

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 29<sup>th</sup> October 2018  
Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm**

**Present:** Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry, D Dunbar, D Murray, S Shing, Mrs W Alexander, D Watts, M Falkner, J Portway B Goodwin, Mrs M Piper, D Shing, R Shing (14)

**Not Present:** - Cllrs Mrs M Phillips (1)  
4 members of the public

<b>Minute No.</b>	<b>Subject/Resolution</b>
<b>12535</b>	<b>Opportunity for public comment</b> <i>None</i>
<b>12536</b>	<b>Apologies for absence</b> Cllrs Mrs M Phillips
<b>12537</b>	<b>Declarations of interest in any items on the agenda</b> Cllr D Shing, S Shing (County Councillors) minute 12541 item 7 Cllr A Snell, D Shing declared an interest in minute 12545 as members of the licensing committee.
<b>12538</b>	<b>Mayor Report</b> The Mayor gave a verbal update on civic events that she had attended including The Dementia Forum, Polegate Drama group, Cuckmere Community Buses.
<b>12539</b>	<b>To approve and adopt the minutes of Full council 24<sup>th</sup> September 2018</b> <b><u>It was resolved to adopt the minutes of full council of 24<sup>th</sup> September 2018 as a true and accurate record of the meeting. VOTE All in favour Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry, D Dunbar, D Murray, S Shing, Mrs W Alexander, D Watts, M Falkner, J Portway B Goodwin, Mrs M Piper, D Shing, R Shing</u></b>
<b>12540</b>	<b>To adopt the minutes and recommendations of committees</b> <b>a) Planning Committee minutes of 20<sup>th</sup> September 2018 and 1<sup>st</sup> October 2018</b> <b>b) <u>It was resolved to adopt the minutes and recommendations of the planning committee meetings of 20<sup>th</sup> September 2018 and 1<sup>st</sup> October 2018 VOTE All in favour Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry, D Dunbar, D Murray, S Shing, Mrs W Alexander, D Watts, M Falkner, J Portway B Goodwin, Mrs M Piper, D Shing, R Shing</u></b>  <b>c) Finance &amp; Policy Committee Minutes of 12<sup>th</sup> October 2018</b> <b><u>It was resolved to adopt the minutes and recommendations of the Finance &amp; Policy Committee meetings of 12<sup>th</sup> October 2018 VOTE All in favour Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry, D Dunbar, D Murray, S Shing, Mrs W Alexander, D Watts, M Falkner, J Portway B Goodwin, Mrs M Piper, D Shing, R Shing</u></b>

<p><b>12541</b></p>	<p><b>Buildings and Land Working group minutes of 14<sup>th</sup> September 2018 and 12<sup>th</sup> October 2018</b></p> <p>There were no recommendations from the notes of 12<sup>th</sup> October 2018. The papers were noted by all present.</p> <p><b><u>The council discussed the vandalism and the removal of the bike shelter recommended by the working group.</u></b></p> <p><b><u>It was resolved that the bike shelter would be removed and the bike racks to remain in place for now.</u></b></p> <p><b><u>It was resolved that it was not economically prudent to continue with the maintenance items due to their long lead in times and that the park would now remain closed until the new park was installed (after East Sussex County Council had taken back the land and reissued the new lease) A flyer would be produced and distributed to the school and a notice put on the website and social media. VOTE 12 for Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry, D Dunbar, D Murray, Mrs W Alexander, D Watts, M Falkner, J Portway B Goodwin, Mrs M Piper, R Shing 2 abstentions Cllrs S Shing, D Shing (County Councillors)</u></b></p> <p>Council discussed the bench maintenance and the new licensing issues evolving from Highways introduction of charges for street furniture. The land at the centre had benches on private land historically and these could be replaced as required without the Highways license fees. Other areas were also discussed and the possibility of no license fees and bench replacement costs only. Two councillors stated that they had fought hard against the charges but only some concessions had been made for the council.</p> <p><b><u>It was resolved that the prices for replacement benches at the centre be obtained and these would be paid for from general reserves. It was expected to be around £2500. If possible these would be placed on private land to reduce the licensing costs from Highways. VOTE All in favour Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry, D Dunbar, D Murray, S Shing, Mrs W Alexander, D Watts, M Falkner, J Portway B Goodwin, Mrs M Piper, D Shing, R Shing</u></b></p> <p>It was agreed that if possible, the new playpark image would be put on the rear of the flyer.</p>
<p><b>12542</b></p>	<p><b>Financial Update</b></p> <p><b>Approval of payments as presented plus additional sheets</b></p> <p>A councillor asked about the heaters. The clerk replied that they were the replacements in the downstairs toilets at the council offices. A councillor queried the minus figure. The</p>

	<p>clerk replied that the accounting system showed a minus when using reserves. In this instance EMR 310.</p> <p><b>a) <u>It was resolved to approve the accounts for payment to the value of £13,855.32 as presented. VOTE All in favour Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry, D Dunbar, D Murray, S Shing, Mrs W Alexander, D Watts, M Falkner, J Portway B Goodwin, Mrs M Piper, D Shing, R Shing</u></b></p> <p><b>b) Barclaycard Statements – already authorised for noting £287.30 (Sept)</b> Noted by all present</p> <p><b>c) Income &amp; expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, journals</b> A councillor noted that the water at the allotments was higher. The clerk stated this was due to the weather and some vandalism of the tanks. He asked if this would be recouped from the allotment holders. The clerk stated that work was being done on making the allotment break even and this would be coming back to council. A councillor asked what the payment to the police and crime commissioner was, the clerk responded that it was for the High street CCTV. Noted by all present and variances agreed.</p>
12543	<p><b>External Audit</b> Council noted a satisfactory external audit with no recommendations for changes.</p>
12544	<p><b>Representatives of outside bodies</b></p> <p>a) A new representative for WDALC was requested. No one put themselves forward at this stage. Many councillors who were district councillors felt that they would have a conflict of interest. (DS,SS,DM,DW,AS). The item was withdrawn and would be resubmitted if any councillor came forward.</p> <p>b) WDALC minutes – noted by all present.</p> <p>c) Resilience forum update A report and details had been circulated prior to the meeting and noted by all present.</p>
12545	<p><b>Correspondence for action</b></p> <p><b>a) Wealden District Council consultation on licensing authority’s review of its statement of principles.</b> A councillor gave her comments that she was pleased to see that risk assessments were being carried out in areas prior to the approval of licensing and that it had three main objectives – to protect children and vulnerable people, to be fair and open and to prevent crime and disorder. As she was a licensing committee member at Wealden she declared an interest. No other comments were put forward.</p> <p><b><u>It was resolved to put forward these comments collectively. VOTE All in favour Cllrs Ms A Snell, Mrs S Dobson, Mrs C Berry, D Dunbar, D Murray, S Shing, Mrs</u></b></p>

	<b><u>W Alexander, D Watts, M Falkner, J Portway B Goodwin, Mrs M Piper, D Shing, R Shing</u></b>
<b>12546</b>	<b>Dates of the next scheduled meetings Personnel budget meeting 9<sup>th</sup> November 2018 Budget meetings Oct – Nov TBA Full Council 26<sup>th</sup> November 2018 Full Council 10<sup>th</sup> December 2018 Full council 7<sup>th</sup>/14<sup>th</sup> January 2019 precept and budget setting</b>

*The clerk was asked to see if questions could be put on the agenda. The clerk stated that she would check and report back.*

The meeting closed at 8.18 pm

Signed Mayor of Polegate \_\_\_\_\_

Date \_\_\_\_\_

DRAFT