

				Year 2016/17																
		Annual Budget 2015/16		Budget 2016 / 17	Notes															
		£		£																
<b>EMPLOYEE COSTS</b>																				
4000	Town Clerk	33,857		35,441																
4001	Administrative Assistant	9,173		9,578																
4002	Handyperson / Groundsman	8,617		8,949																
4003	Litter-Picker	7,498		7,761																
4004	Cleaner / Keyholder	2,814		2,814																
4005	Overtime	200		200																
4007	NI (ER's)	4,500		4,500																
4008	Pension Conts (ER's)	2,100		2,150																
4009	Finance Officer	800		900																
4010	Internal Auditor	550		600																
4011	Administrative Assistant 2	8,958		9,356																
4015	Travelling Expenses	1,700		1,000	split codes															
4016	Training Expenses	1,000		1,000																
4020	Professional Fees	0																		
4006	SSP Recovery	0																		
<b>EMPLOYEE COSTS</b>		<b>81,767</b>		<b>84,249</b>																
<b>TOTAL EMPLOYEE COSTS</b>				<b>84,249</b>																
				Year 2016/17																
		Annual Budget		Annual Budget	Notes															
		£		£																
<b>ADMINISTRATION</b>																				
4030	Postage	300		300																
4031	Stationery	1,000		1,000																
4032	Photocopier Charges	1,500		1,500																
4035	Computer Consumables	150		200																
4036	Office IT Equipment	500		500																
4037	Website	300		500																
4039	Legal Fees	2,000		2,500																
4040	Audit Fees	650		800																
4043	Insurance Premiums	5,000		6,000																
4044	Insurance Tree Inspection	300		300																
4045	Subscriptions	2,650		2,700																
4046	Publications	100		120																
4047	Advertising	50		100																
4049	Tree Works Brightling Road	0		0																
4050	Town Council Elections	5,370		5,500																
4053	Refreshments	150		150																
4056	Bank/Barclaycard Charges	70		75																
4059	First Aid	70		75																
4061	Newsletter Printing	900		0	changed															
4062	Newsletter Production	900		500	changed															
4063	Hire of Halls	550		570																
4069	Telephone / Fax	1,600		1,600																
4070	Broadband / Internet Charges	400		430																
NEW	IT services (maintenance of software and equipment)			500	guess at present															
<b>TOTAL ADMINISTRATION COSTS</b>		<b>24,510</b>		<b>25,920</b>																
<b>TOWN COUNCILLORS</b>																				
4090	Councillors Allowances	6,215		6,300																
4091	Councillors Expenses	500		600																
4092	Councillors Training	1,500		1,000																
4093	Mayors Allowance	2,000		2,000																
4096	Poppy wreath remembrance day	50		0	in civic cost code															

	<b>TOTAL TOWN COUNCILLORS</b>		10,265		<b>9,900</b>																			
	<b>GENERAL ADMINISTRATION</b>																							
4100	Grants To Other Organisations		2,000		2,000		?																	
4105	Finance Software		1,000		1,000																			
1004	Photocopies/Postage recharge		(15)		(16)																			
1010	Investment Income		(50)		(50)																			
4101	Polegate Town Map		0		0																			
	<b>TOTAL GENERAL ADMINISTRATION</b>		<b>2,935</b>		<b>2,934</b>																			
									Year 2016/17															
			Annual Budget		Annual Budget		Notes																	
			£		£																			
	<b>COUNCIL OFFICES</b>																							
4130	Council Tax		6,500		6,500																			
4131	Electricity		2,000		2,000																			
4132	Water Charges		200		200																			
4133	Sewerage Charges		220		220																			
4134	office alterations >EMR		0		0		under extras		suggested cut of £15,000															
4136	Photocopier Lease		800		800																			
4139	Window Cleaning		100		100																			
4140	Alarm Maintenance		200		350																			
4141	Fire Precautions		350		500																			
4142	Other maintenance		500		500																			
4146	Other Office Equipment		300		300																			
4154	Housekeeping		120		120																			
4155	Refuse Collection (Commercial)		1,000		1,200																			
4162	PWLB Loans - Capital		3,029		3,000																			
4163	PWLB Loans - Interest		2,547		2,590																			
1000	Hire of Chamber / Offices		(800)		(500)																			
	<b>TOTAL COUNCIL OFFICES</b>		<b>17,066</b>		<b>17,880</b>																			
			£		£																			
									Year 2016/17															
			Annual Budget		Annual Budget		Notes																	
			£		£																			
			£		£																			
	<b>51 HIGH STREET - RENTED OFFICES</b>																							
1005	Income				(1,000)																			
1008	Recharged Services				0																			
4170	Expenditure		0		0																			
	<b>TOTAL 51 HIGH STREET</b>		<b>0</b>		<b>(1,000)</b>																			
	<b>THE PAVILION, WANNOCK ROAD</b>																							
4180	Electricity		2,400		2,400																			
4181	Water		250		250																			
4182	Sewerage		650		880																			
4185	Maintenance		0		0																			
4186	Fire Precautions		170		100																			
4189	Pavilion replacement		0		0																			
	council tax				0																			
1020	Rental Income		(1,000)		(1,200)																			
	<b>TOTAL THE PAVILION, WANNOCK ROAD</b>		<b>2,470</b>		<b>2,430</b>																			
	<b>WANNOCK OFFICE, WANNOCK ROAD</b>		£																					
4190	Electricity		500		500																			
4192	Sewerage		0		0																			
4193	Council tax		3300		3,380																			
4195	Maintenance		0		50																			
4196	Fire precautions		60		60																			
1032	Income				(200)																			

