

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 24th June 2019 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm

Present: Cllrs D Watts, Mrs M Piper, J Harmer, D Murray, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, D Sanders, Mrs W Alexander, M Falkner, R Shing, D Shing, S Shing.

Not Present: Cllr M Cunningham

2 members of the public

Minute No.	Subject/Resolution
12705	<i>Cllr S Shing, D Shing & R Shing arrived at 7.31pm</i> Opportunity for public comment None
12706	Apologies for absence None
12707	Declarations of interest in any items on the agenda Cllrs S Shing, D Shing, R Shing, Ms A Snell, D Watts District Councillors; Cllrs S Shing, D Shing County Councillors; Cllr D Murray Pevensey & Cuckmere Water Level Management Board (previously given.) Mrs M Piper, D Murray, Ms A Snell, D Watts directors of PWMRG CIC.
12708	Mayors Report verbal The mayor spoke about his attendance at two events: Eastbourne family Centre (mothers union) and the high Sheriff's reception at Charleston farmhouse. He also attended the opening of the new McColl's and the Bernhard Baron homes summer fete.
12709	To approve and adopt the minutes of Annual Statutory Meeting on 20th May 2019 <u>It was resolved to accept the full council minutes of 20th May 2019 as a true and accurate record of the meeting. The minutes were signed by the Mayor. VOTE All in favour Cllrs D Watts, Mrs M Piper, J Harmer, D Murray, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, D Sanders, Mrs W Alexander, M Falkner, R Shing, D Shing, S Shing.</u>
12710	To adopt the minutes and recommendations of the standing committees a) Planning Committee 17th June 2019 – deferred b) Finance & Policy Committee 7th June 2019 A councillor requested an amendment to the voting as he had left the meeting. A correction to spelling was also made to the minutes. <u>It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee meeting of 7th June 2019 with the amendments. VOTE All in favour Cllrs D Watts, Mrs M Piper, J Harmer, D Murray, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, D Sanders, Mrs W Alexander, M Falkner, R Shing, D Shing, S Shing.</u>
12711	Financial Update Councillors commented on the redacted items due to GDPR. a) Approval of payments as presented <u>It was resolved to approve the accounts to the value of £5489.85 as presented VOTE All in favour Cllrs D Watts, Mrs M Piper, J Harmer, D Murray, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, D Sanders, Mrs W Alexander, M Falkner, R Shing, D Shing, S Shing.</u> b) Barclaycard Statements – already authorised (delegated) for noting

	<p>Noted</p> <p>c) Bank reconciliations, income and expenditure accounts, trials balances, ear marked reserves, journals.</p> <p>Noted.</p>
12712	<p>To delegate to the town clerk to call public meetings (in liaison with the Mayor and Chair of Finance & Policy) as required to engage with the public on important matters.</p> <p><u>It was resolved to delegate to the town clerk to call public meetings (in liaison with the Mayor and Chair of Finance & Policy) as required to engage with the public on important matters. VOTE All in favour Cllrs D Watts, Mrs M Piper, J Harmer, D Murray, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, D Sanders, Mrs W Alexander, M Falkner, R Shing, D Shing, S Shing.</u></p>
12713	<p>To give permission to Age UK to have their “mobile office” in the council car park, to enable residents to access their services nearer to them in accordance with the agreed timescales in the request letter.</p> <p>A councillor asked about risk assessments and insurances and whether there needed to be a policy on the matter. T was agreed that each request would be dealt with individually on its merits and no policy would be required. The clerk was asked to double check their insurance and risk assessment.</p> <p><u>It was resolved to give permission to Age UK to have their “mobile office” in the council car park, to enable residents to access their services nearer to them in accordance with the agreed timescales in the request letter. VOTE All in favour Cllrs D Watts, Mrs M Piper, J Harmer, D Murray, Ms A Snell, Mrs C Berry, A Wood, D Dunbar, D Sanders, Mrs W Alexander, M Falkner, R Shing, D Shing, S Shing.</u></p>
12714	<p>Dates of the next scheduled meetings</p> <p>Full Council 29th July 2019</p> <p>Full Council 30th September 2019</p> <p>Full Council 28th October 2019</p> <p>Full Council 25th November 2019</p> <p>Full Council 9th December 2019</p> <p>Full Council 13th January 2020 (precept and budget setting)</p>

The meeting closed at 8.05pm

Councillors were reminded about the meet your councillor coffee morning on 27th July 10am – 12 noon and that additional councillor help was required, along with raffle prizes and cakes. Money would be going to the Mayor’s Charity You Raise me up.

Councillors were also reminded of the date of the staff and councillor Christmas meal on 20th December, which was paid for by councillors (not public funds).

Signed Mayor of Polegate _____ Date _____