



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegate-tc.co.uk

Town Mayor – Cllr D Watts – email cllr.david.watts@polegate-tc.co.uk

14th March 2016

Notice is hereby given of a meeting of the Town Council to be held on **Monday 21st March 2016** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanovic

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

Please note that Gina Morgan from STEPS (Eastbourne Homes Ltd) will be coming to give a short presentation prior to the full council meeting (7pm-7.30pm)

A G E N D A

- 1) Opportunity for public comment**
- 2) To receive any apologies for absence**
- 3) Declarations of interest in any items on the agenda**
- 4) Mayors report – verbal**
- 5) Clerks Report**
- 6) Full Council minutes 29th February 2016 and special full council meeting of 15th February**
- 7) Adoption of minutes and recommendations of committees**
 - a) Finance & Policy Minutes of 11th March 2016 (if available)**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

b) Planning 14th March 2016 (if available)

8) Financial Update

a) Approval of payments as presented

b) Approval of accounts as presented adjustments

Including trial balance showing general reserves and ear marked reserves; income and expenditure reports showing cost codes and amount spent/received in each cost centre.

c) Barclaycard Statement – already authorised for noting £671.80

d) To use the budget code 4063 £424 to purchase table and chairs for the Wannock Office area

9) Correspondence for action

a) Consultation - ESCC Flood Strategy

10) Proposed dates of next cycle of meetings

Full Council 25th April 2016

Annual Town Assembly (United Reformed Church Hall) 9th May 2016

Annual Meeting (election of Mayor) 23rd May 2016

Full Council 27th June 2016

Full Council 25th July 2016

Full Council 26th September 2016

Full Council 31st October 2016

Budget Meetings Mondays during November TBA

Full Council Budget preliminary 12th December 2016

Full Council precept and budget setting 9th January 2017

Full Council 30th January 2017

Full Council 27th February 2017

Full Council 27th March 2017

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