

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Finance and Policy Committee meeting held on Thursday 16th April 2015
Council Chambers 49, High Street, Polegate at 7.30 pm

Present: Cllrs M Cunningham **MC** (chair), H Parker **HP**, Mrs M Piper **MP** (ex officio), Mrs C Berry **CB**, E Board **EB**, M Clewett **MCI** (6)

Not Present M Pybus **MPy** , Mrs J Voyce **JV**, S Shing **SS**, T Voyce **TV**(4)

1 member of the public present

Minute Number	Resolution	Follow-Up
11305	Apologies for absence Cllrs Mrs J Voyce, T Voyce, M Pybus, S Shing	
11306	Declarations of interest in any items on the agenda None	
11307	Opportunity for Public Comment None	
11308	Minutes of Finance & Policy Committee Meeting of 13th March 2015 The minutes were agreed and signed by the chair as an accurate record. VOTE All in favour Cllrs M Cunningham, H Parker, Mrs M Piper, M Clewett, H Parker, Mrs C Berry	
11309	Approval of Accounts for payment to the value of £64,902.77 It was resolved to approve the payments schedule of £64,902.77 plus the additional payment schedule of recent payments for £7229.27 VOTE all in favour	
11310	Motion to agree to allow the payroll cheques to be approved and signed (by two signatories) outside of meetings and to be reported back to the full council at the next available meeting in order to comply with employment law and make the salary payments on time. It was resolved that the payroll cheques would be signed by two signatories outside of meetings and reported back to the full council at the next available meeting in order to comply with the relevant legislation and make salary payments on time. VOTE All in favour Cllrs M Cunningham, H Parker, Mrs M Piper, M Clewett, H Parker, Mrs C Berry	

The meeting closed at 7.34 pm