



Polegate Town Council, Council Office, 49 High Street, Polegate BN26 6AL

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Town Clerk – Jo Ognjanovic - e-mail townclerk@polegate-tc.co.uk

Town Mayor – Cllr M Clewett – email clewettmichael@gmail.com

24th November 2014

Notice is hereby given of the Special Full Council meeting of the Town Council to be held on **Monday 8th December 2014** in the Council Chambers 49 High Street, Polegate BN26 6AL at **7.30 p.m.**

Town Mayor

The press and public have a right to and are welcome to attend but are reminded that they must remain silent when the meeting is in progress in accordance with the Public Bodies (Admissions to Meetings) Act 1960. Comments or questions from members of the public on matters on the agenda will be received at the beginning of the meeting. The time allowed is a maximum of 2 minutes per speaker (this can be extended, if appropriate, and at the Chairman's discretion). The press and public are advised to wait until the resolution to exclude the press and public has been proposed and voted upon before withdrawing.

The Council Chambers are on the first floor with a stair lift.

A G E N D A

- 1) To receive any apologies for absence**
- 2) Declarations of interest in any items on the agenda**
- 3) Opportunity for public comment**
- 4) Budget – update and amendments if required**
 - a) Tax Base update (if known)**
 - b) Council Tax Support Grant Official value (if known)**
 - c) Details of capping limits from Central Government (if known)**
- 5) Payment of Accounts to the value of (at least) £11,426.77 (further invoices will be added if available)**
- 6) Letter from ESCC Highways regarding Flower bed licence Windsor Way Polegate**
- 7) Best Christmas Lights Competition**

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that the meeting will be recorded. The purpose of this is that recordings act as an aide-memoire to assist the Clerk in the compilation of the minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

- a) Motion for Cllrs M Cunningham, Mrs M Piper, H Parker & M Clewett to judge the Christmas shop fronts and Best Dressed Christmas Lights (houses). Judging is expected to take place on Wednesday 10th December 2014**
- b) Motion to award prizes of Best Dressed Shop (cup and certificate) and Best Dressed House (cup and certificate) by the Mayor and Deputy Mayor following the selection of the award winners (within budget)**
- 8) Motion to add Cllr M Cunningham to the deed of dedication Committee in order to form a quorum and complete further business of the committee**
- 9) Motion for the Annual Town Assembly to take place on Monday 2nd March 2015 at the United reformed Church Hall at 7.30 pm**

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