

UNADOPTED

POLEGATE TOWN COUNCIL

Minutes of the Annual Statutory Meeting held on Monday 16th May 2011 in the Council Chamber, 49 High Street Polegate at 7.30 p.m.

Present: Cllrs T Voyce (Mayor), M Cunningham, R Martin, Mrs C Berry, J O'Riordan, J Harmer, G Carter, Mrs M Piper, S Shing, M Pybus, E Board, G Gibbs, Mrs J Voyce

Not Present: Cllrs D Shing, M Clewett

4 Members of the Public
C Hale - Admin Assistant
D Hammond -Tree warden
PCSO Hannah Parks

9702 Election of Town Mayor

It was proposed that Cllr R Martin be elected. There was no seconder.

It was proposed Cllr T Voyce be elected to the position. The motion was Seconded.

A vote was taken 10 in favour 2 against Cllr Mrs Berry, R Martin

It was resolved to elect Cllr T Voyce as Town Mayor

9703 To receive the Mayors declaration of acceptance of Office

The Mayor read out and signed the declaration of acceptance of office of Town Mayor which was countersigned by the Town Clerk.

9704 To receive all other declarations of acceptance of office from councillors

The clerk received and countersigned declarations from Cllrs T Voyce, Mrs J Voyce, S Shing, R Martin, Mrs C Berry, E Board, G Gibbs, J O'Riordan, Mrs M Piper, M Cunningham, J Harmer, M Clewett, M Pybus, G Carter.

9705 Apologies for absence

Apologies were received and accepted from Cllrs M Clewett – due to ill health, D Shing due to work commitments.

It was resolved to accept the apologies. All in favour.

9706 To receive any declarations of interest in any item on the agenda

Cllr J O'Riordan – Polegate Twinning Association 9718h non prejudicial
Cllr T Voyce – Polegate Twinning Association 9718h non prejudicial
Cllr Mrs J Voyce – Polegate Twinning Association 9718h non prejudicial
Cllr R Martin – Polegate Windmill 9718i non prejudicial
Cllr T Voyce – Polegate Windmill 9718i non prejudicial
Cllr Mrs J Voyce – Polegate Windmill 9718i non prejudicial
Cllr M Cunningham – Transport (Railway) 9718g non prejudicial
Cllr J Harmer – Citizens Advice Bureau 9718a non prejudicial
Cllr E Board – 9726 knows applicant.

9707 Election of Deputy Town Mayor

The Town Mayor called for nominations for the office of Deputy Town Mayor.

It was proposed that Cllr Mrs M Piper be elected for the ensuing year. This was Seconded and there being no other nominations

**It was resolved to elect Cllr Mrs M Piper as Deputy Town Mayor.
VOTE All in favour**

9708 To receive and confirm the minutes of the meeting of the Council held on 26th April 2011

It was resolved to accept the minutes as a accurate record of the meeting and for the Mayor to sign them.

9709 To review delegated committee status

Cllr Mrs Berry stated that she wished all votes taken on committees to be minuted as a recorded vote.

a) Finance & Policy

A councillor stated that she felt it was not necessary to take away delegated status as proposed as it was planned that the committee had 9 members 11 including ex officio and that was almost the full council. She stated that to return to non delegated status would mean discussing all issues twice.

A councillor questioned the reasons why the delegated status was proposed to be removed. The reply was that a smaller group had made decisions relating to large expenditure.

The clerk stated that Council could not make a decision on the delegated status at this time as standing orders stated that 5 signatures were required to reverse a decision taken within the last 6 months. The clerk stated that if 5 signed papers were received a special meeting could be called before the first meeting of the committee.

A councillor stated that he felt all expenditures should come back to full council for review as it was full council as a whole who were responsible for the expenditure in the eyes of the public.

A councillor stated that on next year once all new councillors had the experience of committees and decisions the numbers could be reduced again.

