

**UNADOPTED  
POLEGATE TOWN COUNCIL**



**ENVIRONMENT & LEISURE COMMITTEE**

**Minutes of the meeting held on 12<sup>th</sup> November 2012 at 7.30pm  
Council Chambers, 49 High Street, Polegate**

**Present:** T Voyce (Chair) **TV**, G Gibbs MBE **GG**, Mrs M Piper **MP**, Mrs C Berry **CB**, Mrs J Voyce **JV**, D Broadbent **DB**, M Clewett **MCI**, M Cunningham **MC** (ex officio), J Harmer **JH** (ex officio) (9)

**Not present:** J O'Riordan **JOR**, (1)

Clerk J Ognjanovic **JO**

No members of the public

<b>Minute No.</b>	<b>Subject/Resolution</b>	<b>Action</b>
<b>10419</b>	<b>Apologies for absence</b> J Harmer (other meeting late), J O'Riordan (personal)	
<b>10420</b>	<b>Declarations of Interest in any items on the agenda</b> Cllr Mrs J Voyce non prejudicial (school governor)	
<b>10421</b>	<b>Opportunity for Public comment</b> None present	
<b>10422</b>	<p><b>E&amp;L Budget 2013/14</b> All E&amp;L budgets were discussed <b>It was recommended to use the earmarked reserve for the Pavilion £5500 to reduce the pavilion budget to £2545</b> <b>VOTE All in favour</b></p> <p><b>A motion to keep the school crossing patrol was proposed</b> <b>VOTE 3 for (Cllrs Mrs C Berry, G Gibbs MBE, M Cunningham)</b> <b>4 against (D Broadbent, J Harmer, M Clewett, Mrs M Piper) 2 abstentions Cllrs Mrs J Voyce, T Voyce</b> <b>Motion lost</b></p> <p><b>It was recommended that the town council no longer fund the ESCC school crossing patrol service and to put the earmarked reserve back into general reserves. VOTE 4 for( D Broadbent, J Harmer, M Clewett, Mrs M Piper) 3 against (Cllrs Mrs C Berry, G Gibbs MBE, M Cunningham) 2 abstentions Cllrs Mrs J Voyce, T Voyce.</b></p> <p><b>Motion to put the bus shelter earmarked reserve back into general reserves</b> <b>VOTE 3 for (Cllrs Mrs J Voyce, Mrs C Berry, M Clewett) 4 against (Cllrs G Gibbs MBE, Mrs M Piper, J Harmer, M Cunningham) 2 abstentions (Cllrs D Broadbent, T Voyce)</b> <b>Motion lost.</b></p> <p><b>It was recommended to keep the earmarked reserve for bus shelters.</b></p> <p><b>It was recommended to keep the budget for the flower beds. VOTE All in favour.</b></p>	<p><b>JO</b></p> <p><b>JO</b></p>

**Youth Worker**

A discussion took place on a visit made to the youth club, the cost per head (approx £300 per child on average attendance) of funding the youth workers. Attendance is estimated around 15 children per session. Full sessions are still not available through lack of trained staff.

**A motion to keep the youth budget provision was proposed and seconded.**

**VOTE 3 for (Cllrs Mrs C Berry, G Gibbs MBE, D Broadbent) 4 against (Cllrs J Harmer, M Cunningham, Mrs M Piper, M Clewett) 2 abstentions (Cllrs T Voyce, Mrs J Voyce)  
Motion lost**

**It was recommended to withdraw funding from the ESCC provision of a youth service. VOTE 4 for (Cllrs Cllrs J Harmer, M Cunningham, Mrs M Piper, M Clewett) 3 against (Cllrs Mrs C Berry, G Gibbs MBE, D Broadbent) 2 abstentions (Cllrs T Voyce, Mrs J Voyce)**

**It was agreed that the clerk would write to ESCC Targeted youth support to inform them of the provisional decision.**

JO

**A motion that the Christmas Tea Party budget be retained and the summer tea party to be removed from the budget. The motion was not seconded at this time.**

**A motion to remove the full retired budget and have no tea parties was proposed. VOTE 2 for 3 against 4 abstentions (Cllrs Mrs J Voyce, M Clewett, T Voyce, Mrs C Berry)  
Motion lost.**

**It was recommended to put the motion forward to Finance to retain the Christmas Tea Party only and remove £500 from the budget provision for the elderly.**

**It was agreed that council should make all residents aware that the cuts were to keep the 0% increase in council tax as far as possible by cutting services that were considered to be a luxury or a service that should be provided by the County Council.**

**The committee discussed possible cuts in grass cutting, weed killing and street lighting within the ESCC budgets**

**It was agreed that the Town Council would budget for two weed killing sprays as per the contractor quote for the 2013/14 budget total £925 per spray (whole of Polegate) total budget £1850 plus VAT. VOTE All in favour**

