

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 30<sup>th</sup> September 2013 St Georges Church Hall, 110 Eastbourne Road, Polegate at 7.30pm**

**Present:** Cllrs M Cunningham **MC**(Chair), M Clewett **MCI**, Mrs J Voyce **JV**, H Parker **HP**, E Board **EB**, J Harmer **JH**, Mrs M Piper **MP**, S Shing **SS**, G Gibbs MBE **GG**, D Broadbent **DB**, Mrs C Berry **CB**, J O’Riordan **JOR (12)**

**Not Present:** Cllrs M Pybus **MP**, T Voyce **TV**, D Shing **DS (3)**

11 members of the public

<b>Minute No.</b>	<b>Subject/Resolution</b>	<b>Action</b>
<b>10735</b>	<b>Welcome to newly elected councillor</b> The Mayor welcomed the newly elected Cllr J O’Riordan	-
<b>10736</b>	<b>Apologies for absence</b> Cllrs M Pybus (voluntary work), T Voyce (work), D Shing (work)	-
<b>10737</b>	<b>Declarations of interest</b> Cllr J Harmer item 10744h non prejudicial Cllr D Broadbent arrived at 7.35pm Cllrs Mrs C Berry, H Parker arrived at 7.36pm	
<b>10738</b>	<b>Opportunity for public comment</b> None <i>Item 10744d was brought forward at this point minute shown in agenda order.</i> <i>Items 10746, 10747,10748 brought forward to this point.</i> <i>Minute discussion shown in agenda order.</i>	
<b>10739</b>	<b>Minutes of the Full Council Meeting of 29<sup>th</sup> July 2013 and the minutes of the Special Full Council meeting of 26<sup>th</sup> July 2013.</b>  <b>It was resolved that the full council minutes of 29<sup>th</sup> July 2013 and those of the special full council of 26<sup>th</sup> July 2013 be taken as read and accepted as an accurate record of the meeting. The Mayor signed the minutes.</b> <b>VOTE All in favour.</b>	
<b>10740</b>	<b>Mayors Report</b> The Mayor reported that he had attended the civic awards presentation evening, where Mr John Dobson (Dobbo) was presented as the Civic Award winner for 2013. He was very happy to have received the award as it meant a great deal to him and was a lovely surprise for him. The Mayor stated that he had seen some lovely gardens that were presented on the evening as well. He said that he had taken some time out as it was the anniversary of his daughters passing. The Mayor stated that the next big function was the Mayors tea party and volunteers were required to help out on the day.	
<b>10741</b>	<b>Clerks report</b> A councillor commented on the waste collection mentioned in the report and that it was beginning to settle down. A councillor asked about the temporary highways steward. The clerk confirmed that his name was Andy Brooke and he was the officer from East Sussex County Council who monitored highways issues within our area. For example pot holes, overgrown hedges etc A councillor asked about the loss of the quality council status. The clerk confirmed that as the council did not have a standard	

	<p>contract for the clerk the council was no longer eligible and this had just been confirmed. (status had been frozen prior to that) She confirmed that to have a standard contract would mean allowing the clerk to join the pension scheme along with increasing other benefits to her contract. She stated that the personnel committee had discussed the issue at length as allowing the clerk to join the pension scheme had large financial consequences which were likely to go into £1000s and the only way to confirm this would have been to pay for an actuarial valuation of the fund pool which in itself had a large financial implication. Because the council had no current employees in the scheme but had deferred benefits and pensioners it had in effect left the scheme, there was a liability to the pool for past employees and this appeared to be financially unviable according to information received from the Local Government Pension Scheme office. The councillor asked if having quality status enabled the council to do certain things and obtain grants. The clerk stated that since she had qualified in CiLCA as the Council had the General Power of Competence.</p> <p>A councillor asked if the shelter at Brightling was back yet. The clerk confirmed that it was and had been replaced and reinstalled. The clerk also commented that the bike shelter had been seriously damaged. It appeared that both conkers and the things being thrown to get the conkers down had fallen and smashed the shelter. This is something that will be brought back to the buildings group.</p> <p>A councillor stated that the toilets in the High Street situation had now changed and the clerk confirmed this and that there was an agenda item later on which covered the development. The clerk confirmed the agenda item was 10k (minute 10744k)</p> <p>A councillor stated that there was an issue with collections from Elizabeth Court apparently on the grounds of health and safety. One of the district councillors confirmed that various things had changed with the waste collections including bin sizes and what items were collected and from where. The clerk stated that she would contact Wealden and the district councillor for the south to let them know of the issue.</p>	
<p><b>10742</b></p>	<p><b>Adoption of minutes and recommendations from committees and standing committees.</b></p> <p>Building and Land &amp; Business Plan Joint Committee minutes of 16<sup>th</sup> September 2013</p> <p>A motion was put to reject the decision 10722e (proposal to put allotments on the land) as a failed motion (the motion was originally lost 3 for 5 against). This motion was seconded. The chair of the joint committee reiterated that he felt that the consequences of the decision had not been fully understood at the time, and that he wished for the group to discuss the matter again in more detail.</p> <p>A councillor stated that a decision was taken at a meeting and the proposal was lost. That should stand as the decision and not be removed. The clerk clarified that if the motion was removed the committee and council could discuss the matter again, but as it stood if the minutes were accepted as they are, the motion was lost and could not be discussed in the same manner a second time without a rescind motion for the next six months. The Mayor clarified that the adoption of the minutes at full council is to accept the minutes and recommendations, but</p>	

	<p>council did not have to accept all resolutions of a committee and could choose to reject some decisions. The clerk stated that she had been asked by some councillors to have this motion removed to facilitate the discussion again within the six month period. A councillor asked the councillors who wished to remove this item to give their reasons why. A councillor stated that further details had now come forward which meant that the topic would be better discussed again and the context that it was discussed had now changed. The discussion had been on Brightling Road projects and how they would be affected by any development on Hindsland. There were suggestions that there were thoughts of putting an access/link road across Polegate Town Council land behind Heron Ridge. The councillor asked the clerk to confirm that the committee had not delegated powers. The clerk confirmed this was correct. The clerk clarified that the owners of the land at Hindsland now wished to have another meeting with the council. A councillor commented that there was no application for that land yet and hence that nothing would happen there for at least 2 years and so nothing would happen within the next six months. A councillor asked that the whole discussion go back to the committee to discuss again. A councillor stated that she had been against as there was no money in the budget to provide allotments, which would need top soil and water. Further discussion took place on the reasoning behind the original decision.</p> <p><b>A vote was taken on the motion to remove the lost recommendation VOTE 3 for 6 against 3 abstentions motion <u>lost</u></b></p> <p>A proposal was put to adopt the minutes in their entirety</p> <p><b>It was resolved to adopt the minutes and recommendations of the Buildings and Land &amp; Business Plan Joint Committee meeting of 16<sup>th</sup> September 2013 in their entirety. VOTE 8 for 2 against 2 abstentions</b></p>	
10743	<p><b>Financial Update</b></p> <p><b>a) Approval of accounts for payment</b> It was resolved to approve the account for payment to the value of £31,293.51 as per the attached sheet. VOTE All in favour</p> <p><b>b) Barclaycard Statement</b> The statement was noted by all present.</p> <p><b>c) Bank Reconciliation</b> The reconciliation and income and expenditure accounts were noted and accepted by all present.</p>	
10744	<p><b>Correspondence for Action</b> <b>a Request by R Whitfield of RSPB South Downs Futurescape to give short presentation on 9<sup>th</sup> December 2013.</b></p> <p><b>It was resolved that the Council did wish to have Ms Whitfield make a presentation. VOTE 11 for 1 against M Cunningham.</b></p> <p>A councillor asked that the clerk ask Ms Whitfield to make the presentation on 9<sup>th</sup> December. A councillor asked if she could be</p>	

asked to make the presentation at the Annual Town meeting.

**It was resolved that the clerk would ask Ms Whitfield to give the presentation at the Annual Town Assembly in May 2014. VOTE 11 for 1 against M Cunningham**

**b Letter from PADMEC offering two annual honorary memberships to councillors.** The Mayor agreed to pay the four £1 memberships from his Mayors fund.

**It was resolved that the clerk would ask if PADMEC would offer 4 memberships to Cllrs M Cunningham, E Board, J Harmer and M Clewett. VOTE All in favour**

**c Endorsement of Town Guide**

**It was resolved that the clerk would send a letter of introduction to endorse the Town guide offered by the Local Authority Publishing and to delegate to the clerk to check the advertising surrounding the map for appropriateness. VOTE All in favour**

**d Proposal from the police to have a free professional graffiti painter paint the skate ramps to prevent further vandalism.**

*This item was brought forward in the meeting after public comment*

**Standing orders suspended**

PC Elizabeth Keenan gave a brief update on the vandalism at Brightling Road skate park and the idea put forward jointly by the police and Targeted Youth Support. The idea was to have a professional graffiti (community artist) the ramps with designs from the children who use the park and those at the youth club. Some photos of his work were shown to the council. It was hoped that although it now appeared that this was not free it would be joint funded by the Joint Action group (JAG) and targeted youth. This course of action was hoped to encourage involvement with the children and avoid further graffiti on the ramps. The police do not wish to close the park, but to encourage proper use of this excellent facility.

A councillor commented on the concerns of the design, but was reassured that the police would ensure no inappropriate graffiti would be used. Another councillor asked if it has worked in other areas. PC Keenan confirmed that she had been told that it had. Many other councillors confirmed that they thought this would be a good idea.

**Standing orders reinstated.**

**It was resolved that the police could pursue the professional graffiti of the ramps if this is possible after a site visit, in liaison with the clerk, the professional graffiti painter and targeted youth support and to leave the decision of the appropriateness to the police to decide and bring the decision back to the council. VOTE All in favour**

**e Nominations for two representatives for the Community centre**

**It was resolved to elect Cllr Mrs C Berry and additionally Cllr J O'Riordan as council representatives for the community centre. VOTE 11 for 1 abstention (J**

JO

O’Riordan)

**f Cuckmere Community bus subsidy for extra routes from January 2014.**

**Withdrawn, the Mayor has already agreed to fund the £150 from his Mayors fund.**

G Waldon Telecom Ltd Consultation on mobile phone base station upgrade.

Councillors commented that it was a courtesy that the Tow Council had been asked as this was an upgrade only, with no technical or emission changes. A councillor commented that there was a slight increase in height.

**It was resolved to submit no objections in the consultation response. VOTE All in favour**

h Grant Request Wealden Citizens Advice (WCA)

**A discussion took place on the merits of the service and the needs of smaller local charities. Councillors commented that WCA had recently received a large lottery grant. Council asked if the clerk could ask if there were any non financial way that it could support WCA. The clerk stated that she would ask them.**

**It was resolved to decline the request for a grant at this time but for the clerk to send a letter asking if Council could make any other facilities available which may be of service. VOTE 5 for 3 against 4 abstentions**

Cllr Clewett left at 9.01pm

**i Consultation of Car Parks in Wealden**

Council discussed the consultation and agreed that there were major issues with parking in Polegate. A councillor commented that there were no district car parks in Polegate and if parking was decriminalised and permits allowed that may assist with the on street parking issues. A councillor stated that the response could include that Council had been asking for an improvement in parking for a long time, including a district council car park and decriminalisation of parking. The clerk informed Council that Simon Davies (a consultant for the district council on car parking). A councillor commented that as the district had not been contacting the right people in the railway, it was possibly a brief assessment of the area, which could result in a simple reply that Polegate has not got a district run car park and no further action would be taken.

