



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL

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Town Mayor - Cllr M Cunningham - e-mail cllr.mcunningham@polegate-tc.co.uk

24<sup>th</sup> March 2014

Notice is hereby given of a meeting of the Business Plan and Buildings & Land Joint Committee to be held on Monday 31<sup>st</sup> March 2014 in Council Chambers, 49 High Street, Polegate East Sussex BN26 6AL at 7.45 p.m.

J. Ognjanović

Town Clerk

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*The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.*

***The Council Chambers are on the first floor with a stair lift, should you have any access issues please let the Town Clerk know prior to the meeting***

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#### **A G E N D A**

- 1. Apologies for absence**
- 2. Declarations of interest in any items on the agenda**
- 3. Opportunity for public comment**
- 4. Updates on Buildings and Land Matters**
  - a) Possibility of changes to drainage at Polegate War Memorial Recreation ground – *decision required see background papers***
  - b) Wannock Office business tax/exemption matters – update only no decision required**
  - c) Pavilion maintenance issues – update, decision required on extractor fan only**
  - d) 49/51 High Street maintenance matters – update, decision required on roofing felt issue; rendering of outside wall**
  - e) Meadow Watercolour revised quote**
  - f) Update of other Polegate Land, Building and assets – no decision required**
- 5. Amended Draft Business Plan for amendment and approval as a working document in draft format**