

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 30th July 2018 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm

Present: Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway, R Shing (15)

Not Present: -
3 members of the public

Minute No.	Subject/Resolution
12440	<p>Opportunity for public comment <i>Standing orders were suspended</i></p> <p>A resident commented on the County and District reports, the cleaning of the CCTV, Grass cutting contract, Street lighting, High Street toilets, Park safety, Council administration achievements and Polegate Signal box (see attached comments)</p> <p><i>Cllr D Murray arrived at 7.35pm</i> <i>Standing orders were reinstated</i></p>
12441	<p>Apologies for absence Cllrs R Shing would arrive later</p>
12442	<p>Declarations of interest in any items on the agenda None</p>
12443	<p>Mayor Report The Mayor outlined events that she had attended including dementia awareness, youth orchestra, Scouts AGM, Nathan Dunbar's Scarecrow festival and the successful councillors coffee morning. She thanked everyone who had attended and stated that the proceeds after hire of hall expenses etc would be split between her two charities You Raise Me Up and St Wilfrid's Hospice.</p>
12444	<p>Clerks report The report outlined the answers to questions raised at the last meeting which the clerk did not attend. The Mayor stated that the music licences were not for temporary events. She also reiterated that the background papers were out at least 7 days prior to the meeting and that any councillor who had a query should contact the office.</p>
12445	<p>To approve and adopt the minutes of Full council 25th June 2018 It was resolved to adopt the minutes of full council of 25th June 2018 as a true and accurate record of the meeting. VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway</p>
12446	<p>To adopt the minutes and recommendations of committees and working groups a) Planning Committee minutes of 16th July 2018 and 24th</p>

July 2018

b) Finance & Policy Committee minutes of 20th July 2018

It was resolved to adopt the minutes and recommendations of the Planning committee meetings of 16th July 2018 and 24th July 2018 and the Finance & Policy committee meeting of 20th July 2018. VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway

c) Buildings and Land Working group minutes 13th July 2018 with recommendations

It was resolved NOT to go ahead with a new contract to carry out an annual clean of the CCTV system. VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway

It was resolved to fell the diseased tree at Polegate War Memorial Recreation Ground using the Tree audit reserve and to then increase the Tree audit reserve by an additional £1000 from general reserves. It was delegated to the clerk in liaison with the tree warden to source and replant 3 new semi mature (6ft high min) in an appropriate place in the recreation ground with the appropriate protective screening/tubing etc as required to be paid for from general reserves. VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway

It was resolved that the specification for the specialist toilet be placed on the Government Gateway with a view to a one provider option being selected (not separate groundworks and supply installation etc) VOTE 13 for Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs M Phillips, D Watts, M Falkner, J Portway 1 against Mrs W Alexander

It was resolved to contact wealden District Council again with regards to the clawback negotiations. VOTE 13 for Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs M Phillips, D Watts, M Falkner, J Portway 1 against Mrs W Alexander

It was resolved to select Hunt Commercial as the commercial agent based on the fee structure provided. It was resolved that the clerk would write to Wealden District Council requesting that the condition on the sale of the toilet be discharged. VOTE 13 for Cllrs Ms A Snell, B

Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs M Phillips, D Watts, M Falkner, J Portway 1 against Mrs W Alexander

It was resolved to go ahead with the sale and relocation of the toilet as per minute 12206 and the remainder of the decisions would be delegated to the Buildings and Land working group. Interim costs to be paid from the 320 reserve (office maintenance), 339 reserve (office alterations), leaving enough to carry out the replacement window and damp works as previously resolved. VOTE 13 for Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs M Phillips, D Watts, M Falkner, J Portway 1 against Mrs W Alexander

It was resolved that three additional hand cuts of the hedge at Wannock would be added to the grounds maintenance contract, to be paid from general reserves. (The budget for following years would increase accordingly). VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway

A councillor queried the legalities of using the wording "Without Prejudice" in response to the Highways England request letter. It was decided to accept the payment as per the terms of the letter without the wording "without prejudice" and grant access for a survey.