**It was resolved to respond stating “could Polegate be considered to be decriminalised earlier rather than later as the parking review does not appear to be working for Polegate. Council would be willing to be part of a pilot scheme for decriminalisation within Wealden.”**

**VOTE 6 for 0 against 6 abstentions**

Cllr Clewett returned at 9.13pm

**j Rail Draft Strategy Consultation**

**A discussion took place on the nature of the consultation. The railway car park and**

**It was resolved to submit no comment to the Rail Draft Strategy**

	<p><b>VOTE All in favour</b> Cllr E Board left the meeting at 9.17pm</p> <p><b>k Letter from Wealden District Council re the proposed closure of the High Street toilets</b> A discussion took place on the need for the toilets, the incompatibility of Polegate to the Community Toilet Scheme. A councillor commented that there were many hidden disabilities. Cllr G Gibbs MBE left the meeting at 9.22pm</p> <p>A councillor commented that the need was there and that council would need to consider the practicalities of taking on the toilets and how to achieve that result whilst making the financial burden bearable. Council commented that the letter was vague and there were concerns over liabilities with regards to refurbishment of the toilets. There were concerns over the structural liability of the toilet block. "Full repair lease". A councillor stated that he felt the District council MUST refurbish the toilets first before leasing or selling the toilet block and they need to carry out a survey before leasing the toilet block to Polegate Town Council. The District councillor also commented that he felt the district should also carry out a free survey on the condition of the toilets and buildings before any handover took place.</p> <p><b>It was resolved that the clerk arrange a meeting with members of the finance and policy committee, Polegate District Councillors and Wealden District Council to discuss a way to achieve the aim of keeping them open whilst limiting the financial burden; to find out what the district proposals are and the financial figures behind the proposals.</b></p> <p><b>VOTE All in favour</b></p>	
10745	<p><b>Sponsorship of a bin at Hailsham Road (McDonalds)</b> <b>It was resolved that McDonalds would be permitted to sponsor a plain bin (green) at the bus stop at Hailsham Road and to delegate to the clerk to arrange with the franchisee and manager the style of affordable bin. VOTE All in favour.</b></p>	
10746	<p><b>Parking Review (ESCC, Highways)</b> The email request had been circulated to all councillors prior to the meeting and noted by all.</p> <p><b>It was resolved all in favour.</b> <b>VOTE 11 for 1 abstention (S Shing)</b></p>	
10747	<p><b>Decision whether to replace or remove amenity lighting (in Lynholm Road &amp; in General)</b> <b>This item along with items 10747a,10748 a, b, c Standing orders suspended</b> Eric Ware, Electrical supervisor, Highways Lighting &amp; Traffic Signals, East Sussex County Council (ESCC) spoke regarding possibilities of where the Town Council could go regarding LED lighting. Mr Ware explained how ESCC had changed over to part night lighting and now were changing over to LED lighting. Main roads would be dimmed, feeder roads would go to 50% lighting (every other light lit in general), residential roads would go off between the hours of 00.30-05.30 approximately, to</p>	

	<p>reduce energy. ESCC are now changing Eastbourne over to LED lighting. ESCC has obtained a good price on the LED lighting, going over to LED offers a further energy saving and savings in maintenance costs as the LED lights do not need so much maintenance. The question was raised to see the direction that the Town Council want to go and whether they intended to go over to LED lighting. Long term LED lighting would give a longer use lantern, which also comes with a 10 year guarantee along with reductions in energy charges.</p> <p>A councillor asked if lower lighting (bollard style) could be used in amenity lighting areas to light paths and save energy. Mr Ware stated that he did not have prices for these as they were not generally used, but because of the low level lighting of these style, the throw of light would probably mean that more expense would be required as columns generally shed more light over greater areas. The lower level lighting was not as efficient for light as a column.</p> <p>A councillor stated that she did not want the High Street lights to go off at night as she felt that it would be dangerous to do so. The Mayor confirmed that the High Street was being looked at separately and this would be excluded form any resolution until it had been looked at again. This decision was to update the draft policy and prices would be looked at. A councillor asked for the coloured routes on the maps to be clarified. Mr ware confirmed that the green routes were main routes where the lighting would stay on all night, the yellow routes would be the 50% routes and they would generally have every other light lit and the other one part night lit, the pink routes were mainly residential areas and these would be part night lit and off between the hours of 00.30 and 05.30 (approximately).</p> <p>The Mayor clarified that council had already agreed to change over to part night lighting and Mr Ware was present to clarify details regarding the possible changeover to LED lighting.</p> <p><i>The Mayor asked councillors to either stand or use the microphones provided.</i></p> <p><b>Standing orders reinstated</b></p> <p>The clerk clarified that to remove columns was approximately £800 and to replace would be approximately £1200. A councillor stated that although the cost was slightly higher to replace, columns and lights in existence should be replaced.</p> <p><b>a) It was resolved that amenity lighting already in existence would continue to be maintained and replaced as required. VOTE All in favour</b></p>	<p><b>JO</b></p>
<p><b>10748</b></p>	<p><b>Street Lighting part night changeover</b></p> <p><b>a) Council decision on how to assess yellow route lighting.</b></p> <p>A councillor stated that he understood this was reducing the amount of red tape, bringing decisions back to full council. However, he would like to see the yellow routes reviewed in the future in order that any issues that arose on these routes could be looked at again. The clerk stated that if Council resolved to move over to LED lighting in the future, the electrical supervisor had indicated that those lights could actually be left on as the</p>	

	<p>energy used was slightly lower. This was another option open to council, rather than every other one. The Mayor stated that the clerk had been going through every street light one by one and that each was being looked at individually. A councillor stated that the review could allow council to reassess and possibly change over to LED at a later stage. The clerk stated that decisions made on the street lighting would affect the policy document being drafted. Council had already decided to move to part night lighting, but could also choose to move to LED lighting, which was what was being carried out by ESCC at present. If LED was not chosen, the part night lights would be installed. If LED lighting was chosen the columns being replaced would move over the part night and LED. The draft policy would be drafted in accordance with the choices made. A councillor asked where roads were not marked how they would be affected. The clerk confirmed that those not shown on the map in green, yellow or pink were ESCC streets and they did not belong to the council and they had already changed over to part night lighting. The clerk also confirmed that if council found areas and in liaison with the police found an area to be in need of all night lighting that could easily be changed at a relatively small cost.</p> <p>A councillor stated that she felt if the lighting from the LED was likely to be better, then she thought it would be better to move over to LED.</p> <p><b>a i) It was resolved to delegate the decisions on which lights should remain on in yellow routes to the clerk in liaison with Mr Ware, electrical supervisor, ESCC. It was agreed that a review could be carried out in the future to ensure that the lighting was as required. VOTE All in favour</b></p> <p><b>b) It was resolved that the High Street lights would be assessed separately and brought back to full council for a decision. VOTE All in favour.</b></p> <p><b>c) It was resolved that any Town Council owned street lights that were already installed should be replaced and repaired, including private roads/streets/drives and amenity areas (unless there was a specific reason not to). VOTE All in favour.</b></p>	<p>JO</p> <p>JO</p> <p>JO</p>
<p><b>10749</b></p>	<p><b>Street Lighting Policy (draft) LED Lighting</b></p> <p>A councillor asked if the LEDs would be an additional cost. The clerk started that she had not been provided with costs for LED lights at this time. Mr Ware indicated that he had some costs.</p> <p><b>Standing orders were suspended</b></p> <p>Mr Ware confirmed that some lanterns such as the high pressure SON were more expensive than the LED lanterns. The costs were approximately £230-240 per lantern plus installation costs on top of that. The standard lanterns were running at approximately 45 (a little over with losses) watts and the LED run at around 20-30 watts depending on if it was an 8 or 16 LED lantern. Going part night on those LEDs reduced the costs further. Mr Ware stated that council could opt to go to part night lighting in most areas and where new columns were installed these could change over to LED lighting if that is what</p>	<p>JO</p>

	<p>council resolved to do as their policy.</p> <p><b>Standing orders were reinstated</b></p> <p>A councillor asked the clerk what her recommendation was on the LED having liaised with ESCC. The clerk stated that she had no prices as of yet, as this request from ESCC was fairly new and without costs she could not recommend an option. She stated that as ESCC had a good price deal and columns were being replaced and repaired, it was important to make the decision now, whilst columns were being replaced and part night light cells installed, if the choice to go over to LED was the favoured one. It appeared that there was a quite a difference between going to part night cells at £40 and going over to LED lanterns at £240 plus installation costs and without the costs she could not make a recommendation but would prepare one for the next full council meeting.</p> <p>A councillor asked about if the lights at the crossroads were LED, the clerk confirmed that they were but did not belong to Polegate Town Council. He stated that if the LED lights were brighter areas could benefit from reducing the number of columns, which would reduce maintenance costs and energy costs in the longer term. He stated that he was keen to replace columns with LED as it seemed to offer a good broadcast of light and a nicer colour light in comparison with the sodium glow. A councillor stated that she did not want to reduce any lights in the area.</p> <p>A councillor stated that in his business position he had been asking about LED lighting and the accountants had all recommended that the current lighting was kept on the grounds that the cost up front is reasonably heavy and it took around 10 years plus to break even. He asked if we could have costs 5 years 10 years on whether the reduction in energy costs would recoup the outlay.</p> <p>Cllr Harmer proposed that the LED lights were used for replacement columns as they came up for renewal. No one seconded the motion.</p> <p>Council asked if further details could be obtained.</p> <p><b>It was agreed that Mr Ware and the clerk would bring back further details regarding the LED pricing (and long term recoup of outlay) and light spread and this would be brought back to full council to make a policy decision on whether to replace all lights or to replace as the columns came up for renewal and to exclude the High Street from this. VOTE All in favour.</b></p> <p><b>The clerk asked councillors to keep their paperwork for the next meeting.</b></p>	<p>JO</p>
<p><b>10750</b></p>	<p><b>Offices relocation feasibility study update</b></p> <p>The draft notes updating council had been circulated to all members prior to the meeting and noted by all present. The Mayor stated that this was an update on all the information gathered so far, but there were details from other parties that were not yet available that needed to be included. The clerk stated that she had now received some drawings/plans from the cricket and Football club detailing some of the ideas they have for any changes to the pavilion to cater for the new sports rules that had come in, if anyone wished to see them.</p>	
<p><b>10751</b></p>	<p><b>Civic Award Committee</b></p>	

	<p><b>a) Adoption of minutes of the meeting 15<sup>th</sup> July 2013</b>  <b>It was resolved to adopt the minutes and recommendations (delegated authority for most items) of the Civic Award Committee meeting of 15<sup>th</sup> July. VOTE All in favour</b></p> <p><b>b) Minutes of the Civic Award Committee, acceptance that the minutes are accurate and correct.</b>  <b>It was resolved that the minutes of the Civic Award Committee are accurate and correct and were signed by the chair of that committee. VOTE All in favour</b></p> <p><b>c) Council to formally dissolve the committee</b>  <b>It was resolved to formally accept that the committee had now concluded business for the year and would be dissolved as previously resolved. VOTE All in favour.</b></p>	
<b>10752</b>	<p><b>Proposed dates of next cycle of meetings</b>  Full Council 28<sup>th</sup> October 2013  Budget: Planning 4<sup>th</sup> November 2013 7.30pm  Budget: Personnel 4<sup>th</sup> November 2013 8.00pm  Finance &amp; Policy: Election of Vice Chair and all other budgets 11<sup>th</sup> Nov 2013  Full Council 25<sup>th</sup> November 2013  Full Council 9<sup>th</sup> December 2013  Full Council Precept Setting (latest) 13<sup>th</sup> January 2014  Full Council 24<sup>th</sup> February 2014  Full Council 31<sup>st</sup> March 2014</p>	
<b>10753</b>	<p>Council to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.</p> <p><b>It was resolved to discuss the following parts of the meeting in confidential session. VOTE All in favour.</b></p> <p>The public left the hall.</p>	
<b>10754</b>	<p><b>51 High Street Lease – email from tenants</b>  <b>It was resolved that the tenants of 51 High Street would be released from their lease from 31<sup>st</sup> December 2013 free of charge as requested. VOTE All in favour</b></p>	
<b>10755</b>	<p><b>Adoption of minutes from the personnel meeting of 23<sup>rd</sup> September 2013</b>  <b>It was resolved to adopt the minutes as presented. VOTE all in favour</b></p>	

