



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL

Telephone: 01323 488114 Fax: 01323 487517

Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk

Town Mayor – Cllr M Clewett – email clewettmichael@gmail.com

30th July 2014

Notice is hereby given of the Special Full Council meeting of the Town Council to be held on **Monday 18th August 2014** in the Council Chambers 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

Town Mayor

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

The Council Chambers are on the first floor with a stair lift.

A G E N D A

- 1) To receive any apologies for absence**
- 2) Declarations of interest in any items on the agenda**
- 3) Opportunity for public comment**
- 4) Fields In Trust – Centenary Field – Polegate War Memorial Recreation Ground**
 - a) To approve the draft Deed of dedication (Draft deed attached)**
 - b) To make arrangements for the Deed of dedication ceremony**
 - i) Motion from Cllr M Clewett (Mayor) – that a Council led occasion as de facto owners of the land will be organised and to invite representatives of KORGI and representatives from RBL as the principal guests together with one of the trustees Dr Ann Heywood from Fields in Trust**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- ii) Additional motion from Cllr M Clewett to invite the Lord Lieutenant Mr Peter Field to attend the deed of dedication service and unveil the plaque.**
 - c) Other arrangements for the deed of dedication ceremony and funding for any refreshments.**
 - d) To form a working party to be delegated to carry out the organisation and decisions relating to the event to report back to council via the clerk. (potentially with a delegated budget if deemed appropriate for invitations, refreshments and sundries.)**
- 5) High Street Toilets**
- a) Motion to delegate to Cllr M Clewett and J O’Riordan to sign the transfer papers for the purchase of the High Street Toilets.**
 - b) To agree/discuss/amend the specification as submitted by Cllrs M Clewett, S Shing, D Broadbent & J O’Riordan**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.