

**UNADOPTED
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 26th November 2018
Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm**

Present: Cllrs Ms A Snell, Mrs C Berry, D Watts, B Goodwin, M Falkner, D Dunbar, Mrs W Alexander, Mrs S Dobson, Mrs M Piper, Mrs M Phillips, D Shing (11)

Not Present: - Cllrs D Murray, S Shing, J Portway, R Shing (4)
5 members of the public

Minute No.	Subject/Resolution
12553	Opportunity for public comment <i>None</i>
12554	Apologies for absence Cllrs D Murray(away), S Shing (other meeting), J Portway (ill), R Shing(work)
12555	Declarations of interest in any items on the agenda <i>None</i> Cllr D Shing arrived at 7.33pm
12556	Mayor Report The Mayor gave a verbal update on civic events that she had attended including 100 year centenary remembrance service, South Downs youth Orchestra, Cuckmere buses to present New Years day service cheque, east Dean Girl guides achievement evening. The Mayor asked everyone to congratulate Cllr Dunbar for receiving the National CBR Hero award (BHF) this year for saving a man's life.
12557	To approve and adopt the minutes of Full council 29th October 2018 <u>It was resolved to adopt the minutes of full council of 29th October 2018 as a true and accurate record of the meeting.</u> <u>VOTE All in favour Cllrs Ms A Snell, Mrs C Berry, D Watts, B Goodwin, M Falkner, D Dunbar, Mrs W Alexander, Mrs S Dobson, Mrs M Piper, Mrs M Phillips, D Shing</u>
12558	To adopt the minutes and recommendations of committees a) Planning Committee minutes of 13th November 2018 <u>It was resolved to adopt the minutes and recommendations of the planning committee meeting of 13th November 2018</u> <u>VOTE All in favour Cllrs Ms A Snell, Mrs C Berry, D Watts, B Goodwin, M Falkner, D Dunbar, Mrs W Alexander, Mrs S Dobson, Mrs M Piper, Mrs M Phillips, D Shing</u> b) Finance & Policy Committee Minutes of 16th November 2018 <u>It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee meetings of 16th November 2018</u> <u>VOTE All in favour Cllrs Ms A Snell, Mrs C Berry, D Watts, B Goodwin, M Falkner, D Dunbar, Mrs W Alexander, Mrs S Dobson, Mrs M Piper, Mrs M Phillips, D Shing</u> c) Personnel Committee meeting of 9th November 2018

	<p><u>It was resolved to adopt the minutes and recommendations of the Personnel Committee meetings of 9th November 2018</u> <u>VOTE All in favour Cllrs Ms A Snell, Mrs C Berry, D Watts, B Goodwin, M Falkner, D Dunbar, Mrs W Alexander, Mrs S Dobson, Mrs M Piper, Mrs M Phillips, D Shing</u></p>
12559	<p>Buildings and Land Working group minutes of 28th September 2018</p> <p><u>It was resolved to delegate to the clerk to purchase a CCTV system to cover the hallway areas as discussed for around £500 to be paid for from general reserves. VOTE All in favour</u> <u>Cllrs Ms A Snell, Mrs C Berry, D Watts, B Goodwin, M Falkner, D Dunbar, Mrs W Alexander, Mrs S Dobson, Mrs M Piper, Mrs M Phillips, D Shing</u></p>
12560	<p>Financial Update</p> <p>a) Approval of payments as presented plus additional sheets <u>None</u></p> <p>b) Barclaycard Statements – already authorised for noting £221.59 (Oct) Noted by all present</p> <p>c) Income & expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, journals The sweep facility and accounts were discussed variances noted and accepted by all present</p>
12561	<p>Correspondence for action</p> <p>a) Request to use the frontage of 49/51 High Street office site for a launch campaign for the defibrillator project.</p> <p>The campaign was discussed in detail. <u>It was resolved to allow the defibrillator group and first responders to use the council car park on 19th January 2019. Cllrs D Dunbar and D Watts would be present and would carry out the risk assessments on behalf of the group. VOTE All in favour Cllrs Ms A Snell, Mrs C Berry, D Watts, B Goodwin, M Falkner, D Dunbar, Mrs W Alexander, Mrs S Dobson, Mrs M Piper, Mrs M Phillips, D Shing</u></p> <p>b) Asset of community value renewals – decision whether to re-register – may be need to be held in confidential session.</p> <p><u>It was resolved to resubmit the asset of community value registration for The Dinkum, Polegate Community centre, Oakleaf park and Gosford Way Allotments. VOTE All in favour</u> <u>Cllrs Ms A Snell, Mrs C Berry, D Watts, B Goodwin, M Falkner, D Dunbar, Mrs W Alexander, Mrs S Dobson, Mrs M Piper, Mrs M Phillips, D Shing</u></p>
	<p>Dates of the next scheduled meetings</p> <p>It was noted that there would be a library special full council meeting, provisionally set for 21st January 2019. Full Council 10th December 2018</p>

<p>Full Council 14th January 2019 precept and budget setting Full Council 28th January 2019 Full Council 25th February 2019 Full Council 25th March 2019 Annual Town Assembly Provisional date 15th April 2019 Full Council 29th April 2019 Annual Statutory Meeting Election of Mayor 20th May 2019 Full Council 24th June 2019 Full Council 29th July 2019 Full Council 30th September 2019 Full Council 28th October 2019 Budget meetings Oct-Nov TBA Full Council 25th November 2019 Full Council 9th December 2019 Full Council 13th January 2020 Precept setting and budget setting</p>
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The meeting closed at 7.58 pm

Signed Mayor of Polegate _____

Date _____

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