

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Finance and Policy Committee meeting held on Thursday 16th April 2015
Council Chambers 49, High Street, Polegate at 7.30 pm

Present: Cllrs M Cunningham **MC** (chair), H Parker **HP**, Mrs M Piper **MP** (ex officio), Mrs C Berry **CB**, E Board **EB**, M Clewett **MCI** (6)

Not Present M Pybus **MPy** , Mrs J Voyce **JV**, S Shing **SS**, T Voyce **TV**(4)

1 member of the public present

| Minute Number | Resolution | Follow-Up |
|---------------|---|-----------|
| 11305 | Apologies for absence Cllrs Mrs J Voyce, T Voyce, M Pybus, S Shing | |
| 11306 | Declarations of interest in any items on the agenda None | |
| 11307 | Opportunity for Public Comment None | |
| 11308 | Minutes of Finance & Policy Committee Meeting of 13th March 2015 The minutes were agreed and signed by the chair as an accurate record. VOTE All in favour Cllrs M Cunningham, H Parker, Mrs M Piper, M Clewett, H Parker, Mrs C Berry | |
| 11309 | Approval of Accounts for payment to the value of £64,902.77 It was resolved to approve the payments schedule of £64,902.77 plus the additional payment schedule of recent payments for £7229.27 VOTE all in favour | |
| 11310 | Motion to agree to allow the payroll cheques to be approved and signed (by two signatories) outside of meetings and to be reported back to the full council at the next available meeting in order to comply with employment law and make the salary payments on time. It was resolved that the payroll cheques would be signed by two signatories outside of meetings and reported back to the full council at the next available meeting in order to comply with the relevant legislation and make salary payments on time. VOTE All in favour Cllrs M Cunningham, H Parker, Mrs M Piper, M Clewett, H Parker, Mrs C Berry | |

The meeting closed at 7.34 pm

Date: 01/06/2015

Polegate Town Council

Page No: 1

Time: 10:04

Cash Book No : 1

User : JO

Current/Business Premium

Payments made between 27/05/2015 and 31/05/2015

Nominal Ledger Analysis

| Date | Payee Name | Cheque | £ Total Amnt | £ Creditors | £ VAT | A/c | Centre | £ Amount | Transaction Details |
|------------|--------------------------------|------------|--------------|-------------|-------|------|--------|----------|-----------------------------|
| 27/05/2015 | Barclaycard | BARCLAY | 239.93 | | 39.99 | 4270 | 304 | 135.00 | Skip for clearance Cophall |
| | | | | | | 4146 | 201 | 64.94 | Flag |
| 28/05/2015 | British Telecom | DIRECT DEB | 45.46 | | 7.57 | 4069 | 102 | 37.89 | Fax line |
| 29/05/2015 | Action In Rural Sussex | 107359 | 20.00 | | | 4016 | 101 | 20.00 | Training Course CH JO |
| 29/05/2015 | Eastbourne Electrical LLP | 107360 | 105.00 | | 17.50 | 4220 | 302 | 87.50 | Wannock Flood Light fault |
| 29/05/2015 | CPRE | 107361 | 30.00 | | | 4045 | 102 | 30.00 | Subscriptions (as resolved) |
| 29/05/2015 | Police&Crime Commissioner Suss | 107362 | 265.78 | | | 4201 | 301 | 265.78 | CCTV Maintenance |
| 29/05/2015 | Mr N Holden | 107363 | 25.20 | | 1.12 | 4015 | 101 | 24.08 | Travel |
| 31/05/2015 | British Telecom | DIRECT DEB | 106.56 | | 17.76 | 4069 | 102 | 88.80 | Broadband/Internet |

Total Payments : 837.93 0.00 83.94 753.99

SLCC Subs

235.00

£ 1072.93