

SUMMARY	Year 2016/17	
	Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >
TOTAL ADMINISTRATION COSTS	24,510	27,420 >
TOTAL TOWN COUNCILLORS	10,265	9,900 <
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME
TOTAL COUNCIL OFFICES	17,066	32,880 > last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <
TOTAL THE PAVILION	2,470	2,430 <
TOTAL WANNOCK OFFICE	3,860	3,790 >
TOTAL HIGH STREET TOILETS	0 FROM RESERVES LAST YEAR	9,470 > from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME
TOTAL RECREATION GROUNDS	31,241	32,566 >
TOTAL HIGHWAYS	18,850	35,050 > last year in extras
TOTAL ALLOTMENTS	(50)	150 >
TOTAL ALLOTMENTS GOSFORD	0	0 SAME
TOTAL STREET LIGHTING	71,000	69,500 <
TOTAL PRIZES AND PRIZEGIVING	490	640 >
TOTAL POLEGATE PARTNERSHIP	0	0 SAME
TOTAL PLANNING COSTS	200	200 SAME
TOTAL THE RETIRED	500	500 SAME
TOTAL EXTRAS	25,621	0 <
	833 additional to guardian court crossing or street lighting	0
PERIOD TOTALS	294,558	314,479
		GRANT REDUCTION FROM WDC IS LESS
	£	£
Less Grant from WDC re tax base changes	(21,200)	(16,657)
PRECEPT	(273,358)	(273,358)
		Last years band D 96.98
		TAX BASE 2015/16 2818.7
		£96.98
OPERATING (SURPLUS)/DEFICIT	0	24,464
		Increase in budget find from reserves
		Percentage increase in precept 0.00%
		£0.00
		£96.98
		Increase per year Band D
		£0.00
		Increase Per week Band D
		£0.00
		Increase per day
		£0.0000
	273358	
	297,822	
A referendum costs around £17,000		

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790					
	HIGH STREET TOILETS									
4500	Cleaning/opening contract	0	7,500	reserves	7,500					
4501	Maintenance	0	100	reserves	300					
4502	Electricity	0	500	reserves	500					
4503	Water	0	250	reserves	550					
4503	Sewerage	0	250	reserves	800					
4504	Legal costs	0	120	reserves	1,020					
4504	Sanitary units	0	220	reserves						
4505	Council Tax	0	800	reserves						
	Refurbishment	0	0	reserves	0					
	Purchase Costs	0	0	reserves	0					
	Income from Toilet Scheme	0			(1,200)					
	TOTAL HIGH STREET TOILETS	0	9,740		9,470					
		£			£					
					Year 2016/17					
		Annual Budget			Annual Budget		Notes			
		£			£					
	TOWN CENTRE & COMMUNITY SAFETY									
4201	CCTV Costs	3,000			3,000				CONTRACT	
4202	Crossing Patrol	0								
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000					
					Year 2016/17					
		Annual Budget			Annual Budget		Notes			
		£			£					
	RECREATION GROUNDS / FACILITIES									
4220	Grounds Maintenance	7,200			7,500					
4221	Water	336			336					
4223	Gen Maintenance	6,000			6,200					
4230	Skate Park Facilities	6,000			6,000					
4235	Toilets Provision	6,200			6,400					
4240	Lease Charges	150			150					
4241	Dog Bins	3,700			3,800					
4242	Playground Equipment	1,500			1,800					
4243	Safety Inspections - (All Equip)	275			500					
1022	Brightling road lease charges (income)	(120)			(120)					
1030	Hire Fees									
	Drainage Ear Marked Reserve	0								
	TOTAL RECREATION GROUNDS	31,241			32,566					
		£			£					
	HIGHWAYS									
4250	Bus Shelters				0					
4251	Street Signs				0					
4252	Noticeboards				0					
4256	Urban Grasscutting	20,500			25,000					
4257	Seat Provision	0			0					
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000					
4259	Council Office Garden/Crossroads/Wannock	650			650					
	Crossroads cascading tub winter summer & maint									
	Wannock (3 troughs) maint summer?									
	Council beds 49 High Street summer? & maint									
	crossroads flower bed?									
	contingency for replacement plants and add watering									
4261	Town Focal Enhancement on A2270/A27				0					
4262	TWO WEED KILLINGS PER YEAR	0			0					
	Guardian Court Crossing > EMR	0	in extras		11,500					
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)					

		18,850		35,050	
	TOTAL HIGHWAYS				
	ALLOTMENTS COPHALL				
4270	Maintenance	500		500	
4271	Improvements	200		200	
4272	Water Charges	400		600	
1070	Allotment Fees	(1,150)		(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)		150	
	ALLOTMENTS GOSFORD				
4273	Rent of Land	98		100	
1072	Allotment fees Gosford	(98)		(100)	
	Total Gosford Allotments	0		0	
					Year 2016/17
		Annual Budget		Annual Budget	Notes
		£		£	
	STREET LIGHTING				
4280	Energy Charges	9,000		9,500	
4281	Maintenance Charges	9,000		10,000	
4282	New Work / Improvements/repairs	40,000		40,000	
4286	Xmas Decorations	10,000		10,000	
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000		69,500	
		£		£	
	PRIZES & PRIZEGIVING				
4096	Poppy Wreath Remembrance day	0		50	
4294	Civic Award	250		250	
4295	Best Allotments	50		50	
4296	Best Gardens	50		50	
4297	Best Dressed Houses	20		20	
4298	Best Dressed Shops	20		20	
4299	Prize Party	100		200	
	TOTAL PRIZES & PRIZEGIVING	490		640	
	THE POLEGATE PARTNERSHIP				
4305	Administration	0		0	
4306	Replacement planting in flower beds/reserves if not require	260		510	
4207	sponsorship crossroads	(500)		(500)	
4207	crossroads flowers/tub summer winter	500		500	
4307	Maintenance and watering of beds	490		490	
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0		0	
		£		£	
	PLANNING COMMITTEE				
4320	Hire of Halls	200		200	
	TOTAL PLANNING COSTS	200		200	
7001	THE RETIRED	500		500	
	TOTAL RETIRED	500		500	
	EXTRAS				
	High St Toilets	0	FROM RESERVES LAST YEAR	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000		0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now
	TOTAL EXTRAS	25,621		0	

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		273358	
		297,822	
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				Year 2016/17															
		Annual Budget 2015/16		Budget 2016 / 17	Notes														
		£		£															
	EMPLOYEE COSTS																		
4000	Town Clerk	33,857		35,441															
4001	Administrative Assistant	9,173		9,578															
4002	Handyperson / Groundsman	8,617		8,949															
4003	Litter-Picker	7,498		7,761															
4004	Cleaner / Keyholder	2,814		2,814															
4005	Overtime	200		200															
4007	NI (ER's)	4,500		4,500															
4008	Pension Conts (ER's)	2,100		2,150															
4009	Finance Officer	800		900															
4010	Internal Auditor	550		600															
4011	Administrative Assistant 2	8,958		9,356															
4015	Travelling Expenses	1,700		1,800															
4016	Training Expenses	1,000		1,000															
4020	Professional Fees	0																	
4006	SSP Recovery	0																	
	EMPLOYEE COSTS	81,767		85,049															
	TOTAL EMPLOYEE COSTS			85,049															
				Year 2016/17															
		Annual Budget		Annual Budget	Notes														
		£		£															
	ADMINISTRATION																		
4030	Postage	300		300															
4031	Stationery	1,000		1,000															
4032	Photocopier Charges	1,500		1,500															
4035	Computer Comsumables	150		200															
4036	Office IT Equipment	500		500															
4037	Website	300		500															
4039	Legal Fees	2,000		2,500															
4040	Audit Fees	650		800															
4043	Insurance Premiums	5,000		6,000															
4044	Insurance Tree Inspection	300		300															
4045	Subscriptions	2,650		2,700															
4046	Publications	100		120															
4047	Advertising	50		100															
4049	Tree Works Brightling Road	0		0															
4050	Town Council Elections	5,370		5,500															
4053	Refreshments	150		150															
4056	Bank/Barclaycard Charges	70		75															
4059	First Aid	70		75															
4061	Newsletter Printing	900		1,000															
4062	Newsletter Production	900		1,000															
4063	Hire of Halls	550		570															
4069	Telephone / Fax	1,600		1,600															
4070	Broadband / Internet Charges	400		430															
NEW	IT services (maintenance of software and equipment)			500	guess at present														
	TOTAL ADMINISTRATION COSTS	24,510		27,420															
	TOWN COUNCILLORS																		
4090	Councillors Allowances	6,215		6,300															
4091	Councillors Expenses	500		600															
4092	Councillors Training	1,500		1,000															
4093	Mayors Allowance	2,000		2,000															
4096	Poppy wreath remembrance day	50		0	in civic cost code														

TOTAL TOWN COUNCILLORS		10,265		9,900						
GENERAL ADMINISTRATION										
4100	Grants To Other Organisations	2,000		2,000 ?						
4105	Finance Software	1,000		1,000						
1004	Photocopies/Postage recharge	(15)		(16)						
1010	Investment Income	(50)		(50)						
4101	Polegate Town Map	0								
TOTAL GENERAL ADMINISTRATION		2,935		2,934						
					Year 2016/17					
		Annual Budget		Annual Budget	Notes					
		£		£						
COUNCIL OFFICES										
4130	Council Tax	6,500		6,500						
4131	Electricity	2,000		2,000						
4132	Water Charges	200		200						
4133	Sewerage Charges	220		220						
4134	office alterations >EMR	0	under extras	15,000						
4136	Photocopier Lease	800		800						
4139	Window Cleaning	100		100						
4140	Alarm Maintenance	200		350						
4141	Fire Precautions	350		500						
4142	Other maintenance	500		500						
4146	Other Office Equipment	300		300						
4154	Housekeeping	120		120						
4155	Refuse Collection (Commercial)	1,000		1,200						
4162	PWLB Loans - Capital	3,029		3,000						
4163	PWLB Loans - Interest	2,547		2,590						
1000	Hire of Chamber / Offices	(800)		(500)						
TOTAL COUNCIL OFFICES		17,066		32,880						
		£		£						
					Year 2016/17					
		Annual Budget		Annual Budget	Notes					
		£		£						
		£		£						
51 HIGH STREET - RENTED OFFICES										
1005	Income			(1,000)						
1008	Recharged Services			0						
4170	Expenditure	0		0						
TOTAL 51 HIGH STREET		0		(1,000)						
THE PAVILION, WANNOCK ROAD										
4180	Electricity	2,400		2,400						
4181	Water	250		250						
4182	Sewerage	650		880						
4185	Maintenance	0		0						
4186	Fire Precautions	170		100						
4189	Pavilion replacement	0		0						
	council tax			0						
1020	Rental Income	(1,000)		(1,200)						
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430						
WANNOCK OFFICE, WANNOCK ROAD		£								
4190	Electricity	500		500						
4192	Sewerage	0		0						
4193	Council tax	3300		3,380						
4195	Maintenance	0		50						
4196	Fire precautions	60		60						
1032	Income			(200)						

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790							
HIGH STREET TOILETS												
4500	Cleaning/opening contract	0	7,500	reserves	7,500							
4501	Maintenance	0	100	reserves	300							
4502	Electricity	0	500	reserves	500							
4503	Water	0	250	reserves	550							
4503	Sewerage	0	250	reserves	800							
4504	Legal costs	0	120	reserves	1,020							
4504	Sanitary units	0	220	reserves								
4505	Council Tax	0	800	reserves								
	Refurbishment	0	0	reserves	0							
	Purchase Costs	0	0	reserves	0							
	Income from Toilet Scheme	0			(1,200)							
	TOTAL HIGH STREET TOILETS	0	9,740		9,470							
		£			£							
					Year 2016/17							
		Annual Budget			Annual Budget	Notes						
		£			£							
TOWN CENTRE & COMMUNITY SAFETY												
4201	CCTV Costs	3,000			3,000					CONTRACT		
4202	Crossing Patrol	0										
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000							
					Year 2016/17							
		Annual Budget			Annual Budget	Notes						
		£			£							
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4221	Water	336			336							
4223	Gen Maintenance	6,000			6,200							
4230	Skate Park Facilities	6,000			6,000							
4235	Toilets Provision	6,200			6,400							
4240	Lease Charges	150			150							
4241	Dog Bins	3,700			3,800							
4242	Playground Equipment	1,500			1,800							
4243	Safety Inspections - (All Equip)	275			500							
1022	Brightling road lease charges (income)	(120)			(120)							
1030	Hire Fees											
	Drainage Ear Marked Reserve	0										
	TOTAL RECREATION GROUNDS	31,241			32,566							
		£			£							
HIGHWAYS												
4250	Bus Shelters				0							
4251	Street Signs				0							
4252	Noticeboards				0							
4256	Urban Grasscutting	20,500			25,000							
4257	Seat Provision	0			0							
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000							
4259	Council Office Garden/Crossroads/Wannock	650			650							
	Crossroads cascading tub winter summer & maint											
	Wannock (3 troughs) maint summer?											
	Council beds 49 High Street summer? & maint											
	crossroads flower bed?											
	contingency for replacement plants and add watering											
4261	Town Focal Enhancement on A2270/A27				0							
4262	TWO WEED KILLINGS PER YEAR	0			0							
	Guardian Court Crossing > EMR	0	in extras		11,500							
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)							

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	ALLOTMENTS COPHALL								
4270	Maintenance	500		500					
4271	Improvements	200		200					
4272	Water Charges	400		600					
1070	Allotment Fees	(1,150)		(1,150)					
	TOTAL Cophall ALLOTMENTS	(50)		150					
	ALLOTMENTS GOSFORD								
4273	Rent of Land	98		100					
1072	Allotment fees Gosford	(98)		(100)					
	Total Gosford Allotments	0		0					
				Year 2016/17					
		Annual Budget		Annual Budget		Notes			
		£		£					
	STREET LIGHTING								
4280	Energy Charges	9,000		9,500					
4281	Maintenance Charges	9,000		10,000					
4282	New Work / Improvements/repairs	40,000		40,000					
4286	Xmas Decorations	10,000		10,000					
4287	Additional Christmas Decorations	3,000		0		or put 600 pa to EMR to replace in 5 years?			
	TOTAL STREET LIGHTING	71,000		69,500					
	PRIZES & PRIZEGIVING	£		£					
4096	Poppy Wreath Remembrance day	0		50					
4294	Civic Award	250		250					
4295	Best Allotments	50		50					
4296	Best Gardens	50		50					
4297	Best Dressed Houses	20		20					
4298	Best Dressed Shops	20		20					
4299	Prize Party	100		200					
	TOTAL PRIZES & PRIZEGIVING	490		640					
	THE POLEGATE PARTNERSHIP								
4305	Administration	0		0					
4306	Replacement planting in flower beds/reserves if not require	260		510					
4207	sponsorship crossroads	(500)		(500)					
4207	crossroads flowers/tub summer winter	500		500					
4307	Maintenance and watering of beds	490		490					
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)					
	TOTAL THE POLEGATE PARTNERSHIP	0		0					
	PLANNING COMMITTEE	£		£					
4320	Hire of Halls	200		200					
	TOTAL PLANNING COSTS	200		200					
7001	THE RETIRED	500		500					
	TOTAL RETIRED	500		500					
	EXTRAS								
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	Ear Marked reserve Office Alterations	15,000		0		own budgets now			
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0		own budget now			
	TOTAL EXTRAS	25,621		0					

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		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17											
		Annual Budget 2015/16		Budget 2016 / 17	Notes										
		£		£											
EMPLOYEE COSTS															
4000	Town Clerk	33,857		35,441											
4001	Administrative Assistant	9,173		9,578											
4002	Handyperson / Groundsman	8,617		8,949											
4003	Litter-Picker	7,498		7,761											
4004	Cleaner / Keyholder	2,814		2,814											
4005	Overtime	200		200											
4007	NI (ER's)	4,500		4,500											
4008	Pension Conts (ER's)	2,100		2,150											
4009	Finance Officer	800		900											
4010	Internal Auditor	550		600											
4011	Administrative Assistant 2	8,958		9,356											
4015	Travelling Expenses	1,700		1,800											
4016	Training Expenses	1,000		1,000											
4020	Professional Fees	0													
4006	SSP Recovery	0													
EMPLOYEE COSTS		81,767		85,049											
TOTAL EMPLOYEE COSTS				85,049											
ADMINISTRATION															
4030	Postage	300		300											
4031	Stationery	1,000		1,000											
4032	Photocopier Charges	1,500		1,500											
4035	Computer Consumables	150		200											
4036	Office IT Equipment	500		500											
4037	Website	300		500											
4039	Legal Fees	2,000		2,500											
4040	Audit Fees	650		800											
4043	Insurance Premiums	5,000		6,000											
4044	Insurance Tree Inspection	300		300											
4045	Subscriptions	2,650		2,700											
4046	Publications	100		120											
4047	Advertising	50		100											
4049	Tree Works Brightling Road	0		0											
4050	Town Council Elections	5,370		5,500											
4053	Refreshments	150		150											
4056	Bank/Barclaycard Charges	70		75											
4059	First Aid	70		75											
4061	Newsletter Printing	900		1,000											
4062	Newsletter Production	900		1,000											
4063	Hire of Halls	550		570											
4069	Telephone / Fax	1,600		1,600											
4070	Broadband / Internet Charges	400		430											
NEW	IT services (maintenance of software and equipment)			500					guess at present						
TOTAL ADMINISTRATION COSTS		24,510		27,420											
TOWN COUNCILLORS															
4090	Councillors Allowances	6,215		6,300											
4091	Councillors Expenses	500		600											
4092	Councillors Training	1,500		1,000											
4093	Mayors Allowance	2,000		2,000											
4096	Poppy wreath remembrance day	50							0 in civic cost code						

	TOTAL TOWN COUNCILLORS		10,265					9,900									
	GENERAL ADMINISTRATION																
4100	Grants To Other Organisations		2,000					2,000 ?									
4105	Finance Software		1,000					1,000									
1004	Photocopies/Postage recharge		(15)					(16)									
1010	Investment Income		(50)					(50)									
4101	Polegate Town Map		0														
	TOTAL GENERAL ADMINISTRATION		2,935					2,934									
								Year 2016/17									
			Annual Budget					Annual Budget	Notes								
			£					£									
	COUNCIL OFFICES																
4130	Council Tax		6,500					6,500									
4131	Electricity		2,000					2,000									
4132	Water Charges		200					200									
4133	Sewerage Charges		220					220									
4134	office alterations >EMR		0		under extras			15,000									
4136	Photocopier Lease		800					800									
4139	Window Cleaning		100					100									
4140	Alarm Maintenance		200					350									
4141	Fire Precautions		350					500									
4142	Other maintenance		500					500									
4146	Other Office Equipment		300					300									
4154	Housekeeping		120					120									
4155	Refuse Collection (Commercial)		1,000					1,200									
4162	PWLB Loans - Capital		3,029					3,000									
4163	PWLB Loans - Interest		2,547					2,590									
1000	Hire of Chamber / Offices		(800)					(500)									
	TOTAL COUNCIL OFFICES		17,066					32,880									
			£					£									
								Year 2016/17									
			Annual Budget					Annual Budget	Notes								
			£					£									
			£					£									
	51 HIGH STREET - RENTED OFFICES																
1005	Income							(1,000)									
1008	Recharged Services							0									
4170	Expenditure		0					0									
	TOTAL 51 HIGH STREET		0					(1,000)									
	THE PAVILION, WANNOCK ROAD																
4180	Electricity		2,400					2,400									
4181	Water		250					250									
4182	Sewerage		650					880									
4185	Maintenance		0					0									
4186	Fire Precautions		170					100									
4189	Pavilion replacement		0					0									
	council tax							0									
1020	Rental Income		(1,000)					(1,200)									
	TOTAL THE PAVILION, WANNOCK ROAD		2,470					2,430									
	WANNOCK OFFICE, WANNOCK ROAD	£															
4190	Electricity		500					500									
4192	Sewerage		0					0									
4193	Council tax		3300					3,380									
4195	Maintenance		0					50									
4196	Fire precautions		60					60									
1032	Income							(200)									

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790												
	HIGH STREET TOILETS																
4500	Cleaning/opening contract	0	7,500	reserves	7,500												
4501	Maintenance	0	100	reserves	300												
4502	Electricity	0	500	reserves	500												
4503	Water	0	250	reserves	550												
4503	Sewerage	0	250	reserves	800												
4504	Legal costs	0	120	reserves	1,020												
4504	Sanitary units	0	220	reserves													
4505	Council Tax	0	800	reserves													
	Refurbishment	0	0	reserves	0												
	Purchase Costs	0	0	reserves	0												
	Income from Toilet Scheme	0			(1,200)												
	TOTAL HIGH STREET TOILETS	0	9,740		9,470												
		£			£												
								Year 2016/17									
		Annual Budget			Annual Budget	Notes											
		£			£												
	TOWN CENTRE & COMMUNITY SAFETY																
4201	CCTV Costs	3,000			3,000												CONTRACT
4202	Crossing Patrol	0															
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000												
								Year 2016/17									
		Annual Budget			Annual Budget	Notes											
		£			£												
	RECREATION GROUNDS / FACILITIES																
4220	Grounds Maintenance	7,200			7,500												
4221	Water	336			336												
4223	Gen Maintenance	6,000			6,200												
4230	Skate Park Facilities	6,000			6,000												
4235	Toilets Provision	6,200			6,400												
4240	Lease Charges	150			150												
4241	Dog Bins	3,700			3,800												
4242	Playground Equipment	1,500			1,800												
4243	Safety Inspections - (All Equip)	275			500												
1022	Brightling road lease charges (income)	(120)			(120)												
1030	Hire Fees																
	Drainage Ear Marked Reserve	0															
	TOTAL RECREATION GROUNDS	31,241			32,566												
		£			£												
	HIGHWAYS																
4250	Bus Shelters				0												
4251	Street Signs				0												
4252	Noticeboards				0												
4256	Urban Grasscutting	20,500			25,000												
4257	Seat Provision	0			0												
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000												
4259	Council Office Garden/Crossroads/Wannock	650			650												
	Crossroads cascading tub winter summer & maint																
	Wannock (3 troughs) maint summer?																
	Council beds 49 High Street summer? & maint																
	crossroads flower bed?																
	contingency for replacement plants and add watering																
4261	Town Focal Enhancement on A2270/A27				0												
4262	TWO WEED KILLINGS PER YEAR	0			0												
	Guardian Court Crossing > EMR	0	in extras		11,500												
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)												

		Annual Budget	Annual Budget	Notes
		£	£	
TOTAL HIGHWAYS		18,850	35,050	
ALLOTMENTS COPHALL				
4270	Maintenance	500	500	
4271	Improvements	200	200	
4272	Water Charges	400	600	
1070	Allotment Fees	(1,150)	(1,150)	
TOTAL Cophall ALLOTMENTS		(50)	150	
ALLOTMENTS GOSFORD				
4273	Rent of Land	98	100	
1072	Allotment fees Gosford	(98)	(100)	
Total Gosford Allotments		0	0	
			Year 2016/17	
		Annual Budget	Annual Budget	Notes
		£	£	
STREET LIGHTING				
4280	Energy Charges	9,000	9,500	
4281	Maintenance Charges	9,000	10,000	
4282	New Work / Improvements/repairs	40,000	40,000	
4286	Xmas Decorations	10,000	10,000	
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
TOTAL STREET LIGHTING		71,000	69,500	
PRIZES & PRIZEGIVING		£	£	
4096	Poppy Wreath Remembrance day	0	50	
4294	Civic Award	250	250	
4295	Best Allotments	50	50	
4296	Best Gardens	50	50	
4297	Best Dressed Houses	20	20	
4298	Best Dressed Shops	20	20	
4299	Prize Party	100	200	
TOTAL PRIZES & PRIZEGIVING		490	640	
THE POLEGATE PARTNERSHIP				
4305	Administration	0	0	
4306	Replacement planting in flower beds/reserves if not require	260	510	
4207	sponsorship crossroads	(500)	(500)	
4207	crossroads flowers/tub summer winter	500	500	
4307	Maintenance and watering of beds	490	490	
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
TOTAL THE POLEGATE PARTNERSHIP		0	0	
PLANNING COMMITTEE		£	£	
4320	Hire of Halls	200	200	
TOTAL PLANNING COSTS		200	200	
7001	THE RETIRED	500	500	
TOTAL RETIRED		500	500	
EXTRAS				
	High St Toilets	0		own budget codes now
	Ear Marked reserve Office Alterations	15,000	0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	0	own budget now
	TOTAL EXTRAS	25,621	0	