A councillor asked if caps on the spending limits could be placed on the delegated committees. The clerk stated that this was possible but standing orders would need to be changed and possibly financial regulations.

A councillor asked if a delegated committee could tie the whole council to expenditure. The clerk stated the answer was yes, although at full council this could be reversed. The councillor replied in saying that if the money had already been committed then the Council would have to honour that expenditure. The clerk agreed that would be the case.

b) Environment & Leisure

Council reiterated the comments from 9709a

The clerk stated that Council could not make a decision on the delegated status at this time as standing orders stated that 5 signatures were required to reverse a decision taken within the last 6 months. The clerk stated that if 5 signed papers were received a special meeting could be called before the first meeting of the committee.

c) Planning

**It was resolved to accept the delegated status for planning applications
VOTE All in favour**

d) Personnel

A short discussion took place regarding the alteration from Personnel Advisory Committee to Full committee with no delegated authority.

It was agreed that Personnel would also be discussed at a Special Full Council meeting in depth. At the present it would remain as it was.

9710 Review Terms of References for committees

It was resolved to accept the number of councillors changes as per the circulated list (listed below). VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O’Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

- a) Finance & Policy 9 councillors plus 2 ex officio
- b) Environment & Leisure 10 councillors plus 2 ex officio
- c) Planning 8 plus 2 ex officio
- d) Personnel 5 plus ex officio

9711 Appointment of Members to standing committees

It was resolved to appoint the following councillors

- a) Finance and Policy
Cllrs M. Cunningham, Mrs J Voyce, G Carter, J Harmer, J O’Riordan, M Pybus, Mrs C Berry, S Shing, E Board
- b) Environment and Leisure -
Cllrs John Harmer, J O’Riordan, G Carter, M Clewett, M Cunningham, G Gibbs, Mrs J Voyce, Mrs C Berry, R Martin, D Shing
- c) Planning -
Cllrs G Carter, M Clewett, J Harmer, M Pybus, Mrs J Voyce, Mrs Berry, R Martin, E Board
- d) Personnel -
Cllrs Mrs J Voyce, M Cunningham, J O’Riordan, Mrs C Berry, R Martin

It was resolved that the above list of councillors be elected to the standing Committees as stated. VOTE All in favour

9712 Appointment of Chairpersons to Standing Committees

- a) Finance and Policy – Cllr M Cunningham

It was resolved to elect Cllr M Cunningham as chair of Finance & Policy VOTE All in favour

- b) Environment and Leisure – Cllr J Harmer

It was resolved to elect Cllr J Harmer as chair of Environment & Leisure VOTE All in favour

- c) Planning – Cllr G Carter

It was resolved to elect Cllr G Carter as chair of Planning VOTE All in favour

- d) Personnel – Cllr Mrs J Voyce

A councillor stated that she was concerned that it was inappropriate in her opinion for the chair of personnel to be Cllr Mrs J Voyce with Cllr T Voyce as mayor. Any member of staff would have no where to go if they had a problem. As there had been staffing issues in the past.

A councillor stated that she felt Cllr Mrs J Voyce to be an excellent choice because of her experience as chair of personnel and outside experience with other agencies. She stated that she did not anticipate any problems.

A councillor asked what issue could arise. The councillor replied that if a member of staff had a problem they are supposed to go to the chair of personnel. If they feel they *cannot* go to the chair of personnel they should go to the mayor. In this situation which has arisen before. It is not appropriate to have a husband and wife where the staff have to go to one or the other. A councillor stated they could go to vice chair. A councillor stated that would mean a change in standing orders (and terms of reference) A councillor stated that there are other members on the

committee where issues can be raised, but agreed that would have to put into standing orders.

Cllr Mrs C Berry stated that she wanted it noted that she felt it was inappropriate to have husband and wife and Mayor and Chair of personnel at the same time.

She felt that Cllr M Cunningham would be a better choice to be the chair rather than deputy as she felt that was better for the staff.

