

## UNADOPTED

### POLEGATE TOWN COUNCIL

Minutes of the Environment & Leisure Committee meeting held on Monday 20<sup>th</sup> June 2011 in the Council Chamber, 49 High Street, Polegate at 7.30 p.m.

Present: Cllrs J Harmer (Chair), J O'Riordan, G Gibbs, R Martin, Mrs M piper, T Voyce,  
Mrs J Voyce, G Carter

Not Present: Cllrs M Clewett, Mrs C Berry, M Pybus, D Shing

11 members of the public present

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#### **9768 Apologies for absence**

Cllrs D Shing (work), Mrs C Berry (personal), M Pybus (work), M Clewett (medical)

#### **9769 Declarations of interest**

None

#### **9770 Opportunity for Public Comment**

##### **Standing orders suspended**

A member of public spoke on regarding the proposed changes to the locking of the gate at the allotments.

A member of public spoke regarding the Football club

##### **Standing orders reinstated**

#### **9771 Appointment of vice chair (J O'Riordan)**

There were no other nominations. Cllr J O'Riordan was proposed as vice chair.

**It was recommended to appoint Cllr J O'Riordan as vice chair. VOTE all in favour**

#### **9772 Minutes of the meeting held on 4<sup>th</sup> April 2011**

The minutes were agreed and signed as correct by the chair.

#### **9773 Allotments**

##### **a) Gosford Way (letters of complaint received)**

A discussion took place regarding the statements made by the member of public and the letters received.

**Standing orders were suspended to allow questions to members of the public and clarification of matters arising from the discussion.**

**Standing orders reinstated.**

**It was recommended to keep the lock on the Gosford Way allotment gate in place for security reasons. VOTE All in favour**

**It was recommended to allow Gosford Way allotment holders to park in the car park, with the restriction of not causing a nuisance during office working hours of council meetings. VOTE 6 in favour 1 abstention 1 against**

**It was recommended that the allotment holders would be granted permission to lift items over the wall in a specific area, with trellis that can be removed by the allotment holders from within the allotment only. Allotment holders would do so at their own risk. VOTE 6 in favour 1 abstention 1 against**

**It was recommended that Mr C Isaac would be allowed to use a hiab/crane to dispose of items on behalf of the council and lift heavy items over the wall so long as this was done under his position as environment agency employee and covered by their insurance. Mr Isaac would need to obtain permission from the clerk prior to doing any work. VOTE 7 for 1 against.**

**b) Cophall – Allotment society**

The clerk gave brief outline of the proposal and explained that Council would need to consider the level of “authority” they would give to the society.

**It was recommended that the clerk would enter discussions with the representative and with consideration of the legalities with a view to allowing the society for social purposes only with no legal powers/delegated authority and that the clerk would draft a report back to full council over the coming months. VOTE all in favour**

A discussion took place regarding the possibility of installing a fresh water drinking stand pipe near the bottom of the allotments.

Standing orders were suspended.

An allotment holder commented that a drinking fountain attachment could be attached to the standpipe.

Standing order reinstated

**It was recommended that the clerk would look into the possibility of installing the standpipe with drinking fountain attachment and report back to environment and leisure committee. VOTE All in favour**

**9774 Brightling Road Advisory Committee**

Cllr O’Riordan updated the committee on the location of the shelter at Brightling and stated that a report would be available for all councillors for the full council meeting on 27<sup>th</sup> June 2011.

A discussion took place regarding the quotation for the tree works required, which had followed the tree inspection.

**It was recommended to accept the quote Q-10738 from PJ Chaffin for £210 plus VAT VOTE all in favour.**

The clerk agreed to request the tree warden to inspect the work after it was completed.

**9775 Dickensian Fayre – Christmas Lights Switch on**

**It was recommended that a festivities meeting would take place inviting Mr Hardcastle, Cllr Harmer, Cllr Mrs piper and the festivities group members to discuss the event details further. VOTE all in favour**

#### **9776 Dog Bins**

A verbal report was given by Cllr O'Riordan. It was agreed that two more bins would be added to the budget proposal for discussion in November.

#### **9777 Oakleaf play area**

A discussion took place regarding the requirement for a hiab/crane delivery.

**It was recommended to accept the quotation given by DMS Supplies, to include bags and fork lift, Crane delivery. VOTE All in favour**

#### **9778 Tree Warden**

**It was recommended that this suggestion be carried forward to the new council to consider. VOTE All in favour.**

#### **9779 Bench - request from resident**

Background papers and letters of request had been circulated to all members prior to the meeting.

**It was resolved to allow the resident to purchase a bench at their own cost once a licence had been obtained from ESCC Highways authority, as per the request. VOTE All in favour**

#### **9780 Request from resident at heron ridge for rear access to garden for landscape works.**

##### **Standing orders suspended**

The chair asked for further details from the residents on the amount of time required for the plant and skip to be on site and guarantees that the plant would be totally immobilised when not in use. The residents confirmed that this would be done and that they felt although 3 weeks was probably more than enough they had asked for 3 to be sure to adhere to the decision if they were granted permission. The chair asked for guarantees that no gate would be installed and the fence would be reinstated once the work was complete and that council land would be reinstated to its previous condition should any damage occur. The resident agreed to this.

##### **Standing orders reinstated**

**It was recommended that permission be granted for a skip and plant to be on council land for a period of a maximum of 3 weeks; the skip to be kept safe and secure with lanterns if necessary; any plant would be immobilised when not in use and made safe; the fence to be reinstated after completion of works with no gate or other access to council land; any damage to council land to be made good immediately. Permission to be granted to unlock and lock the access gate with each entry and exit of plant, skip and associated equipment. VOTE All in favour**

## **9781 Polegate War Memorial Recreation Ground**

### **a) Summer Play days**

Background papers had been circulated prior to the meeting.

**It was recommended to grant permission for Wealden to use the power and Kitchen for the Wealden Play Day event on 31<sup>st</sup> August 2011. VOTE All in favour**

### **b) Aerobics/Pilates for mums**

Background papers had been circulated prior to the meeting.

**It was recommended to grant permission for Ms Lee to use the pavilion at a cost of £10 per session if she requested. VOTE All in favour**

### **c) Polegate Town Football Club – Notice Board for fixtures**

#### **Standing order suspended**

Mr Black was asked for details on the location (on wall by gents toilets), use (as a fixtures board), size (approximately 2 x A4) and colour (black) of the proposed board.

#### **Standing orders reinstated**

It was recommended that polegate Town Football Club be granted permission to construct a notice board approximately 2 x A4 size, with black painted surround. To be fixed in place by the maintenance person at approximately 4-5ft from the ground and a key to be kept by both the football club and Polegate Town Council. The board would then be used by the cricket and Stoolball clubs in the summer months and by the football club in the winter months.

### **d) Polegate Town Football Club – watering of 18 yard line, keeping a key all year round.**

#### **Standing orders suspended**

Mr Black was asked about the details of watering the 18 yard line and the request to keep a key. Members indicated that the standpipe currently used by the cricketers could be used by the Football club to water the line, rather than using the pavilion.

#### **Standing order reinstated**

**It was recommended that the Football Club be granted permission to use the stand pipe to water the areas of concern as an alternative. VOTE All in favour**

The date of the next meeting is 12<sup>th</sup> September 2011.

The meeting closed at 8.55pm