

**UNADOPTED  
POLEGATE TOWN COUNCIL**

Minutes of the Finance and Policy Committee meeting held on Tuesday 16th November 2010 in the Council Chamber, 49 High Street, Polegate at 7:30 p.m.

Present: Cllrs G Carter (Chair) T Voyce Mrs J Voyce A Watkins, Mrs J Bigsby and M Cunningham.  
Not Present: Cllrs Mrs C Berry, R Martin, S Barber

Mrs Jo Ognjanovic – Town Clerk  
No Members of the public present

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**9468 Apologies for absence**

Cllrs Mrs C Berry, S Barber, J Rogers

**9469 Declarations of interest**

Cllrs Mrs J Voyce, T Voyce, G Carter members allowances minute 9471

Cllr Mrs J Bigsby Hailsham Flower Beds minute 9471

Cllr Mrs J Voyce, T Voyce Grants Polegate Twinning Association minute 9472

**9470 Minutes of the Finance & Policy Meeting 7th September 2010 (already adopted)**

The minutes were signed by the chair and agreed to be an accurate record of the meeting.

**9471 Budgets**

All budgets had been circulated in the background papers, including the Personnel Advisory Committee budget report, the Planning committee budget, the environment & Leisure committee.

The discussion started with the reserves and the previous years balance. The ring fenced reserves were read out to the committee and discussed.

The clerk would check the amount agreed to be in the reserves for the election fund and the council buildings maintenance once all costs had gone out for the improvements that had taken place.

It was discussed that the pavilion and office at Wannock was costing a large amount, maintenance, cost of water electricity showers cleaning etc with no major income. It was discussed that in the future what use it could be out to whether the village green status goes ahead or not, including whether the office area was equipped with chairs etc.

**The Total Employee budget was therefore cut to £63,485 (from £71372 last year's budget and projected spend 2009/10 £76164**

**VOTE All in favour**

**Administration budget costs were discussed and the following budgets were recommended**

**Total Budget £28,510 (Budget £25675, projected forecast 2009/10 £23,805)**

**Committee agreed to recommend an immediate change in charges as follows:**

**A4 Black and white would now be charged at 10 per sheet**

**A3 Black and white to be charged at 15p per sheet**

**A4 colour to be charged at £1 per sheet**

**A3 colour to be charged at £1.50 per sheet**

**VOTE all in favour**

**Total Town councillors £9200 (Budget 2009/10 projected forecast £5288)**

**Total General administration £4700 (budget 2009/10 £5475 Forecast £6620)**

**Total Council Offices to reduce to £17173 (from budget 2009/10 £22693 forecast £25456)**

**Total 51 High Street budget £5000 income**

**Total Pavilion budget £6995 (a reduction from 2009/10 £7045 and forecast £6079)**

**The clerk was asked to check the possibility of having coin operated showers, purchase and installation.**

**Total Town Centre and Community Safety budget £4900**

**Total Recreation budget would reduce to £25514**

**Total Highways would increase to £23454**

**Total Allotments £405**

**Total Street Lighting £52873**

**A new Civic award would be introduced £250**

**A remembrance wreath would be set at £50 (this will be allocated from the mayors fund)**

**Total Prizes & Prize giving budget £600**

**Total Polegate Partnership budget £250 income**

**Total Youth worker budget £9500**

**Total Planning budget £4000**

**Total Retired budget £1000**

**It was resolved to recommend to pass a 3% increase in the precept to full council for consideration with the above budgets  
VOTE All in favour**

**Precept to be set at £241,020 - reserves to be used £9119 - cost per band D £82.58 increase of £2.40 per annum at current tax base.**

## **9472 Grants**

**As Chestnut Tree House was a national charity it was resolved not to award a grant at this time.**

**The clerk was asked to write a letter to Chestnut Tree House informing them of the decision. VOTE All in favour**

**ESDA would be granted an award of £250 VOTE All in favour**

**Polegate Twinning Association was likely to submit their accounts shortly and this would be brought to the next Finance and Policy meeting.**

**It was resolved that when grants were awarded the beneficiaries would receive a letter stating that awards were granted annually and applications must be made each year to the Town Council to be considered.**

**VOTE All in favour**

**The meeting closed at 10.45pm**