

**UNADOPTED  
POLEGATE TOWN COUNCIL**

Minutes of the Finance and Policy Committee meeting held on Monday 23<sup>rd</sup> February 2015  
Council Chambers 49, High Street, Polegate at 7.45 pm

**Present:** Cllrs M Cunningham **MC** (chair), H Parker **HP**, S Shing **SS**, Mrs M Piper **MP** (ex officio) Mrs J Voyce **JV**, T Voyce **TV**(6)

**Not Present** M Pybus **MPy**, Mrs C Berry **CB**, E Board **EB**, M Clewett **MCI**(4)

5 members of the public present Cllr M Clewett, J Harmer were present in the public gallery

Minute Number	Resolution	Follow-Up
11249	<b>Apologies for absence</b> Cllrs M Pybus, Mrs C Berry, E Board	
11250	<b>Declarations of interest in any items on the agenda</b> None	
11251	<b>Opportunity for Public Comment</b> None	
11252	<b>Minutes of Finance &amp; Policy Committee Meeting of 21<sup>st</sup> November 2014</b> <b>The minutes were agreed and signed by the chair as an accurate record. VOTE All in favour Cllrs M Cunningham, H Parker, S Shing, Mrs M Piper, M Clewett, Mrs J Voyce, T Voyce</b>	
11253	<b>Policies for amendment/adoption</b> <b>a) Social Media Policy</b> A discussion took place on the ongoing development of social media. A councillor commented that the policy should be a working document and be amended as changes occurred. A councillor commented that the clerk could approach East Sussex County Council and ask what their social media policy contained. It was discussed that both staff and councillors should consider what they say on social media in order to avoid comments being construed as being Council views. The clerk stated that LinkedIn was useful for networking with other UK clerks and so any changes should be considered carefully. <b>It was resolved to adopt the policy as it stood and to use it as a base for ongoing changes as and when required. VOTE All in favour Cllrs M Cunningham, H Parker, S Shing, Mrs M Piper, Mrs J Voyce, T Voyce</b>  <b>b) Health &amp; Safety Policy</b> <b>It was resolved to adopt the policy with the amendments VOTE All in favour Cllrs M Cunningham, H Parker, S Shing, Mrs M Piper, Mrs J Voyce, T Voyce</b>  <b>c) Occupational Health Policy</b> <b>It was resolved to adopt the policy with the amendments VOTE All in favour Cllrs M Cunningham, H Parker, S Shing, Mrs M Piper, Mrs J Voyce, T Voyce</b>  <b>d) General Emergency Policy</b> <b>It was resolved to adopt the policy with the amendments VOTE All in favour Cllrs M Cunningham, H Parker, S Shing, Mrs M Piper, Mrs J Voyce, T Voyce</b>	

The meeting closed at 7.49 pm