

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 31<sup>st</sup> July 2017 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm**

**Present:** Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, D Murray, Mrs S Dobson, T Bennett, R Shing, E Board Mrs W Alexander, D Shing, S Shing (15)

**Not Present:** -  
1 member of the public

<b>Minute No.</b>	<b>Subject/Resolution</b>
<b>12135</b>	<b>Opportunity for public comment</b> No one wished to speak
<b>12136</b>	<b>Apologies for absence</b> None
<b>12137</b>	<b>Declarations of interest in any items on the agenda</b> None
<b>12138</b>	<b>Minutes of full council 26<sup>th</sup> June 2017</b> It was resolved to accept the minutes of the full council meeting of 26 <sup>th</sup> June 2017 as accurate. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, R Shing, E Board Mrs W Alexander, D Shing, S Shing
<b>12139</b>	<b>Minutes of the special full council meeting of 5<sup>th</sup> July 2017</b> It was resolved to accept the minutes of the special full council meeting of 5 <sup>th</sup> July 2017 as accurate. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, R Shing, E Board Mrs W Alexander, D Shing, S Shing
<b>12140</b>	<b>Minutes and recommendations of committees, working groups and standing committees</b>  a) <b>Finance &amp; Policy Committee minutes 7<sup>th</sup> July 2017</b> A councillor commented on the advice of the insurance company recommending the policy and signs. She explained that the policy was CAA compliant. <b>It was resolved to adopt the minutes and recommendations of the finance &amp; Policy committee meeting of 7<sup>th</sup> July 2017</b> <b>VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, R Shing, E Board Mrs W Alexander, D Shing, S Shing</b>  b) <b>Buildings &amp; Land Working Group notes 7<sup>th</sup> July 2017 with a recommendation</b> A councillor commented on the children at the school naming the three windmills "Tom, Dick and Harry". <b>It was resolved to accept the recommendations including to</b>

	<p><b>go ahead with the asbestos survey which was expected to be approximately £300 plus VAT. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, R Shing, E Board Mrs W Alexander, D Shing, S Shing</b></p> <p><i>Cllr D Murray arrived at 7.40pm</i></p> <p><b>c) Planning Committee Minutes of 20<sup>th</sup> March 2017 and 3<sup>rd</sup> July 2017</b></p> <p><b>It was resolved to adopt the minutes and recommendations of the planning committee meeting 20<sup>th</sup> March 2017 and 3<sup>rd</sup> July 2017 VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, R Shing, E Board Mrs W Alexander, D Shing, S Shing, D Murray</b></p> <p><b>d) Christmas Lights working group notes and recommendation</b></p> <p><b>It was resolved to accept the recommendations of the Christmas Lights working group including approval of the tree pruning quotation from East Sussex Highways at an approximate cost of £560.76 + VAT from general reserves VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, R Shing, E Board Mrs W Alexander, D Shing, S Shing, D Murray</b></p>
<p><b>12141</b></p>	<p><b>Reports from outside organisations</b></p> <p><b>a) Polegate Community Association minutes</b> Noted by all present</p> <p><b>b) WDALC minutes</b> Noted by all present. A councillor asked if someone else could go if Cllr Goodwin was unable to the clerk stated this could be possible if council agreed.</p> <p><b>c) Wealden Citizens advice</b> Noted by all present</p>
<p><b>12142</b></p>	<p><b>Mayors report – verbal</b></p> <p>The major reported on an anonymous letter received in the office regarding upkeep of roads that had been forwarded to the County councillor. However, no reply was possible as the author had not left their details. The author did not appear to understand the responsibility of the various tiers of council. A discussion took place on highways issues.</p> <p>The Mayor commented that she had attended the mothers' union event, and memory café, which was on the 1<sup>st</sup> Thursday of each month 2-4pm. She had arranged a brief presentation on 25<sup>th</sup> for the councillors to attend (7pm-7.30pm prior to the next council meeting).</p> <p>She had also attended the first scouts AGM at Bushy Wood and she commented on the success of the new Citizens Advice sessions on Thursday afternoons. A councillor congratulated the Mayor for her part in arranging the new sessions. The Mayor also commented on nominating Cllr Dunbar for the Young Councillor of the year award (NALC) and wished him success. She reminded councillors that the Mayors Art competition was now underway</p> <p><i>Cllr R Shing left the meeting at 8.01pm</i></p>

