



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL

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Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk
Town Mayor – Mr Michael Clewett e-mail - clewettmichael@gmail.com

13th March 2015

Notice is hereby given of the Full Council meeting of the Town Council to be held on **Monday 27th April 2015** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

J. Ognjanovic

Town Clerk

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. To receive any apologies for absence**
- 2. Declarations of interest in any items on the agenda**
- 3. Opportunity for public comment**
- 4. To approve and sign the minutes of the Full Council Meeting held on 30th March 2015**
- 5. Adoption of minutes and recommendations of**
 - a) Business Plan and Buildings & Land Committee Meeting of 30th March 2015**
 - b) Planning Committee Meeting of 2nd April 2015**
 - c) Finance & Policy Committee meeting of 16th April 2015**
- 6. Polegate Town Mayors Report – verbal**
- 7. Financial Update**

Approval of accounts for payment

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- a. Resolution required for approval of submitted accounts*
 - b. Bank Reconciliation and accounts for March 2015*
 - c. Changes to the asset register*
 - i. The bus shelter at Shepham Lane/Dittons Corner has been removed after being damaged. Value £4500*
 - d. Approval of Barclaycards statement and payments £60.99*
- 8. Motion to submit a Freedom Of Information Request to Wealden District Council for a list of all call outs to blockages in the Polegate toilets for the periods 2013, 2013 and 2014 January to December, and the cause.**
- 9. Motion to approve the annual clearance of vegetation at Brightling Road meadow to protect indigenous species**
A quote of £200 has been received for the clearance
- 10. Proposed dates of next cycle of meetings**
Annual Statutory Meeting 18th May 2015
Full Council 29th June 2015
Full Council 27th July 2015
No meetings in August
Full Council 28th September 2015 (provisional)
Full Council 26th October 2015 (Provisional)
Additional budget meetings to be announced
Planning; Personnel; Finance November 2015
Full Council 30th November 2015 (Provisional)
Full Council 14th December 2015 (Provisional)
- 11. Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. – STAFF matters**
- 12. Staff Matters**

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