The meeting closed at 10.00 pm

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 30<sup>th</sup> September 2013 St Georges Church Hall, 110 Eastbourne Road, Polegate at 7.30pm**

**Present:** Cllrs M Cunningham **MC**(Chair), M Clewett **MCI**, Mrs J Voyce **JV**, H Parker **HP**, E Board **EB**, J Harmer **JH**, Mrs M Piper **MP**, S Shing **SS**, G Gibbs MBE **GG**, D Broadbent **DB**, Mrs C Berry **CB**, J O’Riordan **JOR (12)**

**Not Present:** Cllrs M Pybus **MP**, T Voyce **TV**, D Shing **DS (3)**

11 members of the public

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<b>10736</b>	<b>Apologies for absence</b> Cllrs M Pybus (voluntary work), T Voyce (work), D Shing (work)	-
<b>10737</b>	<b>Declarations of interest</b> Cllr J Harmer item 10744h non prejudicial Cllr D Broadbent arrived at 7.35pm Cllrs Mrs C Berry, H Parker arrived at 7.36pm	
<b>10738</b>	<b>Opportunity for public comment</b> None <i>Item 10744d was brought forward at this point minute shown in agenda order.</i> <i>Items 10746, 10747,10748 brought forward to this point.</i> <i>Minute discussion shown in agenda order.</i>	
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<b>10740</b>	<b>Mayors Report</b> The Mayor reported that he had attended the civic awards presentation evening, where Mr John Dobson (Dobbo) was presented as the Civic Award winner for 2013. He was very happy to have received the award as it meant a great deal to him and was a lovely surprise for him. The Mayor stated that he had seen some lovely gardens that were presented on the evening as well. He said that he had taken some time out as it was the anniversary of his daughters passing. The Mayor stated that the next big function was the Mayors tea party and volunteers were required to help out on the day.	
<b>10741</b>	<b>Clerks report</b> A councillor commented on the waste collection mentioned in the report and that it was beginning to settle down. A councillor asked about the temporary highways steward. The clerk confirmed that his name was Andy Brooke and he was the officer from East Sussex County Council who monitored highways issues within our area. For example pot holes, overgrown hedges etc A councillor asked about the loss of the quality council status. The clerk confirmed that as the council did not have a standard	

	<p>contract for the clerk the council was no longer eligible and this had just been confirmed. (status had been frozen prior to that) She confirmed that to have a standard contract would mean allowing the clerk to join the pension scheme along with increasing other benefits to her contract. She stated that the personnel committee had discussed the issue at length as allowing the clerk to join the pension scheme had large financial consequences which were likely to go into £1000s and the only way to confirm this would have been to pay for an actuarial valuation of the fund pool which in itself had a large financial implication. Because the council had no current employees in the scheme but had deferred benefits and pensioners it had in effect left the scheme, there was a liability to the pool for past employees and this appeared to be financially unviable according to information received from the Local Government Pension Scheme office. The councillor asked if having quality status enabled the council to do certain things and obtain grants. The clerk stated that since she had qualified in CiLCA as the Council had the General Power of Competence.</p> <p>A councillor asked if the shelter at Brightling was back yet. The clerk confirmed that it was and had been replaced and reinstalled. The clerk also commented that the bike shelter had been seriously damaged. It appeared that both conkers and the things being thrown to get the conkers down had fallen and smashed the shelter. This is something that will be brought back to the buildings group.</p> <p>A councillor stated that the toilets in the High Street situation had now changed and the clerk confirmed this and that there was an agenda item later on which covered the development. The clerk confirmed the agenda item was 10k (minute 10744k)</p> <p>A councillor stated that there was an issue with collections from Elizabeth Court apparently on the grounds of health and safety. One of the district councillors confirmed that various things had changed with the waste collections including bin sizes and what items were collected and from where. The clerk stated that she would contact Wealden and the district councillor for the south to let them know of the issue.</p>	
<p><b>10742</b></p>	<p><b>Adoption of minutes and recommendations from committees and standing committees.</b></p> <p>Building and Land &amp; Business Plan Joint Committee minutes of 16<sup>th</sup> September 2013</p> <p>A motion was put to reject the decision 10722e (proposal to put allotments on the land) as a failed motion (the motion was originally lost 3 for 5 against). This motion was seconded. The chair of the joint committee reiterated that he felt that the consequences of the decision had not been fully understood at the time, and that he wished for the group to discuss the matter again in more detail.</p> <p>A councillor stated that a decision was taken at a meeting and the proposal was lost. That should stand as the decision and not be removed. The clerk clarified that if the motion was removed the committee and council could discuss the matter again, but as it stood if the minutes were accepted as they are, the motion was lost and could not be discussed in the same manner a second time without a rescind motion for the next six months. The Mayor clarified that the adoption of the minutes at full council is to accept the minutes and recommendations, but</p>	

	<p>council did not have to accept all resolutions of a committee and could choose to reject some decisions. The clerk stated that she had been asked by some councillors to have this motion removed to facilitate the discussion again within the six month period. A councillor asked the councillors who wished to remove this item to give their reasons why. A councillor stated that further details had now come forward which meant that the topic would be better discussed again and the context that it was discussed had now changed. The discussion had been on Brightling Road projects and how they would be affected by any development on Hindsland. There were suggestions that there were thoughts of putting an access/link road across Polegate Town Council land behind Heron Ridge. The councillor asked the clerk to confirm that the committee had not delegated powers. The clerk confirmed this was correct. The clerk clarified that the owners of the land at Hindsland now wished to have another meeting with the council. A councillor commented that there was no application for that land yet and hence that nothing would happen there for at least 2 years and so nothing would happen within the next six months. A councillor asked that the whole discussion go back to the committee to discuss again. A councillor stated that she had been against as there was no money in the budget to provide allotments, which would need top soil and water. Further discussion took place on the reasoning behind the original decision.</p> <p><b>A vote was taken on the motion to remove the lost recommendation VOTE 3 for 6 against 3 abstentions motion <u>lost</u></b></p> <p>A proposal was put to adopt the minutes in their entirety</p> <p><b>It was resolved to adopt the minutes and recommendations of the Buildings and Land &amp; Business Plan Joint Committee meeting of 16<sup>th</sup> September 2013 in their entirety. VOTE 8 for 2 against 2 abstentions</b></p>	
10743	<p><b>Financial Update</b></p> <p><b>a) Approval of accounts for payment</b> It was resolved to approve the account for payment to the value of £31,293.51 as per the attached sheet. VOTE All in favour</p> <p><b>b) Barclaycard Statement</b> The statement was noted by all present.</p> <p><b>c) Bank Reconciliation</b> The reconciliation and income and expenditure accounts were noted and accepted by all present.</p>	
10744	<p><b>Correspondence for Action</b> <b>a Request by R Whitfield of RSPB South Downs Futurescape to give short presentation on 9<sup>th</sup> December 2013.</b></p> <p><b>It was resolved that the Council did wish to have Ms Whitfield make a presentation. VOTE 11 for 1 against M Cunningham.</b></p> <p>A councillor asked that the clerk ask Ms Whitfield to make the presentation on 9<sup>th</sup> December. A councillor asked if she could be</p>	

asked to make the presentation at the Annual Town meeting.

**It was resolved that the clerk would ask Ms Whitfield to give the presentation at the Annual Town Assembly in May 2014. VOTE 11 for 1 against M Cunningham**

**b Letter from PADMEC offering two annual honorary memberships to councillors.** The Mayor agreed to pay the four £1 memberships from his Mayors fund.

**It was resolved that the clerk would ask if PADMEC would offer 4 memberships to Cllrs M Cunningham, E Board, J Harmer and M Clewett. VOTE All in favour**

**c Endorsement of Town Guide**

**It was resolved that the clerk would send a letter of introduction to endorse the Town guide offered by the Local Authority Publishing and to delegate to the clerk to check the advertising surrounding the map for appropriateness. VOTE All in favour**

**d Proposal from the police to have a free professional graffiti painter paint the skate ramps to prevent further vandalism.**

*This item was brought forward in the meeting after public comment*

**Standing orders suspended**

PC Elizabeth Keenan gave a brief update on the vandalism at Brightling Road skate park and the idea put forward jointly by the police and Targeted Youth Support. The idea was to have a professional graffiti (community artist) the ramps with designs from the children who use the park and those at the youth club. Some photos of his work were shown to the council. It was hoped that although it now appeared that this was not free it would be joint funded by the Joint Action group (JAG) and targeted youth. This course of action was hoped to encourage involvement with the children and avoid further graffiti on the ramps. The police do not wish to close the park, but to encourage proper use of this excellent facility.

A councillor commented on the concerns of the design, but was reassured that the police would ensure no inappropriate graffiti would be used. Another councillor asked if it has worked in other areas. PC Keenan confirmed that she had been told that it had. Many other councillors confirmed that they thought this would be a good idea.

**Standing orders reinstated.**

**It was resolved that the police could pursue the professional graffiti of the ramps if this is possible after a site visit, in liaison with the clerk, the professional graffiti painter and targeted youth support and to leave the decision of the appropriateness to the police to decide and bring the decision back to the council. VOTE All in favour**

**e Nominations for two representatives for the Community centre**

**It was resolved to elect Cllr Mrs C Berry and additionally Cllr J O'Riordan as council representatives for the community centre. VOTE 11 for 1 abstention (J**

JO

O’Riordan)

**f Cuckmere Community bus subsidy for extra routes from January 2014.**

**Withdrawn, the Mayor has already agreed to fund the £150 from his Mayors fund.**

G Waldon Telecom Ltd Consultation on mobile phone base station upgrade.

Councillors commented that it was a courtesy that the Tow Council had been asked as this was an upgrade only, with no technical or emission changes. A councillor commented that there was a slight increase in height.

**It was resolved to submit no objections in the consultation response. VOTE All in favour**

h Grant Request Wealden Citizens Advice (WCA)

**A discussion took place on the merits of the service and the needs of smaller local charities. Councillors commented that WCA had recently received a large lottery grant. Council asked if the clerk could ask if there were any non financial way that it could support WCA. The clerk stated that she would ask them.**

**It was resolved to decline the request for a grant at this time but for the clerk to send a letter asking if Council could make any other facilities available which may be of service. VOTE 5 for 3 against 4 abstentions**

Cllr Clewett left at 9.01pm

**i Consultation of Car Parks in Wealden**

Council discussed the consultation and agreed that there were major issues with parking in Polegate. A councillor commented that there were no district car parks in Polegate and if parking was decriminalised and permits allowed that may assist with the on street parking issues. A councillor stated that the response could include that Council had been asking for an improvement in parking for a long time, including a district council car park and decriminalisation of parking. The clerk informed Council that Simon Davies (a consultant for the district council on car parking). A councillor commented that as the district had not been contacting the right people in the railway, it was possibly a brief assessment of the area, which could result in a simple reply that Polegate has not got a district run car park and no further action would be taken.

