



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL
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Town Mayor - Cllr M Cunningham - e-mail cllr.mcunningham@polegate-tc.co.uk

4th November 2013

Notice is hereby given of a meeting of the Finance & Policy Committee to be held on Monday 11th November 2013 in St Georges Church Hall, 110 Eastbourne Road, Polegate at 9.00 p.m.

J. Ognjanovic

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. Election of Vice Chair**
 - a) Nominations received Cllr H Parker seconded Cllr M Cunningham**
- 2. Apologies for absence**
- 3. Declarations of interest in any items on the agenda**
- 4. Opportunity for public comment**
- 5. Minutes of the meeting held on 25th March 2013**
- 6. Policies and procedures**
 - a) Stress Policy (updated)**
 - b) Complaints procedure (updated)**
 - c) Bullying and Harassment (External) Policy (new)**
- 7. Preliminary budget discussions**
 - a) Ear Marked Reserves (EMR)**
 - b) Suggested Ear Marked reserves**
 - ii) Drainage at Brightling Road**

- c) High Street Toilets**
- d) Proposed Budgets from Personnel and Planning if verbally available**
- e) Proposed Budgets for the remaining cost centres**
- f) Local Taxation Support Grant reduction**
- g) Tax Base and its affect on the budget**
- h) Other factors which may significantly affect the budget, but figures unknown at present.**