It was resolved that Cllr Mrs J Voyce be elected to chair of personnel (at present advisory committee) VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O’Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 against Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

9713 Appointment of Lead Councillors and members to Advisory Committees

a) Personnel Advisory Committee

It had already been resolved to appoint Cllr Mrs J Voyce the personnel (advisory) committee details to be discussed at the forthcoming special full council meeting for the advisory committee to revert to a full committee :members as follows

Cllrs Mrs J Voyce, M Cunningham, J O’Riordan, Mrs C Berry, R Martin

b) Buildings & Land Advisory Committee

It was resolved to elect Cllr M Clewett as a Lead councillor with members Cllrs G Carter, J Harmer, R Martin plus ex officios VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O’Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

c) Festivities and Town Appearance Advisory Committee

It was resolved to elect Cllr J O’Riordan as lead councillor with members Cllrs M Cunningham, J Voyce and Mrs C Berry plus ex officio VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O’Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

d) Traffic and transport Advisory Committee

It was resolved to elect Cllr G Gibbs as lead councillor with members Cllrs M Clewett, J O’Riordan, R Martin and E Board plus ex officio VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O’Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

e) Youth & Elderly Advisory Committee

It was resolved to elect Cllr M Pybus as lead councillor with members Cllrs M Cunningham, R Martin, J O’Riordan and E Board plus ex officio VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O’Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

f) Brightling Road Advisory Committee

It was resolved to elect Cllr J O’Riordan as lead councillor with members Cllrs Mrs C Berry and E Board plus ex officio VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O’Riordan FOR, J Harmer FOR, G Carter FOR,

Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

g) Diamond Jubilee Advisory Committee

It was resolved to appoint a committee No names have yet been submitted. VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O'Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

h) Complaints Panel (formerly delegated to clerk to select from availability for hearing 20th May 2011)

It was resolved to appoint a committee No names have yet been submitted. VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O'Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

i) Appeals Panel

It was resolved to appoint a committee No names have yet been submitted. VOTE Cllrs T Voyce (Mayor) FOR, M Cunningham FOR, J O'Riordan FOR, J Harmer FOR, G Carter FOR, Mrs M Piper FOR, M Pybus FOR, E Board FOR, G Gibbs FOR, Mrs J Voyce FOR 10 in favour 2 abstentions Cllr Mrs C Berry, R Martin. (Recorded vote requested by Cllr Mrs C Berry)

j) Business Plan Advisory Committee

A discussion took place and it was agreed that one representative from each group would be on the committee.

It was resolved to appoint J O'Riordan, E Board, Mrs C Berry, S Shing VOTE All in favour

Cllr S Shing joined the meeting at 8.05pm

9714 Adoption of Standing Orders

It was resolved to adopt the standing orders VOTE All in favour

9715 Adoption of Financial Regulations

It was resolved to adopt the financial regulations VOTE All in favour

9716 Review & Reaffirm Eligibility to Power of Wellbeing

It was resolved that the clerk would look into the Power of Wellbeing and costs and requirements for Power Of Wellbeing. VOTE All in favour

9717 To receive statements of :

a) Deeds etc held by Council solicitors

Noted by all present. A councillor queried references to SEEBBoard, the clerk confirmed it was EDF.

b) Details of Asset register

Noted by all present. The clerk stated that she would be updating the register to an audit approved format over the coming year.

c) Details of insurance cover

Noted by all present. The mayor stated that he had recently had a verbal valuation for the regalia and the figures indicated on the insurance cover seemed low.