**It was resolved to respond stating “could Polegate be considered to be decriminalised earlier rather than later as the parking review does not appear to be working for Polegate. Council would be willing to be part of a pilot scheme for decriminalisation within Wealden.”**

**VOTE 6 for 0 against 6 abstentions**

Cllr Clewett returned at 9.13pm

**j Rail Draft Strategy Consultation**

**A discussion took place on the nature of the consultation. The railway car park and**

**It was resolved to submit no comment to the Rail Draft Strategy**

	<p><b>VOTE All in favour</b> Cllr E Board left the meeting at 9.17pm</p> <p><b>k Letter from Wealden District Council re the proposed closure of the High Street toilets</b> A discussion took place on the need for the toilets, the incompatibility of Polegate to the Community Toilet Scheme. A councillor commented that there were many hidden disabilities. Cllr G Gibbs MBE left the meeting at 9.22pm</p> <p>A councillor commented that the need was there and that council would need to consider the practicalities of taking on the toilets and how to achieve that result whilst making the financial burden bearable. Council commented that the letter was vague and there were concerns over liabilities with regards to refurbishment of the toilets. There were concerns over the structural liability of the toilet block. "Full repair lease". A councillor stated that he felt the District council MUST refurbish the toilets first before leasing or selling the toilet block and they need to carry out a survey before leasing the toilet block to Polegate Town Council. The District councillor also commented that he felt the district should also carry out a free survey on the condition of the toilets and buildings before any handover took place.</p> <p><b>It was resolved that the clerk arrange a meeting with members of the finance and policy committee, Polegate District Councillors and Wealden District Council to discuss a way to achieve the aim of keeping them open whilst limiting the financial burden; to find out what the district proposals are and the financial figures behind the proposals.</b></p> <p><b>VOTE All in favour</b></p>	
<p><b>10745</b></p>	<p><b>Sponsorship of a bin at Hailsham Road (McDonalds)</b> <b>It was resolved that McDonalds would be permitted to sponsor a plain bin (green) at the bus stop at Hailsham Road and to delegate to the clerk to arrange with the franchisee and manager the style of affordable bin. VOTE All in favour.</b></p>	
<p><b>10746</b></p>	<p><b>Parking Review (ESCC, Highways)</b> The email request had been circulated to all councillors prior to the meeting and noted by all.</p> <p><b>It was resolved all in favour.</b> <b>VOTE 11 for 1 abstention (S Shing)</b></p>	
<p><b>10747</b></p>	<p><b>Decision whether to replace or remove amenity lighting (in Lynholm Road &amp; in General)</b> <b>This item along with items 10747a,10748 a, b, c Standing orders suspended</b> Eric Ware, Electrical supervisor, Highways Lighting &amp; Traffic Signals, East Sussex County Council (ESCC) spoke regarding possibilities of where the Town Council could go regarding LED lighting. Mr Ware explained how ESCC had changed over to part night lighting and now were changing over to LED lighting. Main roads would be dimmed, feeder roads would go to 50% lighting (every other light lit in general), residential roads would go off between the hours of 00.30-05.30 approximately, to</p>	

	<p>reduce energy. ESCC are now changing Eastbourne over to LED lighting. ESCC has obtained a good price on the LED lighting, going over to LED offers a further energy saving and savings in maintenance costs as the LED lights do not need so much maintenance. The question was raised to see the direction that the Town Council want to go and whether they intended to go over to LED lighting. Long term LED lighting would give a longer use lantern, which also comes with a 10 year guarantee along with reductions in energy charges.</p> <p>A councillor asked if lower lighting (bollard style) could be used in amenity lighting areas to light paths and save energy. Mr Ware stated that he did not have prices for these as they were not generally used, but because of the low level lighting of these style, the throw of light would probably mean that more expense would be required as columns generally shed more light over greater areas. The lower level lighting was not as efficient for light as a column.</p> <p>A councillor stated that she did not want the High Street lights to go off at night as she felt that it would be dangerous to do so. The Mayor confirmed that the High Street was being looked at separately and this would be excluded form any resolution until it had been looked at again. This decision was to update the draft policy and prices would be looked at. A councillor asked for the coloured routes on the maps to be clarified. Mr ware confirmed that the green routes were main routes where the lighting would stay on all night, the yellow routes would be the 50% routes and they would generally have every other light lit and the other one part night lit, the pink routes were mainly residential areas and these would be part night lit and off between the hours of 00.30 and 05.30 (approximately).</p> <p>The Mayor clarified that council had already agreed to change over to part night lighting and Mr Ware was present to clarify details regarding the possible changeover to LED lighting.</p> <p><i>The Mayor asked councillors to either stand or use the microphones provided.</i></p> <p><b>Standing orders reinstated</b></p> <p>The clerk clarified that to remove columns was approximately £800 and to replace would be approximately £1200. A councillor stated that although the cost was slightly higher to replace, columns and lights in existence should be replaced.</p> <p><b>a) It was resolved that amenity lighting already in existence would continue to be maintained and replaced as required. VOTE All in favour</b></p>	<p><b>JO</b></p>
<p><b>10748</b></p>	<p><b>Street Lighting part night changeover</b></p> <p><b>a) Council decision on how to assess yellow route lighting.</b></p> <p>A councillor stated that he understood this was reducing the amount of red tape, bringing decisions back to full council. However, he would like to see the yellow routes reviewed in the future in order that any issues that arose on these routes could be looked at again. The clerk stated that if Council resolved to move over to LED lighting in the future, the electrical supervisor had indicated that those lights could actually be left on as the</p>	

	<p>energy used was slightly lower. This was another option open to council, rather than every other one. The Mayor stated that the clerk had been going through every street light one by one and that each was being looked at individually. A councillor stated that the review could allow council to reassess and possibly change over to LED at a later stage. The clerk stated that decisions made on the street lighting would affect the policy document being drafted. Council had already decided to move to part night lighting, but could also choose to move to LED lighting, which was what was being carried out by ESCC at present. If LED was not chosen, the part night lights would be installed. If LED lighting was chosen the columns being replaced would move over the part night and LED. The draft policy would be drafted in accordance with the choices made. A councillor asked where roads were not marked how they would be affected. The clerk confirmed that those not shown on the map in green, yellow or pink were ESCC streets and they did not belong to the council and they had already changed over to part night lighting. The clerk also confirmed that if council found areas and in liaison with the police found an area to be in need of all night lighting that could easily be changed at a relatively small cost.</p> <p>A councillor stated that she felt if the lighting from the LED was likely to be better, then she thought it would be better to move over to LED.</p> <p><b>a i) It was resolved to delegate the decisions on which lights should remain on in yellow routes to the clerk in liaison with Mr Ware, electrical supervisor, ESCC. It was agreed that a review could be carried out in the future to ensure that the lighting was as required. VOTE All in favour</b></p> <p><b>b) It was resolved that the High Street lights would be assessed separately and brought back to full council for a decision. VOTE All in favour.</b></p> <p><b>c) It was resolved that any Town Council owned street lights that were already installed should be replaced and repaired, including private roads/streets/drives and amenity areas (unless there was a specific reason not to). VOTE All in favour.</b></p>	<p>JO</p> <p>JO</p> <p>JO</p>
<p><b>10749</b></p>	<p><b>Street Lighting Policy (draft) LED Lighting</b></p> <p>A councillor asked if the LEDs would be an additional cost. The clerk started that she had not been provided with costs for LED lights at this time. Mr Ware indicated that he had some costs.</p> <p><b>Standing orders were suspended</b></p> <p>Mr Ware confirmed that some lanterns such as the high pressure SON were more expensive than the LED lanterns. The costs were approximately £230-240 per lantern plus installation costs on top of that. The standard lanterns were running at approximately 45 (a little over with losses) watts and the LED run at around 20-30 watts depending on if it was an 8 or 16 LED lantern. Going part night on those LEDs reduced the costs further. Mr Ware stated that council could opt to go to part night lighting in most areas and where new columns were installed these could change over to LED lighting if that is what</p>	<p>JO</p>

	<p>council resolved to do as their policy.</p> <p><b>Standing orders were reinstated</b></p> <p>A councillor asked the clerk what her recommendation was on the LED having liaised with ESCC. The clerk stated that she had no prices as of yet, as this request from ESCC was fairly new and without costs she could not recommend an option. She stated that as ESCC had a good price deal and columns were being replaced and repaired, it was important to make the decision now, whilst columns were being replaced and part night light cells installed, if the choice to go over to LED was the favoured one. It appeared that there was a quite a difference between going to part night cells at £40 and going over to LED lanterns at £240 plus installation costs and without the costs she could not make a recommendation but would prepare one for the next full council meeting.</p> <p>A councillor asked about if the lights at the crossroads were LED, the clerk confirmed that they were but did not belong to Polegate Town Council. He stated that if the LED lights were brighter areas could benefit from reducing the number of columns, which would reduce maintenance costs and energy costs in the longer term. He stated that he was keen to replace columns with LED as it seemed to offer a good broadcast of light and a nicer colour light in comparison with the sodium glow. A councillor stated that she did not want to reduce any lights in the area.</p> <p>A councillor stated that in his business position he had been asking about LED lighting and the accountants had all recommended that the current lighting was kept on the grounds that the cost up front is reasonably heavy and it took around 10 years plus to break even. He asked if we could have costs 5 years 10 years on whether the reduction in energy costs would recoup the outlay.</p> <p>Cllr Harmer proposed that the LED lights were used for replacement columns as they came up for renewal. No one seconded the motion.</p> <p>Council asked if further details could be obtained.</p> <p><b>It was agreed that Mr Ware and the clerk would bring back further details regarding the LED pricing (and long term recoup of outlay) and light spread and this would be brought back to full council to make a policy decision on whether to replace all lights or to replace as the columns came up for renewal and to exclude the High Street from this. VOTE All in favour.</b></p> <p><b>The clerk asked councillors to keep their paperwork for the next meeting.</b></p>	<p>JO</p>
<p><b>10750</b></p>	<p><b>Offices relocation feasibility study update</b></p> <p>The draft notes updating council had been circulated to all members prior to the meeting and noted by all present. The Mayor stated that this was an update on all the information gathered so far, but there were details from other parties that were not yet available that needed to be included. The clerk stated that she had now received some drawings/plans from the cricket and Football club detailing some of the ideas they have for any changes to the pavilion to cater for the new sports rules that had come in, if anyone wished to see them.</p>	
<p><b>10751</b></p>	<p><b>Civic Award Committee</b></p>	

	<p><b>a) Adoption of minutes of the meeting 15<sup>th</sup> July 2013</b>  <b>It was resolved to adopt the minutes and recommendations (delegated authority for most items) of the Civic Award Committee meeting of 15<sup>th</sup> July. VOTE All in favour</b></p> <p><b>b) Minutes of the Civic Award Committee, acceptance that the minutes are accurate and correct.</b>  <b>It was resolved that the minutes of the Civic Award Committee are accurate and correct and were signed by the chair of that committee. VOTE All in favour</b></p> <p><b>c) Council to formally dissolve the committee</b>  <b>It was resolved to formally accept that the committee had now concluded business for the year and would be dissolved as previously resolved. VOTE All in favour.</b></p>	
<b>10752</b>	<p><b>Proposed dates of next cycle of meetings</b>  Full Council 28<sup>th</sup> October 2013  Budget: Planning 4<sup>th</sup> November 2013 7.30pm  Budget: Personnel 4<sup>th</sup> November 2013 8.00pm  Finance &amp; Policy: Election of Vice Chair and all other budgets 11<sup>th</sup> Nov 2013  Full Council 25<sup>th</sup> November 2013  Full Council 9<sup>th</sup> December 2013  Full Council Precept Setting (latest) 13<sup>th</sup> January 2014  Full Council 24<sup>th</sup> February 2014  Full Council 31<sup>st</sup> March 2014</p>	
<b>10753</b>	<p>Council to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.</p> <p><b>It was resolved to discuss the following parts of the meeting in confidential session. VOTE All in favour.</b></p> <p>The public left the hall.</p>	
<b>10754</b>	<p><b>51 High Street Lease – email from tenants</b>  <b>It was resolved that the tenants of 51 High Street would be released from their lease from 31<sup>st</sup> December 2013 free of charge as requested. VOTE All in favour</b></p>	
<b>10755</b>	<p><b>Adoption of minutes from the personnel meeting of 23<sup>rd</sup> September 2013</b>  <b>It was resolved to adopt the minutes as presented. VOTE all in favour</b></p>	

The meeting closed at 10.00 pm

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 30<sup>th</sup> September 2013 St Georges Church Hall, 110 Eastbourne Road, Polegate at 7.30pm**

**Present:** Cllrs M Cunningham **MC**(Chair), M Clewett **MCI**, Mrs J Voyce **JV**, H Parker **HP**, E Board **EB**, J Harmer **JH**, Mrs M Piper **MP**, S Shing **SS**, G Gibbs MBE **GG**, D Broadbent **DB**, Mrs C Berry **CB**, J O’Riordan **JOR (12)**

