



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL
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Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk
Town Mayor – Cllr M Cunningham – e-mail cllr.mcunningham@polegate-tc.co.uk

14th January 2014

Notice is hereby given of the Special Full Council meeting of the Town Council to be held on **Monday 27th January 2014** in the Council Chambers 49 High Street, Polegate BN26 6AL at **8.15 p.m.**

Town Mayor

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

The Council Chambers are on the first floor with a stair lift.

A G E N D A

- 1. To receive any apologies for absence**
- 2. Declarations of interest in any items on the agenda**
- 3. Opportunity for public comment**
- 4. Minutes of Full Council Meeting of 13th January 2014**
- 5. High Street Toilets**
 - a. Consideration of options for negotiation**

Option 1 – Lease to Polegate Town Council for peppercorn rent £1 per annum on a 5,10 or 25 year lease. Full repairing lease granted. Capital works (estimate £8k) to be undertaken by Polegate Town Council. WDC arranges insurance but Polegate pay the annual charge.

Option 2 – Lease to Polegate Town Council for commercial rent £1,350 per annum on a 5, 10 or 25 year lease. Capital works to be undertaken by WDC. Full repairing lease granted. WDC arranges insurance but Polegate pay the annual charge.

Option 3 – Freehold disposal to Polegate Town Council. Valuation of freehold at £29k. Capital works of £8k to be discounted from the valuation which would leave a sale price to Polegate Town Council of £21k
Handover date to Polegate Town Council under any of the options so that the new responsibility for the toilets commences 1.4.14 and coincides with the new financial year.

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- b. To appoint Hedleys Solicitors to negotiate on behalf of Polegate Town Council with Wealden District Council in respect of the High Street Toilets at an approximate costs of £1000 to be met from General Reserves**
- 6. Full Review of Location of Town Council Meetings as per minute 10708 (decision to hold the meeting on 27th Jan in chambers at 49 High Street was made at the meeting of 13th January 2014).**

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