It was resolved that a valuation be sought and the policy updated. The clerk would notify council of the outcome. VOTE All in favour

9718 To Appoint representatives to outside organisations

a) Citizens Advice

It was resolved to appoint Cllrs M Clewett and J Harmer to represent Polegate Town Council for Citizens Advice. VOTE All in favour

b) Civil Protection

It was resolved to appoint Cllrs G Gibbs and R Martin to represent Polegate Town Council for Civil Protection. VOTE All in favour

c) Children/Playgroups (Youth & Elderly)

It was resolved to appoint Cllrs J O’Riordan and R Martin to represent Polegate Town Council for Youth & Elderly. VOTE All in favour

d) Community Association

It was resolved to appoint Cllrs J O’Riordan and Mrs C Berry to represent Polegate Town Council for the Community Association. VOTE All in favour

e) Cuckmere Community Bus

It was resolved to appoint Cllrs R Martin to represent Polegate Town Council for the Cuckmere Community Bus. VOTE All in favour

f) Crime Prevention/Neighbourhood Watch/Police Liaison

It was resolved to appoint Cllrs G Gibbs and Mrs C Berry to represent Polegate Town Council for Crime Prevention / Neighbourhood Watch / Police Liaison. VOTE All in favour

g) Eastbourne Area Transport Forum

It was resolved to appoint Cllrs M Cunningham and R Martin to represent Polegate Town Council for the Eastbourne Area Transport Forum. VOTE All in favour

h) Polegate Twinning Association

It was resolved to appoint Cllrs J Harmer and J O’Riordan to represent Polegate Town Council for Polegate Twinning Association. VOTE All in favour

i) Polegate Windmill

It was resolved to appoint Cllrs J Harmer and R Martin to represent Polegate Town Council for Polegate Windmill. VOTE All in favour

j) Press liaison/newsletter

It was resolved to appoint Cllrs Mrs J Voyce, Mrs C Berry and M Pybus to represent Polegate Town Council for press/newsletter matters. VOTE All in favour

k) South Wealden Association of Local councils

SWALC appoint members from the Wealden Planning Panel in due course.

l) Wealden Planning Panel

It was resolved to appoint Cllrs G Carter, E Board and M Clewett to represent Polegate Town Council at the Wealden Planning Panel. VOTE All in favour.

9719 Appointment of Tree Warden

Mr D Hammond had agreed to the appointment for this year.

Mr Hammond had submitted a brief report for councillors which had been circulated to all councillors prior to the meeting. The report was noted by all present.

A councillor asked if Mr Hammond had been made aware of the Dutch Elm course, the clerk replied that he had been invited by East Sussex County Council. A councillor asked about the trees along black path that had been removed and asked if this was part of Mr Hammond's post to look at these. The clerk stated that the trees were on private land and Mr Hammond had not been involved.

It was resolved to appoint Mr Doug Hammond as the Tree Warden for Polegate for the year 2011/12 VOTE All in favour

9720 Appointment of Internal Auditor

The clerk informed council that Mr M Mulberry had been appointed earlier in the year and would be attending the offices to carry out the internal audit of the accounts the following day (17th May).

It was resolved to appoint Mr Mark Mulberry as the internal auditor for the year. VOTE All in favour.

9721 Complaints Procedure, Freedom of Information and Data Protection

These had been circulated and noted by all members prior to the meeting.

It was resolved that the Complaints Procedure, Freedom of Information and Data Protection would be adopted. VOTE All in favour

9722 Adoption of Council policies

a) Bee keeping on allotments

It was resolved to adopt the bee keeping on allotments policy. VOTE All in favour

b) CCTV Policy

It was resolved to adopt the CCTV policy. VOTE All in favour

c) Local Government Pension Scheme – Staff entrance to scheme policy

It was resolved to adopt the Staff entrance to Pension scheme policy. VOTE All in favour

d) Grants to other organisations

It was resolved to adopt the grants to other organisations policy. VOTE All in favour

e) Smoke Free Policy

It was resolved to adopt the smoke free policy. VOTE All in favour

f) Document retention policy

It was resolved to adopt the Document retention policy. VOTE All in favour

g) Stress Policy

It was resolved to adopt the stress policy. VOTE All in favour

h) Disciplinary Code & Procedure

It was resolved to adopt the Disciplinary Code & Procedure. VOTE All in favour

i) Grievance Procedure

It was resolved to adopt the Grievance Procedure. VOTE All in favour

j) Health & Safety Policy

It was resolved to adopt the Health & Safety policy. VOTE All in favour

k) Risk Management Policy

It was resolved to adopt the risk management policy. VOTE All in favour

l) Recruitment of ex offenders policy

It was resolved to adopt the recruitment of ex offenders policy. VOTE All in favour

m) Storage of CRB disclosures policy

It was resolved to adopt the storage of CRB disclosures policy. VOTE All in favour

n) Airs Manual for staffing policies

It was resolved to adopt the air manual for policies relating to staff VOTE All in favour.

