

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 28<sup>th</sup> November 2016  
Council Chambers, 49 High Street, Polegate BN26 6AL at 7.30pm**

**Present:**

Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, S Shing, D Murray, B Goodwin, Mrs S Dobson Mrs W Alexander, T Bennett (11)

**Not Present:** -Cllrs E Board, R Shing, D Shing, M Falkner (4)

6 members of the public

<b>Minute</b>	<b>Subject/Resolution</b>
<b>11914</b>	<p><b>Opportunity for public comment</b> Members and organisers of the Targeted Youth Service attended the meeting. The organiser spoke and explained why the club was asking for support of £5000. One of the attendees spoke about the club and how it had helped her and the additional services the club provided and was disheartened that the council were concerned about the club and vandalism. She stated that she had been there on the occasion the councillor had spoken about and it was annoying that a few bad people could ruin it for everyone else. A councillor commented on the vandalism and abusive behaviour. The organiser stated that people who misbehaved were no longer allowed in the club. A councillor asked about the financing of the club, which was currently financed by East Sussex County Council. He asked that the service provide accounts in order that the council can consider the need for support as it would severely affect the budget. The increase for the youth service alone would be over 1.5% increase in the precept. A councillor commented that it was a relatively small council and would have a major impact on the council's finance and so the council had to make sure it was justifiable. A few councillors said they would now like to go and see the youth club.</p>
<b>11915</b>	<p><b>Apologies for absence</b> Cllrs D Shing (work), R Shing (work), M Falkner (medical), E Board (work)</p>
<b>11916</b>	<p><b>Declarations of interest in any items on the agenda</b> Cllr Mrs S Dobson (on minute 11922 one payee is known to the councillor)</p>
<b>11917</b>	<p><b>Mayors report – verbal</b> The Mayor reported on a number of events he had attended including the Ian Gow public speaking event. The War Memorial remembrance service and the service at St Johns Church. He had also visited Children With Cancer Fund's new premises in Windsor way. A councillor thanked the Mayor for making her whole year a memorable one as she had been awarded Honorary Freeman and she gave her apologies for the next meeting.</p>
<b>11918</b>	<p><b>Clerks Report</b> Noted by all present. A councillor asked that the format of one of the reports be changed as he found it difficult to read. A councillor asked how much time was spent policing in Polegate. The clerk stated that she would ask when she attended a meeting with Inspector Wakefield. Councillors commented on the lack of PCSOs in Polegate. The clerk stated that a fellow clerk in another district had the same service that Polegate had enjoyed before the changeover. A councillor urged councillors to write</p>

	and respond to the police consultation.
<b>11919</b>	<p><b>Minutes of full council meeting 31<sup>st</sup> October 2016</b></p> <p><b>It was resolved to adopt the minutes of the full council meeting of 31<sup>st</sup> October 2016 VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, S Shing, D Murray, B Goodwin, Mrs S Dobson Mrs W Alexander, T Bennett</b></p>
<b>11920</b>	<p><b>Adoption of minutes and recommendations of standing committees</b></p> <p><b>a) Finance &amp; Policy Committee minutes 18<sup>th</sup> November 2016</b></p> <p><b>It was resolved adopt the minutes of the full council meeting of 18<sup>th</sup> November 2016 VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, S Shing, D Murray, B Goodwin, Mrs S Dobson Mrs W Alexander, T Bennett</b></p> <p><b>b) Personnel Committee meeting 21<sup>st</sup> October 2016</b></p> <p><b>It was resolved adopt the minutes of the full council meeting of 21<sup>st</sup> October 2016 VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, S Shing, D Murray, B Goodwin, Mrs S Dobson Mrs W Alexander, T Bennett</b></p>
<b>11921</b>	<p><b>Reports from working groups</b></p> <p><b>a) Buildings &amp; land</b></p> <p><b>i) Report and recommendations to consider</b></p> <p>The chair was asked to explain more details about why the council needed the land. The chair explained that it was being gifted and the plans for the land were in the background papers of the working group already circulated, including some discussions which were confidential. A councillor commented that it would be used for recreation and ecology (slow worms) and there was a possibility part of it may be used as allotments, but the group had decided it was important to obtain the land, make it safe and hold the land to improve as part of the overall plan (visioning). The unused (and unplanned) Brightling Road drainage reserve was to pay for the legal fees of obtaining the land and fencing it (there is a stream that runs through it with steep banks), plus the continuation of the ecology survey that was required as a condition of obtaining the land as shown in the background papers. It was agreed that this would be an asset to the town.</p> <p><b>It was resolved to accept the gift of the land near Heron Ridge from Stonewater under the Local Government Act 1972 with initial associated costs in the region of £7280 (legals, fencing etc), £7000 to come from the ear marked reserve for Brightling Road Drainage and the remainder to come from general reserves and to progress via the legal route (to check there were no legal obstacles). VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, S Shing, D Murray, B Goodwin, Mrs S Dobson Mrs W Alexander, T Bennett</b></p> <p><b>It was resolved that the ear marked reserve for Guardian Court Crossing of £22,554 be removed and put back into general reserves. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar,</b></p>

