

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 30<sup>th</sup> April 2012 in the Council Chamber, 49 High Street Polegate at 7.30pm**

**Present:** Cllrs T Voyce **TV** (Chair), Mrs M Piper **MP**, M Cunningham **MC**, G Gibbs MBE **GG**, Mrs C Berry **CB**, Mrs J Voyce **JV**, S Shing **SS**, J Harmer **JH** (8)

**Not Present:** Cllrs R Martin **RM**, M Clewett **MCI**, J O’Riordan **JOR**, D Shing **DS**, M Pybus **MP**, G Carter **GC**, E Board **EB** (7)  
2 members of the public

<b>Minute No.</b>	<b>Subject/Resolution</b>	<b>Action</b>
<b>10201</b>	<b>Apologies for absence</b> Cllrs R Martin (health), G Carter (health), M Clewett (health), J O’Riordan (personal), D Shing (work)	-
<b>10202</b>	<b>Declarations of Interest in any items on the agenda</b> J Harmer minutes 10212, 10213, 10220, 10221 non prejudicial interest S Shing 10218 non prejudicial (County Councillor)	-
<b>10203</b>	<b>Opportunity for Public comment</b> Standing orders suspended A member of the public commented on the Jubilee medals presentation and any profits being raised from sale of excess to go to local charities. The chairman of Polegate 1 <sup>st</sup> Scouts showed those present the Royal Oak and discussed the location of the tree planting. Requesting somewhere accessible to non able members. Members asked questions and the location of the War Memorial recreation ground was considered suitable. Comments were made about the delicateness of the sapling and whether it should be planted in a box for protection. Standing Orders reinstated	-
<b>10204</b>	<b>Minutes of the Full Council meeting 26<sup>th</sup> March 2012 and Special Full Council 11<sup>th</sup> April 2012.</b> The minutes of the Full Council meeting of 26 <sup>th</sup> March 2012 were signed as a true and accurate record of the meeting. The minutes of the Special full council meeting of 11 <sup>th</sup> April were signed as a true and accurate record of the meeting. <b>VOTE All in favour</b>	
<b>10205</b>	<b>Polegate Town Council Mayors report</b> The mayor read out his report and it was noted by all present. <ul style="list-style-type: none"> <li>o St Wilfrid’s new end of life care facility</li> <li>o Opening of the new playground for Polegate school. Lottery funded.</li> <li>o Talk for St Johns mens group</li> <li>o Angela Turners day of Prayer</li> </ul>	
<b>10206</b>	<b>Clerks report</b> The clerk report was read and noted by all present Standing orders were suspended whilst a member of the public explained where the skips were planned to be located. <b>It was resolved to allow the Diamond Jubilee Celebrations Committee to have two small skips over the weekend to dispose of the waste. The clerk to arrange suitable locations. VOTE 7 for 1 against J Harmer</b> The clerk stated that a cheque for £250 had now been received from the police to part fund the picnic bench at Brightling road meadow. The clerk showed the quotation for the emergency repairs to Oakleaf which had occurred the day before. She stated that the	<b>JO</b>