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
Less Grant from WDC re tax base changes	(21,200)	(16,657)	Last years band D 96.98
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17											
			Annual Budget 2015/16	Budget 2016 / 17	Notes										
			£	£											
EMPLOYEE COSTS															
4000	Town Clerk		33,857	35,441											
4001	Administrative Assistant		9,173	9,578											
4002	Handyperson / Groundsman		8,617	8,949											
4003	Litter-Picker		7,498	7,761											
4004	Cleaner / Keyholder		2,814	2,814											
4005	Overtime		200	200											
4007	NI (ER's)		4,500	4,500											
4008	Pension Conts (ER's)		2,100	2,150											
4009	Finance Officer		800	900											
4010	Internal Auditor		550	600											
4011	Administrative Assistant 2		8,958	9,356											
4015	Travelling Expenses		1,700	1,800											
4016	Training Expenses		1,000	1,000											
4020	Professional Fees		0												
4006	SSP Recovery		0												
EMPLOYEE COSTS			81,767	85,049											
TOTAL EMPLOYEE COSTS				85,049											
				Year 2016/17											
			Annual Budget	Annual Budget	Notes										
			£	£											
ADMINISTRATION															
4030	Postage		300	300											
4031	Stationery		1,000	1,000											
4032	Photocopier Charges		1,500	1,500											
4035	Computer Comsumables		150	200											
4036	Office IT Equipment		500	500											
4037	Website		300	500											
4039	Legal Fees		2,000	2,500											
4040	Audit Fees		650	800											
4043	Insurance Premiums		5,000	6,000											
4044	Insurance Tree Inspection		300	300											
4045	Subscriptions		2,650	2,700											
4046	Publications		100	120											
4047	Advertising		50	100											
4049	Tree Works Brightling Road		0	0											
4050	Town Council Elections		5,370	5,500											
4053	Refreshments		150	150											
4056	Bank/Barclaycard Charges		70	75											
4059	First Aid		70	75											
4061	Newsletter Printing		900	1,000											
4062	Newsletter Production		900	1,000											
4063	Hire of Halls		550	570											
4069	Telephone / Fax		1,600	1,600											
4070	Broadband / Internet Charges		400	430											
NEW	IT services (maintenance of software and equipment)			500	guess at present										
TOTAL ADMINISTRATION COSTS			24,510	27,420											
TOWN COUNCILLORS															
4090	Councillors Allowances		6,215	6,300											
4091	Councillors Expenses		500	600											
4092	Councillors Training		1,500	1,000											
4093	Mayors Allowance		2,000	2,000											
4096	Poppy wreath remembrance day		50	0	in civic cost code										

	TOTAL TOWN COUNCILLORS	10,265		9,900															
	GENERAL ADMINISTRATION																		
4100	Grants To Other Organisations	2,000		2,000 ?															
4105	Finance Software	1,000		1,000															
1004	Photocopies/Postage recharge	(15)		(16)															
1010	Investment Income	(50)		(50)															
4101	Polegate Town Map	0																	
	TOTAL GENERAL ADMINISTRATION	2,935		2,934															
									Year 2016/17										
		Annual Budget		Annual Budget	Notes														
		£		£															
	COUNCIL OFFICES																		
4130	Council Tax	6,500		6,500															
4131	Electricity	2,000		2,000															
4132	Water Charges	200		200															
4133	Sewerage Charges	220		220															
4134	office alterations >EMR	0	under extras	15,000															
4136	Photocopier Lease	800		800															
4139	Window Cleaning	100		100															
4140	Alarm Maintenance	200		350															
4141	Fire Precautions	350		500															
4142	Other maintenance	500		500															
4146	Other Office Equipment	300		300															
4154	Housekeeping	120		120															
4155	Refuse Collection (Commercial)	1,000		1,200															
4162	PWLB Loans - Capital	3,029		3,000															
4163	PWLB Loans - Interest	2,547		2,590															
1000	Hire of Chamber / Offices	(800)		(500)															
	TOTAL COUNCIL OFFICES	17,066		32,880															
		£		£															
									Year 2016/17										
		Annual Budget		Annual Budget	Notes														
		£		£															
		£		£															
	51 HIGH STREET - RENTED OFFICES																		
1005	Income			(1,000)															
1008	Recharged Services			0															
4170	Expenditure	0		0															
	TOTAL 51 HIGH STREET	0		(1,000)															
	THE PAVILION, WANNOCK ROAD																		
4180	Electricity	2,400		2,400															
4181	Water	250		250															
4182	Sewerage	650		880															
4185	Maintenance	0		0															
4186	Fire Precautions	170		100															
4189	Pavilion replacement	0		0															
	council tax			0															
1020	Rental Income	(1,000)		(1,200)															
	TOTAL THE PAVILION, WANNOCK ROAD	2,470		2,430															
	WANNOCK OFFICE, WANNOCK ROAD	£																	
4190	Electricity	500		500															
4192	Sewerage	0		0															
4193	Council tax	3300		3,380															
4195	Maintenance	0		50															
4196	Fire precautions	60		60															
1032	Income			(200)															

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790																
	HIGH STREET TOILETS																				
4500	Cleaning/opening contract	0	7,500	reserves	7,500																
4501	Maintenance	0	100	reserves	300																
4502	Electricity	0	500	reserves	500																
4503	Water	0	250	reserves	550																
4503	Sewerage	0	250	reserves	800																
4504	Legal costs	0	120	reserves	1,020																
4504	Sanitary units	0	220	reserves																	
4505	Council Tax	0	800	reserves																	
	Refurbishment	0	0	reserves	0																
	Purchase Costs	0	0	reserves	0																
	Income from Toilet Scheme	0			(1,200)																
	TOTAL HIGH STREET TOILETS	0	9,740		9,470																
		£			£																
								Year 2016/17													
		Annual Budget			Annual Budget	Notes															
		£			£																
	TOWN CENTRE & COMMUNITY SAFETY																				
4201	CCTV Costs	3,000			3,000																CONTRACT
4202	Crossing Patrol	0																			
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000																
								Year 2016/17													
		Annual Budget			Annual Budget	Notes															
		£			£																
	RECREATION GROUNDS / FACILITIES																				
4220	Grounds Maintenance	7,200			7,500																
4221	Water	336			336																
4223	Gen Maintenance	6,000			6,200																
4230	Skate Park Facilities	6,000			6,000																
4235	Toilets Provision	6,200			6,400																
4240	Lease Charges	150			150																
4241	Dog Bins	3,700			3,800																
4242	Playground Equipment	1,500			1,800																
4243	Safety Inspections - (All Equip)	275			500																
1022	Brightling road lease charges (income)	(120)			(120)																
1030	Hire Fees																				
	Drainage Ear Marked Reserve	0																			
	TOTAL RECREATION GROUNDS	31,241			32,566																
		£			£																
	HIGHWAYS																				
4250	Bus Shelters				0																
4251	Street Signs				0																
4252	Noticeboards				0																
4256	Urban Grasscutting	20,500			25,000																
4257	Seat Provision	0			0																
4258	Flower Beds & Displays (Summer & Winter Plants + Maint)	5,800			6,000																
4259	Council Office Garden/Crossroads/Wannock	650			650																
	Crossroads cascading tub winter summer & maint																				
	Wannock (3 troughs) maint summer?																				
	Council beds 49 High Street summer? & maint																				
	crossroads flower bed?																				
	contingency for replacement plants and add watering																				
4261	Town Focal Enhancement on A2270/A27				0																
4262	TWO WEED KILLINGS PER YEAR	0			0																
	Guardian Court Crossing > EMR	0	in extras		11,500																
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)																

		Annual Budget	Annual Budget	Notes
		£	£	
	TOTAL HIGHWAYS	18,850	35,050	
	ALLOTMENTS COPHALL			
4270	Maintenance	500	500	
4271	Improvements	200	200	
4272	Water Charges	400	600	
1070	Allotment Fees	(1,150)	(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)	150	
	ALLOTMENTS GOSFORD			
4273	Rent of Land	98	100	
1072	Allotment fees Gosford	(98)	(100)	
	Total Gosford Allotments	0	0	
				Year 2016/17
		Annual Budget	Annual Budget	Notes
		£	£	
	STREET LIGHTING			
4280	Energy Charges	9,000	9,500	
4281	Maintenance Charges	9,000	10,000	
4282	New Work / Improvements/repairs	40,000	40,000	
4286	Xmas Decorations	10,000	10,000	
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000	69,500	
	PRIZES & PRIZEGIVING	£	£	
4096	Poppy Wreath Remembrance day	0	50	
4294	Civic Award	250	250	
4295	Best Allotments	50	50	
4296	Best Gardens	50	50	
4297	Best Dressed Houses	20	20	
4298	Best Dressed Shops	20	20	
4299	Prize Party	100	200	
	TOTAL PRIZES & PRIZEGIVING	490	640	
	THE POLEGATE PARTNERSHIP			
4305	Administration	0	0	
4306	Replacement planting in flower beds/reserves if not require	260	510	
4207	sponsorship crossroads	(500)	(500)	
4207	crossroads flowers/tub summer winter	500	500	
4307	Maintenance and watering of beds	490	490	
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0	0	
	PLANNING COMMITTEE	£	£	
4320	Hire of Halls	200	200	
	TOTAL PLANNING COSTS	200	200	
7001	THE RETIRED	500	500	
	TOTAL RETIRED	500	500	
	EXTRAS			
	High St Toilets	0 FROM RESERVES LAST YEAR	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000	0	own budgets now
	Potential for crossing at Guardian court EMR	10,621 plus 833 in extras	0	own budget now
	TOTAL EXTRAS	25,621	0	

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

			Year 2016/17							
			Annual Budget 2015/16		Budget 2016 / 17	Notes				
			£		£					
	EMPLOYEE COSTS									
4000	Town Clerk	33,857			35,441					
4001	Administrative Assistant	9,173			9,578					
4002	Handyperson / Groundsman	8,617			8,949					
4003	Litter-Picker	7,498			7,761					
4004	Cleaner / Keyholder	2,814			2,814					
4005	Overtime	200			200					
4007	NI (ER's)	4,500			4,500					
4008	Pension Conts (ER's)	2,100			2,150					
4009	Finance Officer	800			900					
4010	Internal Auditor	550			600					
4011	Administrative Assistant 2	8,958			9,356					
4015	Travelling Expenses	1,700			1,800					
4016	Training Expenses	1,000			1,000					
4020	Professional Fees	0								
4006	SSP Recovery	0								
	EMPLOYEE COSTS	81,767			85,049					
	TOTAL EMPLOYEE COSTS				85,049					
			Year 2016/17							
			Annual Budget		Annual Budget	Notes				
			£		£					
	ADMINISTRATION									
4030	Postage	300			300					
4031	Stationery	1,000			1,000					
4032	Photocopier Charges	1,500			1,500					
4035	Computer Comsumables	150			200					
4036	Office IT Equipment	500			500					
4037	Website	300			500					
4039	Legal Fees	2,000			2,500					
4040	Audit Fees	650			800					
4043	Insurance Premiums	5,000			6,000					
4044	Insurance Tree Inspection	300			300					
4045	Subscriptions	2,650			2,700					
4046	Publications	100			120					
4047	Advertising	50			100					
4049	Tree Works Brightling Road	0			0					
4050	Town Council Elections	5,370			5,500					
4053	Refreshments	150			150					
4056	Bank/Barclaycard Charges	70			75					
4059	First Aid	70			75					
4061	Newsletter Printing	900			1,000					
4062	Newsletter Production	900			1,000					
4063	Hire of Halls	550			570					
4069	Telephone / Fax	1,600			1,600					
4070	Broadband / Internet Charges	400			430					
NEW	IT services (maintenance of software and equipment)				500		guess at present			
	TOTAL ADMINISTRATION COSTS	24,510			27,420					
	TOWN COUNCILLORS									
4090	Councillors Allowances	6,215			6,300					
4091	Councillors Expenses	500			600					
4092	Councillors Training	1,500			1,000					
4093	Mayors Allowance	2,000			2,000					
4096	Poppy wreath remembrance day	50			0		in civic cost code			

	TOTAL TOWN COUNCILLORS	10,265		9,900															
	GENERAL ADMINISTRATION																		
4100	Grants To Other Organisations	2,000		2,000	?														
4105	Finance Software	1,000		1,000															
1004	Photocopies/Postage recharge	(15)		(16)															
1010	Investment Income	(50)		(50)															
4101	Polegate Town Map	0																	
	TOTAL GENERAL ADMINISTRATION	2,935		2,934															
								Year 2016/17											
		Annual Budget		Annual Budget	Notes														
		£		£															
	COUNCIL OFFICES																		
4130	Council Tax	6,500		6,500															
4131	Electricity	2,000		2,000															
4132	Water Charges	200		200															
4133	Sewerage Charges	220		220															
4134	office alterations >EMR	0	under extras	15,000															
4136	Photocopier Lease	800		800															
4139	Window Cleaning	100		100															
4140	Alarm Maintenance	200		350															
4141	Fire Precautions	350		500															
4142	Other maintenance	500		500															
4146	Other Office Equipment	300		300															
4154	Housekeeping	120		120															
4155	Refuse Collection (Commercial)	1,000		1,200															
4162	PWLB Loans - Capital	3,029		3,000															
4163	PWLB Loans - Interest	2,547		2,590															
1000	Hire of Chamber / Offices	(800)		(500)															
	TOTAL COUNCIL OFFICES	17,066		32,880															
		£		£															
								Year 2016/17											
		Annual Budget		Annual Budget	Notes														
		£		£															
		£		£															
	51 HIGH STREET - RENTED OFFICES																		
1005	Income			(1,000)															
1008	Recharged Services			0															
4170	Expenditure	0		0															
	TOTAL 51 HIGH STREET	0		(1,000)															
	THE PAVILION, WANNOCK ROAD																		
4180	Electricity	2,400		2,400															
4181	Water	250		250															
4182	Sewerage	650		880															
4185	Maintenance	0		0															
4186	Fire Precautions	170		100															
4189	Pavilion replacement	0		0															
	council tax			0															
1020	Rental Income	(1,000)		(1,200)															
	TOTAL THE PAVILION, WANNOCK ROAD	2,470		2,430															
	WANNOCK OFFICE, WANNOCK ROAD	£																	
4190	Electricity	500		500															
4192	Sewerage	0		0															
4193	Council tax	3300		3,380															
4195	Maintenance	0		50															
4196	Fire precautions	60		60															
1032	Income			(200)															

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790												
	HIGH STREET TOILETS																
4500	Cleaning/opening contract	0	7,500	reserves	7,500												
4501	Maintenance	0	100	reserves	300												
4502	Electricity	0	500	reserves	500												
4503	Water	0	250	reserves	550												
4503	Sewerage	0	250	reserves	800												
4504	Legal costs	0	120	reserves	1,020												
4504	Sanitary units	0	220	reserves													
4505	Council Tax	0	800	reserves													
	Refurbishment	0	0	reserves	0												
	Purchase Costs	0	0	reserves	0												
	Income from Toilet Scheme	0			(1,200)												
	TOTAL HIGH STREET TOILETS	0	9,740		9,470												
		£			£												
					Year 2016/17												
		Annual Budget			Annual Budget	Notes											
		£			£												
	TOWN CENTRE & COMMUNITY SAFETY																
4201	CCTV Costs	3,000			3,000												CONTRACT
4202	Crossing Patrol	0															
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000												
					Year 2016/17												
		Annual Budget			Annual Budget	Notes											
		£			£												
	RECREATION GROUNDS / FACILITIES																
4220	Grounds Maintenance	7,200			7,500												
4221	Water	336			336												
4223	Gen Maintenance	6,000			6,200												
4230	Skate Park Facilities	6,000			6,000												
4235	Toilets Provision	6,200			6,400												
4240	Lease Charges	150			150												
4241	Dog Bins	3,700			3,800												
4242	Playground Equipment	1,500			1,800												
4243	Safety Inspections - (All Equip)	275			500												
1022	Brightling road lease charges (income)	(120)			(120)												
1030	Hire Fees																
	Drainage Ear Marked Reserve	0															
	TOTAL RECREATION GROUNDS	31,241			32,566												
		£			£												
	HIGHWAYS																
4250	Bus Shelters				0												
4251	Street Signs				0												
4252	Noticeboards				0												
4256	Urban Grasscutting	20,500			25,000												
4257	Seat Provision	0			0												
4258	Flower Beds & Displays (Summer & Winter Plants + Maint)	5,800			6,000												
4259	Council Office Garden/Crossroads/Wannock	650			650												
	Crossroads cascading tub winter summer & maint																
	Wannock (3 troughs) maint summer?																
	Council beds 49 High Street summer? & maint																
	crossroads flower bed?																
	contingency for replacement plants and add watering																
4261	Town Focal Enhancement on A2270/A27				0												
4262	TWO WEED KILLINGS PER YEAR	0			0												
	Guardian Court Crossing > EMR	0	in extras		11,500												
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)												

	TOTAL HIGHWAYS	18,850		35,050		
	ALLOTMENTS COPHALL					
4270	Maintenance	500		500		
4271	Improvements	200		200		
4272	Water Charges	400		600		
1070	Allotment Fees	(1,150)		(1,150)		
	TOTAL Cophall ALLOTMENTS	(50)		150		
	ALLOTMENTS GOSFORD					
4273	Rent of Land	98		100		
1072	Allotment fees Gosford	(98)		(100)		
	Total Gosford Allotments	0		0		
				Year 2016/17		
		Annual Budget		Annual Budget	Notes	
		£		£		
	STREET LIGHTING					
4280	Energy Charges	9,000		9,500		
4281	Maintenance Charges	9,000		10,000		
4282	New Work / Improvements/repairs	40,000		40,000		
4286	Xmas Decorations	10,000		10,000		
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?	
	TOTAL STREET LIGHTING	71,000		69,500		
	PRIZES & PRIZEGIVING	£		£		
4096	Poppy Wreath Remembrance day	0		50		
4294	Civic Award	250		250		
4295	Best Allotments	50		50		
4296	Best Gardens	50		50		
4297	Best Dressed Houses	20		20		
4298	Best Dressed Shops	20		20		
4299	Prize Party	100		200		
	TOTAL PRIZES & PRIZEGIVING	490		640		
	THE POLEGATE PARTNERSHIP					
4305	Administration	0		0		
4306	Replacement planting in flower beds/reserves if not require	260		510		
4207	sponsorship crossroads	(500)		(500)		
4207	crossroads flowers/tub summer winter	500		500		
4307	Maintenance and watering of beds	490		490		
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)		
	TOTAL THE POLEGATE PARTNERSHIP	0		0		
		£		£		
	PLANNING COMMITTEE					
4320	Hire of Halls	200		200		
	TOTAL PLANNING COSTS	200		200		
7001	THE RETIRED	500		500		
	TOTAL RETIRED	500		500		
	EXTRAS					
	High St Toilets	0	FROM RESERVES LAST YEAR		own budget codes now	
	Ear Marked reserve Office Alterations	15,000		0	own budgets now	
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now	
	TOTAL EXTRAS	25,621		0		

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17			
			Annual Budget 2015/16	Budget		Notes	
			£	2016 / 17			
			£	£			
EMPLOYEE COSTS							
4000	Town Clerk	33,857		35,441			
4001	Administrative Assistant	9,173		9,578			
4002	Handyperson / Groundsman	8,617		8,949			
4003	Litter-Picker	7,498		7,761			
4004	Cleaner / Keyholder	2,814		2,814			
4005	Overtime	200		200			
4007	NI (ER's)	4,500		4,500			
4008	Pension Conts (ER's)	2,100		2,150			
4009	Finance Officer	800		900			
4010	Internal Auditor	550		600			
4011	Administrative Assistant 2	8,958		9,356			
4015	Travelling Expenses	1,700		1,800			
4016	Training Expenses	1,000		1,000			
4020	Professional Fees	0					
4006	SSP Recovery	0					
EMPLOYEE COSTS			81,767	85,049			
TOTAL EMPLOYEE COSTS				85,049			
				Year 2016/17			
			Annual Budget	Annual Budget		Notes	
			£	£			
ADMINISTRATION							
4030	Postage	300		300			
4031	Stationery	1,000		1,000			
4032	Photocopier Charges	1,500		1,500			
4035	Computer Comsumables	150		200			
4036	Office IT Equipment	500		500			
4037	Website	300		500			
4039	Legal Fees	2,000		2,500			
4040	Audit Fees	650		800			
4043	Insurance Premiums	5,000		6,000			
4044	Insurance Tree Inspection	300		300			
4045	Subscriptions	2,650		2,700			
4046	Publications	100		120			
4047	Advertising	50		100			
4049	Tree Works Brightling Road	0		0			
4050	Town Council Elections	5,370		5,500			
4053	Refreshments	150		150			
4056	Bank/Barclaycard Charges	70		75			
4059	First Aid	70		75			
4061	Newsletter Printing	900		1,000			
4062	Newsletter Production	900		1,000			
4063	Hire of Halls	550		570			
4069	Telephone / Fax	1,600		1,600			
4070	Broadband / Internet Charges	400		430			
NEW	IT services (maintenance of software and equipment)			500		guess at present	
TOTAL ADMINISTRATION COSTS			24,510	27,420			
TOWN COUNCILLORS							
4090	Councillors Allowances	6,215		6,300			
4091	Councillors Expenses	500		600			
4092	Councillors Training	1,500		1,000			
4093	Mayors Allowance	2,000		2,000			
4096	Poppy wreath remembrance day	50		0		in civic cost code	

	TOTAL TOWN COUNCILLORS	10,265		9,900					
	GENERAL ADMINISTRATION								
4100	Grants To Other Organisations	2,000		2,000	?				
4105	Finance Software	1,000		1,000					
1004	Photocopies/Postage recharge	(15)		(16)					
1010	Investment Income	(50)		(50)					
4101	Polegate Town Map	0							
	TOTAL GENERAL ADMINISTRATION	2,935		2,934					
						Year 2016/17			
		Annual Budget		Annual Budget		Notes			
		£		£					
	COUNCIL OFFICES								
4130	Council Tax	6,500		6,500					
4131	Electricity	2,000		2,000					
4132	Water Charges	200		200					
4133	Sewerage Charges	220		220					
4134	office alterations >EMR	0	under extras	15,000					
4136	Photocopier Lease	800		800					
4139	Window Cleaning	100		100					
4140	Alarm Maintenance	200		350					
4141	Fire Precautions	350		500					
4142	Other maintenance	500		500					
4146	Other Office Equipment	300		300					
4154	Housekeeping	120		120					
4155	Refuse Collection (Commercial)	1,000		1,200					
4162	PWLB Loans - Capital	3,029		3,000					
4163	PWLB Loans - Interest	2,547		2,590					
1000	Hire of Chamber / Offices	(800)		(500)					
	TOTAL COUNCIL OFFICES	17,066		32,880					
		£		£					
						Year 2016/17			
		Annual Budget		Annual Budget		Notes			
		£		£					
		£		£					
	51 HIGH STREET - RENTED OFFICES								
1005	Income			(1,000)					
1008	Recharged Services			0					
4170	Expenditure	0		0					
	TOTAL 51 HIGH STREET	0		(1,000)					
	THE PAVILION, WANNOCK ROAD								
4180	Electricity	2,400		2,400					
4181	Water	250		250					
4182	Sewerage	650		880					
4185	Maintenance	0		0					
4186	Fire Precautions	170		100					
4189	Pavilion replacement	0		0					
	council tax			0					
1020	Rental Income	(1,000)		(1,200)					
	TOTAL THE PAVILION, WANNOCK ROAD	2,470		2,430					
	WANNOCK OFFICE, WANNOCK ROAD	£							
4190	Electricity	500		500					
4192	Sewerage	0		0					
4193	Council tax	3300		3,380					
4195	Maintenance	0		50					
4196	Fire precautions	60		60					
1032	Income			(200)					