	<p><b>Ms A Snell, Mrs C Berry, S Shing, D Murray, B Goodwin, Mrs S Dobson Mrs W Alexander, T Bennett</b>  <i>Cllr D Watts left the room at 8.49 and returned at 8.50</i></p> <p><b>b) Website working group</b>  <b>i) Report and recommendations to consider</b></p> <p><b>It was resolved that the company Barkweb be appointed to update and renew (in conjunction with the website working group) at a cost of £2700 +VAT to be funded from general reserves and (continue) to host the website. It was also agreed to move over to the email system office 365 at a cost of £30 per annum each email which although had costs associated with it would improve the email experience and mail box sizes. This would be budgeted for along with hosting costs and domain renewal costs each budget. VOTE 10 for Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, D Murray, B Goodwin, Mrs S Dobson Mrs W Alexander, T Bennett 1 abstention Cllr S Shing</b>  <i>Cllr Mrs W Alexander left the meeting at 8.52pm</i></p> <p><b>c) Principles of development working group reports</b>  The report was noted by all present. Some councillors expressed their concerns over the lack of information from the working group and stated that there may be a case for this to be discussed at a number of special full council meetings instead of the working group.  <i>NB (There were no guide costs to put into the budget)</i></p>
<p><b>11922</b></p>	<p><b>Financial update</b></p> <p><b>a) Approval of accounts for payment as presented</b></p> <p><b>It was resolved to approve the accounts for payment as presented to the total of £435.50 VOTE All in favour VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, S Shing, D Murray, B Goodwin, T Bennett</b>  <i>Mrs Dobson did not take part in the vote or discussion.</i></p> <p><b>b) Barclaycard statement</b>  Noted</p> <p><b>c) Income &amp; expenditure account, trial balance &amp; Bank reconciliations</b>  Noted and approved with adjustments to budgets.</p>
<p><b>11923</b></p>	<p><b>Motion from finance - Any councillor who took their allowance and had emails should use their allowance to print the background papers. Only the agendas would be sent out in paper format.</b>  A discussion on the merits and fairness of the motion took place.</p> <p><b>The motion was not seconded.</b></p>
<p><b>11924</b></p>	<p><b>Budget 2017/18 preliminary discussions</b>  The budget figures were discussed. Most items were acceptable to the council. Following the resolution to accept the quotation for the redesign of the website the clerk stated that she would check the figures for that and amend if required. A discussion took place on the possibility of being capped and keeping the budget to around 2% maximum.  The clerk was asked to prepare a budget sheet with the amended figures</p>