<p><b>12143</b></p>	<p><b>Financial Update</b></p> <p><b>a) Approval of payments as presented</b>  <b>It was resolved to approve the accounts for payments as presented to the value of £5119.39</b>  <b>VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, E Board Mrs W Alexander, D Shing, S Shing, D Murray</b></p> <p><b>b) Barclaycard Statements – already authorised for noting</b>  <b>It was agreed to accept the Barclaycard statements.</b></p> <p><b>c) Income &amp; expenditure accounts, bank reconciliations, Ear Marked Reserves</b>  <b>Budget variations were noted and approved by all.</b></p> <p><b>e) New resolution to approve slight increase on invoice from Surrey Hills Solicitors as higher than their original estimate due to delays</b>  <b>It was resolved to accept the increase as presented.</b>  <b>VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, E Board Mrs W Alexander, D Shing, S Shing, D Murray</b></p>
<p><b>12144</b></p>	<p><b>Correspondence for action</b></p> <p><b>a) Rural Services Network request for council to have a representative for the Rural Parish Sounding Board</b>  <b>It was resolved the Cllr D watts would represent the council. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, E Board Mrs W Alexander, D Shing, S Shing, D Murray</b></p> <p><b>b) Draft Housing Strategy Wealden District Council – consultation comments required</b>  <b>The clerk was delegated to complete the consultation as per the comments received. VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, E Board Mrs W Alexander, D Shing, S Shing, D Murray</b></p>
<p><b>12145</b></p>	<p><b>Annual events – motion to delegate to the clerk as per paperwork in order to be able to manage staff workloads throughout the year</b>  A councillor commented that some changes needed to be made to the garden competition as some of the gardens put forward were not acceptable. The clerk stated that she would be liaising with councillors on this as part of the event and that within the budgets set she would be purchasing the vouchers for the presentation.  <b>It was resolved to delegate the annual events to the clerk (including expenditure in accordance with the budget set) in</b></p>

	<p>order to be able to manage staff workloads throughout the year and ensure events ran smoothly and on time VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, E Board Mrs W Alexander, D Shing, S Shing, D Murray</p>
12146	<p>Motion to buy a Community Speedwatch Pocket Radar device at a cost of £382.44 to be used by the Polegate Speedwatch Group</p> <p>It was resolved to purchase a Community Speedwatch Pocket Radar device at a cost of £382.44 (from general reserves) to be used by the Polegate Speedwatch Group VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, E Board Mrs W Alexander, D Shing, S Shing, D Murray</p>
12147	<p>Motion to delegate to the Clerk to use the banner for events where deemed necessary</p> <p>It was resolved to delegate to the Clerk to use the banner for events where deemed necessary VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, E Board Mrs W Alexander, D Shing, S Shing, D Murray</p>
1214812149	<p>Feasibility study- revised quotation. (NB This has been delegated to the B&amp;L working group, who wished council to be aware of the substantial change in the cost.)</p> <p>Tree Warden, tree audit – request for Lantra training</p> <p>It was resolved that the Tree warden and the town clerk would attend the training at an approximate cost of £350 + VAT costs to come from general reserves VOTE All in favour Cllrs Ms A Snell, D Dunbar, D Watts, Mrs M Piper, Mrs C Berry, B Goodwin, M Falkner, Mrs S Dobson, T Bennett, E Board Mrs W Alexander, D Shing, S Shing, D Murray</p>
12150	<p>Proposed dates of next cycle of meetings (for approval and noting)</p> <p>Full Council 25<sup>th</sup> September 2017 (presentation prior to the meeting 7-7.30 Dementia Awareness)</p> <p>Preliminary budget meetings October TBA</p> <p>Full Council 30<sup>th</sup> October 2017</p> <p>Full Council 27<sup>th</sup> November 2017 (initial budgets)</p> <p>Full council 11<sup>th</sup> December 2017 Budget and precept agreements</p> <p>Full Council 8<sup>th</sup> January 2018 precept and budget 2018/19 final</p>

The meeting closed at 9.34pm

Signed Mayor of Polegate \_\_\_\_\_

Date \_\_\_\_\_