**Not Present:** Cllrs M Pybus **MP**, T Voyce **TV**, D Shing **DS (3)**

11 members of the public

<b>Minute No.</b>	<b>Subject/Resolution</b>	<b>Action</b>
<b>10735</b>	<b>Welcome to newly elected councillor</b> The Mayor welcomed the newly elected Cllr J O’Riordan	-
<b>10736</b>	<b>Apologies for absence</b> Cllrs M Pybus (voluntary work), T Voyce (work), D Shing (work)	-
<b>10737</b>	<b>Declarations of interest</b> Cllr J Harmer item 10744h non prejudicial Cllr D Broadbent arrived at 7.35pm Cllrs Mrs C Berry, H Parker arrived at 7.36pm	
<b>10738</b>	<b>Opportunity for public comment</b> None <i>Item 10744d was brought forward at this point minute shown in agenda order.</i> <i>Items 10746, 10747,10748 brought forward to this point.</i> <i>Minute discussion shown in agenda order.</i>	
<b>10739</b>	<b>Minutes of the Full Council Meeting of 29<sup>th</sup> July 2013 and the minutes of the Special Full Council meeting of 26<sup>th</sup> July 2013.</b>  <b>It was resolved that the full council minutes of 29<sup>th</sup> July 2013 and those of the special full council of 26<sup>th</sup> July 2013 be taken as read and accepted as an accurate record of the meeting. The Mayor signed the minutes.</b> <b>VOTE All in favour.</b>	
<b>10740</b>	<b>Mayors Report</b> The Mayor reported that he had attended the civic awards presentation evening, where Mr John Dobson (Dobbo) was presented as the Civic Award winner for 2013. He was very happy to have received the award as it meant a great deal to him and was a lovely surprise for him. The Mayor stated that he had seen some lovely gardens that were presented on the evening as well. He said that he had taken some time out as it was the anniversary of his daughters passing. The Mayor stated that the next big function was the Mayors tea party and volunteers were required to help out on the day.	
<b>10741</b>	<b>Clerks report</b> A councillor commented on the waste collection mentioned in the report and that it was beginning to settle down. A councillor asked about the temporary highways steward. The clerk confirmed that his name was Andy Brooke and he was the officer from East Sussex County Council who monitored highways issues within our area. For example pot holes, overgrown hedges etc A councillor asked about the loss of the quality council status. The clerk confirmed that as the council did not have a standard	

	<p>contract for the clerk the council was no longer eligible and this had just been confirmed. (status had been frozen prior to that) She confirmed that to have a standard contract would mean allowing the clerk to join the pension scheme along with increasing other benefits to her contract. She stated that the personnel committee had discussed the issue at length as allowing the clerk to join the pension scheme had large financial consequences which were likely to go into £1000s and the only way to confirm this would have been to pay for an actuarial valuation of the fund pool which in itself had a large financial implication. Because the council had no current employees in the scheme but had deferred benefits and pensioners it had in effect left the scheme, there was a liability to the pool for past employees and this appeared to be financially unviable according to information received from the Local Government Pension Scheme office. The councillor asked if having quality status enabled the council to do certain things and obtain grants. The clerk stated that since she had qualified in CiLCA as the Council had the General Power of Competence.</p> <p>A councillor asked if the shelter at Brightling was back yet. The clerk confirmed that it was and had been replaced and reinstalled. The clerk also commented that the bike shelter had been seriously damaged. It appeared that both conkers and the things being thrown to get the conkers down had fallen and smashed the shelter. This is something that will be brought back to the buildings group.</p> <p>A councillor stated that the toilets in the High Street situation had now changed and the clerk confirmed this and that there was an agenda item later on which covered the development. The clerk confirmed the agenda item was 10k (minute 10744k)</p> <p>A councillor stated that there was an issue with collections from Elizabeth Court apparently on the grounds of health and safety. One of the district councillors confirmed that various things had changed with the waste collections including bin sizes and what items were collected and from where. The clerk stated that she would contact Wealden and the district councillor for the south to let them know of the issue.</p>	
<p><b>10742</b></p>	<p><b>Adoption of minutes and recommendations from committees and standing committees.</b></p> <p>Building and Land &amp; Business Plan Joint Committee minutes of 16<sup>th</sup> September 2013</p> <p>A motion was put to reject the decision 10722e (proposal to put allotments on the land) as a failed motion (the motion was originally lost 3 for 5 against). This motion was seconded. The chair of the joint committee reiterated that he felt that the consequences of the decision had not been fully understood at the time, and that he wished for the group to discuss the matter again in more detail.</p> <p>A councillor stated that a decision was taken at a meeting and the proposal was lost. That should stand as the decision and not be removed. The clerk clarified that if the motion was removed the committee and council could discuss the matter again, but as it stood if the minutes were accepted as they are, the motion was lost and could not be discussed in the same manner a second time without a rescind motion for the next six months. The Mayor clarified that the adoption of the minutes at full council is to accept the minutes and recommendations, but</p>	

	<p>council did not have to accept all resolutions of a committee and could choose to reject some decisions. The clerk stated that she had been asked by some councillors to have this motion removed to facilitate the discussion again within the six month period. A councillor asked the councillors who wished to remove this item to give their reasons why. A councillor stated that further details had now come forward which meant that the topic would be better discussed again and the context that it was discussed had now changed. The discussion had been on Brightling Road projects and how they would be affected by any development on Hindsland. There were suggestions that there were thoughts of putting an access/link road across Polegate Town Council land behind Heron Ridge. The councillor asked the clerk to confirm that the committee had not delegated powers. The clerk confirmed this was correct. The clerk clarified that the owners of the land at Hindsland now wished to have another meeting with the council. A councillor commented that there was no application for that land yet and hence that nothing would happen there for at least 2 years and so nothing would happen within the next six months. A councillor asked that the whole discussion go back to the committee to discuss again. A councillor stated that she had been against as there was no money in the budget to provide allotments, which would need top soil and water. Further discussion took place on the reasoning behind the original decision.</p> <p><b>A vote was taken on the motion to remove the lost recommendation VOTE 3 for 6 against 3 abstentions motion <u>lost</u></b></p> <p>A proposal was put to adopt the minutes in their entirety</p> <p><b>It was resolved to adopt the minutes and recommendations of the Buildings and Land &amp; Business Plan Joint Committee meeting of 16<sup>th</sup> September 2013 in their entirety. VOTE 8 for 2 against 2 abstentions</b></p>	
10743	<p><b>Financial Update</b></p> <p><b>a) Approval of accounts for payment</b> It was resolved to approve the account for payment to the value of £31,293.51 as per the attached sheet. VOTE All in favour</p> <p><b>b) Barclaycard Statement</b> The statement was noted by all present.</p> <p><b>c) Bank Reconciliation</b> The reconciliation and income and expenditure accounts were noted and accepted by all present.</p>	
10744	<p><b>Correspondence for Action</b> <b>a Request by R Whitfield of RSPB South Downs Futurescape to give short presentation on 9<sup>th</sup> December 2013.</b></p> <p><b>It was resolved that the Council did wish to have Ms Whitfield make a presentation. VOTE 11 for 1 against M Cunningham.</b></p> <p>A councillor asked that the clerk ask Ms Whitfield to make the presentation on 9<sup>th</sup> December. A councillor asked if she could be</p>	

asked to make the presentation at the Annual Town meeting.

**It was resolved that the clerk would ask Ms Whitfield to give the presentation at the Annual Town Assembly in May 2014. VOTE 11 for 1 against M Cunningham**

**b Letter from PADMEC offering two annual honorary memberships to councillors.** The Mayor agreed to pay the four £1 memberships from his Mayors fund.

**It was resolved that the clerk would ask if PADMEC would offer 4 memberships to Cllrs M Cunningham, E Board, J Harmer and M Clewett. VOTE All in favour**

**c Endorsement of Town Guide**

**It was resolved that the clerk would send a letter of introduction to endorse the Town guide offered by the Local Authority Publishing and to delegate to the clerk to check the advertising surrounding the map for appropriateness. VOTE All in favour**

**d Proposal from the police to have a free professional graffiti painter paint the skate ramps to prevent further vandalism.**

*This item was brought forward in the meeting after public comment*

**Standing orders suspended**

PC Elizabeth Keenan gave a brief update on the vandalism at Brightling Road skate park and the idea put forward jointly by the police and Targeted Youth Support. The idea was to have a professional graffiti (community artist) the ramps with designs from the children who use the park and those at the youth club. Some photos of his work were shown to the council. It was hoped that although it now appeared that this was not free it would be joint funded by the Joint Action group (JAG) and targeted youth. This course of action was hoped to encourage involvement with the children and avoid further graffiti on the ramps. The police do not wish to close the park, but to encourage proper use of this excellent facility.

A councillor commented on the concerns of the design, but was reassured that the police would ensure no inappropriate graffiti would be used. Another councillor asked if it has worked in other areas. PC Keenan confirmed that she had been told that it had. Many other councillors confirmed that they thought this would be a good idea.

**Standing orders reinstated.**

**It was resolved that the police could pursue the professional graffiti of the ramps if this is possible after a site visit, in liaison with the clerk, the professional graffiti painter and targeted youth support and to leave the decision of the appropriateness to the police to decide and bring the decision back to the council. VOTE All in favour**

**e Nominations for two representatives for the Community centre**

**It was resolved to elect Cllr Mrs C Berry and additionally Cllr J O'Riordan as council representatives for the community centre. VOTE 11 for 1 abstention (J**

JO

O’Riordan)

**f Cuckmere Community bus subsidy for extra routes from January 2014.**

**Withdrawn, the Mayor has already agreed to fund the £150 from his Mayors fund.**

G Waldon Telecom Ltd Consultation on mobile phone base station upgrade.

Councillors commented that it was a courtesy that the Tow Council had been asked as this was an upgrade only, with no technical or emission changes. A councillor commented that there was a slight increase in height.

**It was resolved to submit no objections in the consultation response. VOTE All in favour**

h Grant Request Wealden Citizens Advice (WCA)

**A discussion took place on the merits of the service and the needs of smaller local charities. Councillors commented that WCA had recently received a large lottery grant. Council asked if the clerk could ask if there were any non financial way that it could support WCA. The clerk stated that she would ask them.**

**It was resolved to decline the request for a grant at this time but for the clerk to send a letter asking if Council could make any other facilities available which may be of service. VOTE 5 for 3 against 4 abstentions**

Cllr Clewett left at 9.01pm

**i Consultation of Car Parks in Wealden**

Council discussed the consultation and agreed that there were major issues with parking in Polegate. A councillor commented that there were no district car parks in Polegate and if parking was decriminalised and permits allowed that may assist with the on street parking issues. A councillor stated that the response could include that Council had been asking for an improvement in parking for a long time, including a district council car park and decriminalisation of parking. The clerk informed Council that Simon Davies (a consultant for the district council on car parking). A councillor commented that as the district had not been contacting the right people in the railway, it was possibly a brief assessment of the area, which could result in a simple reply that Polegate has not got a district run car park and no further action would be taken.