9723 Financial Matters

a) To review the Councils/Employees memberships of other bodies

It was resolved to accept the following memberships –

SALC, NALC, LCAS, WDALC, SLCC, CPRE, Parish Online, Airs and Airs Handbook. VOTE All in favour

b) Accounts of payment (a list was circulated to all councillors prior to the meeting and the schedule will be attached to the minutes for audit purposes)

It was resolved to approve the accounts submitted for payment. VOTE All in favour.

c) Bank Reconciliation

A councillor checked the details of four cheques relating to the Mayors fund, equipment to repair the swings at Polegate War Memorial Recreation Ground, a deposit for the keys and the cheque for the tree inspection at Brightling Road.

The reconciliation was circulated to all councillors prior to the meeting and noted by all present.

d) Barclaycard Statement

The statement was circulated to all councillors prior to the meeting and noted by all present.

e) Budgets

The budgets were circulated to all councillors prior to the meeting and noted by all present. A councillor asked about cost centre 307. The clerk stated that code 4306 was a budget set to replace the shrubbery in Hailsham Road Flower beds and 1040 was the expected budget of income to be received during the year relating to advertising boards, as they are sponsored beds. A councillor asked if the council were out of pocket at present as some beds were not being sponsored at present. The clerk stated that the council were not out of pocket as monies had been carried forward into this years budget. However, there were some beds that needed looking at and advertising and refurbishing. Normally the sponsorship covers the costs of the general maintenance. This year some refurbishment would be arranged by the clerk with co-operation of the sponsors.

f) Income & Expenditure reports

The report was circulated to all councillors prior to the meeting and noted by all present.

g) New councillor courses

A discussion took place on who should attend, new and old councillors and whether the power of well being was included in this course. The clerk confirmed that it was. A councillor stated that he felt all of the courses were being held a long way away, including Uckfield. The Councillor asked to

liaise with Hailsham to see if a course could be arranged at the council offices for both town councils members to attend.

It was resolved to allow any elected councillors wishing to attend to be enrolled on a course. VOTE All in favour.

It was agreed that the clerk would look into the possibility of sharing a course locally with Hailsham and possibly Willingdon & Jevington and East Dean.

The following councillors stated that they wished to be trained.

Cllrs M Pybus, Mrs M Piper, G Gibbs, E Board, J O’Riordan, R Martin, Mrs C Berry, M Clewett (in his absence).

9724 Communications from the Town Mayor.

The mayor attended the 16th anniversary of the Woodside Hall nursing home on 11th May and was impressed by the care they offered to residents. The mayor also attended several events at the community centre during its 50th anniversary gala weekend. The highlight of the gala was the showing of some old footage of the 1968 Polegate steam engine rally, with some great shots of the high street before the Polegate Centre was built.

The high court has rejected the high court Pelham homes legal challenge to limit housing growth to 400 houses per year. Justice Sir Michael Harris, said that the request for a judicial review was premature. No doubt the secretary of state was waiting for the decision, prior to making his own decision on the Honey Farm appeal.

The Mayor stated that he was looking forward to the forthcoming Twinning visit on 1st – 5th June. Members from Saintry sur Seine will be visiting for the renewal of the charter on its 20th anniversary.