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790						
	HIGH STREET TOILETS										
4500	Cleaning/opening contract	0	7,500	reserves	7,500						
4501	Maintenance	0	100	reserves	300						
4502	Electricity	0	500	reserves	500						
4503	Water	0	250	reserves	550						
4503	Sewerage	0	250	reserves	800						
4504	Legal costs	0	120	reserves	1,020						
4504	Sanitary units	0	220	reserves							
4505	Council Tax	0	800	reserves							
	Refurbishment	0	0	reserves	0						
	Purchase Costs	0	0	reserves	0						
	Income from Toilet Scheme	0			(1,200)						
	TOTAL HIGH STREET TOILETS	0	9,740		9,470						
		£			£						
						Year 2016/17					
		Annual Budget			Annual Budget	Notes					
		£			£						
	TOWN CENTRE & COMMUNITY SAFETY										
4201	CCTV Costs	3,000			3,000					CONTRACT	
4202	Crossing Patrol	0									
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000						
						Year 2016/17					
		Annual Budget			Annual Budget	Notes					
		£			£						
	RECREATION GROUNDS / FACILITIES										
4220	Grounds Maintenance	7,200			7,500						
4221	Water	336			336						
4223	Gen Maintenance	6,000			6,200						
4230	Skate Park Facilities	6,000			6,000						
4235	Toilets Provision	6,200			6,400						
4240	Lease Charges	150			150						
4241	Dog Bins	3,700			3,800						
4242	Playground Equipment	1,500			1,800						
4243	Safety Inspections - (All Equip)	275			500						
1022	Brightling road lease charges (income)	(120)			(120)						
1030	Hire Fees										
	Drainage Ear Marked Reserve	0									
	TOTAL RECREATION GROUNDS	31,241			32,566						
		£			£						
	HIGHWAYS										
4250	Bus Shelters				0						
4251	Street Signs				0						
4252	Noticeboards				0						
4256	Urban Grasscutting	20,500			25,000						
4257	Seat Provision	0			0						
4258	Flower Beds & Displays (Summer & Winter Plants + Maint)	5,800			6,000						
4259	Council Office Garden/Crossroads/Wannock	650			650						
	Crossroads cascading tub winter summer & maint										
	Wannock (3 troughs) maint summer?										
	Council beds 49 High Street summer? & maint										
	crossroads flower bed?										
	contingency for replacement plants and add watering										
4261	Town Focal Enhancement on A2270/A27				0						
4262	TWO WEED KILLINGS PER YEAR	0			0						
	Guardian Court Crossing > EMR	0	in extras		11,500						
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)						

	TOTAL HIGHWAYS	18,850		35,050	
	ALLOTMENTS COPHALL				
4270	Maintenance	500		500	
4271	Improvements	200		200	
4272	Water Charges	400		600	
1070	Allotment Fees	(1,150)		(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)		150	
	ALLOTMENTS GOSFORD				
4273	Rent of Land	98		100	
1072	Allotment fees Gosford	(98)		(100)	
	Total Gosford Allotments	0		0	
				Year 2016/17	
		Annual Budget		Annual Budget	Notes
		£		£	
	STREET LIGHTING				
4280	Energy Charges	9,000		9,500	
4281	Maintenance Charges	9,000		10,000	
4282	New Work / Improvements/repairs	40,000		40,000	
4286	Xmas Decorations	10,000		10,000	
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000		69,500	
	PRIZES & PRIZEGIVING	£		£	
4096	Poppy Wreath Remembrance day	0		50	
4294	Civic Award	250		250	
4295	Best Allotments	50		50	
4296	Best Gardens	50		50	
4297	Best Dressed Houses	20		20	
4298	Best Dressed Shops	20		20	
4299	Prize Party	100		200	
	TOTAL PRIZES & PRIZEGIVING	490		640	
	THE POLEGATE PARTNERSHIP				
4305	Administration	0		0	
4306	Replacement planting in flower beds/reserves if not required	260		510	
4207	sponsorship crossroads	(500)		(500)	
4207	crossroads flowers/tub summer winter	500		500	
4307	Maintenance and watering of beds	490		490	
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0		0	
		£		£	
	PLANNING COMMITTEE				
4320	Hire of Halls	200		200	
	TOTAL PLANNING COSTS	200		200	
7001	THE RETIRED	500		500	
	TOTAL RETIRED	500		500	
	EXTRAS				
	High St Toilets	0	FROM RESERVES LAST YEAR	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000		0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now
	TOTAL EXTRAS	25,621		0	

SUMMARY		Year 2016/17	
	Annual		
	£	£	
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17														
		Annual Budget 2015/16		Budget 2016 / 17	Notes													
		£		£														
	EMPLOYEE COSTS																	
4000	Town Clerk	33,857		35,441														
4001	Administrative Assistant	9,173		9,578														
4002	Handyperson / Groundsman	8,617		8,949														
4003	Litter-Picker	7,498		7,761														
4004	Cleaner / Keyholder	2,814		2,814														
4005	Overtime	200		200														
4007	NI (ER's)	4,500		4,500														
4008	Pension Conts (ER's)	2,100		2,150														
4009	Finance Officer	800		900														
4010	Internal Auditor	550		600														
4011	Administrative Assistant 2	8,958		9,356														
4015	Travelling Expenses	1,700		1,800														
4016	Training Expenses	1,000		1,000														
4020	Professional Fees	0																
4006	SSP Recovery	0																
	EMPLOYEE COSTS	81,767		85,049														
	TOTAL EMPLOYEE COSTS			85,049														
	ADMINISTRATION																	
4030	Postage	300		300														
4031	Stationery	1,000		1,000														
4032	Photocopier Charges	1,500		1,500														
4035	Computer Comsumables	150		200														
4036	Office IT Equipment	500		500														
4037	Website	300		500														
4039	Legal Fees	2,000		2,500														
4040	Audit Fees	650		800														
4043	Insurance Premiums	5,000		6,000														
4044	Insurance Tree Inspection	300		300														
4045	Subscriptions	2,650		2,700														
4046	Publications	100		120														
4047	Advertising	50		100														
4049	Tree Works Brightling Road	0		0														
4050	Town Council Elections	5,370		5,500														
4053	Refreshments	150		150														
4056	Bank/Barclaycard Charges	70		75														
4059	First Aid	70		75														
4061	Newsletter Printing	900		1,000														
4062	Newsletter Production	900		1,000														
4063	Hire of Halls	550		570														
4069	Telephone / Fax	1,600		1,600														
4070	Broadband / Internet Charges	400		430														
NEW	IT services (maintenance of software and equipment)			500	guess at present													
	TOTAL ADMINISTRATION COSTS	24,510		27,420														
	TOWN COUNCILLORS																	
4090	Councillors Allowances	6,215		6,300														
4091	Councillors Expenses	500		600														
4092	Councillors Training	1,500		1,000														
4093	Mayors Allowance	2,000		2,000														
4096	Poppy wreath remembrance day	50			0 in civic cost code													

		10,265		9,900																
TOTAL TOWN COUNCILLORS																				
GENERAL ADMINISTRATION																				
4100	Grants To Other Organisations	2,000		2,000 ?																
4105	Finance Software	1,000		1,000																
1004	Photocopies/Postage recharge	(15)		(16)																
1010	Investment Income	(50)		(50)																
4101	Polegate Town Map	0																		
TOTAL GENERAL ADMINISTRATION		2,935		2,934																
COUNCIL OFFICES																				
4130	Council Tax	6,500		6,500																
4131	Electricity	2,000		2,000																
4132	Water Charges	200		200																
4133	Sewerage Charges	220		220																
4134	office alterations >EMR	0	under extras	15,000																
4136	Photocopier Lease	800		800																
4139	Window Cleaning	100		100																
4140	Alarm Maintenance	200		350																
4141	Fire Precautions	350		500																
4142	Other maintenance	500		500																
4146	Other Office Equipment	300		300																
4154	Housekeeping	120		120																
4155	Refuse Collection (Commercial)	1,000		1,200																
4162	PWLB Loans - Capital	3,029		3,000																
4163	PWLB Loans - Interest	2,547		2,590																
1000	Hire of Chamber / Offices	(800)		(500)																
TOTAL COUNCIL OFFICES		17,066		32,880																
51 HIGH STREET - RENTED OFFICES																				
1005	Income			(1,000)																
1008	Recharged Services			0																
4170	Expenditure	0		0																
TOTAL 51 HIGH STREET		0		(1,000)																
THE PAVILION, WANNOCK ROAD																				
4180	Electricity	2,400		2,400																
4181	Water	250		250																
4182	Sewerage	650		880																
4185	Maintenance	0		0																
4186	Fire Precautions	170		100																
4189	Pavilion replacement	0		0																
	council tax			0																
1020	Rental Income	(1,000)		(1,200)																
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430																
WANNOCK OFFICE, WANNOCK ROAD		£																		
4190	Electricity	500		500																
4192	Sewerage	0		0																
4193	Council tax	3300		3,380																
4195	Maintenance	0		50																
4196	Fire precautions	60		60																
1032	Income			(200)																

TOTAL WANNOCK OFFICE, WANNOCK ROAD		3,860		3,790		
HIGH STREET TOILETS						
4500	Cleaning/opening contract	0	7,500	reserves	7,500	
4501	Maintenance	0	100	reserves	300	
4502	Electricity	0	500	reserves	500	
4503	Water	0	250	reserves	550	
4503	Sewerage	0	250	reserves	800	
4504	Legal costs	0	120	reserves	1,020	
4504	Sanitary units	0	220	reserves		
4505	Council Tax	0	800	reserves		
	Refurbishment	0	0	reserves	0	
	Purchase Costs	0	0	reserves	0	
	Income from Toilet Scheme	0			(1,200)	
TOTAL HIGH STREET TOILETS		0	9,740		9,470	
		£			£	
					Year 2016/17	
		Annual Budget		Annual Budget	Notes	
		£		£		
TOWN CENTRE & COMMUNITY SAFETY						
4201	CCTV Costs	3,000			3,000	CONTRACT
4202	Crossing Patrol	0				
TOWN CENTRE & COMMUNITY SAFETY		3,000			3,000	
					Year 2016/17	
		Annual Budget		Annual Budget	Notes	
		£		£		
RECREATION GROUNDS / FACILITIES						
4220	Grounds Maintenance	7,200			7,500	
4221	Water	336			336	
4223	Gen Maintenance	6,000			6,200	
4230	Skate Park Facilities	6,000			6,000	
4235	Toilets Provision	6,200			6,400	
4240	Lease Charges	150			150	
4241	Dog Bins	3,700			3,800	
4242	Playground Equipment	1,500			1,800	
4243	Safety Inspections - (All Equip)	275			500	
1022	Brightling road lease charges (income)	(120)			(120)	
1030	Hire Fees					
	Drainage Ear Marked Reserve	0				
TOTAL RECREATION GROUNDS		31,241			32,566	
		£			£	
HIGHWAYS						
4250	Bus Shelters				0	
4251	Street Signs				0	
4252	Noticeboards				0	
4256	Urban Grasscutting	20,500			25,000	
4257	Seat Provision	0			0	
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000	
4259	Council Office Garden/Crossroads/Wannock	650			650	
	Crossroads cascading tub winter summer & maint					
	Wannock (3 troughs) maint summer?					
	Council beds 49 High Street summer? & maint					
	crossroads flower bed?					
	contingency for replacement plants and add watering					
4261	Town Focal Enhancement on A2270/A27				0	
4262	TWO WEED KILLINGS PER YEAR	0			0	
	Guardian Court Crossing > EMR	0	in extras		11,500	
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)	

		Annual Budget	Year 2016/17	Notes
		£	£	
TOTAL HIGHWAYS		18,850	35,050	
ALLOTMENTS COPHALL				
4270	Maintenance	500	500	
4271	Improvements	200	200	
4272	Water Charges	400	600	
1070	Allotment Fees	(1,150)	(1,150)	
TOTAL Cophall ALLOTMENTS		(50)	150	
ALLOTMENTS GOSFORD				
4273	Rent of Land	98	100	
1072	Allotment fees Gosford	(98)	(100)	
Total Gosford Allotments		0	0	
STREET LIGHTING				
4280	Energy Charges	9,000	9,500	
4281	Maintenance Charges	9,000	10,000	
4282	New Work / Improvements/repairs	40,000	40,000	
4286	Xmas Decorations	10,000	10,000	
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
TOTAL STREET LIGHTING		71,000	69,500	
PRIZES & PRIZEGIVING				
4096	Poppy Wreath Remembrance day	0	50	
4294	Civic Award	250	250	
4295	Best Allotments	50	50	
4296	Best Gardens	50	50	
4297	Best Dressed Houses	20	20	
4298	Best Dressed Shops	20	20	
4299	Prize Party	100	200	
TOTAL PRIZES & PRIZEGIVING		490	640	
THE POLEGATE PARTNERSHIP				
4305	Administration	0	0	
4306	Replacement planting in flower beds/reserves if not require	260	510	
4207	sponsorship crossroads	(500)	(500)	
4207	crossroads flowers/tub summer winter	500	500	
4307	Maintenance and watering of beds	490	490	
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
TOTAL THE POLEGATE PARTNERSHIP		0	0	
PLANNING COMMITTEE				
4320	Hire of Halls	200	200	
TOTAL PLANNING COSTS		200	200	
7001	THE RETIRED	500	500	
TOTAL RETIRED		500	500	
EXTRAS				
	High St Toilets	0	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000	0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	0	own budget now
	TOTAL EXTRAS	25,621	0	

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
Less Grant from WDC re tax base changes	(21,200)	(16,657)	Last years band D 96.98
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
OPERATING (SURPLUS)/DEFICIT	0	24,464	£96.98 BAND D Based on the
			Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

			Year 2016/17															
			Annual Budget 2015/16		Budget 2016 / 17	Notes												
			£		£													
EMPLOYEE COSTS																		
4000	Town Clerk		33,857		35,441													
4001	Administrative Assistant		9,173		9,578													
4002	Handyperson / Groundsman		8,617		8,949													
4003	Litter-Picker		7,498		7,761													
4004	Cleaner / Keyholder		2,814		2,814													
4005	Overtime		200		200													
4007	NI (ER's)		4,500		4,500													
4008	Pension Conts (ER's)		2,100		2,150													
4009	Finance Officer		800		900													
4010	Internal Auditor		550		600													
4011	Administrative Assistant 2		8,958		9,356													
4015	Travelling Expenses		1,700		1,800													
4016	Training Expenses		1,000		1,000													
4020	Professional Fees		0															
4006	SSP Recovery		0															
EMPLOYEE COSTS			81,767		85,049													
TOTAL EMPLOYEE COSTS					85,049													
ADMINISTRATION																		
4030	Postage		300		300													
4031	Stationery		1,000		1,000													
4032	Photocopier Charges		1,500		1,500													
4035	Computer Consumables		150		200													
4036	Office IT Equipment		500		500													
4037	Website		300		500													
4039	Legal Fees		2,000		2,500													
4040	Audit Fees		650		800													
4043	Insurance Premiums		5,000		6,000													
4044	Insurance Tree Inspection		300		300													
4045	Subscriptions		2,650		2,700													
4046	Publications		100		120													
4047	Advertising		50		100													
4049	Tree Works Brightling Road		0		0													
4050	Town Council Elections		5,370		5,500													
4053	Refreshments		150		150													
4056	Bank/Barclaycard Charges		70		75													
4059	First Aid		70		75													
4061	Newsletter Printing		900		1,000													
4062	Newsletter Production		900		1,000													
4063	Hire of Halls		550		570													
4069	Telephone / Fax		1,600		1,600													
4070	Broadband / Internet Charges		400		430													
NEW	IT services (maintenance of software and equipment)				500	guess at present												
TOTAL ADMINISTRATION COSTS			24,510		27,420													
TOWN COUNCILLORS																		
4090	Councillors Allowances		6,215		6,300													
4091	Councillors Expenses		500		600													
4092	Councillors Training		1,500		1,000													
4093	Mayors Allowance		2,000		2,000													
4096	Poppy wreath remembrance day		50		0	in civic cost code												

TOTAL TOWN COUNCILLORS		10,265		9,900														
GENERAL ADMINISTRATION																		
4100	Grants To Other Organisations	2,000		2,000	?													
4105	Finance Software	1,000		1,000														
1004	Photocopies/Postage recharge	(15)		(16)														
1010	Investment Income	(50)		(50)														
4101	Polegate Town Map	0																
TOTAL GENERAL ADMINISTRATION		2,935		2,934														
COUNCIL OFFICES																		
4130	Council Tax	6,500		6,500														
4131	Electricity	2,000		2,000														
4132	Water Charges	200		200														
4133	Sewerage Charges	220		220														
4134	office alterations >EMR	0	under extras	15,000														
4136	Photocopier Lease	800		800														
4139	Window Cleaning	100		100														
4140	Alarm Maintenance	200		350														
4141	Fire Precautions	350		500														
4142	Other maintenance	500		500														
4146	Other Office Equipment	300		300														
4154	Housekeeping	120		120														
4155	Refuse Collection (Commercial)	1,000		1,200														
4162	PWLB Loans - Capital	3,029		3,000														
4163	PWLB Loans - Interest	2,547		2,590														
1000	Hire of Chamber / Offices	(800)		(500)														
TOTAL COUNCIL OFFICES		17,066		32,880														
51 HIGH STREET - RENTED OFFICES																		
1005	Income			(1,000)														
1008	Recharged Services			0														
4170	Expenditure	0		0														
TOTAL 51 HIGH STREET		0		(1,000)														
THE PAVILION, WANNOCK ROAD																		
4180	Electricity	2,400		2,400														
4181	Water	250		250														
4182	Sewerage	650		880														
4185	Maintenance	0		0														
4186	Fire Precautions	170		100														
4189	Pavilion replacement	0		0														
	council tax			0														
1020	Rental Income	(1,000)		(1,200)														
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430														
WANNOCK OFFICE, WANNOCK ROAD		£																
4190	Electricity	500		500														
4192	Sewerage	0		0														
4193	Council tax	3300		3,380														
4195	Maintenance	0		50														
4196	Fire precautions	60		60														
1032	Income			(200)														

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790				
	HIGH STREET TOILETS								
4500	Cleaning/opening contract	0	7,500	reserves	7,500				
4501	Maintenance	0	100	reserves	300				
4502	Electricity	0	500	reserves	500				
4503	Water	0	250	reserves	550				
4503	Sewerage	0	250	reserves	800				
4504	Legal costs	0	120	reserves	1,020				
4504	Sanitary units	0	220	reserves					
4505	Council Tax	0	800	reserves					
	Refurbishment	0	0	reserves	0				
	Purchase Costs	0	0	reserves	0				
	Income from Toilet Scheme	0			(1,200)				
	TOTAL HIGH STREET TOILETS	0	9,740		9,470				
		£			£				
					Year 2016/17				
		Annual Budget			Annual Budget	Notes			
		£			£				
	TOWN CENTRE & COMMUNITY SAFETY								
4201	CCTV Costs	3,000			3,000			CONTRACT	
4202	Crossing Patrol	0							
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000				
					Year 2016/17				
		Annual Budget			Annual Budget	Notes			
		£			£				
	RECREATION GROUNDS / FACILITIES								
4220	Grounds Maintenance	7,200			7,500				
4221	Water	336			336				
4223	Gen Maintenance	6,000			6,200				
4230	Skate Park Facilities	6,000			6,000				
4235	Toilets Provision	6,200			6,400				
4240	Lease Charges	150			150				
4241	Dog Bins	3,700			3,800				
4242	Playground Equipment	1,500			1,800				
4243	Safety Inspections - (All Equip)	275			500				
1022	Brightling road lease charges (income)	(120)			(120)				
1030	Hire Fees								
	Drainage Ear Marked Reserve	0							
	TOTAL RECREATION GROUNDS	31,241			32,566				
		£			£				
	HIGHWAYS								
4250	Bus Shelters				0				
4251	Street Signs				0				
4252	Noticeboards				0				
4256	Urban Grasscutting	20,500			25,000				
4257	Seat Provision	0			0				
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000				
4259	Council Office Garden/Crossroads/Wannock	650			650				
	Crossroads cascading tub winter summer & maint								
	Wannock (3 troughs) maint summer?								
	Council beds 49 High Street summer? & maint								
	crossroads flower bed?								
	contingency for replacement plants and add watering								
4261	Town Focal Enhancement on A2270/A27				0				
4262	TWO WEED KILLINGS PER YEAR	0			0				
	Guardian Court Crossing > EMR	0	in extras		11,500				
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)				

		Annual Budget	Annual Budget	Notes										
		£	£											
TOTAL HIGHWAYS		18,850	35,050											
ALLOTMENTS COPHALL														
4270	Maintenance	500	500											
4271	Improvements	200	200											
4272	Water Charges	400	600											
1070	Allotment Fees	(1,150)	(1,150)											
TOTAL Cophall ALLOTMENTS		(50)	150											
ALLOTMENTS GOSFORD														
4273	Rent of Land	98	100											
1072	Allotment fees Gosford	(98)	(100)											
Total Gosford Allotments		0	0											
				Year 2016/17										
STREET LIGHTING														
4280	Energy Charges	9,000	9,500											
4281	Maintenance Charges	9,000	10,000											
4282	New Work / Improvements/repairs	40,000	40,000											
4286	Xmas Decorations	10,000	10,000											
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?										
TOTAL STREET LIGHTING		71,000	69,500											
PRIZES & PRIZEGIVING														
4096	Poppy Wreath Remembrance day	0	50											
4294	Civic Award	250	250											
4295	Best Allotments	50	50											
4296	Best Gardens	50	50											
4297	Best Dressed Houses	20	20											
4298	Best Dressed Shops	20	20											
4299	Prize Party	100	200											
TOTAL PRIZES & PRIZEGIVING		490	640											
THE POLEGATE PARTNERSHIP														
4305	Administration	0	0											
4306	Replacement planting in flower beds/reserves if not require	260	510											
4207	sponsorship crossroads	(500)	(500)											
4207	crossroads flowers/tub summer winter	500	500											
4307	Maintenance and watering of beds	490	490											
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)											
TOTAL THE POLEGATE PARTNERSHIP		0	0											
PLANNING COMMITTEE														
4320	Hire of Halls	200	200											
TOTAL PLANNING COSTS		200	200											
7001	THE RETIRED	500	500											
TOTAL RETIRED		500	500											
EXTRAS														
	High St Toilets	0		FROM RESERVES LAST YEAR										
	Ear Marked reserve Office Alterations	15,000	0	own budget codes now										
	Potential for crossing at Guardian court EMR	10,621	0	own budgets now										
	TOTAL EXTRAS	25,621	0	own budget now										