**It was resolved to respond stating “could Polegate be considered to be decriminalised earlier rather than later as the parking review does not appear to be working for Polegate. Council would be willing to be part of a pilot scheme for decriminalisation within Wealden.”**

**VOTE 6 for 0 against 6 abstentions**

Cllr Clewett returned at 9.13pm

**j Rail Draft Strategy Consultation**

**A discussion took place on the nature of the consultation. The railway car park and**

**It was resolved to submit no comment to the Rail Draft Strategy**

	<p><b>VOTE All in favour</b> Cllr E Board left the meeting at 9.17pm</p> <p><b>k Letter from Wealden District Council re the proposed closure of the High Street toilets</b> A discussion took place on the need for the toilets, the incompatibility of Polegate to the Community Toilet Scheme. A councillor commented that there were many hidden disabilities. Cllr G Gibbs MBE left the meeting at 9.22pm</p> <p>A councillor commented that the need was there and that council would need to consider the practicalities of taking on the toilets and how to achieve that result whilst making the financial burden bearable. Council commented that the letter was vague and there were concerns over liabilities with regards to refurbishment of the toilets. There were concerns over the structural liability of the toilet block. "Full repair lease". A councillor stated that he felt the District council MUST refurbish the toilets first before leasing or selling the toilet block and they need to carry out a survey before leasing the toilet block to Polegate Town Council. The District councillor also commented that he felt the district should also carry out a free survey on the condition of the toilets and buildings before any handover took place.</p> <p><b>It was resolved that the clerk arrange a meeting with members of the finance and policy committee, Polegate District Councillors and Wealden District Council to discuss a way to achieve the aim of keeping them open whilst limiting the financial burden; to find out what the district proposals are and the financial figures behind the proposals.</b></p> <p><b>VOTE All in favour</b></p>	
10745	<p><b>Sponsorship of a bin at Hailsham Road (McDonalds)</b> <b>It was resolved that McDonalds would be permitted to sponsor a plain bin (green) at the bus stop at Hailsham Road and to delegate to the clerk to arrange with the franchisee and manager the style of affordable bin. VOTE All in favour.</b></p>	
10746	<p><b>Parking Review (ESCC, Highways)</b> The email request had been circulated to all councillors prior to the meeting and noted by all.</p> <p><b>It was resolved all in favour.</b> <b>VOTE 11 for 1 abstention (S Shing)</b></p>	
10747	<p><b>Decision whether to replace or remove amenity lighting (in Lynholm Road &amp; in General)</b> <b>This item along with items 10747a,10748 a, b, c Standing orders suspended</b> Eric Ware, Electrical supervisor, Highways Lighting &amp; Traffic Signals, East Sussex County Council (ESCC) spoke regarding possibilities of where the Town Council could go regarding LED lighting. Mr Ware explained how ESCC had changed over to part night lighting and now were changing over to LED lighting. Main roads would be dimmed, feeder roads would go to 50% lighting (every other light lit in general), residential roads would go off between the hours of 00.30-05.30 approximately, to</p>	

	<p>reduce energy. ESCC are now changing Eastbourne over to LED lighting. ESCC has obtained a good price on the LED lighting, going over to LED offers a further energy saving and savings in maintenance costs as the LED lights do not need so much maintenance. The question was raised to see the direction that the Town Council want to go and whether they intended to go over to LED lighting. Long term LED lighting would give a longer use lantern, which also comes with a 10 year guarantee along with reductions in energy charges.</p> <p>A councillor asked if lower lighting (bollard style) could be used in amenity lighting areas to light paths and save energy. Mr Ware stated that he did not have prices for these as they were not generally used, but because of the low level lighting of these style, the throw of light would probably mean that more expense would be required as columns generally shed more light over greater areas. The lower level lighting was not as efficient for light as a column.</p> <p>A councillor stated that she did not want the High Street lights to go off at night as she felt that it would be dangerous to do so. The Mayor confirmed that the High Street was being looked at separately and this would be excluded from any resolution until it had been looked at again. This decision was to update the draft policy and prices would be looked at. A councillor asked for the coloured routes on the maps to be clarified. Mr Ware confirmed that the green routes were main routes where the lighting would stay on all night, the yellow routes would be the 50% routes and they would generally have every other light lit and the other one part night lit, the pink routes were mainly residential areas and these would be part night lit and off between the hours of 00.30 and 05.30 (approximately).</p> <p>The Mayor clarified that council had already agreed to change over to part night lighting and Mr Ware was present to clarify details regarding the possible changeover to LED lighting.</p> <p><i>The Mayor asked councillors to either stand or use the microphones provided.</i></p> <p><b>Standing orders reinstated</b></p> <p>The clerk clarified that to remove columns was approximately £800 and to replace would be approximately £1200. A councillor stated that although the cost was slightly higher to replace, columns and lights in existence should be replaced.</p> <p><b>a) It was resolved that amenity lighting already in existence would continue to be maintained and replaced as required. VOTE All in favour</b></p>	<p><b>JO</b></p>
<p><b>10748</b></p>	<p><b>Street Lighting part night changeover</b></p> <p><b>a) Council decision on how to assess yellow route lighting.</b></p> <p>A councillor stated that he understood this was reducing the amount of red tape, bringing decisions back to full council. However, he would like to see the yellow routes reviewed in the future in order that any issues that arose on these routes could be looked at again. The clerk stated that if Council resolved to move over to LED lighting in the future, the electrical supervisor had indicated that those lights could actually be left on as the</p>	

	<p>energy used was slightly lower. This was another option open to council, rather than every other one. The Mayor stated that the clerk had been going through every street light one by one and that each was being looked at individually. A councillor stated that the review could allow council to reassess and possibly change over to LED at a later stage. The clerk stated that decisions made on the street lighting would affect the policy document being drafted. Council had already decided to move to part night lighting, but could also choose to move to LED lighting, which was what was being carried out by ESCC at present. If LED was not chosen, the part night lights would be installed. If LED lighting was chosen the columns being replaced would move over the part night and LED. The draft policy would be drafted in accordance with the choices made. A councillor asked where roads were not marked how they would be affected. The clerk confirmed that those not shown on the map in green, yellow or pink were ESCC streets and they did not belong to the council and they had already changed over to part night lighting. The clerk also confirmed that if council found areas and in liaison with the police found an area to be in need of all night lighting that could easily be changed at a relatively small cost.</p> <p>A councillor stated that she felt if the lighting from the LED was likely to be better, then she thought it would be better to move over to LED.</p> <p><b>a i) It was resolved to delegate the decisions on which lights should remain on in yellow routes to the clerk in liaison with Mr Ware, electrical supervisor, ESCC. It was agreed that a review could be carried out in the future to ensure that the lighting was as required. VOTE All in favour</b></p> <p><b>b) It was resolved that the High Street lights would be assessed separately and brought back to full council for a decision. VOTE All in favour.</b></p> <p><b>c) It was resolved that any Town Council owned street lights that were already installed should be replaced and repaired, including private roads/streets/drives and amenity areas (unless there was a specific reason not to). VOTE All in favour.</b></p>	<p>JO</p> <p>JO</p> <p>JO</p>
<p><b>10749</b></p>	<p><b>Street Lighting Policy (draft) LED Lighting</b></p> <p>A councillor asked if the LEDs would be an additional cost. The clerk started that she had not been provided with costs for LED lights at this time. Mr Ware indicated that he had some costs.</p> <p><b>Standing orders were suspended</b></p> <p>Mr Ware confirmed that some lanterns such as the high pressure SON were more expensive than the LED lanterns. The costs were approximately £230-240 per lantern plus installation costs on top of that. The standard lanterns were running at approximately 45 (a little over with losses) watts and the LED run at around 20-30 watts depending on if it was an 8 or 16 LED lantern. Going part night on those LEDs reduced the costs further. Mr Ware stated that council could opt to go to part night lighting in most areas and where new columns were installed these could change over to LED lighting if that is what</p>	<p>JO</p>

	<p>council resolved to do as their policy.</p> <p><b>Standing orders were reinstated</b></p> <p>A councillor asked the clerk what her recommendation was on the LED having liaised with ESCC. The clerk stated that she had no prices as of yet, as this request from ESCC was fairly new and without costs she could not recommend an option. She stated that as ESCC had a good price deal and columns were being replaced and repaired, it was important to make the decision now, whilst columns were being replaced and part night light cells installed, if the choice to go over to LED was the favoured one. It appeared that there was a quite a difference between going to part night cells at £40 and going over to LED lanterns at £240 plus installation costs and without the costs she could not make a recommendation but would prepare one for the next full council meeting.</p> <p>A councillor asked about if the lights at the crossroads were LED, the clerk confirmed that they were but did not belong to Polegate Town Council. He stated that if the LED lights were brighter areas could benefit from reducing the number of columns, which would reduce maintenance costs and energy costs in the longer term. He stated that he was keen to replace columns with LED as it seemed to offer a good broadcast of light and a nicer colour light in comparison with the sodium glow. A councillor stated that she did not want to reduce any lights in the area.</p> <p>A councillor stated that in his business position he had been asking about LED lighting and the accountants had all recommended that the current lighting was kept on the grounds that the cost up front is reasonably heavy and it took around 10 years plus to break even. He asked if we could have costs 5 years 10 years on whether the reduction in energy costs would recoup the outlay.</p> <p>Cllr Harmer proposed that the LED lights were used for replacement columns as they came up for renewal. No one seconded the motion.</p> <p>Council asked if further details could be obtained.</p> <p><b>It was agreed that Mr Ware and the clerk would bring back further details regarding the LED pricing (and long term recoup of outlay) and light spread and this would be brought back to full council to make a policy decision on whether to replace all lights or to replace as the columns came up for renewal and to exclude the High Street from this. VOTE All in favour.</b></p> <p><b>The clerk asked councillors to keep their paperwork for the next meeting.</b></p>	<p>JO</p>
<p><b>10750</b></p>	<p><b>Offices relocation feasibility study update</b></p> <p>The draft notes updating council had been circulated to all members prior to the meeting and noted by all present. The Mayor stated that this was an update on all the information gathered so far, but there were details from other parties that were not yet available that needed to be included. The clerk stated that she had now received some drawings/plans from the cricket and Football club detailing some of the ideas they have for any changes to the pavilion to cater for the new sports rules that had come in, if anyone wished to see them.</p>	
<p><b>10751</b></p>	<p><b>Civic Award Committee</b></p>	

	<p><b>a) Adoption of minutes of the meeting 15<sup>th</sup> July 2013</b>  <b>It was resolved to adopt the minutes and recommendations (delegated authority for most items) of the Civic Award Committee meeting of 15<sup>th</sup> July. VOTE All in favour</b></p> <p><b>b) Minutes of the Civic Award Committee, acceptance that the minutes are accurate and correct.</b>  <b>It was resolved that the minutes of the Civic Award Committee are accurate and correct and were signed by the chair of that committee. VOTE All in favour</b></p> <p><b>c) Council to formally dissolve the committee</b>  <b>It was resolved to formally accept that the committee had now concluded business for the year and would be dissolved as previously resolved. VOTE All in favour.</b></p>	
<b>10752</b>	<p><b>Proposed dates of next cycle of meetings</b>  Full Council 28<sup>th</sup> October 2013  Budget: Planning 4<sup>th</sup> November 2013 7.30pm  Budget: Personnel 4<sup>th</sup> November 2013 8.00pm  Finance &amp; Policy: Election of Vice Chair and all other budgets 11<sup>th</sup> Nov 2013  Full Council 25<sup>th</sup> November 2013  Full Council 9<sup>th</sup> December 2013  Full Council Precept Setting (latest) 13<sup>th</sup> January 2014  Full Council 24<sup>th</sup> February 2014  Full Council 31<sup>st</sup> March 2014</p>	
<b>10753</b>	<p>Council to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.</p> <p><b>It was resolved to discuss the following parts of the meeting in confidential session. VOTE All in favour.</b></p> <p>The public left the hall.</p>	
<b>10754</b>	<p><b>51 High Street Lease – email from tenants</b>  <b>It was resolved that the tenants of 51 High Street would be released from their lease from 31<sup>st</sup> December 2013 free of charge as requested. VOTE All in favour</b></p>	
<b>10755</b>	<p><b>Adoption of minutes from the personnel meeting of 23<sup>rd</sup> September 2013</b>  <b>It was resolved to adopt the minutes as presented. VOTE all in favour</b></p>	

The meeting closed at 10.00 pm

**UNADOPTED  
POLEGATE TOWN COUNCIL**

**Minutes of the Full Council meeting held on Monday 30<sup>th</sup> September 2013 St Georges Church Hall, 110 Eastbourne Road, Polegate at 7.30pm**

