

UNADOPTED

POLEGATE TOWN COUNCIL

Minutes of the General Purposes Committee meeting held on Wednesday 23 September 2009 in the Council Chamber, 49 High Street, Polegate at 7.30 p.m.

Present: Cllrs J Harmer (Chair), T Voyce, M Cunningham, Mrs J Voyce, G Carter, Mrs M Piper, T Wright, Mrs J Bigsby, Mrs C Berry Mrs D Joy, R Martin and A Watkins.

5 members of the public

8794 Apologies for absence

Apologies were received and accepted from Cllrs S Barber and J Rogers

8795 Declarations of interest

None

SUSPEND STANDING ORDERS

8796 Opportunity for Public Comment

Two members of the Public wished to speak.

A member of KORG I stated that all Councillors had received a letter from him stating that he had been able to source a column of granite for the plaque to be mounted on. The resident stated that KORG I had looked again at the wording on the plaque and made a suggestion which they wished the Council to consider. He thanked the councillors that had taken the time to look at the granite.

A resident stated that he had visited the Council offices in the morning and he was disappointed that he was unable to view the papers prepared for this evenings meeting. The resident commented on the fact that a plaque was being reviewed as to the wording and location and there was razor wire in the same vicinity. He felt that this was inappropriate considering we are commemorating those that died in the war.

STANDING ORDERS REINSTATED

8797 Minutes of the meeting held on 22 July 2009.

The minutes of the meeting held on 22 July 2009 had been adopted
And it was agreed that they could be signed by the chair.

8798 Matters arising from the meeting held on 22 July 2009

- a) Tree Survey – this has now been received in the office and will be presented to Full Council
- b) Repairs to Oakleaf – the quote was felt to be too expensive for the work that needed to be carried out. Other quotes will be sort.
- c) Cleaning Co. Wannock Road – The new company will start on Thursday 1st October and they will be doing a deep clean on the first day.
- d) Doors at Pavilion – These have now be replaced and are being painted.
- e) Buildings Sub Committee – The notes from this Committee were

Circulated. It was noted by Council that as the PCT were in the process of Moving out, if anyone knew of a community group preferably for the Youth that needed a home then they should make contact with the Town Clerk. A brief discussion took place regarding the finances for the Sub Committee.

It was resolved that the Buildings Sub Committee should be delegated with finances of up to £500 for minor repairs that need immediate attention.

- f) Litter Campaign – as per Agenda item 8803
- g) Allotments – as per Agenda item 8802
- h) Christmas Switch on – as per Agenda item 8804

8799 Polegate War Memorial Recreation Ground

- a) Play park area – A report had been circulated. The plans were available To members of the Council and the public. A discussion took place Regarding the merits of all the Companies and the plans that they had Provided.

It was resolved that the budget be set at £41,000 for the Town Clerk and the Administrative Assistant together with Cllrs Mrs C Berry, Mrs J Voyce, Mrs J Bigsby and Mr R Martin making the final decision between companies A option 1 and company D option A.

- b) Plaque – A considerable discussion took place regarding the granite that KORGI had offered the council, the location and the wording on the Plaque.

It was resolved with 11 votes for and 1 abstention the following was agreed –

Location would be to the left of the main entrance which is near the bench and under the tree, providing that the dog bin could be moved.

Wording would be the following-

***War Memorial Recreation Ground
This land was gifted in 1922 by
Rupert S Gwynne (MP), Alfred P Wiggins and Clement Knight
To the fallen in the 1914-1918 war
whose names are inscribed within
St Johns Church
Remembering also those who have made
the ultimate sacrifice
in all conflicts which have followed.
We will remember them***

Granite – The Council would accept the offer of the granite from KORGI. The completion of this work, if possible, would be completed by Remembrance Sunday

- c) Lettings – The Football Club had signed the lease and had received the two sets of keys. The Clerk would be having a meeting with the Chairman and the Admin Secretary to talk about the work that had been agreed last year.
- d) Fence – quote was attached for the Skate park gate. The gate has been damaged beyond repair. A discussion took place regarding the Health and Safety issues of not having a gate on the park.

It was resolved that advice would be sort regarding the Health and Safety aspect of removing the gate. It was agreed with 7 votes for and 1 against that If it was satisfactory the gate would be removed and the situation would be monitored.

e) Wannock Offices – The repairs are in progress and Cllr T Voyce and the Clerk would be visiting to inspect.

8800 Recreation Grounds including meadow, skate park, playground

a) Tenders for Grass Cutting of Recreation Areas – Tenders had been Received in the office and they would be reported at the next Full Council.

8801 Town Map - update

The Town Map is now complete. This was shown to members of the public and to Council. It is very fragile and needs to be cased securely and out of the Direct sun. A discussion took place regarding the location and the casings.

It was resolved that permission would be sort in the first instance from the owners of land at the Centre (by Co-op on the grass area), if that was not successful then the Highways Agency would be asked if the grass area outside the Council Offices could be used. Planning permission would be sought if necessary for either location.

It was resolved that 2 copies would be taken of the map so that the original would be held at the Council Offices. Another copy would be given to the Library.

It was resolved that quotes would be sort for the mounting and casings for the map.

8802 Allotments - update

A report had been circulated to all Council – Monitoring of the allotments would be done on a more regular basis from now on. Letters had been sent to some tenants to serve notice to maintain their plots or lose them, others have had warning letters to tidy up within 6 months.

A discussion took place regarding the report that had been circulated.

It was resolved that a skip would be ordered for Cophall allotments mid October from the cheapest quote.

It was resolved that the years free rental would be stopped as from this date.

It was resolved that letters would be sent to tenants that had large allotment to see if they would be willing to share as we have a large waiting list.

8803 Town Appearance - update

Letters had been sent out to all schools in the area to participate in the anti-Litter campaign. The School children will be designing a litter poster for the town. The closing date is the 17th October 2009.

It was resolved that the following Councillors would be on the judging panel – Cllr T Voyce, Mrs M Piper, Mrs C Berry and S Barber.

8804 Christmas Lights -update

The draft timetable had been circulated. A discussion took place regarding Previous years lights.

It was resolved that the Christmas Lights Working Group would meet in the next few weeks to finalise the arrangements.

8805 Correspondence

Community Governance Review – details had been circulated to council Previously. The CGR would be looking at the electoral arrangements with Polegate and the distribution of the Councillors between north and south ward.

It was resolved that Polegate Town Council would reserve their right to comment at this time.

8806 Date of next meeting
21 October 2009 at 7.30pm