

**UNADOPTED
POLEGATE TOWN COUNCIL**

Minutes of the Full Council meeting held on Monday 26th November 2012 in the Council Chamber, 49 High Street Polegate at 7.30pm

Present: Cllrs M Cunningham **MC**(Chair), Mrs M Piper **MP**, J Harmer **JH**, G Gibbs MBE **GG**, D Shing **DS**, J O’Riordan **JOR**, D Broadbent **DB**, T Voyce **TV**, Mrs C Berry **CB**, E Board **EB**, Mrs J Voyce **JV**, M Clewett **MCI**, M Pybus **MP**, S Shing **SS**, H Parker **HP (15)**

Not Present: (0)

2 members of the public

Minute No.	Subject/Resolution	Action
10436	Apologies for absence J Harmer (late) arrived at 8.40pm , S Shing (late- chairing another meeting) arrived 8.03 pm	-
10437	Declarations of Interest in any items on the agenda Cllr Mrs J Voyce non prejudicial (school governor) minute 10449 Cllrs D Shing S Shing non prejudicial (County Councillors) minute 10449	
10438	Opportunity for Public comment Standing orders suspended Mr Northcott gave some details about the report he had submitted and some concerns about the data that had been received from the Street Lighting team. Mr Northcott raised some questions regarding the street lighting to the County Councillors in attendance. (detailed later under minute 10447) Questions about the projected budget cuts within ESCC Street Lighting, which could mean that any decision taken by Polegate Town Council could potentially mean wasted money. It was agreed to discuss this in detail (minute 10447) and send the questions to the county councillors for answers. Standing Orders reinstated Council thanked Mr Northcott for his report and hard work that he had put into the street lighting review. The chair stated that standing orders could be suspended at minute 10447 to enable further questions to be asked when the review was being discussed.	
10439	Minutes of the Special Full Council meeting of 8th October and full council minutes of 24th September 2012. It was resolved to adopt the minutes of the special full council meeting of the 8 th October 2012 and the full council minutes of 24 th September 2012 as an accurate record of the meetings. VOTE All in favour	-
10440	Polegate Town Mayors report The Mayor stated that he had been on a number of civic events since the last time he had met with council including the 103 rd inauguration of the Bishop of Chichester, opening of the Roy Martin Way road naming, opening of the site of the Lynholm Road development, and neighbourhood watch raffle. The Mayor reminded everyone that Saturday 1 st December was the Christmas Switch on and Dickensian Event where Mr David Dimbleby would be switching on the lights.	
10441	Clerk Report A councillor asked if there was any news about the co -op car park repairs by the owners.	

	<p>The clerk stated that she had been told that the tarmac would be done within the next two weeks, but that a number of complaints and claims had been made to the managing agents.</p> <p>A councillor asked whether a report had been received about the ash trees. The clerk stated that she had asked the tree warden whether he would be able to do that (as he was a volunteer) and he had said that it needed to be looked at in the spring.</p>	
10442	<p>District/County Councillors reports</p> <p>Reports had been circulated prior to the meeting and noted by all present. Cllr D Broadbent read out his report and the clerk stated that she would circulate to all councillors.</p> <p>Cllr D Shing reported that taxi charges were being reassessed with a view to increase the charges and a penalty scheme. A councillor asked for clarification regarding Cllr O Shing's report on S106. Cllr D Shing stated it was regarding the Hindsland development not Greenleaf gardens.</p> <p>Cllr S Shing arrived at 8.03 pm</p> <p>He stated that the cabinet had approved £60 million worth of cuts and there were detailed workshops being conducted to make decisions on where the cuts would be made. Precept setting would be hard and there may be possibilities of only statutory functions being carried out. There was a possibility that street lights could be turned off. He also indicated that town councils would also need to make drastic cuts to keep within the constraints.</p>	
10443	<p>Reports from representatives of outside bodies</p> <p>a)Cuckmere Community Bus</p> <p>Reports had been circulated to all members prior to the meeting and noted by all present.</p>	
10444	<p>Adoption of Minutes & recommendations From Committees and Standing Committees</p> <p>a) Planning 17th September 2012; 17th October; 29th October and 12th November</p> <p>It was resolved to adopt the minutes of the Planning Committee for 17th September, 17th October, 29th October and 12th November. VOTE 12 for 2 abstentions (Cllrs S Shing, M Cunningham)</p> <p>b) Environment & Leisure Committee of 29th October and 12th November 2012.</p> <p>It was resolved to adopt the minutes and recommendations of the Environment & Leisure Committee for 29th October and 12th November 2012. VOTE 11 for 3 abstentions Cllrs M Pybus, S Shing, D Shing.</p> <p>c) Personnel Minutes 19th November 2012. This item was moved to the end of the meeting under confidential.</p> <p>d) Finance & Policy minutes of 17th September 2012. (This item was dealt with at the end of the meeting)</p> <p>It was resolved to adopt the minutes and recommendations of the Finance & Policy meeting of 17th September 2012. VOTE All in favour</p>	
10445	<p>Buildings & Land Report</p> <p>The report was circulated to all members prior to the meeting and the report noted by all present.</p>	

