



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL  
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Town Clerk Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk  
Town Mayor - Cllr M Clewett - email clewettmichael@gmail.com

22<sup>nd</sup> October 2014

Notice is hereby given of a meeting of the Finance & Policy Committee to be held on Friday 7<sup>th</sup> November 2014 in the Council Chambers, 49 High Street, Polegate at 9.30 a.m.

*J. Ognjanovic*

Town Clerk

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*The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.*

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## **A G E N D A**

- 1. Apologies for absence**
- 2. Declarations of interest in any items on the agenda**
- 3. Opportunity for public comment**
- 4. Minutes of the meeting held on 11<sup>th</sup> November 2013**
- 5. Accounts for payments to the value of £10595.79**
- 6. Authorisation of updated direct debit mandates (not new)**
  - a) British Telecom (41757979)**
  - b) British Telecom (40739065)**
  - c) British Telecom (40730091)**
  - d) British Gas (601015717)**
  - e) British Gas (601015786)**
  - f) British Gas (601015747)**
  - g) British Gas (601015817)**
  - h) Wealden District Council (111681075)**
  - i) Wealden District Council (111818110)**
  - j) Wealden District Council (111854158)**

- k) South East Water (20371156)**
- l) South East Water (30470267)**
- m) South East Water (20299051)**
- n) South East Water (20335887)**

- 7. Update letter for authorisation of sweep function between business accounts £5000**
- 8. For council to note that the purchase of the High Street toilets has been completed and the insurance is now in place. An additional premium of £64.59 will soon be payable.**
- 9. Risk management Review to be reported and reviewed by FULL COUNCIL**
  - a) To set up a Risk Management Working Group to consist of the chair and vice chair of Finance plus two others to meet in office hours and discuss risks with the clerk and for that group to review and make a full report to be reviewed by Full Council**