



Polgate Town Council, Council Office, 49 High Street, Polegate BN26 6AL
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Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk
Town Mayor – Mr Michael Clewett e-mail - clewettmichael@gmail.com

12th June 2014

Notice is hereby given of the Full Council meeting of the Town Council to be held on **Monday 30th June 2014** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanović

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. To receive any apologies for absence**
- 2. Declarations of interest in any items on the agenda**
- 3. Opportunity for public comment**
- 4. Minutes of the Annual Statutory Meeting held on 19th May 2014**
- 5. Adoption of minutes from Committees and Standing Committees**
 - a. Planning Committee Minutes of 12th May 2014 and 2nd June 2014**
- 6. To formally add Cllr J Harmer and Cllr J O'Riordan to the planning committee**
- 7. Polegate Town Mayors Report – verbal**
- 8. Town Clerk Report**
- 9. Financial Update**
 - a. Resolution required for approval of submitted accounts attached payments to the value of £50,534.79**
 - b. Barclaycard statements for information only**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

c. Bank Reconciliation and accounts for information

- 10.** Motion proposed by resident at Annual Town Assembly:
- a. That Council submit a letter to the Highways Authority, making the crossroads, in relation to the traffic flow from the High Street, a staggered crossing so that cars can cross in the same manner that they do on the main road.
 - b. Motion proposed by Cllr J Harmer
 - i. In addition to the above to add a submission to request ESCC Highways authority to carry out a feasibility study. To count the number of vehicles, to see that the problems at the crossroads are and to establish that Polegate has a problem and come up with ideas to help solve it.
 - c. Motion proposed by Cllr J O’Riordan
 - i. In addition to both a & b above to submit a request that Highways widen the road to allow for larger vehicles to pass alongside each other¹
 - d. Motion proposed by Cllr M Cunningham
 - i. In addition to a, b & c above to request ESCC Highways authority look at the options of improving the junction for people turning out of Wannock and out of Polegate and to ask from the survey, what are the drawbacks for improving this junction.²
- 11. To submit a corporate comment to Highways Agency and Department of Transport regarding the Councils views on potential improvements to the A22/A27.** Wording to be decided at the meeting following discussion.
- 12. Civic Award, Best garden, Best Allotment, Presentation of awards**
- a. Motion for councillors to nominate three best gardens in their area for a group of delegated Cllrs to be agreed to judge the gardens on a date as agreed by the group and to submit those winners to the office by 31st July 2014 , judges to select 1st 2nd and 3rd prizes £25, £15, £10 respectively. To award the prize on the evening of Monday 15th September.
 - b. Motion for a group of delegated councillors to nominate three best allotments on a date as agreed by the group and to submit those winners to the office by 31st July 2014, judges to select 1st 2nd and 3rd prizes £25, £15, £10 respectively. To award the prize on the evening of Monday 15th September.
 - c. Motion for all Councillors to nominate names and reasons for nomination and to delegate to a group of Cllrs to select one winner for a civic award based on service to Polegate and to submit those winners to the office by 31st July 2014. For the award to be presented on the evening of Monday 15th September.
 - d. Motion to delegate to the clerk to organise a prize award evening on Monday 15th September. Food, beverages rosettes certificates etc to be within the prize presentation evening budget and to include wine, soft drinks and snacks (such as cheese, biscuits, crisps etc)

¹ Coming from Polegate High Street to the crossroads lights

² What are the reasons if any that the junction cannot be improved

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- e. Motion to advertise for back gardens to also be nominated by residents of Polegate (by entry only including a current photo) and for these to be included in the judging on the selected date and to submit those winners to the office by 31st July 2014

13. Grant Request

a. Wealden Citizens Advice

- 14. Motion to submit request to ESCC for a permanent right of way (definitive map) to be added for the twitten and access to porters way from the High Street, across the car park and through the twitten leading to porters way.**

- 15. To approve draft Co-option policy as attached**

16. Section 106 money – potential uses

- a. **Age Gym** – to select and approve an age gym for installation at **Polegate War Memorial Recreation Ground** (as previously discussed) see attached reports, quote and details to be funded from s106 money already notified.
- b. To discuss the various Section 106 monies which may be available for use – report attached - to delegate to business plan and buildings & land committee to discuss, recommend and report back to council

- 17. Request for new litter bin in Southfields to be funded from general reserves and budget set for future years funding**

18. Proposed dates of next cycle of meetings

Full Council 28th July 2014

Business Plan, Buildings & land Joint Committee 16th September 2014

Full Council 29th September 2014

Full Council 27th October 2014

Personnel budget 24th November 2014

Planning budget 24th November 2014

Full Council 24th November 2014

Business Plan, Buildings & land Joint Committee 8th December 2014

Full Council precept 12th January 2015

Finance & Policy Committee 23rd February 2015

Full Council 23rd February 2015

Business Plan & Buildings & Land Joint Committee 30th March 2015

Full Council 30th March 2015

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