



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL
Telephone: 01323 488114 Fax: 01323 487517
Town Clerk Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk
Town Mayor - Cllr M Clewett - email clewettmichael@gmail.com

7th April 2015

Notice is hereby given of a meeting of the Finance & Policy Committee to be held on **Thursday 16th April 2015** in the Council Chambers, 49 High Street, Polegate at **7.30 p.m.**

J. Ognjanovic

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. Apologies for absence**
- 2. Declarations of interest in any items on the agenda**
- 3. Opportunity for public comment**
- 4. Minutes of the meeting held on 13th March 2015**
- 5. Approval of accounts for payment to the value of £64,902.77**
- 6. Motion to agree to allow the payroll cheques to be approved signed (by two signatories) outside of meetings and to be reported back to the full council at the next available meeting in order to comply with employment law and make the salary payments on time**