

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 25<sup>th</sup> November 2019 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm**

**Present:** Cllrs D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander (14)

**Not Present:** Cllr R Shing, (1)  
1 member of the public

<b>Minute No.</b>	<b>Subject/Resolution</b>
<b>12820</b>	<b>Opportunity for public comment</b> None
<b>12821</b>	<b>Apologies for absence</b> Cllr R Shing
<b>12822</b>	<b>Declarations of interest in any items on the agenda</b> Cllrs D Shing (12831), S Shing County Councillors(12831); Cllrs Ms A Snell, D Watts, D Shing, S Shing District Councillors; Mrs M Piper, Ms A Snell, D Watts, D Murray directors of PWMRG CIC; D Murray trustee of Wannock Village Hall All non pecuniary.
<b>12823</b>	<b>Mayors Report verbal</b> The Mayor announced a number of engagements that he had attended including: A presentation about Gatwick airport; a planning tour which included LIDL Polegate; the Wealden conference; two remembrance services, one at the church on the Sunday and one on the Monday at Polegate War Memorial Recreation Ground and a Prayer breakfast with the High Sherriff at the East Sussex National.
<b>12824</b>	<b>To approve and adopt the minutes of Full council meeting on 28<sup>th</sup> October 2019</b> <b><u>It was resolved to accept the full council minutes of 28<sup>th</sup> October 2019 as a true and accurate record of the meeting. The minutes were signed by the Mayor. VOTE All in favour Cllrs D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander</u></b>
<b>12825</b>	<b>To adopt the minutes and recommendations of the standing committees</b>  a) <b>Finance &amp; Policy Committee minutes of 8<sup>th</sup> November 2019</b> <b><u>It was resolved to adopt the minutes and recommendations of the Finance &amp; Policy Committee meeting of 8<sup>th</sup> November 2019 VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander</u></b>  b) <b>Planning Committee meeting minutes of 31<sup>st</sup> October 2019</b> The chair of the Planning Committee commented that the main reason for holding that meeting was to recommend the budget figure for hire of halls (planning) to full council. <b><u>It was resolved to adopt the minutes and recommendations of the Planning Committee meeting of 31<sup>st</sup> October 2019 VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander</u></b>
<b>12826</b>	<b>Financial Update</b> a) <b>Approval of payments as presented</b>

	<p><b><u>It was resolved to approve the accounts to the value of £104,450.85 VOTE VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander</u></b></p> <p><b>b) Barclaycard Statements – already authorised (delegated) for noting</b> Noted</p> <p><b>c) Bank reconciliations, income and expenditure accounts, trials balances, ear marked reserves, journals (end October) and to note VAT return (now making Tax Digital) submission.</b></p> <p>The chair of finance commented about a few of the variations as presented and requested that these be formally approved. He commented on the budget figures that would be presented to full council and to be minded that some extra figures would need to be added for things like the grass cutting, and other ideas in the Business Plan and possibly items forthcoming from any resolution on climate change.</p> <p><b>Noted and variations approved. NB VOTE en bloc <u>VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander</u></b></p>
12827	<p><b>Change of membership of Personnel Committee (see attached for details of reduction in committee members)</b> <b><u>It was resolved to reduce the numbers on the personnel committee as presented. VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander</u></b></p>
12828	<p><b>Motion to write a letter to the CCG (Clinical Commissioning group) expressing the council’s concern that the GP surgeries in and around the town are under threat of closure (see draft letter as an example/proposed)</b> <b><u>It was resolved to send the letter with the amendments as discussed. VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander</u></b></p>
12829	<p><b>Representatives of outside bodies</b></p> <ul style="list-style-type: none"> <li>● Elderly – age concern report for noting only</li> <li>● Twinning – a report on the latest news was read out to all present for noting only</li> <li>● CAB – a report is available for viewing at the office – for noting only</li> </ul>
12830	<p><b>Motion that Polegate Town Council will:</b></p> <ol style="list-style-type: none"> <li><b>1. Declare a ‘climate emergency’.</b></li> <li><b>2. Review and update urgently Polegate Town Council’s current carbon strategy.</b></li> <li><b>3. Pledge to do what is within our powers, to make Polegate Town Council carbon neutral by 2030, taking into account both production and consumption emissions.</b></li> <li><b>4. Call on the Government to provide any additional powers and resources necessary for Polegate Town Council to achieve the target of becoming carbon neutral by 2030, and to implement best practice methods to limit</b></li> </ol>

