



**Polegate Town Council, Council Office,
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Town Clerk – Mrs Jo Ognjanovic email - townclerk@polegate-tc.co.uk
Town Mayor – Cllr M Cunningham email – cllr.mcunningham@polegate-tc.co.uk

TOWN WELLBEING COMMITTEE

TERMS OF REFERENCE & RESPONSIBILITIES

- To report and make recommendations to Full Council
- To discuss, report and make recommendations to full council in the following:
 - a) Floral displays

Agreed at Personnel Advisory Committee 17th January 2011
Adopted by Full Council on 31st January 2011

Flower contract Winter 2013/Summer 2014

It was agreed that the maintenance person would remove all remaining plants and dispose and to grass over the flower bed at Wannock road.

Summer Planting 2014

Includes purchase of plants (as specified by council), planting and weeding, topping up of compost, feeding and watering of the following

Maintenance to include picking over and replacing/dead heading plants. Vandalism will be notified and replanted if requested by council.

To use grey water/recycled water

To include installation, removal and storage during the winter

Hanging Baskets (40)

Planters in and around Polegate

Council Bed 49 High Street – 100 plants (approx)

Planters:

Locations

Hexagonal (25 Plants)

Downlands Medical Centre (1)

Junction Aberdale Road & Pevensey Road (1) *outskirts? Remove?*

Junction A22/A27 (2) *outskirts? Remove?*

Round (12 plants per planter)

The Centre (precinct) High Street (10)

Adjacent to the Council Office (3)

A22 Eastbourne Road junction with High Street (6) 3 on each side

Outside Kontour Cycles junction of High Street and Station Road (3)

Square (12 plants per planter)

Junction A22/A27 Lewes Road (2)

Hanging Baskets High Street Lamp Columns (40)

School Lane Oakleaf Drive, Windsor Way (15)

Barrier Planters

High Street/Station Road both sides of the barrier by the pelican crossing by Royal Mail sorting office and opposite parade of shops.

Horse Trough

Outside the Horse and Groom, High Street Watering only.

Jubilee tree planters

Agreed by council to continue planting these on a year to year contract

Includes Planting of summer bedding in the council offices flower bed

Agreed by council that these should go over to being mainly perennial Committee to select the appropriate planting structure for this area and make recommendations to council

Winter Planting 2013

Agreed by council - Council beds only – to plant up and weed ALL planters and council bed at 49 High Street and water as required throughout the winter period. No hanging baskets as required during the winter months.

Agreed that this year winter planting would be carried out but the following year the perennial plants would take precedent.

Other flower contracts

Crossroads Bed

Watering only (part of other contract – Hailsham Flower beds maintenance and watering)

Hailsham Flower beds – watering and maintenance (other contract)

Decisions for the committee to consider

- 1. Which planters should be planted with winter flowers winter 2013? (If any)**
- 2. What council flower bed (49 High Street) winter planting should be carried out winter 2013?**
- 3. Do council wish the troughs at Wannock to be planted with Winter flowers?**
- 4. If yes to 1,2, or 3 what flowers should be planted for winter 2013?**
- 5. If yes to 1,2 or 3 What colours for winter planting 2013?**
- 6. What pattern/colours/design/plants should be put in the crossroads bed in winter 2013? (I will be seeking sponsorship for these)**
- 7. Summer 2014 - Which perennial flowers should council bed (49 High St) be planted with?**
- 8. What colours and flowers should be in the hanging baskets for summer 2014?**
- 9. What plants (perennial?/annual?) should be put in the planters? Perennial/annual mix?**
- 10. Which planters on the "outskirts of town" (as suggested) should be excluded or planted up with only perennials?**

These recommendations will go to full council and quotes will be sought within the budget of £5874