SUMMARY	Year 2016/17	
	Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >
TOTAL ADMINISTRATION COSTS	24,510	27,420 >
TOTAL TOWN COUNCILLORS	10,265	9,900 <
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME
TOTAL COUNCIL OFFICES	17,066	32,880 > last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <
TOTAL THE PAVILION	2,470	2,430 <
TOTAL WANNOCK OFFICE	3,860	3,790 >
TOTAL HIGH STREET TOILETS	0 FROM RESERVES LAST YEAR	9,470 > from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME
TOTAL RECREATION GROUNDS	31,241	32,566 >
TOTAL HIGHWAYS	18,850	35,050 > last year in extras
TOTAL ALLOTMENTS	(50)	150 >
TOTAL ALLOTMENTS GOSFORD	0	0 SAME
TOTAL STREET LIGHTING	71,000	69,500 <
TOTAL PRIZES AND PRIZEGIVING	490	640 >
TOTAL POLEGATE PARTNERSHIP	0	0 SAME
TOTAL PLANNING COSTS	200	200 SAME
TOTAL THE RETIRED	500	500 SAME
TOTAL EXTRAS	25,621	0 <
	833 additional to guardian court crossing or street lighting	0
PERIOD TOTALS	294,558	314,479
		GRANT REDUCTION FROM WDC IS LESS
	£	£
Less Grant from WDC re tax base changes	(21,200)	(16,657)
PRECEPT	(273,358)	(273,358)
		Last years band D 96.98
		TAX BASE 2015/16 2818.7
		£96.98
OPERATING (SURPLUS)/DEFICIT	0	24,464
		Increase in budget find from reserves
		Percentage increase in precept 0.00%
		£0.00
		£96.98
		Increase per year Band D
		£0.00
		Increase Per week Band D
		£0.00
		Increase per day
		£0.0000
	273358	
	297,822	
A referendum costs around £17,000		

			Year 2016/17			
		Annual Budget 2015/16		Budget 2016 / 17	Notes	
		£		£		
EMPLOYEE COSTS						
4000	Town Clerk	33,857		35,441		
4001	Administrative Assistant	9,173		9,578		
4002	Handyperson / Groundsman	8,617		8,949		
4003	Litter-Picker	7,498		7,761		
4004	Cleaner / Keyholder	2,814		2,814		
4005	Overtime	200		200		
4007	NI (ER's)	4,500		4,500		
4008	Pension Conts (ER's)	2,100		2,150		
4009	Finance Officer	800		900		
4010	Internal Auditor	550		600		
4011	Administrative Assistant 2	8,958		9,356		
4015	Travelling Expenses	1,700		1,800		
4016	Training Expenses	1,000		1,000		
4020	Professional Fees	0				
4006	SSP Recovery	0				
	EMPLOYEE COSTS	81,767		85,049		
	TOTAL EMPLOYEE COSTS			85,049		
			Year 2016/17			
		Annual Budget		Annual Budget	Notes	
		£		£		
ADMINISTRATION						
4030	Postage	300		300		
4031	Stationery	1,000		1,000		
4032	Photocopier Charges	1,500		1,500		
4035	Computer Comsumables	150		200		
4036	Office IT Equipment	500		500		
4037	Website	300		500		
4039	Legal Fees	2,000		2,500		
4040	Audit Fees	650		800		
4043	Insurance Premiums	5,000		6,000		
4044	Insurance Tree Inspection	300		300		
4045	Subscriptions	2,650		2,700		
4046	Publications	100		120		
4047	Advertising	50		100		
4049	Tree Works Brightling Road	0		0		
4050	Town Council Elections	5,370		5,500		
4053	Refreshments	150		150		
4056	Bank/Barclaycard Charges	70		75		
4059	First Aid	70		75		
4061	Newsletter Printing	900		1,000		
4062	Newsletter Production	900		1,000		
4063	Hire of Halls	550		570		
4069	Telephone / Fax	1,600		1,600		
4070	Broadband / Internet Charges	400		430		
NEW	IT services (maintenance of software and equipment)			500	guess at present	
	TOTAL ADMINISTRATION COSTS	24,510		27,420		
TOWN COUNCILLORS						
4090	Councillors Allowances	6,215		6,300		
4091	Councillors Expenses	500		600		
4092	Councillors Training	1,500		1,000		
4093	Mayors Allowance	2,000		2,000		
4096	Poppy wreath remembrance day	50		0	in civic cost code	

TOTAL TOWN COUNCILLORS		10,265		9,900																
GENERAL ADMINISTRATION																				
4100	Grants To Other Organisations	2,000		2,000 ?																
4105	Finance Software	1,000		1,000																
1004	Photocopies/Postage recharge	(15)		(16)																
1010	Investment Income	(50)		(50)																
4101	Polegate Town Map	0																		
TOTAL GENERAL ADMINISTRATION		2,935		2,934																
COUNCIL OFFICES																				
4130	Council Tax	6,500		6,500																
4131	Electricity	2,000		2,000																
4132	Water Charges	200		200																
4133	Sewerage Charges	220		220																
4134	office alterations >EMR	0	under extras	15,000																
4136	Photocopier Lease	800		800																
4139	Window Cleaning	100		100																
4140	Alarm Maintenance	200		350																
4141	Fire Precautions	350		500																
4142	Other maintenance	500		500																
4146	Other Office Equipment	300		300																
4154	Housekeeping	120		120																
4155	Refuse Collection (Commercial)	1,000		1,200																
4162	PWLB Loans - Capital	3,029		3,000																
4163	PWLB Loans - Interest	2,547		2,590																
1000	Hire of Chamber / Offices	(800)		(500)																
TOTAL COUNCIL OFFICES		17,066		32,880																
51 HIGH STREET - RENTED OFFICES																				
1005	Income			(1,000)																
1008	Recharged Services			0																
4170	Expenditure	0		0																
TOTAL 51 HIGH STREET		0		(1,000)																
THE PAVILION, WANNOCK ROAD																				
4180	Electricity	2,400		2,400																
4181	Water	250		250																
4182	Sewerage	650		880																
4185	Maintenance	0		0																
4186	Fire Precautions	170		100																
4189	Pavilion replacement	0		0																
	council tax			0																
1020	Rental Income	(1,000)		(1,200)																
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430																
WANNOCK OFFICE, WANNOCK ROAD		£																		
4190	Electricity	500		500																
4192	Sewerage	0		0																
4193	Council tax	3300		3,380																
4195	Maintenance	0		50																
4196	Fire precautions	60		60																
1032	Income			(200)																

TOTAL WANNOCK OFFICE, WANNOCK ROAD		3,860			3,790					
HIGH STREET TOILETS										
4500	Cleaning/opening contract	0	7,500	reserves	7,500					
4501	Maintenance	0	100	reserves	300					
4502	Electricity	0	500	reserves	500					
4503	Water	0	250	reserves	550					
4503	Sewerage	0	250	reserves	800					
4504	Legal costs	0	120	reserves	1,020					
4504	Sanitary units	0	220	reserves						
4505	Council Tax	0	800	reserves						
	Refurbishment	0	0	reserves	0					
	Purchase Costs	0	0	reserves	0					
	Income from Toilet Scheme	0			(1,200)					
TOTAL HIGH STREET TOILETS		0	9,740		9,470					
		£			£					
					Year 2016/17					
		Annual Budget			Annual Budget	Notes				
		£			£					
TOWN CENTRE & COMMUNITY SAFETY										
4201	CCTV Costs	3,000			3,000			CONTRACT		
4202	Crossing Patrol	0								
TOWN CENTRE & COMMUNITY SAFETY		3,000			3,000					
					Year 2016/17					
		Annual Budget			Annual Budget	Notes				
		£			£					
RECREATION GROUNDS / FACILITIES										
4220	Grounds Maintenance	7,200			7,500					
4221	Water	336			336					
4223	Gen Maintenance	6,000			6,200					
4230	Skate Park Facilities	6,000			6,000					
4235	Toilets Provision	6,200			6,400					
4240	Lease Charges	150			150					
4241	Dog Bins	3,700			3,800					
4242	Playground Equipment	1,500			1,800					
4243	Safety Inspections - (All Equip)	275			500					
1022	Brightling road lease charges (income)	(120)			(120)					
1030	Hire Fees									
	Drainage Ear Marked Reserve	0								
TOTAL RECREATION GROUNDS		31,241			32,566					
		£			£					
HIGHWAYS										
4250	Bus Shelters				0					
4251	Street Signs				0					
4252	Noticeboards				0					
4256	Urban Grasscutting	20,500			25,000					
4257	Seat Provision	0			0					
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000					
4259	Council Office Garden/Crossroads/Wannock	650			650					
	Crossroads cascading tub winter summer & maint									
	Wannock (3 troughs) maint summer?									
	Council beds 49 High Street summer? & maint									
	crossroads flower bed?									
	contingency for replacement plants and add watering									
4261	Town Focal Enhancement on A2270/A27				0					
4262	TWO WEED KILLINGS PER YEAR	0			0					
	Guardian Court Crossing > EMR	0	in extras		11,500					
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)					

		18,850		35,050	
	TOTAL HIGHWAYS				
	ALLOTMENTS COPHALL				
4270	Maintenance	500		500	
4271	Improvements	200		200	
4272	Water Charges	400		600	
1070	Allotment Fees	(1,150)		(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)		150	
	ALLOTMENTS GOSFORD				
4273	Rent of Land	98		100	
1072	Allotment fees Gosford	(98)		(100)	
	Total Gosford Allotments	0		0	
				Year 2016/17	
		Annual Budget		Annual Budget	Notes
		£		£	
	STREET LIGHTING				
4280	Energy Charges	9,000		9,500	
4281	Maintenance Charges	9,000		10,000	
4282	New Work / Improvements/repairs	40,000		40,000	
4286	Xmas Decorations	10,000		10,000	
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000		69,500	
	PRIZES & PRIZEGIVING	£		£	
4096	Poppy Wreath Remembrance day	0		50	
4294	Civic Award	250		250	
4295	Best Allotments	50		50	
4296	Best Gardens	50		50	
4297	Best Dressed Houses	20		20	
4298	Best Dressed Shops	20		20	
4299	Prize Party	100		200	
	TOTAL PRIZES & PRIZEGIVING	490		640	
	THE POLEGATE PARTNERSHIP				
4305	Administration	0		0	
4306	Replacement planting in flower beds/reserves if not require	260		510	
4207	sponsorship crossroads	(500)		(500)	
4207	crossroads flowers/tub summer winter	500		500	
4307	Maintenance and watering of beds	490		490	
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0		0	
		£		£	
	PLANNING COMMITTEE				
4320	Hire of Halls	200		200	
	TOTAL PLANNING COSTS	200		200	
7001	THE RETIRED	500		500	
	TOTAL RETIRED	500		500	
	EXTRAS				
	High St Toilets	0	FROM RESERVES LAST YEAR		own budget codes now
	Ear Marked reserve Office Alterations	15,000		0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now
	TOTAL EXTRAS	25,621		0	

SUMMARY		Year 2016/17	
	Annual		
	£	£	
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17																	
		Annual Budget 2015/16		Budget 2016 / 17	Notes																
		£		£																	
EMPLOYEE COSTS																					
4000	Town Clerk	33,857		35,441																	
4001	Administrative Assistant	9,173		9,578																	
4002	Handyperson / Groundsman	8,617		8,949																	
4003	Litter-Picker	7,498		7,761																	
4004	Cleaner / Keyholder	2,814		2,814																	
4005	Overtime	200		200																	
4007	NI (ER's)	4,500		4,500																	
4008	Pension Conts (ER's)	2,100		2,150																	
4009	Finance Officer	800		900																	
4010	Internal Auditor	550		600																	
4011	Administrative Assistant 2	8,958		9,356																	
4015	Travelling Expenses	1,700		1,800																	
4016	Training Expenses	1,000		1,000																	
4020	Professional Fees	0																			
4006	SSP Recovery	0																			
EMPLOYEE COSTS		81,767		85,049																	
TOTAL EMPLOYEE COSTS				85,049																	
				Year 2016/17																	
		Annual Budget		Annual Budget	Notes																
		£		£																	
ADMINISTRATION																					
4030	Postage	300		300																	
4031	Stationery	1,000		1,000																	
4032	Photocopier Charges	1,500		1,500																	
4035	Computer Comsumables	150		200																	
4036	Office IT Equipment	500		500																	
4037	Website	300		500																	
4039	Legal Fees	2,000		2,500																	
4040	Audit Fees	650		800																	
4043	Insurance Premiums	5,000		6,000																	
4044	Insurance Tree Inspection	300		300																	
4045	Subscriptions	2,650		2,700																	
4046	Publications	100		120																	
4047	Advertising	50		100																	
4049	Tree Works Brightling Road	0		0																	
4050	Town Council Elections	5,370		5,500																	
4053	Refreshments	150		150																	
4056	Bank/Barclaycard Charges	70		75																	
4059	First Aid	70		75																	
4061	Newsletter Printing	900		1,000																	
4062	Newsletter Production	900		1,000																	
4063	Hire of Halls	550		570																	
4069	Telephone / Fax	1,600		1,600																	
4070	Broadband / Internet Charges	400		430																	
NEW	IT services (maintenance of software and equipment)			500	guess at present																
TOTAL ADMINISTRATION COSTS		24,510		27,420																	
TOWN COUNCILLORS																					
4090	Councillors Allowances	6,215		6,300																	
4091	Councillors Expenses	500		600																	
4092	Councillors Training	1,500		1,000																	
4093	Mayors Allowance	2,000		2,000																	
4096	Poppy wreath remembrance day	50		0	in civic cost code																

	TOTAL TOWN COUNCILLORS	10,265		9,900					
	GENERAL ADMINISTRATION								
4100	Grants To Other Organisations	2,000		2,000 ?					
4105	Finance Software	1,000		1,000					
1004	Photocopies/Postage recharge	(15)		(16)					
1010	Investment Income	(50)		(50)					
4101	Polegate Town Map	0							
	TOTAL GENERAL ADMINISTRATION	2,935		2,934					
					Year 2016/17				
		Annual Budget		Annual Budget	Notes				
		£		£					
	COUNCIL OFFICES								
4130	Council Tax	6,500		6,500					
4131	Electricity	2,000		2,000					
4132	Water Charges	200		200					
4133	Sewerage Charges	220		220					
4134	office alterations >EMR	0	under extras	15,000					
4136	Photocopier Lease	800		800					
4139	Window Cleaning	100		100					
4140	Alarm Maintenance	200		350					
4141	Fire Precautions	350		500					
4142	Other maintenance	500		500					
4146	Other Office Equipment	300		300					
4154	Housekeeping	120		120					
4155	Refuse Collection (Commercial)	1,000		1,200					
4162	PWLB Loans - Capital	3,029		3,000					
4163	PWLB Loans - Interest	2,547		2,590					
1000	Hire of Chamber / Offices	(800)		(500)					
	TOTAL COUNCIL OFFICES	17,066		32,880					
		£		£					
					Year 2016/17				
		Annual Budget		Annual Budget	Notes				
		£		£					
		£		£					
	51 HIGH STREET - RENTED OFFICES								
1005	Income			(1,000)					
1008	Recharged Services			0					
4170	Expenditure	0		0					
	TOTAL 51 HIGH STREET	0		(1,000)					
	THE PAVILION, WANNOCK ROAD								
4180	Electricity	2,400		2,400					
4181	Water	250		250					
4182	Sewerage	650		880					
4185	Maintenance	0		0					
4186	Fire Precautions	170		100					
4189	Pavilion replacement	0		0					
	council tax			0					
1020	Rental Income	(1,000)		(1,200)					
	TOTAL THE PAVILION, WANNOCK ROAD	2,470		2,430					
	WANNOCK OFFICE, WANNOCK ROAD	£							
4190	Electricity	500		500					
4192	Sewerage	0		0					
4193	Council tax	3300		3,380					
4195	Maintenance	0		50					
4196	Fire precautions	60		60					
1032	Income			(200)					

TOTAL WANNOCK OFFICE, WANNOCK ROAD		3,860		3,790	
HIGH STREET TOILETS					
4500	Cleaning/opening contract	0	7,500	reserves	7,500
4501	Maintenance	0	100	reserves	300
4502	Electricity	0	500	reserves	500
4503	Water	0	250	reserves	550
4503	Sewerage	0	250	reserves	800
4504	Legal costs	0	120	reserves	1,020
4504	Sanitary units	0	220	reserves	
4505	Council Tax	0	800	reserves	
	Refurbishment	0	0	reserves	0
	Purchase Costs	0	0	reserves	0
	Income from Toilet Scheme	0			(1,200)
TOTAL HIGH STREET TOILETS		0	9,740		9,470
		£			£
					Year 2016/17
		Annual Budget		Annual Budget	Notes
		£		£	
TOWN CENTRE & COMMUNITY SAFETY					
4201	CCTV Costs	3,000			3,000
4202	Crossing Patrol	0			
TOWN CENTRE & COMMUNITY SAFETY		3,000			3,000
					Year 2016/17
		Annual Budget		Annual Budget	Notes
		£		£	
RECREATION GROUNDS / FACILITIES					
4220	Grounds Maintenance	7,200			7,500
4221	Water	336			336
4223	Gen Maintenance	6,000			6,200
4230	Skate Park Facilities	6,000			6,000
4235	Toilets Provision	6,200			6,400
4240	Lease Charges	150			150
4241	Dog Bins	3,700			3,800
4242	Playground Equipment	1,500			1,800
4243	Safety Inspections - (All Equip)	275			500
1022	Brightling road lease charges (income)	(120)			(120)
1030	Hire Fees				
	Drainage Ear Marked Reserve	0			
TOTAL RECREATION GROUNDS		31,241			32,566
		£			£
HIGHWAYS					
4250	Bus Shelters				0
4251	Street Signs				0
4252	Noticeboards				0
4256	Urban Grasscutting	20,500			25,000
4257	Seat Provision	0			0
4258	Flower Beds & Displays (Summer & Winter Plants + Mainter	5,800			6,000
4259	Council Office Garden/Crossroads/Wannock	650			650
	Crossroads cascading tub winter summer & maint				
	Wannock (3 troughs) maint summer?				
	Council beds 49 High Street summer? & maint				
	crossroads flower bed?				
	contingency for replacement plants and add watering				
4261	Town Focal Enhancement on A2270/A27				0
4262	TWO WEED KILLINGS PER YEAR	0			0
	Guardian Court Crossing > EMR	0	in extras		11,500
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)

	TOTAL HIGHWAYS	18,850		35,050							
	ALLOTMENTS COPHALL										
4270	Maintenance	500		500							
4271	Improvements	200		200							
4272	Water Charges	400		600							
1070	Allotment Fees	(1,150)		(1,150)							
	TOTAL Cophall ALLOTMENTS	(50)		150							
	ALLOTMENTS GOSFORD										
4273	Rent of Land	98		100							
1072	Allotment fees Gosford	(98)		(100)							
	Total Gosford Allotments	0		0							
				Year 2016/17							
		Annual Budget		Annual Budget		Notes					
		£		£							
	STREET LIGHTING										
4280	Energy Charges	9,000		9,500							
4281	Maintenance Charges	9,000		10,000							
4282	New Work / Improvements/repairs	40,000		40,000							
4286	Xmas Decorations	10,000		10,000							
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?						
	TOTAL STREET LIGHTING	71,000		69,500							
	PRIZES & PRIZEGIVING	£		£							
4096	Poppy Wreath Remembrance day	0		50							
4294	Civic Award	250		250							
4295	Best Allotments	50		50							
4296	Best Gardens	50		50							
4297	Best Dressed Houses	20		20							
4298	Best Dressed Shops	20		20							
4299	Prize Party	100		200							
	TOTAL PRIZES & PRIZEGIVING	490		640							
	THE POLEGATE PARTNERSHIP										
4305	Administration	0		0							
4306	Replacement planting in flower beds/reserves if not require	260		510							
4207	sponsorship crossroads	(500)		(500)							
4207	crossroads flowers/tub summer winter	500		500							
4307	Maintenance and watering of beds	490		490							
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)							
	TOTAL THE POLEGATE PARTNERSHIP	0		0							
		£		£							
	PLANNING COMMITTEE										
4320	Hire of Halls	200		200							
	TOTAL PLANNING COSTS	200		200							
7001	THE RETIRED	500		500							
	TOTAL RETIRED	500		500							
	EXTRAS										
	High St Toilets	0	FROM RESERVES LAST YEAR	0	own budget codes now						
	Ear Marked reserve Office Alterations	15,000		0	own budgets now						
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now						
	TOTAL EXTRAS	25,621		0							

SUMMARY		Year 2016/17	
	Annual		
	£	£	
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17			
		Annual Budget 2015/16		Budget 2016 / 17	Notes		
		£		£			
EMPLOYEE COSTS							
4000	Town Clerk	33,857		35,441			
4001	Administrative Assistant	9,173		9,578			
4002	Handyperson / Groundsman	8,617		8,949			
4003	Litter-Picker	7,498		7,761			
4004	Cleaner / Keyholder	2,814		2,814			
4005	Overtime	200		200			
4007	NI (ER's)	4,500		4,500			
4008	Pension Conts (ER's)	2,100		2,150			
4009	Finance Officer	800		900			
4010	Internal Auditor	550		600			
4011	Administrative Assistant 2	8,958		9,356			
4015	Travelling Expenses	1,700		1,800			
4016	Training Expenses	1,000		1,000			
4020	Professional Fees	0					
4006	SSP Recovery	0					
EMPLOYEE COSTS		81,767		85,049			
TOTAL EMPLOYEE COSTS				85,049			
		Annual Budget		Annual Budget	Notes		
		£		£			
ADMINISTRATION							
4030	Postage	300		300			
4031	Stationery	1,000		1,000			
4032	Photocopier Charges	1,500		1,500			
4035	Computer Consumables	150		200			
4036	Office IT Equipment	500		500			
4037	Website	300		500			
4039	Legal Fees	2,000		2,500			
4040	Audit Fees	650		800			
4043	Insurance Premiums	5,000		6,000			
4044	Insurance Tree Inspection	300		300			
4045	Subscriptions	2,650		2,700			
4046	Publications	100		120			
4047	Advertising	50		100			
4049	Tree Works Brightling Road	0		0			
4050	Town Council Elections	5,370		5,500			
4053	Refreshments	150		150			
4056	Bank/Barclaycard Charges	70		75			
4059	First Aid	70		75			
4061	Newsletter Printing	900		1,000			
4062	Newsletter Production	900		1,000			
4063	Hire of Halls	550		570			
4069	Telephone / Fax	1,600		1,600			
4070	Broadband / Internet Charges	400		430			
NEW	IT services (maintenance of software and equipment)			500	guess at present		
TOTAL ADMINISTRATION COSTS		24,510		27,420			
TOWN COUNCILLORS							
4090	Councillors Allowances	6,215		6,300			
4091	Councillors Expenses	500		600			
4092	Councillors Training	1,500		1,000			
4093	Mayors Allowance	2,000		2,000			
4096	Poppy wreath remembrance day	50		0	in civic cost code		

