



**Polegate Town Council, Council Office,  
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail [admin@polegate-tc.co.uk](mailto:admin@polegate-tc.co.uk)  
Town Mayor – Cllr D Watts – email [cldr.david.watts@polegate-tc.co.uk](mailto:cldr.david.watts@polegate-tc.co.uk)

18th November 2016

Notice is hereby given of a meeting of the Town Council to be held on **Monday 28<sup>th</sup> November 2016** in Council Chambers, 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

*J. Ognjanovic*

Town Clerk

*The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing*

*Cllr D Dunbar will be giving a presentation on EFRS to the council prior to the meeting  
(7pm-7.30pm)*

## **A G E N D A**

- 1) Opportunity for public comment**
- 2) To receive any apologies for absence**
- 3) Declarations of interest in any items on the agenda**
- 4) Mayors report – verbal**
- 5) Clerk's report**
- 6) Minutes of Full Council Meeting 31<sup>st</sup> October 2016**
- 7) Adoption of minutes and recommendations of standing committees**
  - a) Finance & Policy Committee Meeting of 18<sup>th</sup> November 2016**
  - b) Personnel Committee Meeting of 21<sup>st</sup> October 2016**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- 8) Reports from working groups**
  - a) Buildings & land**
    - i) Report and recommendations to consider**
  - b) Website working group**
    - i) Report and recommendations to consider**
  - c) Principles of development working group reports**
- 9) Financial Update**
  - a) Approval of payments as presented**
  - b) Barclaycard Statements – already authorised for noting**
  - c) Income & expenditure accounts, trial balances & bank reconciliations**
- 10) Motion from finance - Any councillor who took their allowance and had emails should use their allowance to print the background papers. Only the agendas would be sent out in paper format.**
- 11) Budget 2017/18 preliminary discussions**
- 12) A27 proposals consultation response**
- 13) Correspondence for action**
  - a) ESCC Youth club funding request (£5000 would be an increase of 1.61% alone)**
  - b) PADMEC – request for amendment to licence to allow a purpose-built building for a museum/the memorabilia of the signal box**
  - c) New Year's Day Service – Cuckmere Community Bus (grant)**
  - d) Corporate response re Maresfield parish Council email request A22**
  - e) Corporate response re removal of telephone boxes**
- 14) Motion to allow British Legion to use the lamp posts for large poppies each year**
- 15) Motion to write to Railways Unions and Southern Railways and call upon them to find a solution to the current dispute as a matter of urgency**

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**16) Proposed dates of next cycle of meetings (for approval and noting)**

**Full Council Budget preliminary 12<sup>th</sup> December 2016**  
**Full Council precept and budget 2017/18 setting 9<sup>th</sup> January 2017**  
**Full Council 30<sup>th</sup> January 2017**  
**Full Council 27<sup>th</sup> February 2017**  
**Annual Town Assembly 6<sup>th</sup> March 2017 (7.30pm)**  
**Full Council 27<sup>th</sup> March 2017**  
**Full Council 24<sup>th</sup> April 2017**  
**Annual Statutory Meeting 22<sup>nd</sup> May 2016 (Election of Mayor)**  
**Full Council 26<sup>th</sup> June 2017**  
**Full Council 31<sup>st</sup> July 2017**  
**Full Council 25<sup>th</sup> September 2017**  
**Preliminary budget meetings October TBA**  
**Full Council 30<sup>th</sup> October 2017**  
**Full Council 27<sup>th</sup> November 2017 (initial budgets)**  
**Full council 11<sup>th</sup> December 2017 Budget and precept agreements**  
**Full Council 8<sup>th</sup> January 2018 precept and budget 2018/19 final**

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