**It was recommended that all other E&L budgets be set as per the budget figures provided.**

**Proposals attached as a spreadsheet.**

	Year 2013/14 £
<b>THE PAVILION, WANNOCK ROAD</b>	
council tax	3,500
Electricity	2,900
Electricity Office area	
Water	945
Water Office area	
Sewerage	500
Sewerage Office area	
Maintenance	0
Fire Precautions	200
Rental (Health Centre)	0
Utilities contribution	0
Pavilion replacement use earmarked reserve	(5,500)
<b>THE PAVILION, WANNOCK ROAD</b>	<b>2,545</b>
	£
<b>TOWN CENTRE &amp; COMMUNITY SAFETY</b>	
CCTV Costs	3,000
Crossing Patrol	0
<b>TOWN CENTRE &amp; COMMUNITY SAFETY</b>	<b>3,000</b>
	£
<b>RECREATION GROUNDS / FACILITIES</b>	
	£
General Maintenance (incl Grds maint)	13,200
Water	0
Seat Provision	0
Toilets Provision	6,000
Lease Charges - Oakleaf	150
Hire Fees	(1,300)
Dog Bins	3,700
Playground Equipment	3,000
Safety Inspections - (All Equip)	175
<u>BRIGHTLING ROAD</u>	
Skate Park Facilities	6,000
Brightling road lease charges (income)	(120)
<b>TOTAL RECREATION GROUNDS</b>	<b>30,805</b>
	£
<b>HIGHWAYS</b>	
Bus Shelters	0
Street Signs	0
Notice boards	0
Urban Grass cutting	19,440
ESCC Grass Cutting contribution	(8,100)
Seat Provision	0
Flower Beds & Displays	5,800
Council Office Garden	650
Town Focal enhancement on A2270/A27	0
Weed Killing	1,850

**TOTAL HIGHWAYS** 19,640

**ALLOTMENTS**

Maintenance 500  
Improvements 200  
Water Charges 500  
Rent of Land 115  
Allotment Fees (1,365)  
**TOTAL ALLOTMENTS (50)**

£

**STREET LIGHTING**

Energy Charges 9,000  
Maintenance Charges 9,000  
New Work / Improvements/repairs 29,000  
Xmas Decorations 10,000  
Reserve for Handover  
Additional Christmas Decorations 0  
**TOTAL STREET LIGHTING 57,000**

**PRIZES & PRIZE GIVING**

£

Best Allotments 50  
Best Gardens 50  
Best Dressed Houses 20  
Best Dressed Shops 20  
Prize Party 100  
civic award 250  
Poppy wreath remembrance day 50  
**TOTAL PRIZES & PRIZE GIVING 540**

**THE POLEGATE PARTNERSHIP**

Administration 0  
Replacement planting in flower beds 0  
Flower Beds -Hailsham (A27) Road (416)  
to ear marked reserves 416  
**TOTAL THE POLEGATE PARTNERSHIP 0**

£

**YOUTH WORKER POLEGATE PROJECT**

Expenditure 0  
Other Youth Activities  
**TOTAL YOUTH WORKER POLEGATE 0**

**THE RETIRED**

1,000

Potentially to reduce by £500

1,000

**SUMMARY**

Year  
2013/14

Annual  
Budget

£

TOTAL EMPLOYEE COSTS	<b>74,761</b>
TOTAL ADMINISTRATION COSTS	<b>31,970</b>
TOTAL TOWN COUNCILLORS	<b>8,610</b>
TOTAL GENERAL ADMINISTRATION	<b>4,935</b>
TOTAL COUNCIL OFFICES	<b>16,400</b>
TOTAL 51 HIGH STREET	<b>(5,000)</b>
TOTAL THE PAVILION	<b>2,545</b>
TOTAL TOWN CENTRE & COMM. SAFETY	<b>3,000</b>
TOTAL RECREATION GROUNDS	<b>30,805</b>
TOTAL HIGHWAYS	<b>19,640</b>
TOTAL ALLOTMENTS	<b>(50)</b>
TOTAL STREET LIGHTING	<b>57,000</b>
TOTAL PRIZES AND PRIZE GIVING	<b>540</b>
TOTAL POLEGATE PARTNERSHIP	
TOTAL YOUTH WORKER	<b>0</b>
TOTAL PLANNING COSTS	<b>500</b>
TOTAL THE RETIRED	<b>1,000</b>
<b>PERIOD TOTALS</b>	<b>246,656</b>
	<b>£</b>

**PRECEPT** (245,816)

**OPERATING (SURPLUS)/DEFICIT** 840

**The budget summaries refer to the whole budget and include non E&L items. If the retired is reduced by £500 the deficit will be £340 only.**

The meeting closed at 8.53 pm