TOTAL TOWN COUNCILLORS		10,265		9,900					
GENERAL ADMINISTRATION									
4100	Grants To Other Organisations	2,000		2,000 ?					
4105	Finance Software	1,000		1,000					
1004	Photocopies/Postage recharge	(15)		(16)					
1010	Investment Income	(50)		(50)					
4101	Polegate Town Map	0							
TOTAL GENERAL ADMINISTRATION		2,935		2,934					
				Year 2016/17					
		Annual Budget		Annual Budget	Notes				
		£		£					
COUNCIL OFFICES									
4130	Council Tax	6,500		6,500					
4131	Electricity	2,000		2,000					
4132	Water Charges	200		200					
4133	Sewerage Charges	220		220					
4134	office alterations >EMR	0	under extras	15,000					
4136	Photocopier Lease	800		800					
4139	Window Cleaning	100		100					
4140	Alarm Maintenance	200		350					
4141	Fire Precautions	350		500					
4142	Other maintenance	500		500					
4146	Other Office Equipment	300		300					
4154	Housekeeping	120		120					
4155	Refuse Collection (Commercial)	1,000		1,200					
4162	PWLB Loans - Capital	3,029		3,000					
4163	PWLB Loans - Interest	2,547		2,590					
1000	Hire of Chamber / Offices	(800)		(500)					
TOTAL COUNCIL OFFICES		17,066		32,880					
		£		£					
				Year 2016/17					
		Annual Budget		Annual Budget	Notes				
		£		£					
		£		£					
51 HIGH STREET - RENTED OFFICES									
1005	Income			(1,000)					
1008	Recharged Services			0					
4170	Expenditure	0		0					
TOTAL 51 HIGH STREET		0		(1,000)					
THE PAVILION, WANNOCK ROAD									
4180	Electricity	2,400		2,400					
4181	Water	250		250					
4182	Sewerage	650		880					
4185	Maintenance	0		0					
4186	Fire Precautions	170		100					
4189	Pavilion replacement	0		0					
	council tax			0					
1020	Rental Income	(1,000)		(1,200)					
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430					
WANNOCK OFFICE, WANNOCK ROAD		£							
4190	Electricity	500		500					
4192	Sewerage	0		0					
4193	Council tax	3300		3,380					
4195	Maintenance	0		50					
4196	Fire precautions	60		60					
1032	Income			(200)					

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790				
	HIGH STREET TOILETS								
4500	Cleaning/opening contract	0	7,500	reserves	7,500				
4501	Maintenance	0	100	reserves	300				
4502	Electricity	0	500	reserves	500				
4503	Water	0	250	reserves	550				
4503	Sewerage	0	250	reserves	800				
4504	Legal costs	0	120	reserves	1,020				
4504	Sanitary units	0	220	reserves					
4505	Council Tax	0	800	reserves					
	Refurbishment	0	0	reserves	0				
	Purchase Costs	0	0	reserves	0				
	Income from Toilet Scheme	0			(1,200)				
	TOTAL HIGH STREET TOILETS	0	9,740		9,470				
		£			£				
						Year 2016/17			
		Annual Budget			Annual Budget	Notes			
		£			£				
	TOWN CENTRE & COMMUNITY SAFETY								
4201	CCTV Costs	3,000			3,000				CONTRACT
4202	Crossing Patrol	0							
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000				
						Year 2016/17			
		Annual Budget			Annual Budget	Notes			
		£			£				
	RECREATION GROUNDS / FACILITIES								
4220	Grounds Maintenance	7,200			7,500				
4221	Water	336			336				
4223	Gen Maintenance	6,000			6,200				
4230	Skate Park Facilities	6,000			6,000				
4235	Toilets Provision	6,200			6,400				
4240	Lease Charges	150			150				
4241	Dog Bins	3,700			3,800				
4242	Playground Equipment	1,500			1,800				
4243	Safety Inspections - (All Equip)	275			500				
1022	Brightling road lease charges (income)	(120)			(120)				
1030	Hire Fees								
	Drainage Ear Marked Reserve	0							
	TOTAL RECREATION GROUNDS	31,241			32,566				
		£			£				
	HIGHWAYS								
4250	Bus Shelters				0				
4251	Street Signs				0				
4252	Noticeboards				0				
4256	Urban Grasscutting	20,500			25,000				
4257	Seat Provision	0			0				
4258	Flower Beds & Displays (Summer & Winter Plants + Mainte	5,800			6,000				
4259	Council Office Garden/Crossroads/Wannock	650			650				
	Crossroads cascading tub winter summer & maint								
	Wannock (3 troughs) maint summer?								
	Council beds 49 High Street summer? & maint								
	crossroads flower bed?								
	contingency for replacement plants and add watering								
4261	Town Focal Enhancement on A2270/A27				0				
4262	TWO WEED KILLINGS PER YEAR	0			0				
	Guardian Court Crossing > EMR	0	in extras		11,500				
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)				

	TOTAL HIGHWAYS	18,850		35,050											
	ALLOTMENTS COPHALL														
4270	Maintenance	500		500											
4271	Improvements	200		200											
4272	Water Charges	400		600											
1070	Allotment Fees	(1,150)		(1,150)											
	TOTAL Cophall ALLOTMENTS	(50)		150											
	ALLOTMENTS GOSFORD														
4273	Rent of Land	98		100											
1072	Allotment fees Gosford	(98)		(100)											
	Total Gosford Allotments	0		0											
								Year 2016/17							
									Annual Budget	Notes					
		Annual Budget		Annual Budget											
		£		£											
	STREET LIGHTING														
4280	Energy Charges	9,000		9,500											
4281	Maintenance Charges	9,000		10,000											
4282	New Work / Improvements/repairs	40,000		40,000											
4286	Xmas Decorations	10,000		10,000											
4287	Additional Christmas Decorations	3,000		0					or put 600 pa to EMR to replace in 5 years?						
	TOTAL STREET LIGHTING	71,000		69,500											
	PRIZES & PRIZEGIVING														
		£		£											
4096	Poppy Wreath Remembrance day	0		50											
4294	Civic Award	250		250											
4295	Best Allotments	50		50											
4296	Best Gardens	50		50											
4297	Best Dressed Houses	20		20											
4298	Best Dressed Shops	20		20											
4299	Prize Party	100		200											
	TOTAL PRIZES & PRIZEGIVING	490		640											
	THE POLEGATE PARTNERSHIP														
4305	Administration	0		0											
4306	Replacement planting in flower beds/reserves if not required	260		510											
4207	sponsorship crossroads	(500)		(500)											
4207	crossroads flowers/tub summer winter	500		500											
4307	Maintenance and watering of beds	490		490											
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)											
	TOTAL THE POLEGATE PARTNERSHIP	0		0											
		£		£											
	PLANNING COMMITTEE														
4320	Hire of Halls	200		200											
	TOTAL PLANNING COSTS	200		200											
7001	THE RETIRED	500		500											
	TOTAL RETIRED	500		500											
	EXTRAS														
	High St Toilets	0	FROM RESERVES LAST YEAR							own budget codes now					
	Ear Marked reserve Office Alterations	15,000		0						own budgets now					
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0						own budget now					
	TOTAL EXTRAS	25,621		0											

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

			Year 2016/17						
		Annual Budget 2015/16		Budget 2016 / 17	Notes				
		£		£					
EMPLOYEE COSTS									
4000	Town Clerk	33,857		35,441					
4001	Administrative Assistant	9,173		9,578					
4002	Handyperson / Groundsman	8,617		8,949					
4003	Litter-Picker	7,498		7,761					
4004	Cleaner / Keyholder	2,814		2,814					
4005	Overtime	200		200					
4007	NI (ER's)	4,500		4,500					
4008	Pension Conts (ER's)	2,100		2,150					
4009	Finance Officer	800		900					
4010	Internal Auditor	550		600					
4011	Administrative Assistant 2	8,958		9,356					
4015	Travelling Expenses	1,700		1,800					
4016	Training Expenses	1,000		1,000					
4020	Professional Fees	0							
4006	SSP Recovery	0							
EMPLOYEE COSTS		81,767		85,049					
TOTAL EMPLOYEE COSTS				85,049					
			Year 2016/17						
		Annual Budget		Annual Budget	Notes				
		£		£					
ADMINISTRATION									
4030	Postage	300		300					
4031	Stationery	1,000		1,000					
4032	Photocopier Charges	1,500		1,500					
4035	Computer Consumables	150		200					
4036	Office IT Equipment	500		500					
4037	Website	300		500					
4039	Legal Fees	2,000		2,500					
4040	Audit Fees	650		800					
4043	Insurance Premiums	5,000		6,000					
4044	Insurance Tree Inspection	300		300					
4045	Subscriptions	2,650		2,700					
4046	Publications	100		120					
4047	Advertising	50		100					
4049	Tree Works Brightling Road	0		0					
4050	Town Council Elections	5,370		5,500					
4053	Refreshments	150		150					
4056	Bank/Barclaycard Charges	70		75					
4059	First Aid	70		75					
4061	Newsletter Printing	900		1,000					
4062	Newsletter Production	900		1,000					
4063	Hire of Halls	550		570					
4069	Telephone / Fax	1,600		1,600					
4070	Broadband / Internet Charges	400		430					
NEW	IT services (maintenance of software and equipment)			500	guess at present				
TOTAL ADMINISTRATION COSTS		24,510		27,420					
TOWN COUNCILLORS									
4090	Councillors Allowances	6,215		6,300					
4091	Councillors Expenses	500		600					
4092	Councillors Training	1,500		1,000					
4093	Mayors Allowance	2,000		2,000					
4096	Poppy wreath remembrance day	50		0	in civic cost code				

TOTAL WANNOCK OFFICE, WANNOCK ROAD		3,860			3,790								
HIGH STREET TOILETS													
4500	Cleaning/opening contract	0	7,500	reserves	7,500								
4501	Maintenance	0	100	reserves	300								
4502	Electricity	0	500	reserves	500								
4503	Water	0	250	reserves	550								
4503	Sewerage	0	250	reserves	800								
4504	Legal costs	0	120	reserves	1,020								
4504	Sanitary units	0	220	reserves									
4505	Council Tax	0	800	reserves									
	Refurbishment	0	0	reserves	0								
	Purchase Costs	0	0	reserves	0								
	Income from Toilet Scheme	0			(1,200)								
TOTAL HIGH STREET TOILETS		0	9,740		9,470								
		£			£								
					Year 2016/17								
		Annual Budget			Annual Budget		Notes						
		£			£								
TOWN CENTRE & COMMUNITY SAFETY													
4201	CCTV Costs	3,000			3,000								CONTRACT
4202	Crossing Patrol	0											
TOWN CENTRE & COMMUNITY SAFETY		3,000			3,000								
					Year 2016/17								
		Annual Budget			Annual Budget		Notes						
		£			£								
RECREATION GROUNDS / FACILITIES													
4220	Grounds Maintenance	7,200			7,500								
4221	Water	336			336								
4223	Gen Maintenance	6,000			6,200								
4230	Skate Park Facilities	6,000			6,000								
4235	Toilets Provision	6,200			6,400								
4240	Lease Charges	150			150								
4241	Dog Bins	3,700			3,800								
4242	Playground Equipment	1,500			1,800								
4243	Safety Inspections - (All Equip)	275			500								
1022	Brightling road lease charges (income)	(120)			(120)								
1030	Hire Fees												
	Drainage Ear Marked Reserve	0											
TOTAL RECREATION GROUNDS		31,241			32,566								
		£			£								
HIGHWAYS													
4250	Bus Shelters				0								
4251	Street Signs				0								
4252	Noticeboards				0								
4256	Urban Grasscutting	20,500			25,000								
4257	Seat Provision	0			0								
4258	Flower Beds & Displays (Summer & Winter Plants + Maint)	5,800			6,000								
4259	Council Office Garden/Crossroads/Wannock	650			650								
	Crossroads cascading tub winter summer & maint												
	Wannock (3 troughs) maint summer?												
	Council beds 49 High Street summer? & maint												
	crossroads flower bed?												
	contingency for replacement plants and add watering												
4261	Town Focal Enhancement on A2270/A27				0								
4262	TWO WEED KILLINGS PER YEAR	0			0								
	Guardian Court Crossing > EMR	0	in extras		11,500								
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)								

		Annual Budget	Annual Budget	Notes
		£	£	
	TOTAL HIGHWAYS	18,850	35,050	
	ALLOTMENTS COPHALL			
4270	Maintenance	500	500	
4271	Improvements	200	200	
4272	Water Charges	400	600	
1070	Allotment Fees	(1,150)	(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)	150	
	ALLOTMENTS GOSFORD			
4273	Rent of Land	98	100	
1072	Allotment fees Gosford	(98)	(100)	
	Total Gosford Allotments	0	0	
				Year 2016/17
		Annual Budget	Annual Budget	Notes
		£	£	
	STREET LIGHTING			
4280	Energy Charges	9,000	9,500	
4281	Maintenance Charges	9,000	10,000	
4282	New Work / Improvements/repairs	40,000	40,000	
4286	Xmas Decorations	10,000	10,000	
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000	69,500	
	PRIZES & PRIZEGIVING	£	£	
4096	Poppy Wreath Remembrance day	0	50	
4294	Civic Award	250	250	
4295	Best Allotments	50	50	
4296	Best Gardens	50	50	
4297	Best Dressed Houses	20	20	
4298	Best Dressed Shops	20	20	
4299	Prize Party	100	200	
	TOTAL PRIZES & PRIZEGIVING	490	640	
	THE POLEGATE PARTNERSHIP			
4305	Administration	0	0	
4306	Replacement planting in flower beds/reserves if not require	260	510	
4207	sponsorship crossroads	(500)	(500)	
4207	crossroads flowers/tub summer winter	500	500	
4307	Maintenance and watering of beds	490	490	
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0	0	
		£	£	
	PLANNING COMMITTEE			
4320	Hire of Halls	200	200	
	TOTAL PLANNING COSTS	200	200	
7001	THE RETIRED	500	500	
	TOTAL RETIRED	500	500	
	EXTRAS			
	High St Toilets	0	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000	0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	0	own budget now
	TOTAL EXTRAS	25,621	0	

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049	>
TOTAL ADMINISTRATION COSTS	24,510	27,420	>
TOTAL TOWN COUNCILLORS	10,265	9,900	<
TOTAL GENERAL ADMINISTRATION	2,935	2,934	SAME
TOTAL COUNCIL OFFICES	17,066	32,880	> last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000)	<
TOTAL THE PAVILION	2,470	2,430	<
TOTAL WANNOCK OFFICE	3,860	3,790	>
TOTAL HIGH STREET TOILETS	0	9,470	> from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000	SAME
TOTAL RECREATION GROUNDS	31,241	32,566	>
TOTAL HIGHWAYS	18,850	35,050	> last year in extras
TOTAL ALLOTMENTS	(50)	150	>
TOTAL ALLOTMENTS GOSFORD	0	0	SAME
TOTAL STREET LIGHTING	71,000	69,500	<
TOTAL PRIZES AND PRIZEGIVING	490	640	>
TOTAL POLEGATE PARTNERSHIP	0	0	SAME
TOTAL PLANNING COSTS	200	200	SAME
TOTAL THE RETIRED	500	500	SAME
TOTAL EXTRAS	25,621	0	<
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17																	
		Annual Budget 2015/16		Budget 2016 / 17	Notes																
		£		£																	
EMPLOYEE COSTS																					
4000	Town Clerk	33,857		35,441																	
4001	Administrative Assistant	9,173		9,578																	
4002	Handyperson / Groundsman	8,617		8,949																	
4003	Litter-Picker	7,498		7,761																	
4004	Cleaner / Keyholder	2,814		2,814																	
4005	Overtime	200		200																	
4007	NI (ER's)	4,500		4,500																	
4008	Pension Conts (ER's)	2,100		2,150																	
4009	Finance Officer	800		900																	
4010	Internal Auditor	550		600																	
4011	Administrative Assistant 2	8,958		9,356																	
4015	Travelling Expenses	1,700		1,800																	
4016	Training Expenses	1,000		1,000																	
4020	Professional Fees	0																			
4006	SSP Recovery	0																			
EMPLOYEE COSTS		81,767		85,049																	
TOTAL EMPLOYEE COSTS				85,049																	
ADMINISTRATION																					
Year 2016/17																					
		Annual Budget		Annual Budget	Notes																
		£		£																	
4030	Postage	300		300																	
4031	Stationery	1,000		1,000																	
4032	Photocopier Charges	1,500		1,500																	
4035	Computer Comsumables	150		200																	
4036	Office IT Equipment	500		500																	
4037	Website	300		500																	
4039	Legal Fees	2,000		2,500																	
4040	Audit Fees	650		800																	
4043	Insurance Premiums	5,000		6,000																	
4044	Insurance Tree Inspection	300		300																	
4045	Subscriptions	2,650		2,700																	
4046	Publications	100		120																	
4047	Advertising	50		100																	
4049	Tree Works Brightling Road	0		0																	
4050	Town Council Elections	5,370		5,500																	
4053	Refreshments	150		150																	
4056	Bank/Barclaycard Charges	70		75																	
4059	First Aid	70		75																	
4061	Newsletter Printing	900		1,000																	
4062	Newsletter Production	900		1,000																	
4063	Hire of Halls	550		570																	
4069	Telephone / Fax	1,600		1,600																	
4070	Broadband / Internet Charges	400		430																	
NEW	IT services (maintenance of software and equipment)			500	guess at present																
TOTAL ADMINISTRATION COSTS		24,510		27,420																	
TOWN COUNCILLORS																					
4090	Councillors Allowances	6,215		6,300																	
4091	Councillors Expenses	500		600																	
4092	Councillors Training	1,500		1,000																	
4093	Mayors Allowance	2,000		2,000																	
4096	Poppy wreath remembrance day	50			0 in civic cost code																

	TOTAL TOWN COUNCILLORS	10,265		9,900												
	GENERAL ADMINISTRATION															
4100	Grants To Other Organisations	2,000		2,000 ?												
4105	Finance Software	1,000		1,000												
1004	Photocopies/Postage recharge	(15)		(16)												
1010	Investment Income	(50)		(50)												
4101	Polegate Town Map	0														
	TOTAL GENERAL ADMINISTRATION	2,935		2,934												
	COUNCIL OFFICES															
4130	Council Tax	6,500		6,500												
4131	Electricity	2,000		2,000												
4132	Water Charges	200		200												
4133	Sewerage Charges	220		220												
4134	office alterations >EMR	0	under extras	15,000												
4136	Photocopier Lease	800		800												
4139	Window Cleaning	100		100												
4140	Alarm Maintenance	200		350												
4141	Fire Precautions	350		500												
4142	Other maintenance	500		500												
4146	Other Office Equipment	300		300												
4154	Housekeeping	120		120												
4155	Refuse Collection (Commercial)	1,000		1,200												
4162	PWLB Loans - Capital	3,029		3,000												
4163	PWLB Loans - Interest	2,547		2,590												
1000	Hire of Chamber / Offices	(800)		(500)												
	TOTAL COUNCIL OFFICES	17,066		32,880												
	51 HIGH STREET - RENTED OFFICES															
1005	Income			(1,000)												
1008	Recharged Services			0												
4170	Expenditure	0		0												
	TOTAL 51 HIGH STREET	0		(1,000)												
	THE PAVILION, WANNOCK ROAD															
4180	Electricity	2,400		2,400												
4181	Water	250		250												
4182	Sewerage	650		880												
4185	Maintenance	0		0												
4186	Fire Precautions	170		100												
4189	Pavilion replacement	0		0												
	council tax			0												
1020	Rental Income	(1,000)		(1,200)												
	TOTAL THE PAVILION, WANNOCK ROAD	2,470		2,430												
	WANNOCK OFFICE, WANNOCK ROAD															
4190	Electricity	500		500												
4192	Sewerage	0		0												
4193	Council tax	3300		3,380												
4195	Maintenance	0		50												
4196	Fire precautions	60		60												
1032	Income			(200)												

TOTAL WANNOCK OFFICE, WANNOCK ROAD		3,860			3,790			
HIGH STREET TOILETS								
4500	Cleaning/opening contract	0	7,500	reserves	7,500			
4501	Maintenance	0	100	reserves	300			
4502	Electricity	0	500	reserves	500			
4503	Water	0	250	reserves	550			
4503	Sewerage	0	250	reserves	800			
4504	Legal costs	0	120	reserves	1,020			
4504	Sanitary units	0	220	reserves				
4505	Council Tax	0	800	reserves				
	Refurbishment	0	0	reserves	0			
	Purchase Costs	0	0	reserves	0			
	Income from Toilet Scheme	0			(1,200)			
TOTAL HIGH STREET TOILETS		0	9,740		9,470			
		£			£			
					Year 2016/17			
		Annual Budget			Annual Budget	Notes		
		£			£			
TOWN CENTRE & COMMUNITY SAFETY								
4201	CCTV Costs	3,000			3,000		CONTRACT	
4202	Crossing Patrol	0						
TOWN CENTRE & COMMUNITY SAFETY		3,000			3,000			
					Year 2016/17			
		Annual Budget			Annual Budget	Notes		
		£			£			
RECREATION GROUNDS / FACILITIES								
4220	Grounds Maintenance	7,200			7,500			
4221	Water	336			336			
4223	Gen Maintenance	6,000			6,200			
4230	Skate Park Facilities	6,000			6,000			
4235	Toilets Provision	6,200			6,400			
4240	Lease Charges	150			150			
4241	Dog Bins	3,700			3,800			
4242	Playground Equipment	1,500			1,800			
4243	Safety Inspections - (All Equip)	275			500			
1022	Brightling road lease charges (income)	(120)			(120)			
1030	Hire Fees							
	Drainage Ear Marked Reserve	0						
TOTAL RECREATION GROUNDS		31,241			32,566			
		£			£			
HIGHWAYS								
4250	Bus Shelters				0			
4251	Street Signs				0			
4252	Noticeboards				0			
4256	Urban Grasscutting	20,500			25,000			
4257	Seat Provision	0			0			
4258	Flower Beds & Displays (Summer & Winter Plants + Maintainer)	5,800			6,000			
4259	Council Office Garden/Crossroads/Wannock	650			650			
	Crossroads cascading tub winter summer & maint							
	Wannock (3 troughs) maint summer?							
	Council beds 49 High Street summer? & maint							
	crossroads flower bed?							
	contingency for replacement plants and add watering							
4261	Town Focal Enhancement on A2270/A27				0			
4262	TWO WEED KILLINGS PER YEAR	0			0			
	Guardian Court Crossing > EMR	0	in extras		11,500			
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)			

		Annual Budget	Year 2016/17	Notes
		£	£	
	TOTAL HIGHWAYS	18,850	35,050	
	ALLOTMENTS COPHALL			
4270	Maintenance	500	500	
4271	Improvements	200	200	
4272	Water Charges	400	600	
1070	Allotment Fees	(1,150)	(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)	150	
	ALLOTMENTS GOSFORD			
4273	Rent of Land	98	100	
1072	Allotment fees Gosford	(98)	(100)	
	Total Gosford Allotments	0	0	
			Year 2016/17	
		Annual Budget	Annual Budget	Notes
		£	£	
	STREET LIGHTING			
4280	Energy Charges	9,000	9,500	
4281	Maintenance Charges	9,000	10,000	
4282	New Work / Improvements/repairs	40,000	40,000	
4286	Xmas Decorations	10,000	10,000	
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000	69,500	
	PRIZES & PRIZEGIVING	£	£	
4096	Poppy Wreath Remembrance day	0	50	
4294	Civic Award	250	250	
4295	Best Allotments	50	50	
4296	Best Gardens	50	50	
4297	Best Dressed Houses	20	20	
4298	Best Dressed Shops	20	20	
4299	Prize Party	100	200	
	TOTAL PRIZES & PRIZEGIVING	490	640	
	THE POLEGATE PARTNERSHIP			
4305	Administration	0	0	
4306	Replacement planting in flower beds/reserves if not require	260	510	
4207	sponsorship crossroads	(500)	(500)	
4207	crossroads flowers/tub summer winter	500	500	
4307	Maintenance and watering of beds	490	490	
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0	0	
		£	£	
	PLANNING COMMITTEE			
4320	Hire of Halls	200	200	
	TOTAL PLANNING COSTS	200	200	
7001	THE RETIRED	500	500	
	TOTAL RETIRED	500	500	
	EXTRAS			
	High St Toilets	0	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000	0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	0	own budget now
	TOTAL EXTRAS	25,621	0	

SUMMARY		Year 2016/17	
	Annual		
	£	£	
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