**Present:** Cllrs M Cunningham **MC**(Chair), M Clewett **MCI**, Mrs J Voyce **JV**, H Parker **HP**, E Board **EB**, J Harmer **JH**, Mrs M Piper **MP**, S Shing **SS**, G Gibbs MBE **GG**, D Broadbent **DB**, Mrs C Berry **CB**, J O’Riordan **JOR (12)**

**Not Present:** Cllrs M Pybus **MP**, T Voyce **TV**, D Shing **DS (3)**

11 members of the public

<b>Minute No.</b>	<b>Subject/Resolution</b>	<b>Action</b>
<b>10735</b>	<b>Welcome to newly elected councillor</b> The Mayor welcomed the newly elected Cllr J O’Riordan	-
<b>10736</b>	<b>Apologies for absence</b> Cllrs M Pybus (voluntary work), T Voyce (work), D Shing (work)	-
<b>10737</b>	<b>Declarations of interest</b> Cllr J Harmer item 10744h non prejudicial Cllr D Broadbent arrived at 7.35pm Cllrs Mrs C Berry, H Parker arrived at 7.36pm	
<b>10738</b>	<b>Opportunity for public comment</b> None <i>Item 10744d was brought forward at this point minute shown in agenda order.</i> <i>Items 10746, 10747,10748 brought forward to this point.</i> <i>Minute discussion shown in agenda order.</i>	
<b>10739</b>	<b>Minutes of the Full Council Meeting of 29<sup>th</sup> July 2013 and the minutes of the Special Full Council meeting of 26<sup>th</sup> July 2013.</b>  <b>It was resolved that the full council minutes of 29<sup>th</sup> July 2013 and those of the special full council of 26<sup>th</sup> July 2013 be taken as read and accepted as an accurate record of the meeting. The Mayor signed the minutes.</b> <b>VOTE All in favour.</b>	
<b>10740</b>	<b>Mayors Report</b> The Mayor reported that he had attended the civic awards presentation evening, where Mr John Dobson (Dobbo) was presented as the Civic Award winner for 2013. He was very happy to have received the award as it meant a great deal to him and was a lovely surprise for him. The Mayor stated that he had seen some lovely gardens that were presented on the evening as well. He said that he had taken some time out as it was the anniversary of his daughters passing. The Mayor stated that the next big function was the Mayors tea party and volunteers were required to help out on the day.	
<b>10741</b>	<b>Clerks report</b> A councillor commented on the waste collection mentioned in the report and that it was beginning to settle down. A councillor asked about the temporary highways steward. The clerk confirmed that his name was Andy Brooke and he was the officer from East Sussex County Council who monitored highways issues within our area. For example pot holes, overgrown hedges etc A councillor asked about the loss of the quality council status. The clerk confirmed that as the council did not have a standard	

	<p>contract for the clerk the council was no longer eligible and this had just been confirmed. (status had been frozen prior to that) She confirmed that to have a standard contract would mean allowing the clerk to join the pension scheme along with increasing other benefits to her contract. She stated that the personnel committee had discussed the issue at length as allowing the clerk to join the pension scheme had large financial consequences which were likely to go into £1000s and the only way to confirm this would have been to pay for an actuarial valuation of the fund pool which in itself had a large financial implication. Because the council had no current employees in the scheme but had deferred benefits and pensioners it had in effect left the scheme, there was a liability to the pool for past employees and this appeared to be financially unviable according to information received from the Local Government Pension Scheme office. The councillor asked if having quality status enabled the council to do certain things and obtain grants. The clerk stated that since she had qualified in CiLCA as the Council had the General Power of Competence.</p> <p>A councillor asked if the shelter at Brightling was back yet. The clerk confirmed that it was and had been replaced and reinstalled. The clerk also commented that the bike shelter had been seriously damaged. It appeared that both conkers and the things being thrown to get the conkers down had fallen and smashed the shelter. This is something that will be brought back to the buildings group.</p> <p>A councillor stated that the toilets in the High Street situation had now changed and the clerk confirmed this and that there was an agenda item later on which covered the development. The clerk confirmed the agenda item was 10k (minute 10744k)</p> <p>A councillor stated that there was an issue with collections from Elizabeth Court apparently on the grounds of health and safety. One of the district councillors confirmed that various things had changed with the waste collections including bin sizes and what items were collected and from where. The clerk stated that she would contact Wealden and the district councillor for the south to let them know of the issue.</p>	
<p><b>10742</b></p>	<p><b>Adoption of minutes and recommendations from committees and standing committees.</b></p> <p>Building and Land &amp; Business Plan Joint Committee minutes of 16<sup>th</sup> September 2013</p> <p>A motion was put to reject the decision 10722e (proposal to put allotments on the land) as a failed motion (the motion was originally lost 3 for 5 against). This motion was seconded. The chair of the joint committee reiterated that he felt that the consequences of the decision had not been fully understood at the time, and that he wished for the group to discuss the matter again in more detail.</p> <p>A councillor stated that a decision was taken at a meeting and the proposal was lost. That should stand as the decision and not be removed. The clerk clarified that if the motion was removed the committee and council could discuss the matter again, but as it stood if the minutes were accepted as they are, the motion was lost and could not be discussed in the same manner a second time without a rescind motion for the next six months. The Mayor clarified that the adoption of the minutes at full council is to accept the minutes and recommendations, but</p>	

	<p>council did not have to accept all resolutions of a committee and could choose to reject some decisions. The clerk stated that she had been asked by some councillors to have this motion removed to facilitate the discussion again within the six month period. A councillor asked the councillors who wished to remove this item to give their reasons why. A councillor stated that further details had now come forward which meant that the topic would be better discussed again and the context that it was discussed had now changed. The discussion had been on Brightling Road projects and how they would be affected by any development on Hindsland. There were suggestions that there were thoughts of putting an access/link road across Polegate Town Council land behind Heron Ridge. The councillor asked the clerk to confirm that the committee had not delegated powers. The clerk confirmed this was correct. The clerk clarified that the owners of the land at Hindsland now wished to have another meeting with the council. A councillor commented that there was no application for that land yet and hence that nothing would happen there for at least 2 years and so nothing would happen within the next six months. A councillor asked that the whole discussion go back to the committee to discuss again. A councillor stated that she had been against as there was no money in the budget to provide allotments, which would need top soil and water. Further discussion took place on the reasoning behind the original decision.</p> <p><b>A vote was taken on the motion to remove the lost recommendation VOTE 3 for 6 against 3 abstentions motion <u>lost</u></b></p> <p>A proposal was put to adopt the minutes in their entirety</p> <p><b>It was resolved to adopt the minutes and recommendations of the Buildings and Land &amp; Business Plan Joint Committee meeting of 16<sup>th</sup> September 2013 in their entirety. VOTE 8 for 2 against 2 abstentions</b></p>	
10743	<p><b>Financial Update</b></p> <p><b>a) Approval of accounts for payment</b> It was resolved to approve the account for payment to the value of £31,293.51 as per the attached sheet. VOTE All in favour</p> <p><b>b) Barclaycard Statement</b> The statement was noted by all present.</p> <p><b>c) Bank Reconciliation</b> The reconciliation and income and expenditure accounts were noted and accepted by all present.</p>	
10744	<p><b>Correspondence for Action</b> <b>a Request by R Whitfield of RSPB South Downs Futurescape to give short presentation on 9<sup>th</sup> December 2013.</b></p> <p><b>It was resolved that the Council did wish to have Ms Whitfield make a presentation. VOTE 11 for 1 against M Cunningham.</b></p> <p>A councillor asked that the clerk ask Ms Whitfield to make the presentation on 9<sup>th</sup> December. A councillor asked if she could be</p>	

asked to make the presentation at the Annual Town meeting.

**It was resolved that the clerk would ask Ms Whitfield to give the presentation at the Annual Town Assembly in May 2014. VOTE 11 for 1 against M Cunningham**

**b Letter from PADMEC offering two annual honorary memberships to councillors.** The Mayor agreed to pay the four £1 memberships from his Mayors fund.

**It was resolved that the clerk would ask if PADMEC would offer 4 memberships to Cllrs M Cunningham, E Board, J Harmer and M Clewett. VOTE All in favour**

**c Endorsement of Town Guide**

**It was resolved that the clerk would send a letter of introduction to endorse the Town guide offered by the Local Authority Publishing and to delegate to the clerk to check the advertising surrounding the map for appropriateness. VOTE All in favour**

**d Proposal from the police to have a free professional graffiti painter paint the skate ramps to prevent further vandalism.**

*This item was brought forward in the meeting after public comment*

**Standing orders suspended**

PC Elizabeth Keenan gave a brief update on the vandalism at Brightling Road skate park and the idea put forward jointly by the police and Targeted Youth Support. The idea was to have a professional graffiti (community artist) the ramps with designs from the children who use the park and those at the youth club. Some photos of his work were shown to the council. It was hoped that although it now appeared that this was not free it would be joint funded by the Joint Action group (JAG) and targeted youth. This course of action was hoped to encourage involvement with the children and avoid further graffiti on the ramps. The police do not wish to close the park, but to encourage proper use of this excellent facility.

A councillor commented on the concerns of the design, but was reassured that the police would ensure no inappropriate graffiti would be used. Another councillor asked if it has worked in other areas. PC Keenan confirmed that she had been told that it had. Many other councillors confirmed that they thought this would be a good idea.

**Standing orders reinstated.**

**It was resolved that the police could pursue the professional graffiti of the ramps if this is possible after a site visit, in liaison with the clerk, the professional graffiti painter and targeted youth support and to leave the decision of the appropriateness to the police to decide and bring the decision back to the council. VOTE All in favour**

**e Nominations for two representatives for the Community centre**

**It was resolved to elect Cllr Mrs C Berry and additionally Cllr J O'Riordan as council representatives for the community centre. VOTE 11 for 1 abstention (J**

JO

O’Riordan)

**f Cuckmere Community bus subsidy for extra routes from January 2014.**

**Withdrawn, the Mayor has already agreed to fund the £150 from his Mayors fund.**

G Waldon Telecom Ltd Consultation on mobile phone base station upgrade.

Councillors commented that it was a courtesy that the Tow Council had been asked as this was an upgrade only, with no technical or emission changes. A councillor commented that there was a slight increase in height.

**It was resolved to submit no objections in the consultation response. VOTE All in favour**

h Grant Request Wealden Citizens Advice (WCA)

**A discussion took place on the merits of the service and the needs of smaller local charities. Councillors commented that WCA had recently received a large lottery grant. Council asked if the clerk could ask if there were any non financial way that it could support WCA. The clerk stated that she would ask them.**

**It was resolved to decline the request for a grant at this time but for the clerk to send a letter asking if Council could make any other facilities available which may be of service. VOTE 5 for 3 against 4 abstentions**

Cllr Clewett left at 9.01pm

**i Consultation of Car Parks in Wealden**

Council discussed the consultation and agreed that there were major issues with parking in Polegate. A councillor commented that there were no district car parks in Polegate and if parking was decriminalised and permits allowed that may assist with the on street parking issues. A councillor stated that the response could include that Council had been asking for an improvement in parking for a long time, including a district council car park and decriminalisation of parking. The clerk informed Council that Simon Davies (a consultant for the district council on car parking). A councillor commented that as the district had not been contacting the right people in the railway, it was possibly a brief assessment of the area, which could result in a simple reply that Polegate has not got a district run car park and no further action would be taken.

