

**UNADOPTED  
POLEGATE TOWN COUNCIL**



**FINANCE & POLICY COMMITTEE**

Minutes of the Finance and Policy Committee meeting held on Friday 15<sup>th</sup> April 2016 Council Chambers 49, High Street, Polegate 9.30am

**Present:** Cllrs D Murray, D Watts, M Falkner, S Shing, Mrs M Piper (ex officio), B Goodwin  
**(6)**

**Not Present:** E Board (1)

No members of the public present

Minute Number	Resolution
<b>11698</b>	<b>Opportunity for Public Comment</b> None
<b>11699</b>	<b>Apologies for absence</b> Cllr E Board
<b>11700</b>	<b>Declarations of interest in any items on the agenda</b> None
<b>11701</b>	<b>Minutes of the Finance &amp; Policy Committee Meeting of 11<sup>th</sup> March 2016 (already adopted by Full Council)</b> It was resolved to agree the minutes of 11 <sup>th</sup> March 2016 and they were duly signed by the chair as an accurate record. <b>VOTE All in favour Cllrs D Murray, D Watts, M Falkner, Mrs M Piper, S Shing, B Goodwin</b>
<b>11702</b>	<b>Approval of Accounts for payment</b> It was resolved to approve the accounts for payment to the value of £10,083.23 <b>VOTE All in favour Cllrs D Murray, D Watts, M Falkner, Mrs M Piper, S Shing, B Goodwin</b>
<b>11703</b>	<b>New Barclays.net online banking registration forms</b> It was resolved that two of the bank signatories will sign the forms after the amendment of the "Y" to "N" under international funds transfer <b>VOTE All in favour Cllrs D Murray, D Watts, M Falkner, Mrs M Piper, S Shing, B Goodwin</b>
<b>11704</b>	<b>Policies</b> It was resolved to adopt the Policies: a) Grants to organisations b) Unreasonably persistent or vexatious complaints policy <b>VOTE All in favour Cllrs D Murray, D Watts, M Falkner, Mrs M Piper, S Shing, B Goodwin</b>

The meeting closed at 9.40 am

Signed by \_\_\_\_\_ Chair of Finance & Policy

Dated \_\_\_\_\_

## Current/Business Premium

Payments made between 21/05/2016 and 07/06/2016

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
27/05/2016	Barclays	BANK CHARG	12.50			4056	102	12.50	Bank charge stoped cheque
27/05/2016	BarclayCard	BARCLAYCA	456.62		70.28	4039	102	35.00	ICO
						4247	302	202.74	Outdoor Gym safety signage
						4146	201	64.94	New Union Jack Flag
						4220	302	35.10	Light bulbs re toilets wannock
						4220	302	13.08	Hinges re Gosford gate
						4220	302	35.48	Wood for bus shelter repairs
27/05/2016	E-on	DIRECT DEB	182.09		30.35	4131	201	151.74	49 High Street Electricity
27/05/2016	E-on	DIRECT DEB	25.86		1.23	4190	204	24.63	Wannock Office Electricity
30/05/2016	British Telecom	DIRECT DEB	45.46		7.57	4069	102	37.89	Fax line
30/05/2016	E-on	DIRECT DEB	11.49		0.55	4170	202	10.94	51 High Street Electricity
30/05/2016	E-on	DIRECT DEB	235.44		39.24	4180	203	196.20	Pavilion electricity
30/05/2016	E-on	DIRECT DEB	18.04		0.86	4502	205	17.18	High Street Toilet Electricity
31/05/2016	British Telecom	DIRECT DEB	118.44		19.74	4070	102	98.70	Boardband/Internet
02/06/2016	Milhams Eastbourne Ltd	107779	5,400.00		900.00	4256	303	4,500.00	Grass Cuts May (3)
02/06/2016	Europlants Ltd	107780	49.94		8.32	4258	303	41.62	Winter Maint April Flowers
02/06/2016	Haven Security Ltd	107781	78.00		13.00	4141	201	65.00	Install Switchable isolator
02/06/2016	Wetton Cleaning Services Ltd	107782	1,437.02		239.51	4500	205	665.83	Cleaning Toilets High St
						4235	302	531.68	Cleaning Toilets Wannock
02/06/2016	Fields in Trust	107783	50.00			4045	102	50.00	Annual Subscription
02/06/2016	SLCC Enterprises Ltd	107784	235.00			4045	102	235.00	Subscription
02/06/2016	Aspen Service Ltd	107786	105.60		17.60	4142	201	88.00	Maintenance Air Con
02/06/2016	Mr N Holden	107787	24.75		1.10	4015	101	23.65	Travel Litter deliveries maint
02/06/2016	Mr D Carden	107789	798.10			4041	102	798.10	Reports & Meetings Visioning
02/06/2016	Withers DIY	107790	72.92		12.15	4220	302	60.77	maintenance items
02/06/2016	Mr R Thearle	107791	25.88		1.15	4015	101	24.73	Travel bins parks litter
02/06/2016	Mr R Thearle	107792	23.40		1.04	4015	101	22.36	Travel delivery litter boards
02/06/2016	Staff Salaries Cash Book	June Sals	4,960.46			200		4,960.46	June salaries
06/06/2016	SLCC Enterprises Ltd	107793	27.00			4046	102	27.00	Allotment Law Book new ED
06/06/2016	Inland revenue	107794	1,567.37			4011	101	24.06	TAX NI June Payroll
<b>Subtotal Carried Forward:</b>			15,961.38	0.00	1,363.69			13,054.38	

## Current/Business Premium

Payments made between 21/05/2016 and 07/06/2016

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<b>Nominal Ledger Analysis</b>			
						<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
						4001	101	169.66	TAX NI June Payroll
						4002	101	146.20	TAX
						4000	101	694.03	TAX NI June Payroll
						4003	101	126.80	TAX
						4004	101	50.20	TAX
						4007	101	356.42	NI ees ers
06/06/2016	Police&Crime CommissionerSX	107801	132.69			4201	301	132.69	CCTV Maintenance AprJun
06/06/2016	Mr D Watts	107802	17.68		0.14	4091	103	17.54	Cllrs expenses
06/06/2016	Ms A Snell	107803	13.50		0.60	4091	103	12.90	Cllrs expenses CAB meeting
<b>Total Payments:</b>			<b>16,125.25</b>	<b>0.00</b>	<b>1,364.43</b>			<b>14,760.82</b>	