It was resolved that council grant access to Highways England for its survey and accept the payment as per the terms of their letter to the town council. VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway

12447

Financial Update

a) Approval of payments as presented plus additional sheets

It was resolved to approve the accounts for payment to the value of £1563.02 VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway

b) Barclaycard Statements – already authorised for noting £557.91

Noted by all present

c) Income & expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, journals

Noted by all present and variances agreed.

	<i>Cllr R Shing arrived at 8.22pm</i>
12448	<p>Motion to apply to Network Rail to have the Polegate Crossing sign installed on the white gates near to where the signal box used to be. (It will be donated to the council if approved) see papers for details</p> <p>The proposal was seconded and a vote taken 2 FOR Mrs W Alexander, Ms A Snell 10 against Cllrs B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs M Phillips, M Falkner, J Portway 2 abstentions R Shing, D Watts The motion was lost.</p>
12449	<p>Motion to delegate to the clerk in liaison with the Mayor in respect of payments for items requested. Some payments need signing and sending prior to approval for tickets and gifts etc.</p> <p>It was resolved to delegate to the clerk in liaison with the Mayor in respect of payments for items requested. (Some payments need signing and sending prior to approval for tickets and gifts etc.) VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway, R Shing</p>
12450	<p>Update from MP, County and District Councillors</p> <p>a) Update from MP Maria Caulfield (sent after the deadline for 25th June 2018) b) Update from County Councillor D Shing c) Update from District Councillors</p> <p><i>Noted by all present. (*A councillor queried the County Councillor report after the agenda item had been addressed and a point of order was called directing the Cllr to discuss this after the meeting had closed.)</i></p>
12451	<p>Motion to delegate to the Buildings and land working group to make full decisions on the formation of the umbrella body for Wannock already approved under minute 12206, following delays with the solicitors</p> <p>A discussion took place on the delays that had occurred and the chair of the Buildings and land working group reminded council on the vision for that area and how this tied in with Fields in trust.</p> <p>It was resolved to delegate to the Buildings and land working group to make full decisions on the formation and progression of the umbrella body for Wannock already approved under minute 12206, following delays with the solicitors VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway, R Shing</p>
12452	Motion for a letter to be written to the police constable

	<p>regarding vandalism and policing within Polegate (see attached draft) <i>Cllr S Shing left at 8.37</i> <i>Cllr S Shing returned at 8.39</i> A discussion took place on the large amount of vandalism in Polegate.</p> <p>It was resolved that the letter be sent to the Police Constable, Home Secretary, Police and Crime Commissioner for Sussex, the local MP and relevant local papers. VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway, R Shing</p>
<p>12453</p>	<p>Correspondence for action</p> <p>a) Wealden District Council notice regarding asset of community value – junction tavern Council discussed that no one had come forward to either the town council or to Wealden district Council regarding the asset. The Town Council had no plans for the building and did not have any funds to purchase it. It was resolved to submit no objections to the sale of the asset. VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway, R Shing</p>
<p>12454</p>	<p>Revision of wording for those who are able to use the council chambers and 51 free of charge <i>Cllr C Berry left at 8.54</i> <i>Cllr C Berry returned at 8.55</i></p> <p>It was resolved that the following list would have charges waived for hire of council property.</p> <p>All groups represented on the current council plus the current MP ALL COUNCILLORS Affiliated Groups with free use</p> <ul style="list-style-type: none"> • Citizens Advice Bureau (Wealden Citizens Advice) • Twinning Association • Neighbourhood Watch • Sussex Police <p>Please note ALL groups must have a councillor available to lock and unlock for insurance purposes. “Rhymetime” group at Wannock office</p> <p>VOTE All in favour Cllrs Ms A Snell, B Goodwin, Mrs S Dobson, Mrs C Berry, D Dunbar, Mrs M Piper, D Murray, D Shing, S Shing, Mrs W Alexander, Mrs M Phillips, D Watts, M Falkner, J Portway, R Shing <i>*See minute 12450</i></p>

12455	Dates of the next scheduled meetings Full Council 24th September 2018 Full Council 29th October 2018 Full Council 26th November 2018 Full Council 10th December 2018 <i>The Mayor reminded everyone that the offices would be closed from 20th – 24th august.</i>
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The meeting closed at 8.57 pm

Signed Mayor of Polegate _____

Date _____

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