**It was resolved to respond stating “could Polegate be considered to be decriminalised earlier rather than later as the parking review does not appear to be working for Polegate. Council would be willing to be part of a pilot scheme for decriminalisation within Wealden.”**

**VOTE 6 for 0 against 6 abstentions**

Cllr Clewett returned at 9.13pm

**j Rail Draft Strategy Consultation**

**A discussion took place on the nature of the consultation. The railway car park and**

**It was resolved to submit no comment to the Rail Draft Strategy**

	<p><b>VOTE All in favour</b> Cllr E Board left the meeting at 9.17pm</p> <p><b>k Letter from Wealden District Council re the proposed closure of the High Street toilets</b> A discussion took place on the need for the toilets, the incompatibility of Polegate to the Community Toilet Scheme. A councillor commented that there were many hidden disabilities. Cllr G Gibbs MBE left the meeting at 9.22pm</p> <p>A councillor commented that the need was there and that council would need to consider the practicalities of taking on the toilets and how to achieve that result whilst making the financial burden bearable. Council commented that the letter was vague and there were concerns over liabilities with regards to refurbishment of the toilets. There were concerns over the structural liability of the toilet block. "Full repair lease". A councillor stated that he felt the District council MUST refurbish the toilets first before leasing or selling the toilet block and they need to carry out a survey before leasing the toilet block to Polegate Town Council. The District councillor also commented that he felt the district should also carry out a free survey on the condition of the toilets and buildings before any handover took place.</p> <p><b>It was resolved that the clerk arrange a meeting with members of the finance and policy committee, Polegate District Councillors and Wealden District Council to discuss a way to achieve the aim of keeping them open whilst limiting the financial burden; to find out what the district proposals are and the financial figures behind the proposals.</b></p> <p><b>VOTE All in favour</b></p>	
10745	<p><b>Sponsorship of a bin at Hailsham Road (McDonalds)</b> <b>It was resolved that McDonalds would be permitted to sponsor a plain bin (green) at the bus stop at Hailsham Road and to delegate to the clerk to arrange with the franchisee and manager the style of affordable bin. VOTE All in favour.</b></p>	
10746	<p><b>Parking Review (ESCC, Highways)</b> The email request had been circulated to all councillors prior to the meeting and noted by all.</p> <p><b>It was resolved all in favour.</b> <b>VOTE 11 for 1 abstention (S Shing)</b></p>	
10747	<p><b>Decision whether to replace or remove amenity lighting (in Lynholm Road &amp; in General)</b> <b>This item along with items 10747a,10748 a, b, c Standing orders suspended</b> Eric Ware, Electrical supervisor, Highways Lighting &amp; Traffic Signals, East Sussex County Council (ESCC) spoke regarding possibilities of where the Town Council could go regarding LED lighting. Mr Ware explained how ESCC had changed over to part night lighting and now were changing over to LED lighting. Main roads would be dimmed, feeder roads would go to 50% lighting (every other light lit in general), residential roads would go off between the hours of 00.30-05.30 approximately, to</p>	

	<p>reduce energy. ESCC are now changing Eastbourne over to LED lighting. ESCC has obtained a good price on the LED lighting, going over to LED offers a further energy saving and savings in maintenance costs as the LED lights do not need so much maintenance. The question was raised to see the direction that the Town Council want to go and whether they intended to go over to LED lighting. Long term LED lighting would give a longer use lantern, which also comes with a 10 year guarantee along with reductions in energy charges.</p> <p>A councillor asked if lower lighting (bollard style) could be used in amenity lighting areas to light paths and save energy. Mr Ware stated that he did not have prices for these as they were not generally used, but because of the low level lighting of these style, the throw of light would probably mean that more expense would be required as columns generally shed more light over greater areas. The lower level lighting was not as efficient for light as a column.</p> <p>A councillor stated that she did not want the High Street lights to go off at night as she felt that it would be dangerous to do so. The Mayor confirmed that the High Street was being looked at separately and this would be excluded form any resolution until it had been looked at again. This decision was to update the draft policy and prices would be looked at. A councillor asked for the coloured routes on the maps to be clarified. Mr ware confirmed that the green routes were main routes where the lighting would stay on all night, the yellow routes would be the 50% routes and they would generally have every other light lit and the other one part night lit, the pink routes were mainly residential areas and these would be part night lit and off between the hours of 00.30 and 05.30 (approximately).</p> <p>The Mayor clarified that council had already agreed to change over to part night lighting and Mr Ware was present to clarify details regarding the possible changeover to LED lighting.</p> <p><i>The Mayor asked councillors to either stand or use the microphones provided.</i></p> <p><b>Standing orders reinstated</b> The clerk clarified that to remove columns was approximately £800 and to replace would be approximately £1200. A councillor stated that although the cost was slightly higher to replace, columns and lights in existence should be replaced.</p> <p><b>a) It was resolved that amenity lighting already in existence would continue to be maintained and replaced as required. VOTE All in favour</b></p>	<p>JO</p>
<p>10748</p>	<p><b>Street Lighting part night changeover</b></p> <p><b>a) Council decision on how to assess yellow route lighting.</b> A councillor stated that he understood this was reducing the amount of red tape, bringing decisions back to full council. However, he would like to see the yellow routes reviewed in the future in order that any issues that arose on these routes could be looked at again. The clerk stated that if Council resolved to move over to LED lighting in the future, the electrical supervisor had indicated that those lights could actually be left on as the</p>	

	<p>energy used was slightly lower. This was another option open to council, rather than every other one. The Mayor stated that the clerk had been going through every street light one by one and that each was being looked at individually. A councillor stated that the review could allow council to reassess and possibly change over to LED at a later stage. The clerk stated that decisions made on the street lighting would affect the policy document being drafted. Council had already decided to move to part night lighting, but could also choose to move to LED lighting, which was what was being carried out by ESCC at present. If LED was not chosen, the part night lights would be installed. If LED lighting was chosen the columns being replaced would move over the part night and LED. The draft policy would be drafted in accordance with the choices made. A councillor asked where roads were not marked how they would be affected. The clerk confirmed that those not shown on the map in green, yellow or pink were ESCC streets and they did not belong to the council and they had already changed over to part night lighting. The clerk also confirmed that if council found areas and in liaison with the police found an area to be in need of all night lighting that could easily be changed at a relatively small cost.</p> <p>A councillor stated that she felt if the lighting from the LED was likely to be better, then she thought it would be better to move over to LED.</p> <p><b>a i) It was resolved to delegate the decisions on which lights should remain on in yellow routes to the clerk in liaison with Mr Ware, electrical supervisor, ESCC. It was agreed that a review could be carried out in the future to ensure that the lighting was as required. VOTE All in favour</b></p> <p><b>b) It was resolved that the High Street lights would be assessed separately and brought back to full council for a decision. VOTE All in favour.</b></p> <p><b>c) It was resolved that any Town Council owned street lights that were already installed should be replaced and repaired, including private roads/streets/drives and amenity areas (unless there was a specific reason not to). VOTE All in favour.</b></p>	<p>JO</p> <p>JO</p> <p>JO</p>
<p><b>10749</b></p>	<p><b>Street Lighting Policy (draft) LED Lighting</b></p> <p>A councillor asked if the LEDs would be an additional cost. The clerk started that she had not been provided with costs for LED lights at this time. Mr Ware indicated that he had some costs.</p> <p><b>Standing orders were suspended</b></p> <p>Mr Ware confirmed that some lanterns such as the high pressure SON were more expensive than the LED lanterns. The costs were approximately £230-240 per lantern plus installation costs on top of that. The standard lanterns were running at approximately 45 (a little over with losses) watts and the LED run at around 20-30 watts depending on if it was an 8 or 16 LED lantern. Going part night on those LEDs reduced the costs further. Mr Ware stated that council could opt to go to part night lighting in most areas and where new columns were installed these could change over to LED lighting if that is what</p>	<p>JO</p>

	<p>council resolved to do as their policy.</p> <p><b>Standing orders were reinstated</b></p> <p>A councillor asked the clerk what her recommendation was on the LED having liaised with ESCC. The clerk stated that she had no prices as of yet, as this request from ESCC was fairly new and without costs she could not recommend an option. She stated that as ESCC had a good price deal and columns were being replaced and repaired, it was important to make the decision now, whilst columns were being replaced and part night light cells installed, if the choice to go over to LED was the favoured one. It appeared that there was a quite a difference between going to part night cells at £40 and going over to LED lanterns at £240 plus installation costs and without the costs she could not make a recommendation but would prepare one for the next full council meeting.</p> <p>A councillor asked about if the lights at the crossroads were LED, the clerk confirmed that they were but did not belong to Polegate Town Council. He stated that if the LED lights were brighter areas could benefit from reducing the number of columns, which would reduce maintenance costs and energy costs in the longer term. He stated that he was keen to replace columns with LED as it seemed to offer a good broadcast of light and a nicer colour light in comparison with the sodium glow. A councillor stated that she did not want to reduce any lights in the area.</p> <p>A councillor stated that in his business position he had been asking about LED lighting and the accountants had all recommended that the current lighting was kept on the grounds that the cost up front is reasonably heavy and it took around 10 years plus to break even. He asked if we could have costs 5 years 10 years on whether the reduction in energy costs would recoup the outlay.</p> <p>Cllr Harmer proposed that the LED lights were used for replacement columns as they came up for renewal. No one seconded the motion.</p> <p>Council asked if further details could be obtained.</p> <p><b>It was agreed that Mr Ware and the clerk would bring back further details regarding the LED pricing (and long term recoup of outlay) and light spread and this would be brought back to full council to make a policy decision on whether to replace all lights or to replace as the columns came up for renewal and to exclude the High Street from this. VOTE All in favour.</b></p> <p><b>The clerk asked councillors to keep their paperwork for the next meeting.</b></p>	<p>JO</p>
<p><b>10750</b></p>	<p><b>Offices relocation feasibility study update</b></p> <p>The draft notes updating council had been circulated to all members prior to the meeting and noted by all present. The Mayor stated that this was an update on all the information gathered so far, but there were details from other parties that were not yet available that needed to be included. The clerk stated that she had now received some drawings/plans from the cricket and Football club detailing some of the ideas they have for any changes to the pavilion to cater for the new sports rules that had come in, if anyone wished to see them.</p>	
<p><b>10751</b></p>	<p><b>Civic Award Committee</b></p>	

	<p><b>a) Adoption of minutes of the meeting 15<sup>th</sup> July 2013</b>  <b>It was resolved to adopt the minutes and recommendations (delegated authority for most items) of the Civic Award Committee meeting of 15<sup>th</sup> July. VOTE All in favour</b></p> <p><b>b) Minutes of the Civic Award Committee, acceptance that the minutes are accurate and correct.</b>  <b>It was resolved that the minutes of the Civic Award Committee are accurate and correct and were signed by the chair of that committee. VOTE All in favour</b></p> <p><b>c) Council to formally dissolve the committee</b>  <b>It was resolved to formally accept that the committee had now concluded business for the year and would be dissolved as previously resolved. VOTE All in favour.</b></p>	
<b>10752</b>	<p><b>Proposed dates of next cycle of meetings</b>  Full Council 28<sup>th</sup> October 2013  Budget: Planning 4<sup>th</sup> November 2013 7.30pm  Budget: Personnel 4<sup>th</sup> November 2013 8.00pm  Finance &amp; Policy: Election of Vice Chair and all other budgets 11<sup>th</sup> Nov 2013  Full Council 25<sup>th</sup> November 2013  Full Council 9<sup>th</sup> December 2013  Full Council Precept Setting (latest) 13<sup>th</sup> January 2014  Full Council 24<sup>th</sup> February 2014  Full Council 31<sup>st</sup> March 2014</p>	
<b>10753</b>	<p>Council to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.</p> <p><b>It was resolved to discuss the following parts of the meeting in confidential session. VOTE All in favour.</b></p> <p>The public left the hall.</p>	
<b>10754</b>	<p><b>51 High Street Lease – email from tenants</b>  <b>It was resolved that the tenants of 51 High Street would be released from their lease from 31<sup>st</sup> December 2013 free of charge as requested. VOTE All in favour</b></p>	
<b>10755</b>	<p><b>Adoption of minutes from the personnel meeting of 23<sup>rd</sup> September 2013</b>  <b>It was resolved to adopt the minutes as presented. VOTE all in favour</b></p>	

The meeting closed at 10.00 pm