

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 25<sup>th</sup> March 2019 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm**

**Present:** Cllrs Ms A Snell, Mrs W Alexander, B Goodwin, Mrs M Phillips, D Watts, D Dunbar, J Portway, D Murray, Mrs M Piper, Mrs S Dobson, S Shing (11)

**Not Present:** - Mrs C Berry, M Falkner, R Shing, D Shing (4)

3 members of the public

**A minutes silence was observed at the beginning of the meeting in respect of CHRISTINE BERRY a previous Town Councillor who died on March 6th after a long illness bravely borne**

<b>Minute No.</b>	<b>Subject/Resolution</b>
<b>12646</b>	<b>Opportunity for public comment</b> None
<b>12467</b>	<b>Apologies for absence</b> Mrs C Berry, M Falkner, R Shing, D Shing
<b>12468</b>	<b>Declarations of interest in any items on the agenda</b> Cllrs S Shing, Ms A Snell, D Murray District Councillors; Cllrs S Shing County Councillor; Cllr D Murray Pevensy & Cuckmere Water Level Management Board (previously given.) Mrs M Piper, D Murray directors of PWMRG CIC.
<b>12469</b>	<b>Mayors Report verbal</b> The Mayor spoke about the civic events that she had attended including You Raise me Up Fundraiser evening on 2 <sup>nd</sup> March; Bedes Lions Club fundraiser on 3 <sup>rd</sup> March. She also mentioned that she had given the small grant cheque to PADMEC on 2 <sup>nd</sup> March which they were most grateful for. The Mayor commented on the Annual town assembly new format and the information would be passed through to the visioning when the new council took their seats. She thanks the staff and councillors who attended.
<b>12470</b>	<b>To approve and adopt the minutes of full council minutes of the meeting on 25<sup>th</sup> February 2019 and the special full council meeting of 26<sup>th</sup> January 2019</b> <b><u>It was resolved to accept the full council minutes of 25<sup>th</sup> February 2019 and the minutes for the special full council meeting of 26<sup>th</sup> February 2019 as a true and accurate record of the meetings. The minutes were signed by the Mayor. VOTE All in favour Cllrs Ms A Snell, Mrs W Alexander, B Goodwin, Mrs M Phillips, D Watts, D Dunbar, J Portway, D Murray, Mrs M Piper, Mrs S Dobson, S Shing.</u></b>
<b>12471</b>	<b>To adopt the minutes and recommendations of committees</b> <b>a) Personnel Committee minutes of 8<sup>th</sup> March 2019</b> <b><u>It was resolved to adopt the minutes and recommendations of the Personnel committee of 8<sup>th</sup> March 2019 VOTE All in favour Cllrs Ms A Snell, Mrs W Alexander, B Goodwin, Mrs M Phillips, D Watts, D Dunbar, J Portway, D Murray, Mrs M Piper, Mrs S</u></b>

	<p><b><u>Dobson, S Shing</u></b></p> <p><b>b) Finance &amp; Policy Committee minutes of 8<sup>th</sup> March 2019</b></p> <p><b><u>It was resolved to adopt the minutes and recommendations of the Finance &amp; Policy committee of 8<sup>th</sup> March 2019 VOTE All in favour Cllrs Ms A Snell, Mrs W Alexander, B Goodwin, Mrs M Phillips, D Watts, D Dunbar, J Portway, D Murray, Mrs M Piper, Mrs S Dobson, S Shing</u></b></p>
	<p><b>Financial Update</b></p> <p>Councillors commented on the umbrellas from the Mayors fund. The Mayor stated that she had bought them ready for the next year's Remembrance service.</p> <p><b>a) Approval of payments as presented</b></p> <p><b><u>It was resolved to approve the accounts to the value of £ 29,320.66 as presented</u></b></p> <p><b>b) Barclaycard Statements – already authorised (delegated) for noting £594.71 (Feb)</b></p> <p>Noted by all present.</p> <p><b>c) February Income &amp; expenditure accounts, trial balances, bank reconciliations, Ear Marked Reserves, VAT return, Journals</b></p> <p><b><u>Noted by all present and variations approved. VOTE All in favour Cllrs Ms A Snell, Mrs W Alexander, B Goodwin, Mrs M Phillips, D Watts, D Dunbar, J Portway, D Murray, Mrs M Piper, Mrs S Dobson, S Shing</u></b></p> <p><b>d) To approve payments from general reserves of any unbudgeted items such as non domestic rates, whilst waiting for the CIC (Community Interest Company) lease to be implemented due to largely the lethargic response from our lawyers dealing with these matters.</b></p> <p><b><u>It was resolved to approve payments from general reserves of any unbudgeted items such as non domestic rates, whilst waiting for the CIC (Community Interest Company) lease to be implemented VOTE All in favour Cllrs Ms A Snell, Mrs W Alexander, B Goodwin, Mrs M Phillips, D Watts, D Dunbar, J Portway, D Murray, Mrs M Piper, Mrs S Dobson, S Shing</u></b></p>
12653	<p><b>To appoint a council representative for the Polegate Community Library</b></p> <p><b><u>It was resolved to appoint Cllr D Watts as representative for the Polegate Community Library VOTE All in favour Cllrs Ms A Snell, Mrs W Alexander, B Goodwin, Mrs M Phillips, D Watts, D Dunbar, J Portway, D Murray, Mrs M Piper, Mrs S Dobson, S Shing</u></b></p>
12654	<p><b>Creation of an appeals committee (in compliance with the new complaints procedure)</b></p> <p><b><u>It was resolved that the terms of reference (TOR) should include that the councillors will be selected based on whether they have had involvement in the complaint. The TOR should</u></b></p>

	<p><b><u>therefore read "any three councillors with no prior involvement in the case." Selection of the tree councillors would be made by the clerk unless the clerk was the object of the complaint and then another member of the office staff would select the councillors based on the above. The clerk would minute the meeting unless the object of the complaint and in that case the committee clerk or other member of office staff would minute the meeting. The clerk was asked to seek information on SSALC or other training that councillors could attend and ideally only those trained would be able to be on the appeals committee. VOTE All in favour Cllrs Ms A Snell, Mrs W Alexander, B Goodwin, Mrs M Phillips, D Watts, D Dunbar, J Portway, D Murray, Mrs M Piper, Mrs S Dobson, S Shing</u></b></p>
<p><b>12655</b></p>	<p><b>Dates of the next scheduled meetings</b>  The Mayor stated that the 29<sup>th</sup> April would be the last meeting of tis council before elections.  She reminded councillors of the litter pick on 30<sup>th</sup> and the public information day and how purdah may affect any publicity surrounding the events.</p> <p><b>Full Council 29<sup>th</sup> April 2019</b>  <b>Full Council 20<sup>th</sup> May 2019</b>  <b>Full Council 24<sup>th</sup> June 2019</b>  <b>Full Council 29<sup>th</sup> July 2019</b>  <b>Full Council 30<sup>th</sup> September 2019</b>  <b>Full Council 28<sup>th</sup> October 2019</b>  <b>Full Council 25<sup>th</sup> November 2019</b>  <b>Full Council 9<sup>th</sup> December 2019</b>  <b>Full Council 13<sup>th</sup> January 2020 (precept and budget setting)</b></p>

The meeting closed at 8.09pm

Signed Mayor of Polegate \_\_\_\_\_ Date \_\_\_\_\_