

## UNADOPTED

### POLEGATE TOWN COUNCIL

Minutes of the Environment & Leisure Committee meeting held on Monday 14<sup>th</sup> November 2011 in the Council Chamber, 49 High Street, Polegate at 7.30 p.m.

Present: Cllrs J Harmer (Chair), J O'Riordan, Mrs C Berry, M Cunningham, R Martin, Mrs J Voyce, M Clewett, G Carter, T Voyce (ex officio) Mrs M piper (ex officio)

Not Present: Cllrs D Shing, G Gibbs

1 member of the public present

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#### **9974 Apologies for absence**

Cllrs D Shing (work), G Gibbs (sick)

#### **9975 Declarations of interest**

None

#### **9976 Opportunity for Public Comment**

##### **Standing orders suspended**

A member of public spoke on regarding the budget for dog bins and litter bins in the stud farm area.

##### **Standing orders reinstated**

#### **9977 Minutes of the meeting held on 12<sup>th</sup> September 2011**

The minutes were agreed and signed as correct by the chair.

The chair updated the committee on matters in the minutes that had already had action taken. The football club had not yet set a date for the veterans meeting as one of the members had fallen ill. The sign for the recreation ground was awaiting more details from ESCC, as they had commented that to keep the cost to the agreed budget a new location may need to be found. The microwave and freezer had now been installed in the pavilion but not yet PAT tested as it was new equipment. The Jubilee Committee had Mr Spencer Kenward as the vice chair and Cllr J O'Riordan as the chair. The street lighting policy was being drafted. The clerk had been in regular contact with Mr Northcott following his holiday and had spoken to Highways regarding their second opinion and the speed at which the report could be checked. The two bus shelter moves now required a 28 day notice period of consultation (advised by Highways) as it differed to the benches and that was already in progress for the Hailsham road shelter and was awaiting further details about the location from Nathan Hancock before the consultation could take place for the Shepham Lane bus shelter. PCSO Hannah Parks had advised that she could not make progress on the event at the skate park until the weather improved in the New Year.

#### **9978 Cophall Allotments**

##### **a) Request for larger sized shed.**

<p><b>It was recommended that the tenant Mr Slidel would be permitted to erect a shed 7'6" x 6' on plot 18a. VOTE all in favour</b></p>
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#### **9979 Environment & Leisure Committee Budget 2012/13**

Each item was discussed on its merits and the following recommendations made.

### **The Pavilion**

**It was recommended that the  
Council tax budget be set to £3500 VOTE All in favour  
Electricity be set to £2900 VOTE All in favour  
Water to be set to £945 VOTE All in favour  
Sewage to be set to £500 VOTE 9 for 1 against  
Maintenance to be set to £3000 VOTE All in favour  
Fire Precautions to be set to £200 VOTE All in favour  
Total Pavilion Budget £11045**

### **Town Centre & Community Safety**

**It was recommended that the budget for  
CCTV be set to £3000 VOTE All in favour  
School Crossing Patrol £1000 and earmark what was left this year as a reserve  
to cover the full £2100 required. VOTE All in favour.  
PCSO funding to be set at Nil as there was no guarantee that the hours required  
to carry out the tasks could be made available and there was no financial return  
on ticketing for the Council. Nil VOTE All in favour  
Total Town Centre & Community Safety £4000**

### **Recreation Grounds/Facilities**

**It was recommended that the  
General Maintenance to be set to £13,200 VOTE All in favour  
Seat Provision to be set to Nil VOTE All in favour  
Toilets Provision (Wannock Road) to be set to £6000 VOTE All in favour  
Litterbins to be set to Nil VOTE All in favour  
Lease Charges for Oakleaf to be set to £150 VOTE All in Favour  
Hire fees were expected to be £1236 income  
Dog Bins – it was recommended that two dog bins be allocated for Grand  
Parade and Brookside, exact locations to be discussed at further meetings. The  
budget to be set to £3950 VOTE 7 for 3 against  
Playground equipment – It was recommended that the surplus for this year be  
placed in an earmarked reserve and used for either play equipment of  
improvements in the Brightling Road area. This would be discussed at further  
meetings. The budget to be set to £3000 VOTE All in favour  
Safety Inspections to be set to £250 VOTE All in favour  
Skate Park to be set to £7000 VOTE All in favour  
Brightling Road Lease charges (for the mini Railway) were expected to be £120  
income.  
Total Recreation/Facilities £32,194**

### **Highways**

**It was recommended that the  
Bus shelters to be set to Nil with £3000 from 2011/12 set as a reserve for use  
VOTE All in favour  
Street Signs to be set to Nil VOTE All in favour  
Notice Boards to be set to Nil VOTE All in favour  
Urban Grass cutting to be set to £15,000 VOTE All in favour  
Seat Provision to be set to Nil VOTE All in favour  
(The private seat that used to be in the railway waiting room and is now on private land  
was discussed at this point).**

**Flower Beds & Displays to be set to £5800 VOTE All in favour**  
**Council Office Garden to be set to £630 VOTE All in favour**  
**Town Focal enhancement to be set to Nil VOTE All in favour**

**Total Highways £21,430**

### **Allotments**

**It was recommended that the budget for**  
**Maintenance be set to £500 VOTE All in favour**  
**Improvements to be set to £200 VOTE All in favour**  
**Water Charges to be set to £525 VOTE All in favour**  
**Rent of Land to be set to £100 VOTE All in favour**  
**Allotment Fees are expected to generate an income of £965.**

**Total allotments £360**

### **Street Lighting**

**It was recommended that the budget for**  
**Energy Charges be set to £13,440 VOTE All in favour**  
**Maintenance Charges to be set to £16,538 VOTE All in favour**  
**New works/Improvements to be set to £15,000 VOTE All in favour**  
**Xmas decorations to be set to £12,000 VOTE All in favour**  
**Additional Decorations to be set to Nil VOTE All in favour**

The clerk commented that she would be discussing in the New Year (Feb/March/April) New Xmas lighting contract for 2012 onwards with the festivities committee.

**Total Street Lighting £56,978**

### **Prizes & Prize Giving**

**It was recommended that the budget for**  
**Best Allotments be set to £50 VOTE All in favour**  
**Best Gardens to be set to £50 VOTE All in favour**  
**Best Dressed House (Xmas) to be set to £20 VOTE All in favour**  
**Best Dressed Shop (Xmas) to be set to £20 VOTE All in favour**  
**Prize party to be set to £100 VOTE All in favour**  
**Civic Award to be set to £250 VOTE All in favour**  
**Mayors Fund Remembrance Wreath to be set to £50 VOTE All in favour**

**Total Prizes & Prize Giving £540**

### **Polegate Partnership**

**It was recommended that the budget for**  
**Administration be set to Nil VOTE All in favour**  
**Replacing the flower beds be set to Nil VOTE All in favour**  
**Flower Beds Income was expected to be £416**  
**The flower beds were expected to finance themselves.**

**Total Polegate Partnership £416 income.**

### **Youth worker Polegate Project**

**It was recommended that the budget for Expenditure be set to £9500 VOTE All in favour**

**Income was expected to be Nil**

**Other youth activities to be set to Nil**

**It was agreed that the active street games had not proved to be wholly successful and would no longer be funded.**

**Total Youth £ 9500**

### **The retired**

**It was recommended that the budget for the retired be set to £1000 VOTE All in favour**

**Total Environment & Leisure £ 135,631**

The meeting closed at 8.59pm