

**UNADOPTED
POLEGATE TOWN COUNCIL**

PERSONNEL COMMITTEE

Minutes of the meeting held on Monday 11th March 2013, 49 High Street, Polegate at 8.30 pm

Present: Cllrs Mrs J Voyce, Mrs C Berry, Mrs M piper, J Harmer, J O’Riordan M Cunningham (ex officio), (6)

Not Present: D Broadbent (1)

Also present Mrs S Godfrey & Mrs J Ognjanovic

Minute No	Subject/Resolution	Action
10506	Apologies for absence Cllr D Broadbent (holiday)	
10507	Declarations of interest None	
10508	Minutes of Meeting 19th November 2012 The minutes were agreed signed as accurate by the chair VOTE All in favour	
10509	Committee to consider pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 whether the public and press should be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted. RESOLVED pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential [staffing] nature of the business to be transacted. VOTE All in favour	
10510	Administrative Assistant/Committee Clerk Two motions were received 1. Motion to permanently appoint Mrs S Godfrey to the permanent position of Administrative Assistant/Committee Clerk 2. Motion to permanently appoint Mrs S Godfrey to the permanent position of Administrative Assistant/Committee Clerk or to consider giving notice and appoint Mrs Godfrey on a fixed term contract for one year. Motion 2 withdrawn It was resolved to appoint Mrs S Godfrey to the permanent position of Administrative Assistant/Committee Clerk with immediate effect. Recorded vote: VOTE All in favour	JO
10511	Litter Picker It was resolved to agree to a donation from McDonalds towards Mr Thearle’s pay for specific litter picking 2-21/2 hours per week. It was resolved to put the offer of a sponsored bin from McDonalds to Full Council. VOTE All in favour	
10512	Administrative Assistant for information only Discussed No resolutions	
10513	Town Clerk for information only Discussed No resolutions	

10514	Maintenance Person for information only Discussed no resolutions	
10515	Cleaner/Keyholder for information only Discussed No resolutions	

The meeting closed at 9.20 pm