500			2500			2,500																	
166	4240		Lease Charges	150			150			150																	
167	4241		Dog Bins	2500			2500			2,500																	
168	4242		Playground Equipment	2,800			2,800			3,600	3600 * 10 = 36000																
169	4243		Safety Inspections - (All Equip)	700			1,500			1,500																	
170	1022		Brightling road lease charges (income)	(120)			(120)			(120)																	
171			**TOTAL RECREATION GROUNDS**	**39,866**			**40,466**			**35,280**																	
172																											
173																											
174																											
175			**HIGHWAYS**																								
176	4256		Urban Grasscutting	25,000			22,000	18525 +2 add cuts 2710		26000																	
177	1051		ESCC Grass Cutting contribution	(8,600)	15 cuts no BU		(3,300)			(3,008)																	
178	4258		flowers	6000			6000			6,000																	
179	4259		Council Office Garden/Crossroads/Wannock	650			650			650																	
180	4250		bus shelters	3000			0			0																	
181			**TOTAL HIGHWAYS**	**26,050**			**25,350**			**29,642**																	
182																											
183			**ALLOTMENTS COPHALL**																								
184																											
185	4270		Maintenance	800			550			550																	
186	4271		Improvements	200			200			300	skip hire increase																
187	4272		Water Charges	400			550			650	increase in charges																
188	1070		Allotment Fees	(1,400)			(1,150)			(1,170)																	
189	4274		Grounds Maintenance	0			0			500	Grounds Maintenance split from overall grounds maintenance																
190			**TOTAL Cophall ALLOTMENTS**	**0**			150			830																	
191																											
192																											
193			**ALLOTMENTS GOSFORD**																								
194	4273		Rent of Land	150			171			175	Run by PTC land owned by WDC. Any income goes direct to WDC each year.																
195	1072		Allotment fees Gosford	(150)			(171)			(175)																	
196			**Total Gosford Allotments**	**0**			**0**			**0**																	
197																											

198										
199										
200										
201									Notes	
202										
203				Annual Budget			Annual Budget		Annual Budget	
204										
205			**STREET LIGHTING**	£			£		£	
206	4280		Energy Charges	7,350			8,500		9100	may reduce with new contract and installations
207	4281		Maintenance Charges	9,100			9,500		9900	quotes coming in at this level
208	4282		New Work / Improvements/repairs	50,000			51,000		23000	
209	4286		Xmas Decorations	11,000			11,000		12000	slight increase includes rcd check
210	4287		Additional Christmas Decorations	0			0		4000	new lights in Jubilee tree
211			**TOTAL STREET LIGHTING**	**77,450**			**80,000**		**58,000**	
212										
213			**PRIZES & PRIZEGIVING**	£			£		£	
214	4096		Poppy Wreath Remembrance day	30			30		30	if anyone wishes to reinstate the prize party, more will need to be allocated.
215	4294		Mayor's cup	250			0		0	we could just have a daytime presentation day when winers are invited to attend in the chambers for and hour and receive their certificates (no prizes) with teas and coffees cake/biscuits only
216	4295		Best Allotments	50			0		0	
217	4296		Best Gardens	50			0		0	
218	4293		best back garden	50			0		0	
219	4297		Best Dressed Houses	30			0		0	
220	4298		Best Dressed Shops	30			0		0	
221	4299		Prize Party	200			0		0	
222			**TOTAL PRIZES & PRIZEGIVING**	**690**			**30**		**30**	
223										
224			**THE POLEGATE PARTNERSHIP**							
225	4207		sponsorship crossroads	0			0		0	
226	4207		crossroads flowers/tub summer winter	0			0		0	
227	4306		Replacement planting in flower beds/reserves if not required this	510			510		510	This goes to a reserve and is monitored - spent when the beds need enhancing in liaison with the sponsors
228	4307		Maintenance and watering of beds	490			490		510	
229	1040		Flower Beds -Hailsham (A27) Road	(1,000)			(1,000)		(1,000)	
230			**TOTAL THE POLEGATE PARTNERSHIP**	**0**			**0**		**0**	
231										
232										
233										
234			**PLANNING COMMITTEE**							
235	4320		Hire of Halls	200			200		200	
236			**TOTAL PLANNING COSTS**	**200**			**200**		**200**	
237										
238										
239										
240	7001		THE RETIRED Mayors Tea Party	600			0		0	**NIL paid for from mayors allowance**
241			**TOTAL RETIRED**	**600**			**0**		**0**	

	C	D	G	H	J	K	L	N	T	U
271										
272										
273	**SUMMARY**	Year 2018/19	Year 2019/20		Year 2020/21	Notes				
274										
275		Annual Budget	Annual Budget		Annual Budget					
276										
277		£	£		£					
278										
279	TOTAL EMPLOYEE COSTS	109,212	114,959		126,178					
280	TOTAL ADMINISTRATION COSTS	27,870	30,790		37,652					
281	TOTAL TOWN COUNCILLORS	9,900	10,600		10,200					
282	TOTAL GENERAL ADMINISTRATION	2,950	2,360		2,360					
283	TOTAL COUNCIL OFFICES	18,246	18,794		20,974					
284	TOTAL 51 HIGH STREET now included above	(500)	(1,000)		0					
285	TOTAL THE PAVILION	2,550	2,650		3,605					
286	TOTAL WANNOCK OFFICE	4,470	800		12,210					
287	TOTAL HIGH STREET TOILETS	11,200	9,050		9,216					
288	TOTAL TOWN CENTRE & COMM. SAFETY	3,000	2,800		3,500					
289	TOTAL RECREATION GROUNDS	39,866	40,466		35,280					
290	TOTAL HIGHWAYS	26,050	25,350		29,642					
291	TOTAL ALLOTMENTS	0	150		830					
292	TOTAL ALLOTMENTS GOSFORD	0	0		0					
293	TOTAL STREET LIGHTING	77,450	80,000		58,000					
294	TOTAL PRIZES AND PRIZEGIVING	690	30		30					
295	TOTAL POLEGATE PARTNERSHIP	0	0		0					
296	TOTAL PLANNING COSTS	200	200		200					
297	TOTAL THE RETIRED	600	0		0					
298	TOTAL YOUTH	0	0		0					
299	TOTAL EXTRAS	0	0		0					
303	**PERIOD TOTALS**	**333,754**	**337,999**		**349,877**					
308		£	£		£		Portion of budget	0.81%		
309	Less Grant from WDC re tax base changes	(7,571)	(3,028)			grant reduction expected this year to NIL	**Reduction is**	**1.21%**	**of PTC budget**	
310	**PRECEPT**	**(326,183)**	**(334,971)**		**(349,877)**					
312	**OPERATING (SURPLUS)/DEFICIT**	**0**	**0**		**0**					
314						Income raised by 1% of precept	3498.77			
318							reduction in grant from wealden			
319		(7,571)					100.00%			
320			0							
321							**projected band D on current rates 2020/21**			
322					(349,877)					
323							**£110.43**			
326							budget increase%		Precept increase	
328							3.51%		4.45%	
329							Increase on council tax BILL %			
330							1.98%			
331				Last years band D 108.29		108.29				
333				TAX BASE 2020/21	3168.2					
338									11.04	on a 10 month basis
339						**Increase £1.73 per year 14 pence per month.**			110.43	annually what PTC costs our residents
341										£0.21 pcm 10payments on each payment
343										£0.04 per week increase 52
344										£0.18 per month increase 12
345										£2.14 per year increase 1