

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 28th October 2019 Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm

Present: Cllrs D Watts, D Murray, D Dunbar, R Shing, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer (13)

Not Present: Cllr Ms A Snell, Mrs W Alexander, (2)
1 member of the public

Minute No.	Subject/Resolution
12791	Opportunity for public comment None
12792	Apologies for absence Cllrs Ms A Snell, Mrs W Alexander
12793	Declarations of interest in any items on the agenda Cllrs D Shing, S Shing County Councillors; Cllrs Ms A Snell, D Watts, D Shing, S Shing R Shing District Councillors; Mrs M Piper, Ms A Snell, D Watts, D Murray directors of PWMRG CIC; D Murray trustee of Wannock Village Hall All non pecuniary.
12794	Mayors Report verbal The mayor spoke about his attendance at the memory café on 3/10/19; Age UK AGM on 11/10/19; Scouts at the community centre 11/10/19 where they asked to be involved in a council meeting in a similar way to the Polegate School; a civic service in Lewes 20/10/19; Gatwick airport 22/10/19 the Mayor encouraged all councillor to go to Gatwick on their open day if at all possible as he felt it had been very information and worthwhile; Judges service 25/10/19 in Lewes. (tradition for over 200 years). He also reminded councillors that some members were attending the Wealden conference on 6 th November.
12795	To approve and adopt the minutes of Full council meeting on 30th September 2019 <u>It was resolved to accept the full council minutes of 30th September 2019 as a true and accurate record of the meeting. The minutes were signed by the Mayor. VOTE 12 for Cllrs D Watts, D Murray, D Dunbar, R Shing, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, 1 abstention Cllr J Harmer</u>
12796	To adopt the minutes and recommendations of the standing committees a) Finance & Policy Committee minutes of 18th October 2019 <u>It was resolved to adopt the minutes and recommendations of the Finance & Policy Committee meeting of 18th October 2019 VOTE 12 for Cllrs D Watts, D Murray, D Dunbar, R Shing, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, 1 abstention Cllr J Harmer</u> b) Personnel Committee meeting minutes of 4th October 2019 <i>NB this item was discussed at the end of the meeting following a resolution to go into confidential session.</i> <u>It was resolved to adopt the minutes and recommendations of the Personnel Committee meeting of 4th October 2019 VOTE All in favour Cllrs D Watts, D Murray, D Dunbar, R Shing, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, Cllr J Harmer</u>

12797	<p>Financial Update</p> <p>a) Approval of payments as presented <u>It was resolved to approve the accounts to the value of £7500.90 VOTE 12 for Cllrs D Watts, D Murray, D Dunbar, R Shing, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, 1 abstention Cllr J Harmer</u></p> <p>b) Barclaycard Statements – already authorised (delegated) for noting Noted</p> <p>c) Bank reconciliations, income and expenditure accounts, trials balances, ear marked reserves, journals.</p> <p>A councillor asked about some of the budgets that appeared to be over budget. Th clerk stated that some of these were resolved items from general reserves and some the way RBS showed from ear marked reserves. A councillor asked when CIL expired. The clerk stated it was usually about 5 years but that it was likely to have been used in that time due to future plans. Noted and variations approved. NB VOTE en bloc</p>
12798	<p>Internal Audit</p> <p>The internal audit report had been circulated to all councillors prior to the meeting and noted and accepted by all present <u>It was resolved to accept the internal audit report as presented. VOTE All in favour Cllrs D Watts, D Murray, D Dunbar, R Shing, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, J Harmer</u></p>
12799	<p>External Audit</p> <p>The external audit report had been circulated to all councillors prior to the meeting and noted and accepted by all present. There were no issues arising. <u>VOTE All in favour Cllrs D Watts, D Murray, D Dunbar, R Shing, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, Cllr J Harmer</u></p>
12800	<p>Dates of the next scheduled meetings</p> <p><i>It was also noted that there was a Finance & Policy Committee meeting on 8th November to discuss the budgets (preliminary)</i></p> <p>Full Council 25th November 2019 Full Council 9th December 2019 Full Council 13th January 2020 (precept and budget setting) Full Council 27th January 2020 Full Council 24th February 2020 Full Council 30th March 2020 Full Council 27th April 2020 Full Council 1st June 2020 Full Council 29th June 2020 Full Council 27th July 2020 Full council 28th September 2020</p>
See minute 12796	<p><i>Council to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. (Staff / Legal matters)</i></p>

VOTE All in favour Cllrs D Watts, D Murray, D Dunbar, R Shing, D Shing, M Cunningham, D Sanders, Mrs C Berry, M Falkner, A Wood, Mrs M Piper, S Shing, Cllr J Harmer

The member of public was asked to leave the chambers.

It was noted that minute 12776 had already been delegated to the personnel committee.

The meeting closed at 7.55 pm

Signed Mayor of Polegate _____ Date _____

DRAFT