	<p>It was resolved to remove the razor wire from the garage at Wannock.</p> <p>It was resolved that quote would be sought by the clerk to repair the whole and half of the roof in both materials; PVC Gutter & fascias and the report to be brought back to Buildings & Land group to make further recommendations to Full Council.</p> <p>It was resolved to install a gate next to the garage once the razor wire has been removed using existing materials.</p> <p>VOTE All in favour</p>	JO
10446	<p>Town Wellbeing Report</p> <p>The report had been circulated to all councillors prior to the meeting and noted by all present.</p> <p>It was resolved that councillors would submit a maximum of three nominations each for best dressed house and shop for their area to the office by Monday 10th December 2012.</p> <p>It was resolved to delegate Cllrs M Cunningham, Mrs C Berry and Mrs M Piper to judge the nominated shops and houses on the evening of 11th December 2012.</p> <p>It was resolved to delegate to the Mayor Cllr M Cunningham and Cllr Mrs M Piper to present the prizes on Monday 17th December if the winners could be contacted.</p> <p>VOTE All in favour</p>	JO
10447	<p>Street Lighting Policy</p> <p>A detailed discussion took place on the proposals for street lighting.</p> <p>Cllr J Harmer arrived at 8.40pm</p> <p>It was resolved that a letter be sent to County Councillor S Shing to answer some questions that had arisen from carrying out the street lighting policy work.</p> <p>VOTE All in favour</p> <p>Standing Orders were suspended whilst questions were directed to Mr Northcott regarding the draft street lighting policy . Standing orders reinstated</p> <p>It was resolved to adopt the recommendations of the street lighting policy regarding part night lighting and renewals in principle subject to the response from ESCC regarding spending and budgetary cuts. VOTE All in favour</p>	
10448	<p>Financial Update</p> <p>a. Approval of accounts</p> <p>It was resolved to accept the accounts for payment, copy attached to the minutes. (Total £58216.17) VOTE All in favour</p> <p>b. Copy of latest Barclaycard statement</p> <p>A copy had been circulated prior to the meeting and noted by all present.</p> <p>c. Copy of the latest bank reconciliation</p> <p>A copy had been circulated to all members prior to the meeting and noted by all present.</p>	

<p>10449</p>	<p>Budgets – not to set precept- rescheduled for 14th January 2013 Cllr E Board stated that he longer wished to claim for Cllrs allowances. The clerk stated that she would send him the appropriate form to sign.</p> <p>A councillor asked if we could get cheaper telephone contracts, the clerk stated she would look to see any tie in period and alternatives and report back.</p> <p>The budgets were discussed briefly. A full schedule would be sent out for 14th January 2013, once the new tax base and related issues were known.</p> <p>Cllr O’Riordan left at 8.50 pm</p> <p>The School crossing Patrol was discussed whether to leave in the full amount, half for part funding or a nil budget.</p> <p>A proposal was made to reduce the school crossing patrol budget to Nil seconded. VOTE 4 for 5 against 5 abstentions (Cllrs D Shing, S Shing, Mrs J Voyce, M Cunningham, D Broadbent) Motion LOST</p> <p>A proposal was made to leave the whole budget in. Seconded. Vote 6 for 4 against 4 abstentions motion lost (Cllrs Mrs J Voyce, D Shing, S Shing, M Cunningham) Motion carried</p> <p>Cllrs Mrs Voyce asked for a letter to be drafted that she could take with her for the school governors meeting requesting part funding. The clerk stated that she would draft a letter.</p>	
<p>10450</p>	<p>Correspondence for information only a)Email form Local Government Pension Scheme The hardcopy of the email had been circulated prior to the meeting to all members and noted by those present.</p>	
<p>10451</p>	<p>Correspondence for Action a) East Sussex Fire Authority Public consultation Document No comments were made. The document was noted by all present. A comment was passed on the poor quality of the document.</p> <p>b) Street naming for Lynholm Road Development A number of suggestions were made. Signal way; whistle Stop Way; Signal View, Shunters Close; Footplate Path; the Sidings; Roland Way.</p> <p>It was resolved to send through suggestions of 1st choice The Sidings; 2nd Choice Signal Way; 3rd Choice Shunters Close</p> <p>c) Galliford Try letter requesting meeting re new proposals Council agreed that the clerk would write to Galliford Try and request details of their new proposals, but would wait to</p>	

	formally receive the application, which could then be discussed at a public meeting. It was agreed that Galliford try would be able to comment at the public meeting if they wished.	
10452	Grant Request a) Mediation + Community Grant Polegate It was discussed that Mediation + had just received a substantial children in need contribution and under those circumstances It was resolved that council would <u>not</u> provide a grant to Mediation +. VOTE All in favour	
10453	Proposed dates of next cycle of meetings The following meeting dates were agreed and noted by all. Special Full Council to set the precept Monday 14th January 2013. Full Council 28th January 2013 Environment & Leisure 25th February 2013 Finance 11th March 2013 Full Council 25th March 2013	
10454	Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. Personnel Minutes 19th November 2012 from agenda item 10444. It was resolved to adopt the minutes and recommendations of the personnel meeting VOTE 10 (Cllrs Mrs J Voyce, J Harmer, G Gibbs, Mrs M Piper, M Clewett, E Board, D Broadbent, M Pybus, D Shing, S Shing) for 1 against (Cllr Mrs C Berry), 3 abstentions Cllrs H Parker, T Voyce, M Cunningham	

The meeting closed at 9.50pm