



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL
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Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk
Town Mayor – Cllr M Cunningham – e-mail cllr.mcunningham@polegate-tc.co.uk

2nd January 2014

Notice is hereby given of the Full Council meeting of the Town Council to be held on **Monday 13th January 2014** in St George's Church Hall, 110 Eastbourne Road, Polegate at **8.00 p.m.**

J. Ognjanović

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. To receive any apologies for absence**
- 2. Declarations of interest in any items on the agenda**
- 3. Opportunity for public comment**
- 4. Minutes of the Full Council Meeting held on 9th December 2013**
- 5. Polegate Town Mayors Report – verbal**
- 6. Town Clerks Report**
 - a. Dog Control Order 1st January 2014**
 - b. Allocation of £4558.60 to an ear marked reserve – refund of council tax**
 - c. Street Lighting – recommendation to use £13,000 of general reserves to cover the expenditure required to replace the Street lighting prior to the end of the financial year.**
 - d. Financial recommendations for resolution**
- 7. High Street Toilets**
 - a. Commitment to enter negotiations with Wealden District Council**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- b. To formally instruct the Council's solicitor at Hedleys in respect of the High Street Toilets at an approximate cost of £1000 plus VAT to be funded from the general reserves**

8. Potential Council temporary use of 51 High Street for meetings

9. Financial Update

Approval of accounts for payment Nov (part)

- a. Resolution required for approval of submitted accounts attached payments to the value of £10220.32**
- b. Barclaycard statements for information only**
- c. Bank Reconciliation and accounts**

10. Budgets – updates

- a. Tax base figures from Wealden District Council confirmation of previous figures (update only)**
- b. Grant figure from Wealden District Council confirmation of previous figures (update only)**
- c. Current projected % increase and Band D figure (annual and weekly) based on budget figures to date (budget sheets)**
- d. Central Government Capping details if available**

11. Proposed dates of next cycle of meetings

Full Council 24th February 2014

Full Council 31st March 2014

Annual Town Assembly 7th April 2014

Full Council April 28th 2014

Annual Statutory Meeting (Election of Mayor) 19th May 2014

Business Plan, Buildings & land Joint Committee 30th June 2014

Full Council 30th June 2014

Full Council 28th July 2014

Business Plan, Buildings & land Joint Committee 16th September 2014

Full Council 29th September 2014

Full Council 27th October 2014

Personnel budget 24th November 2014

Planning budget 24th November 2014

Full Council 24th November 2014

Business Plan, Buildings & land Joint Committee 8th December 2014

Full Council precept 12th January 2015

Finance & Policy Committee 23rd February 2015

Full Council 23rd February 2015

Business Plan & Buildings & Land Joint Committee 30th March 2015

Full Council 30th March 2015

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