	<p>on and a second sheet with the youth club figure included for a comparison.  <i>Cllr D Watts left the room at 9.33 and returned at 9.34</i></p>
<b>11925</b>	<p><b>A27 proposals consultation response</b>  <i>Cllr Berry left the room at 9.45pm and returned and 9.46pm</i></p> <p>Councillors were urged to submit their own questionnaires regarding the A27. The office has a supply of booklets and questionnaires for the public also.</p> <p><b>It was resolved that the clerk in liaison with the Mayor would draft a corporate response to A27 proposals. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, D Murray, B Goodwin, Mrs S Dobson, T Bennett, S Shing</b></p>
<b>11926</b>	<p><b>Correspondence for action</b></p> <p><b>d) ESCC Youth club funding request (£5000 would be an increase of 1.61% alone)</b></p> <p>Postponed pending more information on the club's accounts.</p> <p><b>e) PADMEC – request for amendment to licence to allow a purpose-built building for a museum/the memorabilia of the signal box</b></p> <p>Withdrawn as no letter has yet been forthcoming from PADMEC</p> <p><b>f) New Year's Day Service – Cuckmere Community Bus (grant)</b></p> <p><b>It was resolved to grant Cuckmere Community Bus service £550 to help fund the New Year's Day service. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, D Murray, B Goodwin, Mrs S Dobson, T Bennett, S Shing</b></p> <p><b>g) Corporate response re Maresfield parish Council email request A22</b></p> <p><b>It was resolved that the clerk in liaison with Cllr Dunbar would send a letter of support to Maresfield as VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, D Murray, B Goodwin, Mrs S Dobson, T Bennett, S Shing</b></p> <p><b>h) Corporate response re removal of telephone boxes</b>  A discussion took place on the number of calls made and that some of the boxes that were planned to be removed actually met the BT criteria and this should be queried. Failing that council stated that they may wish to adopt the red box.</p> <p><b>It was resolved that the clerk in liaison with Cllr D Watts would draft a letter of response regarding the removal of the telephone</b></p>

	<b>boxes. With particular reference to the K6 box in Brightling Road. VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, D Murray, B Goodwin, Mrs S, T Bennett, S Shing</b>
<b>11927</b>	<b>Motion to allow British Legion to use the lamp posts for large poppies each year</b>  <b>It was resolved to allow British Legion to use the lamp posts for large poppies each year VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, D Murray, B Goodwin, Mrs S Dobson, T Bennett, S Shing</b>
<b>11928</b>	<b>Motion to write to Railways Unions and Southern Railways and call upon them to find a solution to the current dispute as a matter of urgency</b>  <b>It was resolved that the clerk would write a letter to the RMT union and Southern Rail calling upon them to find a solution to the current dispute as a matter of urgency VOTE All in favour Cllrs D Watts, Mrs M Piper, D Dunbar, Ms A Snell, Mrs C Berry, D Murray, B Goodwin, S Shing</b>
<b>11929</b>	<b>Proposed dates of next cycle of meetings (for approval and noting)</b> <b>Full Council Budget preliminary 12<sup>th</sup> December 2016</b> <b>Full Council precept and budget 2017/18 setting 9<sup>th</sup> January 2017</b> <b>Full Council 30<sup>th</sup> January 2017</b> <b>Full Council 27<sup>th</sup> February 2017</b> <b>Annual Town Assembly 6<sup>th</sup> March 2017 (7.30pm)</b> <b>Full Council 27<sup>th</sup> March 2017</b> <b>Full Council 24<sup>th</sup> April 2017</b> <b>Annual Statutory Meeting 22<sup>nd</sup> May 2016 (Election of Mayor)</b> <b>Full Council 26<sup>th</sup> June 2017</b> <b>Full Council 31<sup>st</sup> July 2017</b> <b>Full Council 25<sup>th</sup> September 2017</b> <b>Preliminary budget meetings October TBA</b> <b>Full Council 30<sup>th</sup> October 2017</b> <b>Full Council 27<sup>th</sup> November 2017 (initial budgets)</b> <b>Full council 11<sup>th</sup> December 2017 Budget and precept agreements</b> <b>Full Council 8<sup>th</sup> January 2018 precept and budget 2018/19 final</b>

The meeting closed at 10.10pm

Signed Mayor of Polegate \_\_\_\_\_

Date \_\_\_\_\_