		Year 2016/17			
		Annual Budget 2015/16		Budget 2016 / 17	Notes
		£		£	
EMPLOYEE COSTS					
4000	Town Clerk	33,857		35,441	
4001	Administrative Assistant	9,173		9,578	
4002	Handyperson / Groundsman	8,617		8,949	
4003	Litter-Picker	7,498		7,761	
4004	Cleaner / Keyholder	2,814		2,814	
4005	Overtime	200		200	
4007	NI (ER's)	4,500		4,500	
4008	Pension Conts (ER's)	2,100		2,150	
4009	Finance Officer	800		900	
4010	Internal Auditor	550		600	
4011	Administrative Assistant 2	8,958		9,356	
4015	Travelling Expenses	1,700		1,800	
4016	Training Expenses	1,000		1,000	
4020	Professional Fees	0			
4006	SSP Recovery	0			
EMPLOYEE COSTS		81,767		85,049	
TOTAL EMPLOYEE COSTS				85,049	
		Year 2016/17			
		Annual Budget		Annual Budget	Notes
		£		£	
ADMINISTRATION					
4030	Postage	300		300	
4031	Stationery	1,000		1,000	
4032	Photocopier Charges	1,500		1,500	
4035	Computer Comsumables	150		200	
4036	Office IT Equipment	500		500	
4037	Website	300		500	
4039	Legal Fees	2,000		2,500	
4040	Audit Fees	650		800	
4043	Insurance Premiums	5,000		6,000	
4044	Insurance Tree Inspection	300		300	
4045	Subscriptions	2,650		2,700	
4046	Publications	100		120	
4047	Advertising	50		100	
4049	Tree Works Brightling Road	0		0	
4050	Town Council Elections	5,370		5,500	
4053	Refreshments	150		150	
4056	Bank/Barclaycard Charges	70		75	
4059	First Aid	70		75	
4061	Newsletter Printing	900		1,000	
4062	Newsletter Production	900		1,000	
4063	Hire of Halls	550		570	
4069	Telephone / Fax	1,600		1,600	
4070	Broadband / Internet Charges	400		430	
NEW	IT services (maintenance of software and equipment)			500	guess at present
TOTAL ADMINISTRATION COSTS		24,510		27,420	
TOWN COUNCILLORS					
4090	Councillors Allowances	6,215		6,300	
4091	Councillors Expenses	500		600	
4092	Councillors Training	1,500		1,000	
4093	Mayors Allowance	2,000		2,000	
4096	Poppy wreath remembrance day	50			0 in civic cost code

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790													
	HIGH STREET TOILETS																	
4500	Cleaning/opening contract	0	7,500	reserves	7,500													
4501	Maintenance	0	100	reserves	300													
4502	Electricity	0	500	reserves	500													
4503	Water	0	250	reserves	550													
4503	Sewerage	0	250	reserves	800													
4504	Legal costs	0	120	reserves	1,020													
4504	Sanitary units	0	220	reserves														
4505	Council Tax	0	800	reserves														
	Refurbishment	0	0	reserves	0													
	Purchase Costs	0	0	reserves	0													
	Income from Toilet Scheme	0			(1,200)													
	TOTAL HIGH STREET TOILETS	0	9,740		9,470													
		£			£													
	TOWN CENTRE & COMMUNITY SAFETY																	
4201	CCTV Costs	3,000			3,000													
4202	Crossing Patrol	0																
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000													
	RECREATION GROUNDS / FACILITIES																	
4220	Grounds Maintenance	7,200			7,500													
4221	Water	336			336													
4223	Gen Maintenance	6,000			6,200													
4230	Skate Park Facilities	6,000			6,000													
4235	Toilets Provision	6,200			6,400													
4240	Lease Charges	150			150													
4241	Dog Bins	3,700			3,800													
4242	Playground Equipment	1,500			1,800													
4243	Safety Inspections - (All Equip)	275			500													
1022	Brightling road lease charges (income)	(120)			(120)													
1030	Hire Fees																	
	Drainage Ear Marked Reserve	0																
	TOTAL RECREATION GROUNDS	31,241			32,566													
	HIGHWAYS																	
4250	Bus Shelters				0													
4251	Street Signs				0													
4252	Noticeboards				0													
4256	Urban Grasscutting	20,500			25,000													
4257	Seat Provision	0			0													
4258	Flower Beds & Displays (Summer & Winter Plants + Maint)	5,800			6,000													
4259	Council Office Garden/Crossroads/Wannock	650			650													
	Crossroads cascading tub winter summer & maint																	
	Wannock (3 troughs) maint summer?																	
	Council beds 49 High Street summer? & maint																	
	crossroads flower bed?																	
	contingency for replacement plants and add watering																	
4261	Town Focal Enhancement on A2270/A27				0													
4262	TWO WEED KILLINGS PER YEAR	0			0													
	Guardian Court Crossing > EMR	0	in extras		11,500													
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)													

	TOTAL HIGHWAYS	18,850		35,050			
	ALLOTMENTS COPHALL						
4270	Maintenance	500		500			
4271	Improvements	200		200			
4272	Water Charges	400		600			
1070	Allotment Fees	(1,150)		(1,150)			
	TOTAL Cophall ALLOTMENTS	(50)		150			
	ALLOTMENTS GOSFORD						
4273	Rent of Land	98		100			
1072	Allotment fees Gosford	(98)		(100)			
	Total Gosford Allotments	0		0			
					Year 2016/17		
		Annual Budget		Annual Budget	Notes		
		£		£			
	STREET LIGHTING						
4280	Energy Charges	9,000		9,500			
4281	Maintenance Charges	9,000		10,000			
4282	New Work / Improvements/repairs	40,000		40,000			
4286	Xmas Decorations	10,000		10,000			
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?		
	TOTAL STREET LIGHTING	71,000		69,500			
	PRIZES & PRIZEGIVING						
		£		£			
4096	Poppy Wreath Remembrance day	0		50			
4294	Civic Award	250		250			
4295	Best Allotments	50		50			
4296	Best Gardens	50		50			
4297	Best Dressed Houses	20		20			
4298	Best Dressed Shops	20		20			
4299	Prize Party	100		200			
	TOTAL PRIZES & PRIZEGIVING	490		640			
	THE POLEGATE PARTNERSHIP						
4305	Administration	0		0			
4306	Replacement planting in flower beds/reserves if not required	260		510			
4207	sponsorship crossroads	(500)		(500)			
4207	crossroads flowers/tub summer winter	500		500			
4307	Maintenance and watering of beds	490		490			
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)			
	TOTAL THE POLEGATE PARTNERSHIP	0		0			
		£		£			
	PLANNING COMMITTEE						
4320	Hire of Halls	200		200			
	TOTAL PLANNING COSTS	200		200			
7001	THE RETIRED	500		500			
	TOTAL RETIRED	500		500			
	EXTRAS						
	High St Toilets	0	FROM RESERVES LAST YEAR	0	own budget codes now		
	Ear Marked reserve Office Alterations	15,000		0	own budgets now		
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now		
	TOTAL EXTRAS	25,621		0			

SUMMARY		Year 2016/17	
	Annual		
	£	£	
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17													
		Annual Budget 2015/16		Budget 2016 / 17	Notes												
		£		£													
	EMPLOYEE COSTS																
4000	Town Clerk	33,857		35,441													
4001	Administrative Assistant	9,173		9,578													
4002	Handyperson / Groundsman	8,617		8,949													
4003	Litter-Picker	7,498		7,761													
4004	Cleaner / Keyholder	2,814		2,814													
4005	Overtime	200		200													
4007	NI (ER's)	4,500		4,500													
4008	Pension Conts (ER's)	2,100		2,150													
4009	Finance Officer	800		900													
4010	Internal Auditor	550		600													
4011	Administrative Assistant 2	8,958		9,356													
4015	Travelling Expenses	1,700		1,800													
4016	Training Expenses	1,000		1,000													
4020	Professional Fees	0															
4006	SSP Recovery	0															
	EMPLOYEE COSTS	81,767		85,049													
	TOTAL EMPLOYEE COSTS			85,049													
				Year 2016/17													
		Annual Budget		Annual Budget	Notes												
		£		£													
	ADMINISTRATION																
4030	Postage	300		300													
4031	Stationery	1,000		1,000													
4032	Photocopier Charges	1,500		1,500													
4035	Computer Comsumables	150		200													
4036	Office IT Equipment	500		500													
4037	Website	300		500													
4039	Legal Fees	2,000		2,500													
4040	Audit Fees	650		800													
4043	Insurance Premiums	5,000		6,000													
4044	Insurance Tree Inspection	300		300													
4045	Subscriptions	2,650		2,700													
4046	Publications	100		120													
4047	Advertising	50		100													
4049	Tree Works Brightling Road	0		0													
4050	Town Council Elections	5,370		5,500													
4053	Refreshments	150		150													
4056	Bank/Barclaycard Charges	70		75													
4059	First Aid	70		75													
4061	Newsletter Printing	900		1,000													
4062	Newsletter Production	900		1,000													
4063	Hire of Halls	550		570													
4069	Telephone / Fax	1,600		1,600													
4070	Broadband / Internet Charges	400		430													
NEW	IT services (maintenance of software and equipment)			500	guess at present												
	TOTAL ADMINISTRATION COSTS	24,510		27,420													
	TOWN COUNCILLORS																
4090	Councillors Allowances	6,215		6,300													
4091	Councillors Expenses	500		600													
4092	Councillors Training	1,500		1,000													
4093	Mayors Allowance	2,000		2,000													
4096	Poppy wreath remembrance day	50		0	in civic cost code												

TOTAL TOWN COUNCILLORS		10,265		9,900	
GENERAL ADMINISTRATION					
4100	Grants To Other Organisations	2,000		2,000 ?	
4105	Finance Software	1,000		1,000	
1004	Photocopies/Postage recharge	(15)		(16)	
1010	Investment Income	(50)		(50)	
4101	Polegate Town Map	0			
TOTAL GENERAL ADMINISTRATION		2,935		2,934	
Year 2016/17					
		Annual Budget		Annual Budget	Notes
		£		£	
COUNCIL OFFICES					
4130	Council Tax	6,500		6,500	
4131	Electricity	2,000		2,000	
4132	Water Charges	200		200	
4133	Sewerage Charges	220		220	
4134	office alterations >EMR	0	under extras	15,000	
4136	Photocopier Lease	800		800	
4139	Window Cleaning	100		100	
4140	Alarm Maintenance	200		350	
4141	Fire Precautions	350		500	
4142	Other maintenance	500		500	
4146	Other Office Equipment	300		300	
4154	Housekeeping	120		120	
4155	Refuse Collection (Commercial)	1,000		1,200	
4162	PWLB Loans - Capital	3,029		3,000	
4163	PWLB Loans - Interest	2,547		2,590	
1000	Hire of Chamber / Offices	(800)		(500)	
TOTAL COUNCIL OFFICES		17,066		32,880	
Year 2016/17					
		Annual Budget		Annual Budget	Notes
		£		£	
51 HIGH STREET - RENTED OFFICES					
1005	Income			(1,000)	
1008	Recharged Services			0	
4170	Expenditure	0		0	
TOTAL 51 HIGH STREET		0		(1,000)	
THE PAVILION, WANNOCK ROAD					
4180	Electricity	2,400		2,400	
4181	Water	250		250	
4182	Sewerage	650		880	
4185	Maintenance	0		0	
4186	Fire Precautions	170		100	
4189	Pavilion replacement	0		0	
	council tax			0	
1020	Rental Income	(1,000)		(1,200)	
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430	
WANNOCK OFFICE, WANNOCK ROAD					
4190	Electricity	500		500	
4192	Sewerage	0		0	
4193	Council tax	3300		3,380	
4195	Maintenance	0		50	
4196	Fire precautions	60		60	
1032	Income			(200)	

TOTAL WANNOCK OFFICE, WANNOCK ROAD		3,860		3,790	
HIGH STREET TOILETS					
4500	Cleaning/opening contract	0	7,500	reserves	7,500
4501	Maintenance	0	100	reserves	300
4502	Electricity	0	500	reserves	500
4503	Water	0	250	reserves	550
4503	Sewerage	0	250	reserves	800
4504	Legal costs	0	120	reserves	1,020
4504	Sanitary units	0	220	reserves	
4505	Council Tax	0	800	reserves	
	Refurbishment	0	0	reserves	0
	Purchase Costs	0	0	reserves	0
	Income from Toilet Scheme	0			(1,200)
TOTAL HIGH STREET TOILETS		0	9,740		9,470
		£			£
					Year 2016/17
					Annual Budget
		Annual Budget			Notes
		£			£
TOWN CENTRE & COMMUNITY SAFETY					
4201	CCTV Costs	3,000			3,000
4202	Crossing Patrol	0			
TOWN CENTRE & COMMUNITY SAFETY		3,000			3,000
					Year 2016/17
					Annual Budget
		Annual Budget			Notes
		£			£
RECREATION GROUNDS / FACILITIES					
4220	Grounds Maintenance	7,200			7,500
4221	Water	336			336
4223	Gen Maintenance	6,000			6,200
4230	Skate Park Facilities	6,000			6,000
4235	Toilets Provision	6,200			6,400
4240	Lease Charges	150			150
4241	Dog Bins	3,700			3,800
4242	Playground Equipment	1,500			1,800
4243	Safety Inspections - (All Equip)	275			500
1022	Brightling road lease charges (income)	(120)			(120)
1030	Hire Fees				
	Drainage Ear Marked Reserve	0			
TOTAL RECREATION GROUNDS		31,241			32,566
		£			£
HIGHWAYS					
4250	Bus Shelters				0
4251	Street Signs				0
4252	Noticeboards				0
4256	Urban Grasscutting	20,500			25,000
4257	Seat Provision	0			0
4258	Flower Beds & Displays (Summer & Winter Plants + Maint)	5,800			6,000
4259	Council Office Garden/Crossroads/Wannock	650			650
	Crossroads cascading tub winter summer & maint				
	Wannock (3 troughs) maint summer?				
	Council beds 49 High Street summer? & maint				
	crossroads flower bed?				
	contingency for replacement plants and add watering				
4261	Town Focal Enhancement on A2270/A27				0
4262	TWO WEED KILLINGS PER YEAR	0			0
Guardian Court Crossing > EMR		0	in extras		11,500
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)

	TOTAL HIGHWAYS	18,850		35,050	
	ALLOTMENTS COPHALL				
4270	Maintenance	500		500	
4271	Improvements	200		200	
4272	Water Charges	400		600	
1070	Allotment Fees	(1,150)		(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)		150	
	ALLOTMENTS GOSFORD				
4273	Rent of Land	98		100	
1072	Allotment fees Gosford	(98)		(100)	
	Total Gosford Allotments	0		0	
					Year 2016/17
		Annual Budget		Annual Budget	Notes
		£		£	
	STREET LIGHTING				
4280	Energy Charges	9,000		9,500	
4281	Maintenance Charges	9,000		10,000	
4282	New Work / Improvements/repairs	40,000		40,000	
4286	Xmas Decorations	10,000		10,000	
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000		69,500	
		£		£	
	PRIZES & PRIZEGIVING				
4096	Poppy Wreath Remembrance day	0		50	
4294	Civic Award	250		250	
4295	Best Allotments	50		50	
4296	Best Gardens	50		50	
4297	Best Dressed Houses	20		20	
4298	Best Dressed Shops	20		20	
4299	Prize Party	100		200	
	TOTAL PRIZES & PRIZEGIVING	490		640	
	THE POLEGATE PARTNERSHIP				
4305	Administration	0		0	
4306	Replacement planting in flower beds/reserves if not require	260		510	
4207	sponsorship crossroads	(500)		(500)	
4207	crossroads flowers/tub summer winter	500		500	
4307	Maintenance and watering of beds	490		490	
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0		0	
		£		£	
	PLANNING COMMITTEE				
4320	Hire of Halls	200		200	
	TOTAL PLANNING COSTS	200		200	
7001	THE RETIRED	500		500	
	TOTAL RETIRED	500		500	
	EXTRAS				
	High St Toilets	0	FROM RESERVES LAST YEAR		own budget codes now
	Ear Marked reserve Office Alterations	15,000		0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now
	TOTAL EXTRAS	25,621		0	

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
Less Grant from WDC re tax base changes	(21,200)	(16,657)	Last years band D 96.98
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790						
	HIGH STREET TOILETS										
4500	Cleaning/opening contract	0	7,500	reserves	7,500						
4501	Maintenance	0	100	reserves	300						
4502	Electricity	0	500	reserves	500						
4503	Water	0	250	reserves	550						
4503	Sewerage	0	250	reserves	800						
4504	Legal costs	0	120	reserves	1,020						
4504	Sanitary units	0	220	reserves							
4505	Council Tax	0	800	reserves							
	Refurbishment	0	0	reserves	0						
	Purchase Costs	0	0	reserves	0						
	Income from Toilet Scheme	0			(1,200)						
	TOTAL HIGH STREET TOILETS	0	9,740		9,470						
		£			£						
								Year 2016/17			
		Annual Budget			Annual Budget			Notes			
		£			£						
	TOWN CENTRE & COMMUNITY SAFETY										
4201	CCTV Costs	3,000			3,000					CONTRACT	
4202	Crossing Patrol	0									
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000						
								Year 2016/17			
		Annual Budget			Annual Budget			Notes			
		£			£						
	RECREATION GROUNDS / FACILITIES										
4220	Grounds Maintenance	7,200			7,500						
4221	Water	336			336						
4223	Gen Maintenance	6,000			6,200						
4230	Skate Park Facilities	6,000			6,000						
4235	Toilets Provision	6,200			6,400						
4240	Lease Charges	150			150						
4241	Dog Bins	3,700			3,800						
4242	Playground Equipment	1,500			1,800						
4243	Safety Inspections - (All Equip)	275			500						
1022	Brightling road lease charges (income)	(120)			(120)						
1030	Hire Fees										
	Drainage Ear Marked Reserve	0									
	TOTAL RECREATION GROUNDS	31,241			32,566						
		£			£						
	HIGHWAYS										
4250	Bus Shelters				0						
4251	Street Signs				0						
4252	Noticeboards				0						
4256	Urban Grasscutting	20,500			25,000						
4257	Seat Provision	0			0						
4258	Flower Beds & Displays (Summer & Winter Plants + Maint)	5,800			6,000						
4259	Council Office Garden/Crossroads/Wannock	650			650						
	Crossroads cascading tub winter summer & maint										
	Wannock (3 troughs) maint summer?										
	Council beds 49 High Street summer? & maint										
	crossroads flower bed?										
	contingency for replacement plants and add watering										
4261	Town Focal Enhancement on A2270/A27				0						
4262	TWO WEED KILLINGS PER YEAR	0			0						
	Guardian Court Crossing > EMR	0	in extras		11,500						
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)						

	Annual Budget	Annual Budget	Notes
	£	£	
TOTAL HIGHWAYS	18,850	35,050	
ALLOTMENTS COPHALL			
4270 Maintenance	500	500	
4271 Improvements	200	200	
4272 Water Charges	400	600	
1070 Allotment Fees	(1,150)	(1,150)	
TOTAL Cophall ALLOTMENTS	(50)	150	
ALLOTMENTS GOSFORD			
4273 Rent of Land	98	100	
1072 Allotment fees Gosford	(98)	(100)	
Total Gosford Allotments	0	0	
		Year 2016/17	
	Annual Budget	Annual Budget	Notes
	£	£	
STREET LIGHTING			
4280 Energy Charges	9,000	9,500	
4281 Maintenance Charges	9,000	10,000	
4282 New Work / Improvements/repairs	40,000	40,000	
4286 Xmas Decorations	10,000	10,000	
4287 Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
TOTAL STREET LIGHTING	71,000	69,500	
PRIZES & PRIZEGIVING	£	£	
4096 Poppy Wreath Remembrance day	0	50	
4294 Civic Award	250	250	
4295 Best Allotments	50	50	
4296 Best Gardens	50	50	
4297 Best Dressed Houses	20	20	
4298 Best Dressed Shops	20	20	
4299 Prize Party	100	200	
TOTAL PRIZES & PRIZEGIVING	490	640	
THE POLEGATE PARTNERSHIP			
4305 Administration	0	0	
4306 Replacement planting in flower beds/reserves if not required	260	510	
4207 sponsorship crossroads	(500)	(500)	
4207 crossroads flowers/tub summer winter	500	500	
4307 Maintenance and watering of beds	490	490	
1040 Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
TOTAL THE POLEGATE PARTNERSHIP	0	0	
PLANNING COMMITTEE	£	£	
4320 Hire of Halls	200	200	
TOTAL PLANNING COSTS	200	200	
7001 THE RETIRED	500	500	
TOTAL RETIRED	500	500	
EXTRAS			
High St Toilets	0	0	own budget codes now
Ear Marked reserve Office Alterations	15,000	0	own budgets now
Potential for crossing at Guardian court EMR	10,621	0	own budget now
TOTAL EXTRAS	25,621	0	

SUMMARY		Year 2016/17	
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	£	£	
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A referendum costs around £17,000			

				Year 2016/17													
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		£		£													
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4004	Cleaner / Keyholder	2,814		2,814													
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4020	Professional Fees	0															
4006	SSP Recovery	0															
EMPLOYEE COSTS		81,767		85,049													
TOTAL EMPLOYEE COSTS				85,049													
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4047	Advertising	50		100													
4049	Tree Works Brightling Road	0		0													
4050	Town Council Elections	5,370		5,500													
4053	Refreshments	150		150													
4056	Bank/Barclaycard Charges	70		75													
4059	First Aid	70		75													
4061	Newsletter Printing	900		1,000													
4062	Newsletter Production	900		1,000													
4063	Hire of Halls	550		570													
4069	Telephone / Fax	1,600		1,600													
4070	Broadband / Internet Charges	400		430													
NEW	IT services (maintenance of software and equipment)			500	guess at present												
TOTAL ADMINISTRATION COSTS		24,510		27,420													
TOWN COUNCILLORS																	
4090	Councillors Allowances	6,215		6,300													
4091	Councillors Expenses	500		600													
4092	Councillors Training	1,500		1,000													
4093	Mayors Allowance	2,000		2,000													
4096	Poppy wreath remembrance day	50			0 in civic cost code												

	TOTAL TOWN COUNCILLORS	10,265		9,900						
	GENERAL ADMINISTRATION									
4100	Grants To Other Organisations	2,000		2,000 ?						
4105	Finance Software	1,000		1,000						
1004	Photocopies/Postage recharge	(15)		(16)						
1010	Investment Income	(50)		(50)						
4101	Polegate Town Map	0								
	TOTAL GENERAL ADMINISTRATION	2,935		2,934						
					Year 2016/17					
		Annual Budget		Annual Budget	Notes					
		£		£						
	COUNCIL OFFICES									
4130	Council Tax	6,500		6,500						
4131	Electricity	2,000		2,000						
4132	Water Charges	200		200						
4133	Sewerage Charges	220		220						
4134	office alterations >EMR	0	under extras	15,000						
4136	Photocopier Lease	800		800						
4139	Window Cleaning	100		100						
4140	Alarm Maintenance	200		350						
4141	Fire Precautions	350		500						
4142	Other maintenance	500		500						
4146	Other Office Equipment	300		300						
4154	Housekeeping	120		120						
4155	Refuse Collection (Commercial)	1,000		1,200						
4162	PWLB Loans - Capital	3,029		3,000						
4163	PWLB Loans - Interest	2,547		2,590						
1000	Hire of Chamber / Offices	(800)		(500)						
	TOTAL COUNCIL OFFICES	17,066		32,880						
		£		£						
					Year 2016/17					
		Annual Budget		Annual Budget	Notes					
		£		£						
		£		£						
	51 HIGH STREET - RENTED OFFICES									
1005	Income			(1,000)						
1008	Recharged Services			0						
4170	Expenditure	0		0						
	TOTAL 51 HIGH STREET	0		(1,000)						
	THE PAVILION, WANNOCK ROAD									
4180	Electricity	2,400		2,400						
4181	Water	250		250						
4182	Sewerage	650		880						
4185	Maintenance	0		0						
4186	Fire Precautions	170		100						
4189	Pavilion replacement	0		0						
	council tax			0						
1020	Rental Income	(1,000)		(1,200)						
	TOTAL THE PAVILION, WANNOCK ROAD	2,470		2,430						
	WANNOCK OFFICE, WANNOCK ROAD	£								
4190	Electricity	500		500						
4192	Sewerage	0		0						
4193	Council tax	3300		3,380						
4195	Maintenance	0		50						
4196	Fire precautions	60		60						
1032	Income			(200)						