	<b>hour with a minimum of 2 hours hire. VOTE all in favour.</b>	
<b>10211</b>	<b>Renewal of Adshel Rolling Contract</b> The council noted the report. <b>It was resolved to go ahead with the renewal of the contract for another 4 years. VOTE All in favour</b>	<b>JO</b>
<b>10212</b>	<b>Renewal of Lease for 51 High Street</b> <b>It was resolved to renew the lease with CBT Consulting Ltd for a year as requested at the value of £5000 per year plus recharged services at 21% VOTE 7 for 1 abstention J Harmer</b>	<b>JO</b>
<b>10213</b>	<b>It was resolved that CBT could use the office wifi broadband services subject to security and subject to availability; the council would take no responsibility for the service not being available. VOTE 7 for 1 abstention J Harmer</b>	<b>JO</b>
<b>10214</b>	<b>Park Safety Checks</b> <b>It was resolved to accept the quotation from Digley Associates for £135 + VAT for the three parks safety checks. VOTE All in favour</b>	<b>JO</b>
<b>10215</b>	<b>National Planning Policy Framework</b> a. The clerk updated those present on the latest developments and summarised that the NPPF generally was for most development. The clerk also stated that Wealden District Council officers had mentioned that the Wealden Design Guide was likely to become obsolete within the next 12-18 months. b. <b>It was resolved to delegate to the clerk and Planning committee members to respond to the implications as requested. VOTE All in favour</b>	<b>JO Planning Committee</b>
<b>10216</b>	<b>Quotation for replacement of lamp column Northfield</b> <b>It was resolved to accept the quotation from East Sussex County Council (maintenance contractor) for the standard replacement cost of the column. The column should not be painted as per policy agreed. VOTE All in favour</b>	<b>JO</b>
<b>10217</b>	<b>Buildings &amp; Land working Group report</b> a. The report was discussed by those present. b. <b>It was resolved to go ahead with the scalplings quotation to include the path/roadway from William Daly gates to the end of the bridge and entrance to the field. VOTE All in favour.</b> c. <b>It was resolved to purchase and install the 6 picnic benches in the meadow and recreation area as agreed (locations) to be paid from the Brightling Road ear marked reserve. VOTE All in favour</b> d. <b>It was resolved that the clerk would purchase the pond liner at the approximate cost of £50 to be funded from the Brightling Road ear marked reserve.</b> <b>A councillor stated that he was concerned about the insurance issues surrounding having a pond. The clerk stated that she would investigate further to make sure there were no further issues regarding the depth of water planned. VOTE 6 for 1 against J Harmer 1 abstention S Shing.</b> e. <b>Motion to approve the locations of Scouts planting of Royal Oak (and other trees), specify location and notify scouts.</b> Standing Orders suspended whilst the chairman of Polegate	<b>JO  JO  JO</b>

	<p>First Scouts explained the requirements and potential issues surrounding location of the Royal Oak tree. The Royal Oak was shown to all present. Standing orders reinstated.</p> <p><b>It was resolved that the clerk and members of the buildings &amp; land working group would be delegated to decide the location of the Royal Oak tree at Polegate War Memorial Recreation Ground. The clerk to report back to the chairman of Polegate First Scouts. VOTE All in favour</b> <b>It was agreed that the planting of the other 6 packs of trees would be deferred until a later date.</b></p> <p><b>f. Motion to purchases 6 bird boxes and an approximate cost of £20 each total approximately £150 to be paid for from the Brightling Road ear marked reserve. VOTE 7 for 1 against M Cunningham</b></p>	<p><b>JO</b> Buildings &amp; Land working Group</p> <p><b>JO</b></p>
10218	<p><b>Corporate response to library consultation</b> <b>It was resolved to make the following response to the online questionnaire:</b> <b>Q1 "We can promote library services to the people who live in our community."</b> <b>Q2 This would assist the Town Council in meeting their objectives of serving the community (as per power of wellbeing resolution and general statement of intent).</b> <b>Q3 Internet Cafes; Social Groups, Community Buildings; Voluntary or charitable organisations; Pub; Shop/Post office.</b> <b>Q4 There may be other organisations such as Guardian Court and Bernhard Baron homes</b> <b>Q5 (N/A (we do)</b> <b>Q6 Yes, by offering in kind resources (possibly by advertising in the newsletter/boards; there may be other ideas of in kind resources)</b> <b>Q7 Polegate Town Council</b> <b>Q8 Mrs J Ognjanovic</b> <b>Q9 <a href="mailto:townclerk@polegate-tc.co.uk">townclerk@polegate-tc.co.uk</a></b> <b>Q10 01323 488114</b></p> <p><b>It was also agreed to write an additional letter stating that the Council fully support the library service within Polegate and whilst we cannot help financially, the council would be prepared to offer some services in kind and would consider the issue at the next council budget. VOTE 7 for 1 abstention S Shing.</b></p>	<p><b>JO</b></p> <p><b>JO</b></p>
10219	<p><b>Corporate response to Rampion Wind Farm (offshore)</b> <b>It was resolved to send a letter stating the Polegate Town Council does not agree with having the Rampion Wind Farm VOTE All in favour</b></p>	<p><b>JO</b></p>
10220	<p><b>Correspondence for Information Only</b> <b>a. Village Maintenance Team update</b> The report was circulated prior to the meeting and noted by all present. <b>b. Letter of thanks from CAB (Citizens Advice Bureau) for the grant and verbal update on provision</b> The letter was circulated to all councillors prior to the meeting</p>	<p><b>JO</b></p>