A date has been set for the Mayors summer tea party - Monday 4th July 2011 from 2-4pm at St John’s church hall. Arrangements will be finalised at the next meeting of the festivities committee. As it is American Independence Day, the Mayor stated that would be the theme. The mayor stated that council should consider nominations for the 2011 civic award, and asked for ideas of worthy recipients please send those in to the office, along with any information on that particular person. This will then go back to the festivities advisory committee to discuss.

The mayor also requested that councillors limit their demands on the office, as this is a very busy time. For the benefit of the newly elected councillors, we request that queries are made through chairs of committees or the mayor and if you must contact the office please use email or telephone and only make personal visits when it is absolutely necessary.

9725 Town Clerks report including action list for information only

A councillor asked about the progress on the crossroads flower beds. The clerk stated that the maintenance person has carried out the remedial works trimming the shrubs, but that there was no interest from either the gardener’s society or the rotary club contacted. Cllr Pybus stated that he knew contacts on the rotary and would pass these on to the office to make further enquiries to the sovereign rotary club (formerly of Polegate area).

A councillor asked about minute 9670 regarding the letter to Norman Baker and asked if we had had a reply yet? The clerk stated that the letter had been acknowledged only at that point and also that she had received a number of emails regarding the letter to the

highways authority (which had been erroneously forwarded by ESCC on to Highways Agency.

A councillor asked about minute 9682 dog bin location in the high street. He asked about Brookside, Brook Street and Hailsham road. The clerk stated that council had resolved to have a new bin to be located in the High Street near St Johns Church/ Church Road and that other areas had been considered but due to budget constraints this was the location selected and one extra emptying at Gainsborough Lane as requested by Wealden. The councillor was advised that the issue could be looked at again at the next Environment & Leisure committee meeting on 20th June.

9726 Correspondence for information only

a) Planning appeal WD/2009/2681/MAJ – APP/1435/A/11/2149229/NWF New day care hub & residential care resources centre. Nightingale place, Hailsham road, BN26 6RD

Cllr G Carter was asked if he would go to the appeal as chair of Planning. He stated that he would. Cllr R Martin stated that he may also attend. A councillor asked who was hearing the appeal. The clerk stated that it was the secretary of states inspector who was holding an informal hearing at Wealden's pine grove offices in Crowborough.

9727 Dates of next cycle of meetings

Town Assembly 23rd May 2011
Finance & Policy 25th May 2011
(Special full council 25th May 2011)
Environment & Leisure 20th June 2011
Full Council 27th June 2011
Finance & Policy 18th July 2011
Full Council 25th July 2011
Environment & Leisure 12th September 2011
Full Council 26th September 2011
Finance & Policy 10th October 2011
Full Council 24th October 2011
Personnel Budget 7th November 2011
Environment & Leisure BUDGET 14th November 2011
Finance & Policy BUDGET 21st November 2011
Full Council BUDGET 28th November 2011
Full Council 12th December 2011
Finance & Policy 23rd January 2012
Full Council 30th January 2012
Environment & Leisure 13th February 2012
Full Council 27th February 2012
Finance & Policy 12th March 2012
Full Council 26th March 2012

Cllr Harmer asked if he could comment on a report that had been submitted by the police. The Mayor stated that it was not on the agenda. The clerk stated that he could direct his question through her and she would report back the answer to all councillors.

Cllr harmer asked for clarification on the method to be used regarding the garden shed protection scheme being run by the police.

Cllr Shing asked if district and county councillors had been specifically invited to speak at the town assembly. He felt that district and county councillors who came should know if they were expected to answer questions at the meeting. The clerk stated that they had not been specifically invited to speak as it had not been resolved at council to do so, but were welcome and had been invited. They could speak if an issue arose need a response.

A member of the public interrupted the meeting and queried the legality of the town assembly. The clerk confirmed that appropriate notice had been given and that the annual report would be available at the town assembly.

Cllr Shing stated that he would prefer to have less hardcopies of background papers. The mayor asked everyone to let the office know their preference on background papers.

The meeting closed at 9.05pm