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790														
	HIGH STREET TOILETS																		
4500	Cleaning/opening contract	0	7,500	reserves	7,500														
4501	Maintenance	0	100	reserves	300														
4502	Electricity	0	500	reserves	500														
4503	Water	0	250	reserves	550														
4503	Sewerage	0	250	reserves	800														
4504	Legal costs	0	120	reserves	1,020														
4504	Sanitary units	0	220	reserves															
4505	Council Tax	0	800	reserves															
	Refurbishment	0	0	reserves	0														
	Purchase Costs	0	0	reserves	0														
	Income from Toilet Scheme	0			(1,200)														
	TOTAL HIGH STREET TOILETS	0	9,740		9,470														
		£			£														
										Year 2016/17									
		Annual Budget			Annual Budget				Notes										
		£			£														
	TOWN CENTRE & COMMUNITY SAFETY																		
4201	CCTV Costs	3,000			3,000														CONTRACT
4202	Crossing Patrol	0																	
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000														
										Year 2016/17									
		Annual Budget			Annual Budget				Notes										
		£			£														
	RECREATION GROUNDS / FACILITIES																		
4220	Grounds Maintenance	7,200			7,500														
4221	Water	336			336														
4223	Gen Maintenance	6,000			6,200														
4230	Skate Park Facilities	6,000			6,000														
4235	Toilets Provision	6,200			6,400														
4240	Lease Charges	150			150														
4241	Dog Bins	3,700			3,800														
4242	Playground Equipment	1,500			1,800														
4243	Safety Inspections - (All Equip)	275			500														
1022	Brightling road lease charges (income)	(120)			(120)														
1030	Hire Fees																		
	Drainage Ear Marked Reserve	0																	
	TOTAL RECREATION GROUNDS	31,241			32,566														
		£			£														
	HIGHWAYS																		
4250	Bus Shelters				0														
4251	Street Signs				0														
4252	Noticeboards				0														
4256	Urban Grasscutting	20,500			25,000														
4257	Seat Provision	0			0														
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000														
4259	Council Office Garden/Crossroads/Wannock	650			650														
	Crossroads cascading tub winter summer & maint																		
	Wannock (3 troughs) maint summer?																		
	Council beds 49 High Street summer? & maint																		
	crossroads flower bed?																		
	contingency for replacement plants and add watering																		
4261	Town Focal Enhancement on A2270/A27				0														
4262	TWO WEED KILLINGS PER YEAR	0			0														
	Guardian Court Crossing > EMR	0	in extras		11,500														
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)														

		Annual Budget	Annual Budget	Notes
		£	£	
	TOTAL HIGHWAYS	18,850	35,050	
	ALLOTMENTS COPHALL			
4270	Maintenance	500	500	
4271	Improvements	200	200	
4272	Water Charges	400	600	
1070	Allotment Fees	(1,150)	(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)	150	
	ALLOTMENTS GOSFORD			
4273	Rent of Land	98	100	
1072	Allotment fees Gosford	(98)	(100)	
	Total Gosford Allotments	0	0	
			Year 2016/17	
		Annual Budget	Annual Budget	Notes
		£	£	
	STREET LIGHTING			
4280	Energy Charges	9,000	9,500	
4281	Maintenance Charges	9,000	10,000	
4282	New Work / Improvements/repairs	40,000	40,000	
4286	Xmas Decorations	10,000	10,000	
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000	69,500	
	PRIZES & PRIZEGIVING	£	£	
4096	Poppy Wreath Remembrance day	0	50	
4294	Civic Award	250	250	
4295	Best Allotments	50	50	
4296	Best Gardens	50	50	
4297	Best Dressed Houses	20	20	
4298	Best Dressed Shops	20	20	
4299	Prize Party	100	200	
	TOTAL PRIZES & PRIZEGIVING	490	640	
	THE POLEGATE PARTNERSHIP			
4305	Administration	0	0	
4306	Replacement planting in flower beds/reserves if not require	260	510	
4207	sponsorship crossroads	(500)	(500)	
4207	crossroads flowers/tub summer winter	500	500	
4307	Maintenance and watering of beds	490	490	
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0	0	
		£	£	
	PLANNING COMMITTEE			
4320	Hire of Halls	200	200	
	TOTAL PLANNING COSTS	200	200	
7001	THE RETIRED	500	500	
	TOTAL RETIRED	500	500	
	EXTRAS			
	High St Toilets	0	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000	0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	0	own budget now
	TOTAL EXTRAS	25,621	0	

SUMMARY	Year 2016/17	
	Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >
TOTAL ADMINISTRATION COSTS	24,510	27,420 >
TOTAL TOWN COUNCILLORS	10,265	9,900 <
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME
TOTAL COUNCIL OFFICES	17,066	32,880 > last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <
TOTAL THE PAVILION	2,470	2,430 <
TOTAL WANNOCK OFFICE	3,860	3,790 >
TOTAL HIGH STREET TOILETS	0 FROM RESERVES LAST YEAR	9,470 > from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME
TOTAL RECREATION GROUNDS	31,241	32,566 >
TOTAL HIGHWAYS	18,850	35,050 > last year in extras
TOTAL ALLOTMENTS	(50)	150 >
TOTAL ALLOTMENTS GOSFORD	0	0 SAME
TOTAL STREET LIGHTING	71,000	69,500 <
TOTAL PRIZES AND PRIZEGIVING	490	640 >
TOTAL POLEGATE PARTNERSHIP	0	0 SAME
TOTAL PLANNING COSTS	200	200 SAME
TOTAL THE RETIRED	500	500 SAME
TOTAL EXTRAS	25,621	0 <
	833 additional to guardian court crossing or street lighting	0
PERIOD TOTALS	294,558	314,479
		GRANT REDUCTION FROM WDC IS LESS
	£	£
Less Grant from WDC re tax base changes	(21,200)	(16,657)
PRECEPT	(273,358)	(273,358)
		Last years band D 96.98
		TAX BASE 2015/16 2818.7
		£96.98
OPERATING (SURPLUS)/DEFICIT	0	24,464
		Increase in budget find from reserves
		Percentage increase in precept 0.00%
		£0.00
		£96.98
		Increase per year Band D
		£0.00
		Increase Per week Band D
		£0.00
		Increase per day
		£0.0000
	273358	
	297,822	
A referendum costs around £17,000		

			Year 2016/17								
		Annual Budget 2015/16			Budget 2016 / 17	Notes					
		£			£						
EMPLOYEE COSTS											
4000	Town Clerk	33,857			35,441						
4001	Administrative Assistant	9,173			9,578						
4002	Handyperson / Groundsman	8,617			8,949						
4003	Litter-Picker	7,498			7,761						
4004	Cleaner / Keyholder	2,814			2,814						
4005	Overtime	200			200						
4007	NI (ER's)	4,500			4,500						
4008	Pension Conts (ER's)	2,100			2,150						
4009	Finance Officer	800			900						
4010	Internal Auditor	550			600						
4011	Administrative Assistant 2	8,958			9,356						
4015	Travelling Expenses	1,700			1,800						
4016	Training Expenses	1,000			1,000						
4020	Professional Fees	0									
4006	SSP Recovery	0									
EMPLOYEE COSTS		81,767			85,049						
TOTAL EMPLOYEE COSTS					85,049						
			Year 2016/17								
		Annual Budget			Annual Budget	Notes					
		£			£						
ADMINISTRATION											
4030	Postage	300			300						
4031	Stationery	1,000			1,000						
4032	Photocopier Charges	1,500			1,500						
4035	Computer Comsumables	150			200						
4036	Office IT Equipment	500			500						
4037	Website	300			500						
4039	Legal Fees	2,000			2,500						
4040	Audit Fees	650			800						
4043	Insurance Premiums	5,000			6,000						
4044	Insurance Tree Inspection	300			300						
4045	Subscriptions	2,650			2,700						
4046	Publications	100			120						
4047	Advertising	50			100						
4049	Tree Works Brightling Road	0			0						
4050	Town Council Elections	5,370			5,500						
4053	Refreshments	150			150						
4056	Bank/Barclaycard Charges	70			75						
4059	First Aid	70			75						
4061	Newsletter Printing	900			1,000						
4062	Newsletter Production	900			1,000						
4063	Hire of Halls	550			570						
4069	Telephone / Fax	1,600			1,600						
4070	Broadband / Internet Charges	400			430						
NEW	IT services (maintenance of software and equipment)				500	guess at present					
TOTAL ADMINISTRATION COSTS		24,510			27,420						
TOWN COUNCILLORS											
4090	Councillors Allowances	6,215			6,300						
4091	Councillors Expenses	500			600						
4092	Councillors Training	1,500			1,000						
4093	Mayors Allowance	2,000			2,000						
4096	Poppy wreath remembrance day	50			0	in civic cost code					

		10,265		9,900														
TOTAL TOWN COUNCILLORS																		
GENERAL ADMINISTRATION																		
4100	Grants To Other Organisations	2,000		2,000	?													
4105	Finance Software	1,000		1,000														
1004	Photocopies/Postage recharge	(15)		(16)														
1010	Investment Income	(50)		(50)														
4101	Polegate Town Map	0																
TOTAL GENERAL ADMINISTRATION		2,935		2,934														
COUNCIL OFFICES																		
4130	Council Tax	6,500		6,500														
4131	Electricity	2,000		2,000														
4132	Water Charges	200		200														
4133	Sewerage Charges	220		220														
4134	office alterations >EMR	0	under extras	15,000														
4136	Photocopier Lease	800		800														
4139	Window Cleaning	100		100														
4140	Alarm Maintenance	200		350														
4141	Fire Precautions	350		500														
4142	Other maintenance	500		500														
4146	Other Office Equipment	300		300														
4154	Housekeeping	120		120														
4155	Refuse Collection (Commercial)	1,000		1,200														
4162	PWLB Loans - Capital	3,029		3,000														
4163	PWLB Loans - Interest	2,547		2,590														
1000	Hire of Chamber / Offices	(800)		(500)														
TOTAL COUNCIL OFFICES		17,066		32,880														
51 HIGH STREET - RENTED OFFICES																		
1005	Income			(1,000)														
1008	Recharged Services			0														
4170	Expenditure	0		0														
TOTAL 51 HIGH STREET		0		(1,000)														
THE PAVILION, WANNOCK ROAD																		
4180	Electricity	2,400		2,400														
4181	Water	250		250														
4182	Sewerage	650		880														
4185	Maintenance	0		0														
4186	Fire Precautions	170		100														
4189	Pavilion replacement	0		0														
	council tax			0														
1020	Rental Income	(1,000)		(1,200)														
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430														
WANNOCK OFFICE, WANNOCK ROAD																		
4190	Electricity	500		500														
4192	Sewerage	0		0														
4193	Council tax	3300		3,380														
4195	Maintenance	0		50														
4196	Fire precautions	60		60														
1032	Income			(200)														

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790										
	HIGH STREET TOILETS														
4500	Cleaning/opening contract	0	7,500	reserves	7,500										
4501	Maintenance	0	100	reserves	300										
4502	Electricity	0	500	reserves	500										
4503	Water	0	250	reserves	550										
4503	Sewerage	0	250	reserves	800										
4504	Legal costs	0	120	reserves	1,020										
4504	Sanitary units	0	220	reserves											
4505	Council Tax	0	800	reserves											
	Refurbishment	0	0	reserves	0										
	Purchase Costs	0	0	reserves	0										
	Income from Toilet Scheme	0			(1,200)										
	TOTAL HIGH STREET TOILETS	0	9,740		9,470										
		£			£										
					Year 2016/17										
		Annual Budget			Annual Budget	Notes									
		£			£										
	TOWN CENTRE & COMMUNITY SAFETY														
4201	CCTV Costs	3,000			3,000								CONTRACT		
4202	Crossing Patrol	0													
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000										
					Year 2016/17										
		Annual Budget			Annual Budget	Notes									
		£			£										
	RECREATION GROUNDS / FACILITIES														
4220	Grounds Maintenance	7,200			7,500										
4221	Water	336			336										
4223	Gen Maintenance	6,000			6,200										
4230	Skate Park Facilities	6,000			6,000										
4235	Toilets Provision	6,200			6,400										
4240	Lease Charges	150			150										
4241	Dog Bins	3,700			3,800										
4242	Playground Equipment	1,500			1,800										
4243	Safety Inspections - (All Equip)	275			500										
1022	Brightling road lease charges (income)	(120)			(120)										
1030	Hire Fees														
	Drainage Ear Marked Reserve	0													
	TOTAL RECREATION GROUNDS	31,241			32,566										
		£			£										
	HIGHWAYS														
4250	Bus Shelters				0										
4251	Street Signs				0										
4252	Noticeboards				0										
4256	Urban Grasscutting	20,500			25,000										
4257	Seat Provision	0			0										
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000										
4259	Council Office Garden/Crossroads/Wannock	650			650										
	Crossroads cascading tub winter summer & maint														
	Wannock (3 troughs) maint summer?														
	Council beds 49 High Street summer? & maint														
	crossroads flower bed?														
	contingency for replacement plants and add watering														
4261	Town Focal Enhancement on A2270/A27				0										
4262	TWO WEED KILLINGS PER YEAR	0			0										
	Guardian Court Crossing > EMR	0	in extras		11,500										
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)										

		Annual Budget		Annual Budget	Notes
		£		£	
	TOTAL HIGHWAYS	18,850		35,050	
	ALLOTMENTS COPHALL				
4270	Maintenance	500		500	
4271	Improvements	200		200	
4272	Water Charges	400		600	
1070	Allotment Fees	(1,150)		(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)		150	
	ALLOTMENTS GOSFORD				
4273	Rent of Land	98		100	
1072	Allotment fees Gosford	(98)		(100)	
	Total Gosford Allotments	0		0	
				Year 2016/17	
		Annual Budget		Annual Budget	Notes
		£		£	
	STREET LIGHTING				
4280	Energy Charges	9,000		9,500	
4281	Maintenance Charges	9,000		10,000	
4282	New Work / Improvements/repairs	40,000		40,000	
4286	Xmas Decorations	10,000		10,000	
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000		69,500	
	PRIZES & PRIZEGIVING	£		£	
4096	Poppy Wreath Remembrance day	0		50	
4294	Civic Award	250		250	
4295	Best Allotments	50		50	
4296	Best Gardens	50		50	
4297	Best Dressed Houses	20		20	
4298	Best Dressed Shops	20		20	
4299	Prize Party	100		200	
	TOTAL PRIZES & PRIZEGIVING	490		640	
	THE POLEGATE PARTNERSHIP				
4305	Administration	0		0	
4306	Replacement planting in flower beds/reserves if not require	260		510	
4207	sponsorship crossroads	(500)		(500)	
4207	crossroads flowers/tub summer winter	500		500	
4307	Maintenance and watering of beds	490		490	
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0		0	
		£		£	
	PLANNING COMMITTEE				
4320	Hire of Halls	200		200	
	TOTAL PLANNING COSTS	200		200	
7001	THE RETIRED	500		500	
	TOTAL RETIRED	500		500	
	EXTRAS				
	High St Toilets	0	FROM RESERVES LAST YEAR		own budget codes now
	Ear Marked reserve Office Alterations	15,000		0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now
	TOTAL EXTRAS	25,621		0	

SUMMARY	Year 2016/17	
	Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >
TOTAL ADMINISTRATION COSTS	24,510	27,420 >
TOTAL TOWN COUNCILLORS	10,265	9,900 <
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME
TOTAL COUNCIL OFFICES	17,066	32,880 > last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <
TOTAL THE PAVILION	2,470	2,430 <
TOTAL WANNOCK OFFICE	3,860	3,790 >
TOTAL HIGH STREET TOILETS	0 FROM RESERVES LAST YEAR	9,470 > from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME
TOTAL RECREATION GROUNDS	31,241	32,566 >
TOTAL HIGHWAYS	18,850	35,050 > last year in extras
TOTAL ALLOTMENTS	(50)	150 >
TOTAL ALLOTMENTS GOSFORD	0	0 SAME
TOTAL STREET LIGHTING	71,000	69,500 <
TOTAL PRIZES AND PRIZEGIVING	490	640 >
TOTAL POLEGATE PARTNERSHIP	0	0 SAME
TOTAL PLANNING COSTS	200	200 SAME
TOTAL THE RETIRED	500	500 SAME
TOTAL EXTRAS	25,621	0 <
	833 additional to guardian court crossing or street lighting	0
PERIOD TOTALS	294,558	314,479
		GRANT REDUCTION FROM WDC IS LESS
	£	£
Less Grant from WDC re tax base changes	(21,200)	(16,657)
PRECEPT	(273,358)	(273,358)
		Last years band D 96.98
		TAX BASE 2015/16 2818.7
		£96.98
OPERATING (SURPLUS)/DEFICIT	0	24,464
		Increase in budget find from reserves
		Percentage increase in precept 0.00%
		£0.00
		£96.98
		Increase per year Band D
		£0.00
		Increase Per week Band D
		£0.00
		Increase per day
		£0.0000
	273358	
	297,822	
A referendum costs around £17,000		

TOTAL TOWN COUNCILLORS		10,265		9,900						
GENERAL ADMINISTRATION										
4100	Grants To Other Organisations	2,000		2,000 ?						
4105	Finance Software	1,000		1,000						
1004	Photocopies/Postage recharge	(15)		(16)						
1010	Investment Income	(50)		(50)						
4101	Polegate Town Map	0								
TOTAL GENERAL ADMINISTRATION		2,935		2,934						
COUNCIL OFFICES										
4130	Council Tax	6,500		6,500						
4131	Electricity	2,000		2,000						
4132	Water Charges	200		200						
4133	Sewerage Charges	220		220						
4134	office alterations >EMR	0	under extras	15,000						
4136	Photocopier Lease	800		800						
4139	Window Cleaning	100		100						
4140	Alarm Maintenance	200		350						
4141	Fire Precautions	350		500						
4142	Other maintenance	500		500						
4146	Other Office Equipment	300		300						
4154	Housekeeping	120		120						
4155	Refuse Collection (Commercial)	1,000		1,200						
4162	PWLB Loans - Capital	3,029		3,000						
4163	PWLB Loans - Interest	2,547		2,590						
1000	Hire of Chamber / Offices	(800)		(500)						
TOTAL COUNCIL OFFICES		17,066		32,880						
51 HIGH STREET - RENTED OFFICES										
1005	Income			(1,000)						
1008	Recharged Services			0						
4170	Expenditure	0		0						
TOTAL 51 HIGH STREET		0		(1,000)						
THE PAVILION, WANNOCK ROAD										
4180	Electricity	2,400		2,400						
4181	Water	250		250						
4182	Sewerage	650		880						
4185	Maintenance	0		0						
4186	Fire Precautions	170		100						
4189	Pavilion replacement	0		0						
	council tax			0						
1020	Rental Income	(1,000)		(1,200)						
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430						
WANNOCK OFFICE, WANNOCK ROAD		£								
4190	Electricity	500		500						
4192	Sewerage	0		0						
4193	Council tax	3300		3,380						
4195	Maintenance	0		50						
4196	Fire precautions	60		60						
1032	Income			(200)						

		18,850		35,050	
	TOTAL HIGHWAYS				
	ALLOTMENTS COPHALL				
4270	Maintenance	500		500	
4271	Improvements	200		200	
4272	Water Charges	400		600	
1070	Allotment Fees	(1,150)		(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)		150	
	ALLOTMENTS GOSFORD				
4273	Rent of Land	98		100	
1072	Allotment fees Gosford	(98)		(100)	
	Total Gosford Allotments	0		0	
				Year 2016/17	
		Annual Budget		Annual Budget	Notes
		£		£	
	STREET LIGHTING				
4280	Energy Charges	9,000		9,500	
4281	Maintenance Charges	9,000		10,000	
4282	New Work / Improvements/repairs	40,000		40,000	
4286	Xmas Decorations	10,000		10,000	
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000		69,500	
	PRIZES & PRIZEGIVING	£		£	
4096	Poppy Wreath Remembrance day	0		50	
4294	Civic Award	250		250	
4295	Best Allotments	50		50	
4296	Best Gardens	50		50	
4297	Best Dressed Houses	20		20	
4298	Best Dressed Shops	20		20	
4299	Prize Party	100		200	
	TOTAL PRIZES & PRIZEGIVING	490		640	
	THE POLEGATE PARTNERSHIP				
4305	Administration	0		0	
4306	Replacement planting in flower beds/reserves if not require	260		510	
4207	sponsorship crossroads	(500)		(500)	
4207	crossroads flowers/tub summer winter	500		500	
4307	Maintenance and watering of beds	490		490	
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0		0	
		£		£	
	PLANNING COMMITTEE				
4320	Hire of Halls	200		200	
	TOTAL PLANNING COSTS	200		200	
7001	THE RETIRED	500		500	
	TOTAL RETIRED	500		500	
	EXTRAS				
	High St Toilets	0	FROM RESERVES LAST YEAR	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000		0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now
	TOTAL EXTRAS	25,621		0	

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

			Year 2016/17						
			Annual Budget 2015/16	Budget 2016 / 17	Notes				
			£	£					
EMPLOYEE COSTS									
4000	Town Clerk	33,857		35,441					
4001	Administrative Assistant	9,173		9,578					
4002	Handyperson / Groundsman	8,617		8,949					
4003	Litter-Picker	7,498		7,761					
4004	Cleaner / Keyholder	2,814		2,814					
4005	Overtime	200		200					
4007	NI (ER's)	4,500		4,500					
4008	Pension Conts (ER's)	2,100		2,150					
4009	Finance Officer	800		900					
4010	Internal Auditor	550		600					
4011	Administrative Assistant 2	8,958		9,356					
4015	Travelling Expenses	1,700		1,800					
4016	Training Expenses	1,000		1,000					
4020	Professional Fees	0							
4006	SSP Recovery	0							
EMPLOYEE COSTS			81,767	85,049					
TOTAL EMPLOYEE COSTS				85,049					
			Year 2016/17						
			Annual Budget	Annual Budget	Notes				
			£	£					
ADMINISTRATION									
4030	Postage	300		300					
4031	Stationery	1,000		1,000					
4032	Photocopier Charges	1,500		1,500					
4035	Computer Comsumables	150		200					
4036	Office IT Equipment	500		500					
4037	Website	300		500					
4039	Legal Fees	2,000		2,500					
4040	Audit Fees	650		800					
4043	Insurance Premiums	5,000		6,000					
4044	Insurance Tree Inspection	300		300					
4045	Subscriptions	2,650		2,700					
4046	Publications	100		120					
4047	Advertising	50		100					
4049	Tree Works Brightling Road	0		0					
4050	Town Council Elections	5,370		5,500					
4053	Refreshments	150		150					
4056	Bank/Barclaycard Charges	70		75					
4059	First Aid	70		75					
4061	Newsletter Printing	900		1,000					
4062	Newsletter Production	900		1,000					
4063	Hire of Halls	550		570					
4069	Telephone / Fax	1,600		1,600					
4070	Broadband / Internet Charges	400		430					
NEW	IT services (maintenance of software and equipment)			500	guess at present				
TOTAL ADMINISTRATION COSTS			24,510	27,420					
TOWN COUNCILLORS									
4090	Councillors Allowances	6,215		6,300					
4091	Councillors Expenses	500		600					
4092	Councillors Training	1,500		1,000					
4093	Mayors Allowance	2,000		2,000					
4096	Poppy wreath remembrance day	50		0	in civic cost code				

