



**Polegate Town Council, Council Office,
49 High Street, Polegate BN26 6AL**

Town Clerk – Jo Ognjanovic - e-mail admin@polegate-tc.co.uk
Town Mayor – Cllr D Watts – email cllr.david.watts@polegate-tc.co.uk

1st February 2016

Notice is hereby given of a Special full council meeting of the Town Council to be held on **Monday 15th February 2016** in United reformed Church Hall, Victoria Road, Polegate BN26 6AL at **7.30 p.m.**

D. R. Watts

Mayor of Polegate

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

A G E N D A

- 1. Motion to consider under provisions of Section 249(5) of the Local Government Act 1972¹ (as amended by the Local Government Planning & Land Act 1980 (part XIX) and Local Democracy, Economic Development and Construction Act 2009) to that the title of Honorary Freeman be conferred upon Councillor Mrs Margaret Piper in recognition of the long, distinguished and eminent service that she has rendered to the Town of Polegate as a councillor and the common seal be affixed accordingly.**

The public meeting will be followed by a private reception from which the public are excluded

¹ To be passed by no less than 2/3rds of the council [10/15] voting thereon at a meeting of the council specially convened for the purpose

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.