	<b>TOTAL WANNOCK OFFICE, WANNOCK ROAD</b>	3,860			<b>3,790</b>															
	<b>HIGH STREET TOILETS</b>																			
4500	Cleaning/opening contract	0	7,500	reserves	7,500															
4501	Maintenance	0	100	reserves	300															
4502	Electricity	0	500	reserves	500															
4503	Water	0	250	reserves	550															
4503	Sewerage	0	250	reserves	800															
4504	Legal costs	0	120	reserves	1,020															
4504	Sanitary units	0	220	reserves																
4505	Council Tax	0	800	reserves																
	Refurbishment	0	0	reserves	0															
	Purchase Costs	0	0	reserves	0															
	Income from Toilet Scheme	0			(1,200)															
	<b>TOTAL HIGH STREET TOILETS</b>	<b>0</b>	<b>9,740</b>		<b>9,470</b>															
		£			£															
		Annual Budget			Annual Budget					Notes										
		£			£															
	<b>TOWN CENTRE &amp; COMMUNITY SAFETY</b>																			
4201	CCTV Costs	3,000			3,000															CONTRACT
4202	Crossing Patrol	0																		
	<b>TOWN CENTRE &amp; COMMUNITY SAFETY</b>	<b>3,000</b>			<b>3,000</b>															
		Annual Budget			Annual Budget					Notes										
		£			£															
	<b>RECREATION GROUNDS / FACILITIES</b>																			
4220	Grounds Maintenance	7,200			7,500															
4221	Water	336			336															
4223	Gen Maintenance	6,000			6,200															
	travel parks				800					split codes										
4230	Skate Park Facilities	6,000			6,000															
4235	Toilets Provision	6,200			6,400															
4240	Lease Charges	150			150															
4241	Dog Bins	3,700			3,800															
4242	Playground Equipment	1,500			1,800															
4243	Safety Inspections - (All Equip)	275			500															
1022	Brightling road lease charges (income)	(120)			(120)															
1030	Hire Fees																			
	Drainage Ear Marked Reserve	0																		
	<b>TOTAL RECREATION GROUNDS</b>	<b>31,241</b>			<b>33,366</b>															
		£			£															
	<b>HIGHWAYS</b>																			
4250	Bus Shelters				0															
4251	Street Signs				0															
4252	Noticeboards				0															
4256	Urban Grasscutting	20,500			25,000															
4257	Seat Provision	0			0															
4258	Flower Beds & Displays (Summer & Winter Plants + Mainten	5,800			6,000															
4259	Council Office Garden/Crossroads/Wannock	650			650															
4261	Town Focal Enhancement on A2270/A27				0															
4262	TWO WEED KILLINGS PER YEAR	0			0															
	<b>Guardian Court Crossing &gt; EMR</b>	0			11,500															
1051	ESCC Grass Cutting contribution	(8,100)			(8,100)															