TOTAL TOWN COUNCILLORS		10,265		9,900										
GENERAL ADMINISTRATION														
4100	Grants To Other Organisations	2,000		2,000 ?										
4105	Finance Software	1,000		1,000										
1004	Photocopies/Postage recharge	(15)		(16)										
1010	Investment Income	(50)		(50)										
4101	Polegate Town Map	0												
TOTAL GENERAL ADMINISTRATION		2,935		2,934										
COUNCIL OFFICES														
4130	Council Tax	6,500		6,500										
4131	Electricity	2,000		2,000										
4132	Water Charges	200		200										
4133	Sewerage Charges	220		220										
4134	office alterations >EMR	0	under extras	15,000										
4136	Photocopier Lease	800		800										
4139	Window Cleaning	100		100										
4140	Alarm Maintenance	200		350										
4141	Fire Precautions	350		500										
4142	Other maintenance	500		500										
4146	Other Office Equipment	300		300										
4154	Housekeeping	120		120										
4155	Refuse Collection (Commercial)	1,000		1,200										
4162	PWLB Loans - Capital	3,029		3,000										
4163	PWLB Loans - Interest	2,547		2,590										
1000	Hire of Chamber / Offices	(800)		(500)										
TOTAL COUNCIL OFFICES		17,066		32,880										
51 HIGH STREET - RENTED OFFICES														
1005	Income			(1,000)										
1008	Recharged Services			0										
4170	Expenditure	0		0										
TOTAL 51 HIGH STREET		0		(1,000)										
THE PAVILION, WANNOCK ROAD														
4180	Electricity	2,400		2,400										
4181	Water	250		250										
4182	Sewerage	650		880										
4185	Maintenance	0		0										
4186	Fire Precautions	170		100										
4189	Pavilion replacement	0		0										
	council tax			0										
1020	Rental Income	(1,000)		(1,200)										
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430										
WANNOCK OFFICE, WANNOCK ROAD		£												
4190	Electricity	500		500										
4192	Sewerage	0		0										
4193	Council tax	3300		3,380										
4195	Maintenance	0		50										
4196	Fire precautions	60		60										
1032	Income			(200)										

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790														
	HIGH STREET TOILETS																		
4500	Cleaning/opening contract	0	7,500	reserves	7,500														
4501	Maintenance	0	100	reserves	300														
4502	Electricity	0	500	reserves	500														
4503	Water	0	250	reserves	550														
4503	Sewerage	0	250	reserves	800														
4504	Legal costs	0	120	reserves	1,020														
4504	Sanitary units	0	220	reserves															
4505	Council Tax	0	800	reserves															
	Refurbishment	0	0	reserves	0														
	Purchase Costs	0	0	reserves	0														
	Income from Toilet Scheme	0			(1,200)														
	TOTAL HIGH STREET TOILETS	0	9,740		9,470														
		£			£														
									Year 2016/17										
		Annual Budget			Annual Budget				Notes										
		£			£														
	TOWN CENTRE & COMMUNITY SAFETY																		
4201	CCTV Costs	3,000			3,000														CONTRACT
4202	Crossing Patrol	0																	
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000														
									Year 2016/17										
		Annual Budget			Annual Budget				Notes										
		£			£														
	RECREATION GROUNDS / FACILITIES																		
4220	Grounds Maintenance	7,200			7,500														
4221	Water	336			336														
4223	Gen Maintenance	6,000			6,200														
4230	Skate Park Facilities	6,000			6,000														
4235	Toilets Provision	6,200			6,400														
4240	Lease Charges	150			150														
4241	Dog Bins	3,700			3,800														
4242	Playground Equipment	1,500			1,800														
4243	Safety Inspections - (All Equip)	275			500														
1022	Brightling road lease charges (income)	(120)			(120)														
1030	Hire Fees																		
	Drainage Ear Marked Reserve	0																	
	TOTAL RECREATION GROUNDS	31,241			32,566														
		£			£														
	HIGHWAYS																		
4250	Bus Shelters				0														
4251	Street Signs				0														
4252	Noticeboards				0														
4256	Urban Grasscutting	20,500			25,000														
4257	Seat Provision	0			0														
4258	Flower Beds & Displays (Summer & Winter Plants + Mainte	5,800			6,000														
4259	Council Office Garden/Crossroads/Wannock	650			650														
	Crossroads cascading tub winter summer & maint																		
	Wannock (3 troughs) maint summer?																		
	Council beds 49 High Street summer? & maint																		
	crossroads flower bed?																		
	contingency for replacement plants and add watering																		
4261	Town Focal Enhancement on A2270/A27				0														
4262	TWO WEED KILLINGS PER YEAR	0			0														
	Guardian Court Crossing > EMR	0	in extras		11,500														
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)														

		Annual Budget	Annual Budget	Notes
		£	£	
	TOTAL HIGHWAYS	18,850	35,050	
	ALLOTMENTS COPHALL			
4270	Maintenance	500	500	
4271	Improvements	200	200	
4272	Water Charges	400	600	
1070	Allotment Fees	(1,150)	(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)	150	
	ALLOTMENTS GOSFORD			
4273	Rent of Land	98	100	
1072	Allotment fees Gosford	(98)	(100)	
	Total Gosford Allotments	0	0	
			Year 2016/17	
		Annual Budget	Annual Budget	Notes
		£	£	
	STREET LIGHTING			
4280	Energy Charges	9,000	9,500	
4281	Maintenance Charges	9,000	10,000	
4282	New Work / Improvements/repairs	40,000	40,000	
4286	Xmas Decorations	10,000	10,000	
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000	69,500	
	PRIZES & PRIZEGIVING	£	£	
4096	Poppy Wreath Remembrance day	0	50	
4294	Civic Award	250	250	
4295	Best Allotments	50	50	
4296	Best Gardens	50	50	
4297	Best Dressed Houses	20	20	
4298	Best Dressed Shops	20	20	
4299	Prize Party	100	200	
	TOTAL PRIZES & PRIZEGIVING	490	640	
	THE POLEGATE PARTNERSHIP			
4305	Administration	0	0	
4306	Replacement planting in flower beds/reserves if not require	260	510	
4207	sponsorship crossroads	(500)	(500)	
4207	crossroads flowers/tub summer winter	500	500	
4307	Maintenance and watering of beds	490	490	
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0	0	
		£	£	
	PLANNING COMMITTEE			
4320	Hire of Halls	200	200	
	TOTAL PLANNING COSTS	200	200	
7001	THE RETIRED	500	500	
	TOTAL RETIRED	500	500	
	EXTRAS			
	High St Toilets	0	0	own budget codes now
	Ear Marked reserve Office Alterations	15,000	0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	0	own budget now
	TOTAL EXTRAS	25,621	0	

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

				Year 2016/17										
		Annual Budget 2015/16		Budget 2016 / 17	Notes									
		£		£										
EMPLOYEE COSTS														
4000	Town Clerk	33,857		35,441										
4001	Administrative Assistant	9,173		9,578										
4002	Handyperson / Groundsman	8,617		8,949										
4003	Litter-Picker	7,498		7,761										
4004	Cleaner / Keyholder	2,814		2,814										
4005	Overtime	200		200										
4007	NI (ER's)	4,500		4,500										
4008	Pension Conts (ER's)	2,100		2,150										
4009	Finance Officer	800		900										
4010	Internal Auditor	550		600										
4011	Administrative Assistant 2	8,958		9,356										
4015	Travelling Expenses	1,700		1,800										
4016	Training Expenses	1,000		1,000										
4020	Professional Fees	0												
4006	SSP Recovery	0												
EMPLOYEE COSTS		81,767		85,049										
TOTAL EMPLOYEE COSTS				85,049										
ADMINISTRATION														
4030	Postage	300		300										
4031	Stationery	1,000		1,000										
4032	Photocopier Charges	1,500		1,500										
4035	Computer Comsumables	150		200										
4036	Office IT Equipment	500		500										
4037	Website	300		500										
4039	Legal Fees	2,000		2,500										
4040	Audit Fees	650		800										
4043	Insurance Premiums	5,000		6,000										
4044	Insurance Tree Inspection	300		300										
4045	Subscriptions	2,650		2,700										
4046	Publications	100		120										
4047	Advertising	50		100										
4049	Tree Works Brightling Road	0		0										
4050	Town Council Elections	5,370		5,500										
4053	Refreshments	150		150										
4056	Bank/Barclaycard Charges	70		75										
4059	First Aid	70		75										
4061	Newsletter Printing	900		1,000										
4062	Newsletter Production	900		1,000										
4063	Hire of Halls	550		570										
4069	Telephone / Fax	1,600		1,600										
4070	Broadband / Internet Charges	400		430										
NEW	IT services (maintenance of software and equipment)			500	guess at present									
TOTAL ADMINISTRATION COSTS		24,510		27,420										
TOWN COUNCILLORS														
4090	Councillors Allowances	6,215		6,300										
4091	Councillors Expenses	500		600										
4092	Councillors Training	1,500		1,000										
4093	Mayors Allowance	2,000		2,000										
4096	Poppy wreath remembrance day	50		0	in civic cost code									

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790									
	HIGH STREET TOILETS													
4500	Cleaning/opening contract	0	7,500	reserves	7,500									
4501	Maintenance	0	100	reserves	300									
4502	Electricity	0	500	reserves	500									
4503	Water	0	250	reserves	550									
4503	Sewerage	0	250	reserves	800									
4504	Legal costs	0	120	reserves	1,020									
4504	Sanitary units	0	220	reserves										
4505	Council Tax	0	800	reserves										
	Refurbishment	0	0	reserves	0									
	Purchase Costs	0	0	reserves	0									
	Income from Toilet Scheme	0			(1,200)									
	TOTAL HIGH STREET TOILETS	0	9,740		9,470									
		£			£									
							Year 2016/17							
		Annual Budget			Annual Budget		Notes							
		£			£									
	TOWN CENTRE & COMMUNITY SAFETY													
4201	CCTV Costs	3,000			3,000								CONTRACT	
4202	Crossing Patrol	0												
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000									
							Year 2016/17							
		Annual Budget			Annual Budget		Notes							
		£			£									
	RECREATION GROUNDS / FACILITIES													
4220	Grounds Maintenance	7,200			7,500									
4221	Water	336			336									
4223	Gen Maintenance	6,000			6,200									
4230	Skate Park Facilities	6,000			6,000									
4235	Toilets Provision	6,200			6,400									
4240	Lease Charges	150			150									
4241	Dog Bins	3,700			3,800									
4242	Playground Equipment	1,500			1,800									
4243	Safety Inspections - (All Equip)	275			500									
1022	Brightling road lease charges (income)	(120)			(120)									
1030	Hire Fees													
	Drainage Ear Marked Reserve	0												
	TOTAL RECREATION GROUNDS	31,241			32,566									
		£			£									
	HIGHWAYS													
4250	Bus Shelters				0									
4251	Street Signs				0									
4252	Noticeboards				0									
4256	Urban Grasscutting	20,500			25,000									
4257	Seat Provision	0			0									
4258	Flower Beds & Displays (Summer & Winter Plants + Maint	5,800			6,000									
4259	Council Office Garden/Crossroads/Wannock	650			650									
	Crossroads cascading tub winter summer & maint													
	Wannock (3 troughs) maint summer?													
	Council beds 49 High Street summer? & maint													
	crossroads flower bed?													
	contingency for replacement plants and add watering													
4261	Town Focal Enhancement on A2270/A27				0									
4262	TWO WEED KILLINGS PER YEAR	0			0									
	Guardian Court Crossing > EMR	0	in extras		11,500									
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)									

		Annual Budget	Annual Budget	Notes
		£	£	
	TOTAL HIGHWAYS	18,850	35,050	
	ALLOTMENTS COPHALL			
4270	Maintenance	500	500	
4271	Improvements	200	200	
4272	Water Charges	400	600	
1070	Allotment Fees	(1,150)	(1,150)	
	TOTAL Cophall ALLOTMENTS	(50)	150	
	ALLOTMENTS GOSFORD			
4273	Rent of Land	98	100	
1072	Allotment fees Gosford	(98)	(100)	
	Total Gosford Allotments	0	0	
			Year 2016/17	
		Annual Budget	Annual Budget	Notes
		£	£	
	STREET LIGHTING			
4280	Energy Charges	9,000	9,500	
4281	Maintenance Charges	9,000	10,000	
4282	New Work / Improvements/repairs	40,000	40,000	
4286	Xmas Decorations	10,000	10,000	
4287	Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
	TOTAL STREET LIGHTING	71,000	69,500	
	PRIZES & PRIZEGIVING	£	£	
4096	Poppy Wreath Remembrance day	0	50	
4294	Civic Award	250	250	
4295	Best Allotments	50	50	
4296	Best Gardens	50	50	
4297	Best Dressed Houses	20	20	
4298	Best Dressed Shops	20	20	
4299	Prize Party	100	200	
	TOTAL PRIZES & PRIZEGIVING	490	640	
	THE POLEGATE PARTNERSHIP			
4305	Administration	0	0	
4306	Replacement planting in flower beds/reserves if not require	260	510	
4207	sponsorship crossroads	(500)	(500)	
4207	crossroads flowers/tub summer winter	500	500	
4307	Maintenance and watering of beds	490	490	
1040	Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
	TOTAL THE POLEGATE PARTNERSHIP	0	0	
		£	£	
	PLANNING COMMITTEE			
4320	Hire of Halls	200	200	
	TOTAL PLANNING COSTS	200	200	
7001	THE RETIRED	500	500	
	TOTAL RETIRED	500	500	
	EXTRAS			
	High St Toilets	0		own budget codes now
	Ear Marked reserve Office Alterations	15,000	0	own budgets now
	Potential for crossing at Guardian court EMR	10,621	0	own budget now
	TOTAL EXTRAS	25,621	0	

SUMMARY		Year 2016/17	
		Annual £	£
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
Less Grant from WDC re tax base changes	(21,200)	(16,657)	Last years band D 96.98
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

		10,265		9,900																
TOTAL TOWN COUNCILLORS																				
GENERAL ADMINISTRATION																				
4100	Grants To Other Organisations	2,000		2,000 ?																
4105	Finance Software	1,000		1,000																
1004	Photocopies/Postage recharge	(15)		(16)																
1010	Investment Income	(50)		(50)																
4101	Polegate Town Map	0																		
TOTAL GENERAL ADMINISTRATION		2,935		2,934																
COUNCIL OFFICES																				
4130	Council Tax	6,500		6,500																
4131	Electricity	2,000		2,000																
4132	Water Charges	200		200																
4133	Sewerage Charges	220		220																
4134	office alterations >EMR	0	under extras	15,000																
4136	Photocopier Lease	800		800																
4139	Window Cleaning	100		100																
4140	Alarm Maintenance	200		350																
4141	Fire Precautions	350		500																
4142	Other maintenance	500		500																
4146	Other Office Equipment	300		300																
4154	Housekeeping	120		120																
4155	Refuse Collection (Commercial)	1,000		1,200																
4162	PWLB Loans - Capital	3,029		3,000																
4163	PWLB Loans - Interest	2,547		2,590																
1000	Hire of Chamber / Offices	(800)		(500)																
TOTAL COUNCIL OFFICES		17,066		32,880																
51 HIGH STREET - RENTED OFFICES																				
1005	Income			(1,000)																
1008	Recharged Services			0																
4170	Expenditure	0		0																
TOTAL 51 HIGH STREET		0		(1,000)																
THE PAVILION, WANNOCK ROAD																				
4180	Electricity	2,400		2,400																
4181	Water	250		250																
4182	Sewerage	650		880																
4185	Maintenance	0		0																
4186	Fire Precautions	170		100																
4189	Pavilion replacement	0		0																
	council tax			0																
1020	Rental Income	(1,000)		(1,200)																
TOTAL THE PAVILION, WANNOCK ROAD		2,470		2,430																
WANNOCK OFFICE, WANNOCK ROAD																				
4190	Electricity	500		500																
4192	Sewerage	0		0																
4193	Council tax	3300		3,380																
4195	Maintenance	0		50																
4196	Fire precautions	60		60																
1032	Income			(200)																

	TOTAL HIGHWAYS	18,850		35,050					
	ALLOTMENTS COPHALL								
4270	Maintenance	500		500					
4271	Improvements	200		200					
4272	Water Charges	400		600					
1070	Allotment Fees	(1,150)		(1,150)					
	TOTAL Cophall ALLOTMENTS	(50)		150					
	ALLOTMENTS GOSFORD								
4273	Rent of Land	98		100					
1072	Allotment fees Gosford	(98)		(100)					
	Total Gosford Allotments	0		0					
					Year 2016/17				
		Annual Budget		Annual Budget	Notes				
		£		£					
	STREET LIGHTING								
4280	Energy Charges	9,000		9,500					
4281	Maintenance Charges	9,000		10,000					
4282	New Work / Improvements/repairs	40,000		40,000					
4286	Xmas Decorations	10,000		10,000					
4287	Additional Christmas Decorations	3,000		0	or put 600 pa to EMR to replace in 5 years?				
	TOTAL STREET LIGHTING	71,000		69,500					
	PRIZES & PRIZEGIVING	£		£					
4096	Poppy Wreath Remembrance day	0		50					
4294	Civic Award	250		250					
4295	Best Allotments	50		50					
4296	Best Gardens	50		50					
4297	Best Dressed Houses	20		20					
4298	Best Dressed Shops	20		20					
4299	Prize Party	100		200					
	TOTAL PRIZES & PRIZEGIVING	490		640					
	THE POLEGATE PARTNERSHIP								
4305	Administration	0		0					
4306	Replacement planting in flower beds/reserves if not require	260		510					
4207	sponsorship crossroads	(500)		(500)					
4207	crossroads flowers/tub summer winter	500		500					
4307	Maintenance and watering of beds	490		490					
1040	Flower Beds -Hailsham (A27) Road	(750)		(1,000)					
	TOTAL THE POLEGATE PARTNERSHIP	0		0					
		£		£					
	PLANNING COMMITTEE								
4320	Hire of Halls	200		200					
	TOTAL PLANNING COSTS	200		200					
7001	THE RETIRED	500		500					
	TOTAL RETIRED	500		500					
	EXTRAS								
	High St Toilets	0	FROM RESERVES LAST YEAR		own budget codes now				
	Ear Marked reserve Office Alterations	15,000		0	own budgets now				
	Potential for crossing at Guardian court EMR	10,621	plus 833 in extras	0	own budget now				
	TOTAL EXTRAS	25,621		0					

SUMMARY		Year 2016/17	
	Annual		
	£	£	
TOTAL EMPLOYEE COSTS	81,767	85,049 >	
TOTAL ADMINISTRATION COSTS	24,510	27,420 >	
TOTAL TOWN COUNCILLORS	10,265	9,900 <	
TOTAL GENERAL ADMINISTRATION	2,935	2,934 SAME	
TOTAL COUNCIL OFFICES	17,066	32,880 >	last year in extras
TOTAL 51 HIGH STREET now included above	0	(1,000) <	
TOTAL THE PAVILION	2,470	2,430 <	
TOTAL WANNOCK OFFICE	3,860	3,790 >	
TOTAL HIGH STREET TOILETS	0	9,470 >	FROM RESERVES LAST YEAR from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY	3,000	3,000 SAME	
TOTAL RECREATION GROUNDS	31,241	32,566 >	
TOTAL HIGHWAYS	18,850	35,050 >	last year in extras
TOTAL ALLOTMENTS	(50)	150 >	
TOTAL ALLOTMENTS GOSFORD	0	0 SAME	
TOTAL STREET LIGHTING	71,000	69,500 <	
TOTAL PRIZES AND PRIZEGIVING	490	640 >	
TOTAL POLEGATE PARTNERSHIP	0	0 SAME	
TOTAL PLANNING COSTS	200	200 SAME	
TOTAL THE RETIRED	500	500 SAME	
TOTAL EXTRAS	25,621	0 <	
	833	0	additional to guardian court crossing or street lighting
PERIOD TOTALS	294,558	314,479	GRANT REDUCTION FROM WDC IS LESS
	£	£	Last years band D 96.98
Less Grant from WDC re tax base changes	(21,200)	(16,657)	
PRECEPT	(273,358)	(273,358)	TAX BASE 2015/16 2818.7
			£96.98 BAND D Based on the
OPERATING (SURPLUS)/DEFICIT	0	24,464	Increase in budget find from reserves 8.95% OR % increase of precept
			Percentage increase in precept 0.00% £0.00 £96.98
		(248,894)	88.30
			Increase per year Band D £0.00
			Increase Per week Band D £0.00
			Increase per day £0.0000
		273358	
		297,822	
A referendum costs around £17,000			

	TOTAL WANNOCK OFFICE, WANNOCK ROAD	3,860			3,790														
	HIGH STREET TOILETS																		
4500	Cleaning/opening contract	0	7,500	reserves	7,500														
4501	Maintenance	0	100	reserves	300														
4502	Electricity	0	500	reserves	500														
4503	Water	0	250	reserves	550														
4503	Sewerage	0	250	reserves	800														
4504	Legal costs	0	120	reserves	1,020														
4504	Sanitary units	0	220	reserves															
4505	Council Tax	0	800	reserves															
	Refurbishment	0	0	reserves	0														
	Purchase Costs	0	0	reserves	0														
	Income from Toilet Scheme	0			(1,200)														
	TOTAL HIGH STREET TOILETS	0	9,740		9,470														
		£			£														
									Year 2016/17										
		Annual Budget			Annual Budget				Notes										
		£			£														
	TOWN CENTRE & COMMUNITY SAFETY																		
4201	CCTV Costs	3,000			3,000														CONTRACT
4202	Crossing Patrol	0																	
	TOWN CENTRE & COMMUNITY SAFETY	3,000			3,000														
									Year 2016/17										
		Annual Budget			Annual Budget				Notes										
		£			£														
	RECREATION GROUNDS / FACILITIES																		
4220	Grounds Maintenance	7,200			7,500														
4221	Water	336			336														
4223	Gen Maintenance	6,000			6,200														
4230	Skate Park Facilities	6,000			6,000														
4235	Toilets Provision	6,200			6,400														
4240	Lease Charges	150			150														
4241	Dog Bins	3,700			3,800														
4242	Playground Equipment	1,500			1,800														
4243	Safety Inspections - (All Equip)	275			500														
1022	Brightling road lease charges (income)	(120)			(120)														
1030	Hire Fees																		
	Drainage Ear Marked Reserve	0																	
	TOTAL RECREATION GROUNDS	31,241			32,566														
		£			£														
	HIGHWAYS																		
4250	Bus Shelters				0														
4251	Street Signs				0														
4252	Noticeboards				0														
4256	Urban Grasscutting	20,500			25,000														
4257	Seat Provision	0			0														
4258	Flower Beds & Displays (Summer & Winter Plants + Maint)	5,800			6,000														
4259	Council Office Garden/Crossroads/Wannock	650			650														
	Crossroads cascading tub winter summer & maint																		
	Wannock (3 troughs) maint summer?																		
	Council beds 49 High Street summer? & maint																		
	crossroads flower bed?																		
	contingency for replacement plants and add watering																		
4261	Town Focal Enhancement on A2270/A27				0														
4262	TWO WEED KILLINGS PER YEAR	0			0														
	Guardian Court Crossing > EMR	0	in extras		11,500														
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)														

		18,850		35,050						
TOTAL HIGHWAYS										
ALLOTMENTS COPHALL										
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		£		£						
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