



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk
Town Mayor – Cllr D Watts – email cllr.david.watts@polegate-tc.co.uk

7th December 2015

Notice is hereby given of a meeting of the Town Council to be held on **Monday 14th December 2015** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanović

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1) To receive any apologies for absence**
- 2) Declarations of interest in any items on the agenda**
- 3) Opportunity for public comment**
- 4) To approve and sign the minutes of the Full Council Meeting held on 30th November 2015**
- 5) To approve and sign the minutes of the Special full council (Wealden Local Plan) 24th November 2015**
- 6) To approve and sign the minutes of the Special Full Council (Xmas Lights) 27th November 2015**
- 7) Adoption of minutes and recommendations of**
 - a) Planning budget 9th November 2015**
 - b) Personnel budget 9th November 2015**
 - c) Finance & Policy budget 20th November 2015**
 - d) Planning Committee Meeting held on 23rd November 2015**
 - e) Internal Audit review 4th December 2015 (if available)**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

8) Financial Update - Approval of accounts for payment

- a) Resolution required for approval of submitted accounts

9) East Sussex, South Downs and Brighton & Hove Waste and Minerals Sites Plan (full copy will be emailed and is available on the ESCC website and paper copy in office for viewing)

- a) Corporate response required

10) IBB Offer to transfer Children's Outdoor Playing Space to Polegate Town Council. – recommend not accepting transfer

11) Motion to send a letter to Lloyds bank showing the council's disappointment on the newly announced closure.

12) BUDGETS – basic outlay budget with amended figures plus new tax base if available

13) Proposed dates of next cycle of meetings

Full Council precept setting 11th January 2016

Full council 25th January 2016

Full Council 29th February 2016

Full Council 21st March 2016

Full Council 25th April 2016

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