	Annual Budget	Annual Budget	Notes
	£	£	
<b>TOTAL HIGHWAYS</b>	18,850	<b>35,050</b>	
<b>ALLOTMENTS COPHALL</b>			
4270 Maintenance	500	500	
4271 Improvements	200	200	
4272 Water Charges	400	600	
1070 Allotment Fees	(1,150)	(1,150)	
<b>TOTAL Cophall ALLOTMENTS</b>	(50)	<b>150</b>	
<b>ALLOTMENTS GOSFORD</b>			
4273 Rent of Land	98	100	
1072 Allotment fees Gosford	(98)	(100)	
<b>Total Gosford Allotments</b>	0	<b>0</b>	
		Year 2016/17	
	Annual Budget	Annual Budget	Notes
	£	£	
<b>STREET LIGHTING</b>			
4280 Energy Charges	9,000	9,500	
4281 Maintenance Charges	9,000	10,000	
4282 New Work / Improvements/repairs	40,000	40,000	
4286 Xmas Decorations	10,000	10,000	
4287 Additional Christmas Decorations	3,000	0	or put 600 pa to EMR to replace in 5 years?
<b>TOTAL STREET LIGHTING</b>	71,000	<b>69,500</b>	
<b>PRIZES &amp; PRIZEGIVING</b>	£	£	
4096 Poppy Wreath Remembrance day	0	50	
4294 Civic Award	250	250	
4295 Best Allotments	50	50	
4296 Best Gardens	50	50	
best back garden		50	
4297 Best Dressed Houses	20	20	
4298 Best Dressed Shops	20	20	
4299 Prize Party	100	200	
<b>TOTAL PRIZES &amp; PRIZEGIVING</b>	490	<b>690</b>	
<b>THE POLEGATE PARTNERSHIP</b>			
4305 Administration	0	0	
4306 Replacement planting in flower beds/reserves if not required	260	510	
4207 sponsorship crossroads	(500)	(500)	
4207 crossroads flowers/tub summer winter	500	500	
4307 Maintenance and watering of beds	490	490	
1040 Flower Beds -Hailsham (A27) Road	(750)	(1,000)	
<b>TOTAL THE POLEGATE PARTNERSHIP</b>	0	<b>0</b>	
	£	£	
<b>PLANNING COMMITTEE</b>			
4320 Hire of Halls	200	200	
<b>TOTAL PLANNING COSTS</b>	200	<b>200</b>	
7001 <b>THE RETIRED</b>	500	500	
<b>TOTAL RETIRED</b>	500	<b>500</b>	
<b>EXTRAS</b>			
High St Toilets	0		FROM RESERVES LAST YEAR
Ear Marked reserve Office Alterations	15,000	0	own budget codes now
<b>Potential for crossing at Guardian court EMR</b>	10,621	0	plus 833 in extras own budget now
<b>TOTAL EXTRAS</b>	25,621	0	

				Year 2016/17		
<b>SUMMARY</b>		Annual Budget		Annual Budget	Notes	
		£		£		
TOTAL EMPLOYEE COSTS		81,767		84,249	>	
TOTAL ADMINISTRATION COSTS		24,510		25,920	>	
TOTAL TOWN COUNCILLORS		10,265		9,900	<	
TOTAL GENERAL ADMINISTRATION		2,935		2,934	SAME	
TOTAL COUNCIL OFFICES		17,066		17,880	>	last year in extras
TOTAL 51 HIGH STREET now included above		0		(1,000)	<	
TOTAL THE PAVILION		2,470		2,430	<	
TOTAL WANNOCK OFFICE		3,860		3,790	>	
TOTAL HIGH STREET TOILETS	FROM RESERVES LAST YEAR	0		9,470	>	from reserves last year
TOTAL TOWN CENTRE & COMM. SAFETY		3,000		3,000	SAME	
TOTAL RECREATION GROUNDS		31,241		33,366	>	
TOTAL HIGHWAYS		18,850		35,050	>	last year in extras
TOTAL ALLOTMENTS		(50)		150	>	
TOTAL ALLOTMENTS GOSFORD		0		0	SAME	
TOTAL STREET LIGHTING		71,000		69,500	<	
TOTAL PRIZES AND PRIZEGIVING		490		690	>	
TOTAL POLEGATE PARTNERSHIP		0		0	SAME	
TOTAL PLANNING COSTS		200		200	SAME	
TOTAL THE RETIRED		500		500	SAME	
TOTAL EXTRAS		25,621		0	<	
	additional to guardian court crossing or street lighting	833		0		
<b>PERIOD TOTALS</b>		<b>294,558</b>		<b>298,029</b>		GRANT REDUCTION FROM WDC IS LESS
		£		£	Last years band D	
Less Grant from WDC re tax base changes		(21,200)		(16,657)	96.98	
<b>PRECEPT</b>		(273,358)		(277,458)	TAX BASE 2015/16 2992.2	0
<b>OPERATING (SURPLUS)/DEFICIT</b>		0		3,914	Increase in budget find from reserves	£92.73 <b>BAND D Based on the</b>
						1.41% <b>OR % increase of band D</b>
					<b>Percentage increase in precept</b>	
					<b>1.50%</b>	-£4.25 £96.98 -4.3852
						what will show on the bill
				(273,545)	91.42	
					<b>Increase per Band D</b>	-£4.25
					<b>Increase per month</b>	-£0.35
					<b>Increase Per week Band D</b>	-£0.08
				273358	<b>Increase per day</b>	-£0.0117
				(16,657)		
A referendum costs around £17,000						