



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL

Telephone: 01323 488114 Fax: 01323 487517

Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk
Town Mayor – Cllr Michael Clewett e-mail - clewettmichael@gmail.com

19th January 2015

Notice is hereby given of the Special Full Council meeting of the Town Council to be held on **Thursday 5th February 2015** in Council Chambers, 49 High Street, Polegate BN26 6AL at **2.30 p.m.**

Town Mayor

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

AGENDA

- 1. To receive any apologies for absence**
- 2. Declarations of interest in any items on the agenda**
- 3. Opportunity for public comment**
- 4. To approve and sign the minutes of the Full Council Meeting held on 12th January 2015**
- 5. Rescission amendment regarding precept and budget to ensure budget remains at Nil increase following material change noted. £833 to be allocated to the crossing ear marked reserve. Budget to be set at £294,558 and precept at £273,358 to make a Band D figure of £96.98 all other figures to remain the same**
- 6. Financial Update**
 - Approval of accounts for payment
 - a. Resolution required for approval of submitted accounts attached payments to the value of £16514.53 plus Barclaycard £321.18**
 - b. To transfer any remaining budget plus £10,000 already approved additional sum from general reserves to the Ear Marked reserve for**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

street lighting – the expected invoices will not be spent in 2014/15 and funds will need to be carried into the 2015/16 year.

7. Annual Town Assembly arrangements

- a. Proposal for Annabel's café staff to provide the refreshments (for approx £1.50 per head expected costs around £45 or less – within budget)
- b. Two proposals for the **format of the evening**:
 - i. Proposal for agenda to read: Welcome, Apologies, Minutes of last meeting, matters arising from minutes, Town Council booklet (questions invited), public questions/open forum
 - ii. Proposal for agenda to read: Welcome, Apologies, Minutes of last meeting, matters arising from the minutes, short presentation from Local Police/Planning Officer; Highways officer (pot holes and street lighting), Town council booklet (questions invited), public questions/open forum

8. Permission to apply for S106 funds from Wealden District Council for the purchase of the age gym

9. Proposed dates of next cycle of meetings

Finance & Policy Committee 23rd February 2015
Full Council 23rd February 2015
Annual Town Assembly 2nd March 2015 United Reformed Church Hall Business Plan & Buildings & Land Joint Committee 30th March 2015
Full Council 30th March 2015
Full Council 27th April 2015
Annual Statutory Meeting 18th May 2015
Full Council 29th June 2015
Full Council 27th July 2015
No meetings in August
Full Council 28th September 2015 (provisional)
Full Council 26th October 2015 (Provisional)
Additional budget meetings to be announced
Planning; Personnel; Finance November 2015
Full Council 30th November 2015 (Provisional)
Full Council 14th December 2015 (Provisional)

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