	<p><b>global warming to 1.5°C.</b></p> <ol style="list-style-type: none"> <li><b>5. Request that Council establishes a Steering/working Group to report to full Council within six months with an Action Plan, outlining how the Council will address this emergency. The Carbon Neutral 2030 Action Plan will detail the leadership role Polegate Town Council will take in promoting community, public, business and other Council partnerships to achieve this commitment throughout the town. The Action Plan will also outline adequate staff time and resources to undertake the actions to achieve the target.</b></li> <li><b>6. To investigate all possible sources of external funding and match funding to support this commitment.</b></li> <li><b>7. Identify citizens across Polegate who are climate champions for their communities and to use them to inform on ideas to implement locally.</b></li> <li><b>8. Investigate what Polegate Town Council can do to minimise the emission of gases which adversely affect climate change even more than CO<sub>2</sub>.</b></li> </ol> <p>A lengthy discussion took place on the motion and climate change and opinions on both sides. There were a number of areas of the motion that some councillors could not agree upon. It was therefore agreed to form a climate committee with the main points of the motion as terms of reference for that committee and for that committee to meet in the new year and discuss all of the points with a view to writing a report for full council on what action should be taken. Council agreed that there were limits on what the council could do directly, but that some signposting may be helpful, but would leave the committee to report back with ideas and an action plan.</p> <p><b>It was resolved to form a Climate committee with members Cllrs D Murray, S Shing, Mrs M Piper, M Cunningham, J Harmer to look at the points in the motion as its terms of reference and report back to full council. <u>VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer</u></b></p>
12831	<p><b>Correspondence for action</b></p> <ul style="list-style-type: none"> <li>• <b>Email from the Principal Scheme development Office, Strategic Economic Infrastructure, East Sussex County Council regarding the proposal regarding cycle racks within the town. (see extract and report for full proposal for discussion/decision)</b></li> </ul> <p><b>It was resolved not to take on the cycle racks/S106 at this time but to sign post and liaise with both Network Rail, Southern, ESCC and other agencies to facilitate possible further racks. <u>VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer</u></b></p>
12832	<p><b>To delegate CIL (Community Infrastructure Levy) and S106 funding use / decisions to Finance &amp; Policy Committee and to add to the terms of reference for that committee.</b></p> <p><b>It was resolved to delegate CIL (community Infrastructure Levy) and S106 funding use / decisions to Finance &amp; Policy Committee and to add to the terms of reference for that committee <u>VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer</u></b></p>

12833	<p>Dates of the next scheduled meetings</p> <p>Full Council 9<sup>th</sup> December 2019</p> <p>Full Council 13<sup>th</sup> January 2020 (precept and budget setting)</p> <p>Full Council 27<sup>th</sup> January 2020</p> <p>Full Council 24<sup>th</sup> February 2020</p> <p>Full Council 30<sup>th</sup> March 2020</p> <p>Full Council 27<sup>th</sup> April 2020</p> <p>Full Council 1<sup>st</sup> June 2020</p> <p>Full Council 29<sup>th</sup> June 2020</p> <p>Full Council 27<sup>th</sup> July 2020</p> <p>Full council 28<sup>th</sup> September 2020</p>
12834	<p>Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Discussion of commercially sensitive info &amp; legal matters / details)</p> <p><u>VOTE All in favour D Watts, D Murray, D Dunbar, Ms A Snell, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer, Mrs W Alexander</u></p>
12835	<p>High Street Toilets offers</p> <p><u>It was resolved to accept the offer for £26,000 and to go ahead with the new toilet unit and associated costs as previously resolved using the funds, ear marked reserve, CIL if required and other funding from general reserves if necessary.</u></p> <p><u>VOTE 9 for Cllrs D Murray, D Watts, D Dunbar, Ms A Snell, D Sanders, Mrs C Berry, M Falkner, A Wood , Mrs M Piper 4 Against Cllrs M Cunningham, J Harmer, Mrs W Alexander, S Shing Abstentions Cllrs D Shing. Cllr J Harmer wished to minute that he was a named objector.</u></p>

The meeting closed at 9.32 pm

Signed Mayor of Polegate \_\_\_\_\_ Date \_\_\_\_\_