	and noted by all present. A councillor updated the group that there was a possibility of having a new volunteer start.	
<b>10221</b>	<p><b>Correspondence for Action</b></p> <p>a. Request for CBT to use the chambers and AV equipment at lunchtime on 21<sup>st</sup> May 2012 for war veterans presentation. <b>It was resolved to allow the use free of charge. VOTE All in favour</b></p> <p>b. Request from DJCC to erect Jubilee Union flag 5' x 3' on the flagpole from 21<sup>st</sup> May – 30<sup>th</sup> June 2012. <b>It was resolved to allow the erection of the official Jubilee Union flag from 21<sup>st</sup> May 2012- 30<sup>th</sup> June 2012. VOTE All in favour</b></p> <p>c. Motion to increase the insurance premium by £50 to cover the Christmas Lights owned by Polegate Town Council. <b>It was resolved to pay the additional premium to cover the lights. VOTE All in favour</b></p> <p>d. Letter regarding a provisional date to meet with Galliford Try to discuss the Community Fund. <b>It was resolved not to meet with Galliford Try at this time as the application had not yet been approved and the Council had resolved to object to the application previously. VOTE All in favour.</b> <b>It was agreed that the clerk would write to Galliford Try informing them of the decision.</b></p>	<p><b>JO</b></p> <p><b>JO</b></p> <p><b>JO</b></p> <p><b>JO</b></p>
<b>10222</b>	<p><b>Financial Update</b></p> <p>a. <b>Approval of accounts</b> <b>It was resolved to accept the accounts for payment, copy attached to the minutes. (Total £21600.27) VOTE All in favour</b></p> <p>b. <b>Copy of latest Barclaycard statement</b> A copy had been circulated prior to the meeting and noted by all present.</p>	<b>JO</b>
<b>10223</b>	<p><b>General Power of Competence Training</b> <b>It was resolved that the clerk could attend the next available training for general power of competence to the maximum value of £200. VOTE All in favour</b></p>	<b>JO</b>
<b>10224</b>	<p><b>Proposed dates of next cycle of meetings</b> The following meeting dates were agreed and noted by all. Annual Meeting (including election of Mayor) <b>28<sup>th</sup> May 2012</b> <b>Environment &amp; Leisure 18<sup>th</sup> June 2012</b> <b>Finance &amp; Policy 25<sup>th</sup> June 2012</b> <b>Full Council 30<sup>th</sup> July 2012</b> <b>Finance &amp; Policy 17<sup>th</sup> September 2012</b> <b>Full Council 24<sup>th</sup> September 2012</b> <b>Environment &amp; Leisure 29<sup>th</sup> October 2012</b> Budgets: <b>Planning 5<sup>th</sup> November 2012 7.30 pm</b> <b>Personnel 5<sup>th</sup> November 2012 8.00 pm</b> <b>Environment &amp; Leisure 12<sup>th</sup> November 2012</b> <b>Finance &amp; Policy 19<sup>th</sup> November 2012</b> <b>Full Council (BUDGET) 26<sup>th</sup> November 2012</b> <b>Full Council 28<sup>th</sup> January 2013</b> <b>Environment &amp; Leisure 25<sup>th</sup> February 2013</b> <b>Finance 11<sup>th</sup> March 2013</b> <b>Full Council 25<sup>th</sup> March 2013</b></p>	

The meeting closed at 9.25pm