

UNADOPTED
POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 13th December 2010 in the Council Chamber, 49 High Street Polegate at 7.30 p.m.

Present: Cllrs T Voyce (Chair), M Cunningham, Mrs J Voyce, T Wright, G Carter, Mrs M Piper, R Martin, S.Barber, J.Harmer, Mrs J Bigsby

Not Present Mrs D Joy, Mrs C Berry, J Rogers, A Watkins, S.Shing

Also present Mrs J Ognjanovic Town Clerk
 Mr C Hale – Administrative Assistant
 Sergeant Mark Richie
 PCSO Hannah Parks

No members of the public

9511 Apologies for absence

Cllrs S Shing(other commitments), Mrs D Joy, Mrs C Berry (illness), J Rogers, A Watkins (other commitments)

9512 Declarations of interest

None

9513 Opportunity for public comment

No members of the public present

9514 Notification of items to be dealt with as urgent

None

9515 Minutes of the Council Meeting held on 29th November 2010.

<p>The minutes of the Meeting held on 25th October 2010 were signed by the chairman as a true and accurate record of the meeting VOTE All in favour</p>

9516 Polegate Town Mayor's Report

A discussion took place regarding nominations for the Xmas Lights. The Mayor discussed whether there should be a presentation for the Lights. Council agreed to have no presentation. The Mayor and the Deputy would do the presentation to the shop and house the office would arrange the details and take photos.

9517 PCSO report

Standing orders suspended

PCSO Hannah Parks stated that the elderly woman who had been injured in Brook Street was in a stable condition. Trading standards had been informed about the recent cold calling.

Sergeant Mark Richie introduced himself and his passion and commitment to the town, particularly in respect of the neighbourhood watch which he would like to revitalise. Chief Inspector Coates would be replacing Chief Inspector Pope on 17th January 2011.

Note the street meetings have been cancelled until January 2011.

Standing orders reinstated

9518 District/County Councillors' Reports

No written reports had been received. However, Cllr R Martin gave a verbal report regarding the LDF. A reduction from 700 to 200 housing allocation was proposed but the motion failed by a large majority.

9519 Town Clerk's Report

The Clerk informed the Council that the CCTV was now installed at Wannock, but the cameras that had been sent were incorrect and the news ones would be replacing the old black and white on 23rd December.

Anomalies in the standing orders were explained.

It was resolved to change the standing orders in order that they comply with the financial regulations as follows:

30 a v should read "£15,000" (not £2000) as recommended by internal audit (as below)
30b should read "£15,000" (not £2000) as recommended by internal audit (as below)

v. procurement policies (subject to standing order 30(b) below) including the setting of values for different procedures where the contract has an estimated value of less than £15,000.

Any proposed contract for the supply of goods, materials, services and the execution of works with an estimated value in excess of £15,000 shall be procured on the basis of a formal tender as summarised in standing order 30(c) below.

Under section 15 Committees the following to be added:

iv The Town Mayor and Deputy Mayor shall be ex-officio members of every committee, sub-committee and working groups appointed by the Council

Under section 15 a new subsection b would be added as follows:

The Planning Committee have been given delegated powers to make decisions on planning applications, in accordance with their terms of reference. Therefore the Chair, Deputy Chair and one other member of the committee may make a delegated decision in respect of a planning application to expedite the decision making process. This decision will be reported back to the committee.

VOTE All in favour

It was agreed that the clerk would contact the harvester again regarding further donations towards the lights.

It was resolved to accept the quote from Europlants for the Summer planting, but to ask them to supply pastel colours such as blue, white, lilac, silver and pink. VOTE All in favour

9520 Reports from Representatives of outside bodies

Cuckmere Community Bus – report noted

Citizens Advice – report noted including likelihood of needing further funding in the future.

Civil Protection – no further details may have flooding and snow issues.

Children/Playgroup – report noted, once again likelihood of needing further funding in the near future due to withdrawal of funding.

Crime prevention Neighbourhood Watch – no report received

Eastbourne Area Transport Forum – no report received

Polegate Windmill – Cllr Martin reported that the Windmill would like to have as much detail as what activities there were in Polegate. Any information to be given to Cllr Martin in order that he can give some information to the Windmill. ESCIS would have more information.

Press Liaison – no report

South Wealden Association of Local councils – Jan 12th Meeting will be discussing eplanning.

9521 Youth report

Report noted including Youth Bank funding ending.

9522 Elderly Report

A community Centre list of activities mainly for the elderly was noted.

9523 Adoption of minutes and recommendations from Committees and Standing Committees

Report from Personnel Advisory Committee 29th November 2010 (confidential)

Committee to consider in pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

It was resolved that due to the confidential nature of the next business to be transacted the press and public be excluded from the rest of the meeting. VOTE All in favour.

Confidential session proceeded at that time and after resolution resumed in non-confidential

Adoption of minutes from Environment & Leisure Committee 6th December 2010.

It was resolved to adopt the minutes and recommendations of the Environment & Leisure Committee 6th December 2010. VOTE All in favour.

Adoption of minutes and recommendations of the Planning Committee 6th December 2010.

It was resolved to adopt the minutes and recommendations of the Planning Committee 6th December 2010. VOTE All in favour.

9524 Proposal to give delegated authority to the planning Committee

It was resolved to give delegated authority on planning decisions for non- major plans as per the terms of reference of the planning committee. VOTE All in favour.

9525 Councillor's Question Time

Cllr Wright showed Council the newspaper cuttings for the Mayors tea party.
Cllr Harmer spoke about Highways Agency issues.

It was agreed that the Clerk would write to Highways agency and copy in Norman Baker MP regarding the problems with Highways Agency with road issues in Polegate.

A short discussion on pot holes took place. The clerk informed council that all the appropriate authorities had been informed.

It was agreed that a letter would be sent regarding the pot holes to Cllr D Shing and Cllr S Shing as ESCC Councillors.

Cllr Mrs Bigsby asked the Clerk to find out if pot holes were an offence because of the damage it could do to cyclists and if it was a police priority.

It was agreed that the clerk write to the water authority regarding the parking issues along Broad Road to restrict parking during the road works.

It was agreed that the clerk would chase the highways authority regarding cleaning the road at Dittons new development and making sure that a road sweeper was there regularly each day if necessary as the mud on the road was now causing a danger. With the possibility of having the lorries hosed down before they leave site.

It was agreed that the clerk would send a letter to the Highways Agency asking that they either widen the road at the junction of Hailsham Road to the Cophall roundabout or put some safety posts up. In order that vehicles cannot mount the pavement and ruin the verge by mounting the verge.

9526 Financial Update

a)

It was resolved to approve the accounts for payment. VOTE All in favour
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b) The Barclaycard statement was noted by the council.

Cllr Harmer thanked the Council for their donations towards Royal Marsden.

9527 Correspondence

The email from Wendy Neller regarding Polegate Town Council and the non liability for pension was noted by Council.

It was agreed that the clerk would draft a policy on the reasons that Polegate Town Council were not leaving the Local Government Pension Scheme completely and their policy at this time to not able employees to enter the pension scheme.

9528 Proposed dates for next cycle of meetings

18th January 2011 Finance & Policy Committee

31st January 2011 Full Council

14th February 2011 Environment & Leisure Committee

21st February 2011 Full Council

15th March 2011 Finance & Policy Committee

28th March 2011 Full Council